



City of Doral Military Affairs Advisory Board Special Meeting Minutes

Tuesday, October 21, 2022
4:00 p.m.
Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 4:02 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Present
Christopher Flynn, Secretary	Present
Ricardo Bautista, Board Member	Present (phone)
Jason Juarez, Board Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance

3. Pledge of Allegiance

4. Public Comments

No public comments.

5. Approval of Minutes

- October 4, 2022

Motion to approve the October 4 meeting minutes made by Member Juarez and seconded by Vice Chair Prather. By consensus, motion passes unanimously.

6. Discussion Items

- a. Discussion:** Veterans Day/Family Day Event Preliminaries.

Noted change of park venue intended, from last year's events held at Glades Park to this year hold at Downtown Doral Park. The Commission response was positive to hold an event in same manner as previous year. Initial request in change of venue was to hold Family Day the day after Veteran's Day, however the Board now feels the planning and

preparation will be too limited, thus set to change the event date to Saturday, December 3, potentially 11am to 3pm, per last year. This will allow the Board to prepare, contact vendors, coordinate with City support to advertise, prepare, conduct outreach.

Chair Watts will reach out to various veteran groups and to Geico for sponsorship support, and Bass Pro Shop for donations.

Vice Chair Prather will reach out to Famous Dave's and various other entities she had previously conducted outreach to for foods.

Member Juarez will reach out to Parks Director and coordinate advertising with US Southern Command. Outreach to Marine Forces Reserve for donations to Toys for Tots. Member Bautista will reach out to Tequenomania for snacks, Cinnamon Stixx for bouncy houses.

Mr. Estrada will coordinate with Parks Director to attend next meeting and provide information on holding this type of venue at Downtown Doral Park, parking, support needed for the 4-hour event.

Attached page are vendors used for 2021 event as a starter discussion at the November 1 meeting.

b. Discussion: Polo Shirts for the Military Affairs Advisory Board

City Mayor and Commissioners provided various input to Board's request for polo shirts with City logo or brand. The intention of shirts outside employee use comes to ethical use of wearing the shirt, intentions of using the logo/brand, and ultimate ownership of the shirt with the city logo/brand embroidered on the shirt. Anything this Board ultimately comes up with must work through City Legal to approve.

Secretary Flynn will work on ethical use, reviewing publications other agencies, cities, counties, entities have come up with that use official municipality logos on clothing.

c. Discussion: Memorial Additions to Veteran's Park.

Chair Watts noted the need to conduct outreach to either American Legion or Veterans of Foreign Wars to obtain military equipment to put on display at the Veteran's Park. Also noted to conduct outreach to the local armories that may have decommissioned items for donation.

Secretary Flynn noted the intent to research and design memorial pieces to add to the Vietnam Memorial already on display in the park.

The City Mayor and Council have given the go-ahead for this Board to conduct research to add pieces to the park. Chair Watts will focus on acquiring, installing, and maintaining war equipment additions to the park, Secretary Flynn will focus on designing, installing, and maintaining smaller outdoor memorial displays.

d. Open Discussion

Chair Watts noted advertising of military banners, the City's intent to have them on display by Memorial Day. Advertisements were still ongoing. Chair Watts will reach out to the vendor to get a count and estimated time of closure.

Member Bautista wanted to thank the City Council for helping US Southern Command acquire the land across from the Command to build housing for troops stationed there. October 26 City Council will hold a ceremony at 3:00 p.m., Proclamation for General Richardson and presentation of Keys to the City.

7. Discussion of next meeting agenda items

- Veterans Day/Family Day Event Preliminaries
- Open Discussion

8. Future Meeting Date

- Regular meeting: Tuesday, November 1, 2022 at 6:00 p.m.

- Special meeting: Tuesday, November 15, 2022 at 3:00 p.m.
 - Special meeting: Tuesday, November 29, 2022 at 6:00 p.m.
- The Board members request to hold special meetings to review Family Day Event planning and preparations required December 3 gathering. November 15 special meeting will confirm if November 29 special meeting will be needed or cancelled.

9. Adjournment

Meeting adjourns at 4:51 p.m.

Respectfully submitted,



Christopher Flynn, Secretary

Motion to approve the minutes of the October 21, 2022, Military Affairs Advisory Board Meeting made by Board Member _____ and seconded by Board Member _____.

William 'Bill' Watts, Chair
 Deborah Prather, Vice Chair
 Christopher Flynn, Secretary
 Ricardo 'Rich' Bautista, Board Member
 Jason Juarez, Board Member



APPROVED and ADOPTED this 1st day of November 2022.



William 'Bill' Watts, Chair

Military Family Picnic Day

Doral Glades Park | December 11, 2021 | 11:00 AM - 3:00 PM

Event Logistics Detail						
Tent #	Vendors	Tent	Tables	Chairs	Needs Power	Addl. Notes
1	New York Life	1	1	2	0	Donated Chips and Snacks
2	Miami VA Suicide Prevention, LPOP, Vet Info.	1	1	2	0	Informational vendor
3	Smoothie King	1	1	2	1	Food Samples
4	Caballero Rivero Funeral Homes	1	1	2	0	Donated Plates, Napkins, Cups, Utensils.
5	Military Affairs Advisory Board & Toys for Tots	1	1	3	0	Registration/Check in & Collecting Toys
6	Miami Vet Center <i>(not sure if they came)</i>	1	1	2	0	Informational vendor
7	Tequenomania	1	2	3	1	Food Samples
8	Florida Dept. of Veterans Affairs <i>(did not come)</i>	1	1	2	0	Informational vendor
9	Geico	1	1	2	0	Pizza, Water & Informational Vendor
10	Shake-a-Leg					Informational vendor
11	Florida Fish & Wildlife					Brought air boat/ information
-	Bass Pro (donated raffle items)					Donated raffle items
Under Pavilion	Winn Dixie (donated all)	0	2	0	0	Catered Food
Under Pavilion	Papa Johns (donated all)	0	1	0	0	Pizza
Under Pavilion	Famous Daves (city paid @ discount price)	0	2	0	0	Boxed Lunches
Under Pavilion	United Martial Arts	0	1	0	0	Donated all 2L Soda
Vehicle	OneBlood	0	0	0	0	Provided incentives for blood donation
Vehicle	Fire Truck (MDCF)	0	0	0	0	Demonstation/ information
Grass Area	Dimelo 305 (sponsored)	0	0	0	0	DJ- donated services
Grass Area	Games (Jenga, Dominoes)		1	4	0	Place in grass area
Grass Area	Cinnamon Stixx <i>(City Paid)</i>	0	0	0	0	Inflatables for kids
Total Order		9	17	24	2	