



# Memorandum

**To:** Honorable Mayor and City Council

**Date:** July 02, 2020

**From:** Albert P. Childress, City Manager

**Subject:** **Weekly Council Update/ June 28 - July 04, 2020**

## City Manager's Office

- City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:
  - 1) Recap of the weekend
  - 2) EOC – Hurricane Training -3pm Today
  - 3) COVID 19 Programs - Expenses
  - 4) Spike in Number of COVID-19 Cases
  - 5) Building Closed July 3rd.
  - 6) Keeping staff informed
  - 7) Strategic Planning Work Plan
  - 8) City Council Meeting
  - 9) LTC – Police Accountability
  - 10) State Testing Site – International Mall
  - 11) Employee Appreciation Days – July, 9th & 10
- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- City Manager and Deputy City Manager along with Department Directors participated in the yearly Hurricane Preparedness Meeting held at the Emergency Operation Center.
- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.
- Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams.
- City Manager and Deputy City Manager held meeting with Mr. Neelay Bhatt from Pro Consulting regarding Doral Central Park Business Plan.
- Deputy City Manager attended City Managers (MDCCMA) Weekly Conference Call Re: COVID-19 Updates meeting.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- Deputy City Manager held weekly meeting with Parks & Recreation Director, Ms. Erin Weislow.

- Deputy City Manager held meeting with Planning and Zoning Director, Mr. Alexander Adams, Planner, Ms. Olga Garcia and Mr. Gregor Blanco regarding Baseball Cages.
- City Manager and Deputy City Manager held meeting with Public Works Director, Mr. Carlos Arroyo, Facilities Manager, Mr. Luis Sanchez, Chief of Police, Mr. Hernan Organvidez regarding Facilities Projects at the Police Department.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and Department Directors held Agenda Review for July 22 Council Meeting.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco and Assistant Building Director, Ms. Jane Decker.
- City Manager and Deputy City Manager held meeting with Mayor Bermudez, Public Works Director, Mr. Carlos Arroyo and Stormwater Manger, Ms. Stephanie Bortz to discuss Vanderbilt Resident Concern - Stormwater Issue.

### **Capital Improvement Project Manager**

- **Doral Cultural Arts Center:**
  - Design on-going.
  - Cultural Arts Center – IT items meeting June 29th
  - Cost estimate received June 29th
  - Tree relocation permit form signed and returned to B&A – June 29th
  - Updated Opinion of Title and Title Search delivered to B&A – June 29th
  - AIA Exhibits and ITB ready – July 2nd - Documents sent to Doral Procurement
- **Morgan Levy**
  - Additional Doral BD comments received June 29th & 30th – WGI addressing comments
  - ITB going to July Council for award
  - MDC review comments received July 1st – WGI addressing comments
- **White Course**
  - Design Development Documents comments provided to consultant
- **Doral Meadow**
  - Trailers dropped on site – Monday, June 29th
    - Pending General Building, Mechanical, and Planning & Zoning reviews
  - Early start permit application submitted - July 1st
- **Doral Boulevard Pedestrian Bridge**
  - Responses have been submitted to all FDOT comments.
    - FDOT has closed 156 comments, 6 comments are still under review
- **Trail Network**
  - 100% Construction Documents & Opinion of Probable Cost – received June 30th

- **Doral Central Park**
  - Design weekly meeting held 6/30
  - Coordination meeting for scheduling - 6/29
- **Lighting of Trails**
  - Pending final recommendation/ lighting criteria from Lochner – due July 2nd
- **Trails and Tails Park**
  - Design Is on-going

### **Building Department**

- SFBOA cancelled due to COVID-19.
- Director and Assistant Director attended EOC Hurricane Preparedness Meeting at Police Station.
- Director and Chief Electrical attended a meeting at Las Brisas with Public Works Director and Assistant to address permitting issues with the associations, specifically dealt with camera installation at Building #7.
- Met with Dolphin and Carpet Management to go over structural repair that needs to be done to structural slab in warehouse area.
- Director met with Joe Jimenez, Codina Partners, to discuss some items regarding the temporary closing of Paseo Blvd.
- Met with Cultural Center Design team to discuss occupant load for new project.
- Meadows Park. Issued early start permit to begin preliminary work.
- COVID 19: Continue to practice safety measures and continue monitor activities at constructions sites.
- PMG reported that they will provide a draft of study by next week.
- ARM 360 Damage Assessment Software Training: Part of the team attended ARM 360 training at EOC.
- Reinstated early smart and expedite processing programs.
- Inspectors and reviewers continue to take Continuing Education classes via webinar established by MDC.

### **Code Compliance**

- Director and Assistant Director attended Hurricane Preparedness Meeting at City of Doral EOC.
- Field Supervisor attended ARM 360 damage assessment training at City of Doral EOC.
- Director created and "Emergency Order Violation" placard to use in case we need to shut down a business violating emergency orders.

- Director and Assistant Director attended meeting with members of the building department and board members of Las Brisas community to clarify concerns on permitting issues.

## Finance

- Accounts Payable: Processed 302 invoices. This week 196 checks and 6 wire transfers were issued for a total of \$1,722,831.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Currently working in the preparation of the FY 2020 Budget Amendment.
- Assisting the City Manager in the preparation of the Proposed Budget for FY 2021.

## PROCUREMENT

- A total of 22 P.O.'s were created for a total value of \$105,632.

## PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 07/1/2020

Bid # Broadcast Date Due Date Bid Name Dept  
 ITB No. 2020-09 04/21/2020 06/03/2020 Street Sweeping Program PW  
 Pre-bid meeting 05/07/20, 8 firms attended.  
 5 Submittals, Award Recommendation made.

RFP No. 2020-10 04/20/20 05/29/2020 Sponsorship Asset Inventory, Valuation, Naming Rights PR  
 Pre-bid meeting 04/30/20, 9 firms attended. & Sales  
 3 Submittals, bids are being evaluated.

ITB No. 2020-14 04/13/2020 05/21/2020 Right-of-Way Maintenance Services PW  
 Pre-bid meeting 4/24/2020, 10 firms attended.  
 9 submittals received; Award Recommendation made.

RFP No. 2020-15 05/08/2020 06/05/2020 Financial Auditing Services FN  
 Pre-bid meeting N/A  
 7 Submittals, bids are being evaluated.

RFP No. 2020-16 06/05/2020 07/10/2020 Disaster Cost Recovery and Related Grant and Project FN  
 Pre-Bid meeting 06/24/2020, 22 firms attended Management Services

ITB No. 2020-17 05/08/2020 06/16/2020 Morgan Levy Park Building Renovations PW  
 Pre-Bid meeting 05/19/2020, 21 firms attended  
 6 Submittals, bids are being evaluated.

RFP No. 2020-18 06/05/2020 07/14/2020 Insurance and Risk Management Services FN  
 Pre-Bid Meeting 06/25/2020, 7 firms attended

RFP No. 2020-19 06/19/2020 07/21/2020 Deferred Compensation Plan FN  
 Pre-Bid Meeting 06/30/2020, 11 firms attended

RFQ No. 2020-22 06/25/2020 07/28/2020 Professional General Engineering and Architectural PW  
 Pre-Bid Meeting 07/09/20, Services

ITB No. 2020-23 06/17/2020 07/23/2020 Canal Bank Stabilization Program: Year 5A Phase II PW

Pre-Bid meeting 07/07/2020,

ITB No. 2020-24 06/18/2020 07/24/2020 Stormwater Improvements: Sub Basin A-2 PW  
Pre-Bid meeting 07/08/2020,

## **Human Resources**

- HR is working with the Information Technology Department (IT) to develop an intranet enabled system (like the Queue System on the 2nd Floor) which will facilitate scheduling appointments and tracking meaningful metrics, which will be used to develop key performance indicators, as per the strategic plan. As of now, three meetings have been held with IT to launch this platform. IT expects the first phase implementation to be completed by the end of July 2020.
- As part of the City's ongoing COVID-19 safety initiative to provide daily disinfecting of all facilities, HR conducted background screenings of two new janitorial contractors (USSI), to enable them to access City facilities.
- As part of the continued effort to keep our employees safe, HR continues to work with the City Manager's Office and individual department directors to make proper risk management determinations pertaining COVID-19 testing and exposures and how to handle any associated requests for leave.
- HR is meeting with the Police Training Unit streamline the sponsorship process. A follow-up meeting will be held on 7/2/20 at 2 p.m.
- Processed a total of 22 performance evaluations for the City. Worked with the Finance Department to calculate the corresponding merit pay.
- Conducted a pre-employment meeting for an Intern for the Information Technology Department. Intern is scheduled to begin on August 3, 2020.
- On June 29, 2020, the Human Resources Director participated in the Hurricane Preparedness meeting. Subsequent meetings were held with staff to ensure readiness. Alpha/Bravo will be staffed by the Director and Assistant Director.
- HR is collaborating with Planning & Zoning, Building and Parks & Recreation to coordinate interviews for the following vacancies: Administrative Assistant; Licensing Clerk; and GIS Technician. It has been requested for all departments to conduct virtual interviews.

## **Information Technology**

- Police Support:
  - Deployed new city issued phones to PD staff.
  - Attended Hurricane preparedness training.
  - Began Motorola CAD training.
  - Finalizing final mailbox move to O365.
  - Attended ARM360 training at EOC.
  - Fixed PC/CAD issue for Dispatcher.
  - Fixed Site 7/18 directory on Genetec.
- Systems Administration.
  - Review and Keep the backups 100% operational.
  - Create a folder to Legal department to avoid archive files.
  - Install Encryption features in Doral and Doral PD domain controllers.

Assist Helpdesk to create Doral PD user as contact.  
Worked with Microsoft and Veritas to fix the SMTP archiving for PD  
Meeting with Vendor to continue the office 365 migration.  
Worked with Network admin to fix the port groups in the VMWare in NAP cluster  
Worked with Veritas to fix the Indexing in PD.  
Review the relays in the mail server in PD.  
Run the 3rd party migration tool for the last mailbox in PD.  
Added 2 PD users as contact to add to 311 distribution group.  
Disabled 4 relays that are no longer in use.  
The last mailbox migration finished and we did the changes in the AD account to user have access to it.

- Network Administration

Monitored City's Network and performed actions based on incidents.  
Participated in internal and external meetings.  
Supported PD Techs and the City Hall Help Desk during network troubleshooting.  
Installed and Configured the Network Infrastructure to provide Wi-Fi Connectivity at one City Facility.  
Assisted the Public Works Department with generating call reports.  
Installed and started configuring a new security appliance at our Main Data Center.  
Troubleshooting of a Network issue at the Intersection Sites.

- Systems Analyst

IT MUNIS DB TEST/TRAIN Backup COMPLETED  
IT MUNIS CUBES PROD Reporting Update COMPLETED  
IT CD-PLUS Mobile CE Connectivity Issues COMPLETED  
IT Tyler Forms Migration Kickoff Tentative Meeting IN PROGRESS  
IT MUNIS Upgrade TEST Tentative Date IN PROGRESS  
IT EnerGov Native Forms/Reports Inventory IN PROGRESS  
IT EnerGov Native Stored Procedures IN PROGRESS  
IT CD-PLUS User Account DB Cleanup IN PROGRESS  
IT/PW Elevator and Access Control Integration Purchase Order (Vendor Onsite) IN PROGRESS

- Closed 92% of support tickets
- Setup and configuration of FirstNet iPhones (completed)
- Deployment of FirstNet iPhones for City Hall users (in progress)
- Deployment of FirstNet iPhones for Police users (completed)
- Setup and deployment of FirstNet iPads (in progress)
- Loaner laptops issuance for telecommute work (in progress)
- Collecting previously loaned laptops (completed)
- Door Access schedule modifications (completed)
- Set up of new desk for new CIP position

#### Audio Visual

Setup multiple GoToMeetings for Finance Department

- Setup Teams meeting for Public Works Department
- Fixed display screen on 1st and 2nd floor
- Assisted help desk on deployment of citywide cell phones

- Assistant IT Director

O365 Status Meeting  
Final Review Policies and Procedures  
Discuss Cultural Center IT Items

Hurricane Preparedness Meeting  
EnerGov meetings  
Kronos Workforce Demo - Follow up  
Security Assessment Discussion  
Microsoft EA  
Ricoh Lease

- Database Administrator:
- Refreshing the Internal and External Dashboards as usual on the 1st Day of each month, running the manual processes that together with the automated ones populate the graphs.
- Assist the Assistant Building Department Director to run a report requested by a Consulting Company for Permits Issued in June 2020.
- Meeting with the Assistant Building Department Director to run a report for BTR's with Permit Data requested by the Planning and Zoning Director.
- Working with the Systems Analyst and the Sr. Software Developer to develop the triggers for the EnerGov Project.
- Attend Microsoft Conference Call regarding the Case #:20691905.
- Attend Bi-Weekly EnerGov Meeting.

- Citywide Projects

2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

IT team is developing all IAA and IO missing, they have started to generate these this week. We are updating Forms inventory of all forms versus standard EnerGov forms to evaluate process and start generating these next week after meeting all departments..

Project overall is 30% completed

2019-2020 Tyler 311

Tyler has informed solution for 311 to include fields in API will be provided in September. This would work both for Doral staff, the citizens, and key integration components with PW systems due to its API limitation.

We are still trying to coordinate some training for the IT team for the SRSS portal for reporting.

We are going to have a meeting to decide which Mobile app is more suitable to our needs

MyCivic versus Mobile311.

Project overall is 39% completed

2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

Completed collecting all documents and has created a workflow document which will be review by session for each team/Profile.

Project overall is 47% completed

2019-2020 EnerGov Integration to Laserfiche (Document Retention Software) Project We are preparing documentation for next council meeting approval.

Project overall is 9%

- Application Development:

- Set up Sign-In iPad for 3rd floor reception.

- Created Finance Log email notification.

- Assisted to EnerGov IAA configuration.

- Assisted PZ and BD with properties.

- Created workflow for CC Public Record Request SharePoint integration.

- Provided 311 report to PW.

- Fixed CD+ Permit app issue with Vendor.

- Assisted BD users with CD+ issues.

- Handled CD+ change request on online service.

- Assisted to EnerGov meetings.

Met with HR to get requirements of the HR-Inquiries/Sign-in app.  
Tested EnerGov possible solution for exempt records.

- Website Projects
- FPL 2 LPR Poles:

Horsepower permits were obtain/approved for Structural and Electrical in the city of Doral, now waiting for MDC to approve permits of site 26 and 30.

Project is 31 % completed.

- WCCD 37122- New Smart City Certification Project

New comments received are being answered to WCCD for final revision continue Completing all indicators with new documentation requested on second review. Will submit to final auditor approval next week.

Project is 93% completed

- GIS Administration:

Reviewed and verified ESRI renewal contract.

Published and launched no thru truck route web app map to the GIS portal.

As per planning/zoning dept's request, provided GIS files: Zoning, PaGIS (property appraiser point) and PaParcel (property appraiser polygon).

Conducted EnerGov Georules on permit and plan.

As per planning/zoning dept's request, revised changes draft zoning web map app.

- Intersection LPR's & CCTV
- Maintenance and monitoring of License Plate Readers to include field repairs.
- Maintenance and monitoring of Traffic surveillance cameras to include field repairs.
- Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site I, Site 26 ,and Site 30 LPR camera installation.
- Attended ARM360 training at Doral EOC.
- Assisted AV tech in the cleanup of PD substation IT room.

## **Parks and Recreation**

- Hurricane Preparedness Meeting
- Morgan Levy Park Hardware and Software Maintenance
- Core Admin Meeting
- Autism Walk on wheels logistics meeting
- Doral Central Park Business Plan- Meeting with vendor
- COVID-19 Weekly Meeting- South Florida Parks and Coalition
- Virtual Classes for Doral Special Olympics Group
- Art after dark virtual workshop
- 4th of July Fireworks live stream

## **Planning and Zoning**

- Weekly Report for the Week June 26th to July 1st, 2020
- Occupational Licensing:
  - 29 New BTR/CU for this week.
  - 0 Temporary Outdoor Dining Application received this week.
  - Prepared 1 agenda item for July 22nd Council Meeting.

## 2. Planning and Zoning Department:

- 21 Permits reviewed for this week.
- 23 Inspections performed this week.
- 0 Special Event Permit received this week.
- 1 Window Sign Permit Application received this week.
- 2 Zoning Verification Letters received this week.
- 1 Zoning Determination Letter received this week.
- The staff participated on weekly staff meeting.
- The staff met individually with Planning and Zoning Director to coordinate work.
- The staff prepared 5 Staff Reports for Zoning Workshop scheduled for July 9th.
- The staff prepared 3 agenda items for July 22nd Council Zoning Meeting.
- The Planning and Zoning Director participated on LPA & Zoning Council Meeting Items Draft Agenda Review.
- The Planning and Zoning Director participated on Capital Improvement Bond Update Meeting.
- The staff met with Blueprint Training to discuss parking issues.
- The staff performed interviews for two currently open positions, Licensing Clerk and GIS Technician.
- The staff participated on Pre-application meeting for Bark Square Kennel.
- The staff participated on one Site Plan Modification for Downtown Doral South.
- The Planning and Zoning Director, Deputy City Manager and Senior Planner met with Mr. Gregor Blanco to discuss the course of action for Baseball Cages.
- The Planning and Zoning Director and Assistant Director attended the Hurricane Preparedness Meeting held at Doral Police Department.
- The Planning and Zoning Director participated on FEMA training.
- The staff met twice this week with Mr. Masoud and Ms. Suarez to discuss Shoma Doral Sanctuary Beautification.

## 3. Economic Development:

- Coordinated business expansion orientation meeting with PL Developments, city staff and Beacon Council to facilitate expansion to empty neighboring building and creation of up to 60 new jobs in addition to the firm's existing 79 jobs.
  - Connected Genosur LLC with health and life sciences companies including Baptist Health and Health Sun.
  - Drafted Doral Business Recovery Assistance Grant program parameters for City Attorney's review.
  - Coordinated meeting with GM of Miami International Mall and Greater Miami Chamber of Commerce re: committees, programs and activities in Doral.
- Met with USDOT to coordinate and confirm referral meetings and met with New Heights Capital and Trio Holdings LLC through USDOT re: procurement and PPE supply channels.
- Coordinated US Census worker training program in Doral facility.
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- Met with Fairchild Partners to acquire leasing parameters and promotion of new Miami Central Commons warehouses and provided information to Miami Dade County Economic Development, Beacon Council and Enterprise Florida.
  - Recorded business attraction podcast in English with Calderara Tyrell Law Firm.
  - Met with Business Flare consultants re: business survey results and assistance programs.
  - Met with Urban3 consultants re: GIS files and additional development data.
  - Participated in Hurricane Preparedness Meeting at EOC.
  - Met with Sanctuary marketing director and Rhythm Foundation president re: Ritmo Doral 2021.

- Met with Super Auto Miami re: facilitating expansion plans.
- Met with Home 2 Suites re: opening plans and Spend Local.
- Met Barlop Systems re: business assistance, Spend Local and procurement.
- Paid out final PTSA Grants to Doral Academy, Dr. Rolando Espinosa, Dr. Toni Bilbao and Downtown Doral Charter Upper School.
- Provided business assistance information, technical support, B2B and support organization referrals, site selection orientation and data to businesses.
- Met with South Florida's Grow with Google Digital Coach, Vicente Pimienta.

## **Police Department**

### Arrests

- Felonies: 3
- Misdemeanors: 8
- Traffic: 2
- Warrants: 0
- DUI: 0

### Traffic Citations

- Hazardous Moving Violations: 176
- Non-Hazardous Moving Violations: 273

### Notable Arrests & Incidents

#### Organized Fraud

#### Grand Theft

#### Theft from the Elderly

#### Forgery

Detectives arrested a woman who forged her parents' signatures on a Power of Attorney form and applied for three mortgages on her parents' home, totaling \$700,000. The crime was discovered when a real estate agent who was hired by the parents to sell the home discovered that there were existing mortgage liens on the property. The real estate agent advised the owners of the property in question (subject's parents) who advised their son to look into the matter. The Doral Police Department began an investigation and subsequently arrested the subject. The Notary Public and the person who witnessed the forged document are also being investigated for their involvement in this case. The subject was charged accordingly and taken to TGK.

### Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

## Office of Emergency Management

- With CM office, conducted Hurricane Preparedness meeting with Directors at the Doral Divisional EOC on June 29, 2020, and reviewed FEMA COVID-19 Pandemic Operational Guidance for the 2020 Hurricane Season.
- Attended virtual Monthly Alert Florida Group Conference Call to review public record requests issues with COVID-19.
- With County OEM and Directors coordinated upcoming ARM360 training to be held on July 1 or August 6, 2020 at the Doral Divisional EOC.
- Attended ARM360 virtual training with the County at the Doral Divisional EOC on July 1, 2020.
- Continued coordination with County OEM and Doral EOC assigned personnel on upcoming virtual Municipal Branch and Web EOC training to be held on July 7 or July 31, 2020.
- Attended Whole Community Engagement Quarterly Meeting webinar.
- Attended FEMA PA COVID-19 virtual training.
- Conducted Doral Divisional EOC monthly inspection.
- Participated in the Miami-Dade County Virtual Municipalities EOC Test.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors.
- Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office.
- Continued hurricane preparedness outreach on social media including emergency kit preparation and preparation for seniors especially during COVID-19 pandemic. Tips also included emergency preparedness for disabled individuals and pet owners.
- Monitored Doral Alerts weather notifications.

## Training Bureau

### I. Training Unit:

- Reminder-T-7 Taser certification scheduled and starting July 6 for the entire department completed and disseminated.
- Annual Training-Firearms Qualification. Officers pending Ofc. Julio Roman, and, Lt. Sidki.
- CPR Training scheduled for the Command Staff on Tuesday, June 30, 2020 at 8:30 AM. Civilians Training scheduled for June 29, 2020. After this week CPR training will be completed. Still missing Julio Roman, Lt. Sidki, and Edward Mederos.
- Use of Force & DT Training- Completed with the exception of Julio Roman, and Lt. Sidki.

- PSAs going to the City of Miami Police Academy will continue with conducting PT. Two PSAs passed the PT test (Daniel & Natalie, Claudio still a work in progress) given by Training Unit. This week, we will be scheduling the PT test with City of Miami.
  - Field Force Committee next meeting is on Thursday, July 2, 2020 at 2:00 PM. Multiples SOPs and Policies from City of Miami, Coral Gables, Miami-Dade Police Department was emailed to all Lieutenants to review prior to the meeting.
  - Continue to review Use of Force Reports, Vehicle Pursuit Critique, and Exposure Reports.
  - Miami-Dade County CAD Training-Roll Call training will be conducted starting this week by Carlos De La Uz. We are currently working on a schedule with Patrol Lieutenants. The Miami-Dade CAD goes live on July 13, 2020.
2. Documents pending:
- Emergency Management Mobilization SOP (Civil unrest, Critical Incidents, Hurricanes, etc.)
  - Preparing Rifle Lesson Plan for upcoming Rifle Range NRO/SRO beginning in August.
  - Reviewing Policy 4.1 & 4.2.-Pending.
  - Field Force Training & Use of Force Training Lesson Plan & Curriculum Projected for July 2020.
3. Police Academy:
- August 2020/ 3 -PSA's
4. Pending Project:
- Simulator Room & Fence
5. Equipment:
- Ballistic Shields- Pending delivery
  - PPE / 3M Respirators –Pending delivery
  - Less-Than Lethal – Pending memo
  - Ammo- Pending delivery
  - Hobble Restraints - purchase memo.

### **Public Works**

- Greenwich Locksmith completed the re-keying at the Police Department. All locks combinations and keys are new.
- Met with APCTE and executed WO to conduct a structural study at the Doral Government Center.
- Participated in monthly BOMA Board of Directors meeting via Zoom.

- Walkthrough Council Chamber with Graybar for the Lighting Upgrade project. Graybar will provide construction schedule including fixtures lead times.
- ITB 2019-36 “Year 7 of the Canal Bank Stabilization Program”: The construction is ongoing. The segment along NW 25th Street is 100% complete. The contractor has moved and began the second segment along NW 54th Street between NW 102nd Avenue and NW 97th Avenue and is currently 99% complete with the installation of the geo-cell web in the residential portion.
- ITB 2019-30 “Sub Basin A-4 Stormwater Improvements”: All stormwater drainage has been installed and all phases have been restored to final restoration. Inspector is currently compiling the punch list for contractor to address. Original completion date per contract was October 16, 2020.
- ITB 2020-08 “Stormwater Improvement at NW 114 Ave & NW 50 Street”: Awarded contractor, Bacallao Construction & Engineering (BC&E), began on June 8th with construction of stormwater improvements along. Construction of the main line along the southbound lanes is 90% complete and is scheduled to be completed by Friday, July 3rd. Connections from the main line to existing structures is scheduled to follow.

### **Transportation:**

- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.:(7/2) Project is ahead of schedule. Contractor waiting on Mast Arm delivery now re-confirmed for July 24.
- Citywide Sidewalk Improvements: (7/2) No new progress; waiting on FPL to remove pole. Recent email on 6/23.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.: Streetlight poles have been installed from 79th avenue to 82nd avenue. Contractor waiting on FPL to repair mangled wire cluster to complete road base material installation.