



CITY OF DORAL
 PUBLIC WORKS DEPARTMENT
 8401 NW 53rd Terrace
 DORAL, FLORIDA 33166
 Ph. (305)593-6740
 Fax (305) 593-6617

WORK AUTHORIZATION FOR CONTRACTUAL SERVICES

TO: SFM Services, Inc
 9700 NW 79th Avenue
 Hialeah Gardens FL, 33016
 Office 305-818-2424

DATE: June 22, 2018

WORK ORDER No. 18-02

TOTAL AMOUNT: \$48,718.00 (Not to exceed)

PROJECT SCOPE OF WORK: Purchase and installation of trees as per the Neat Street Miami – Street Tree Matching Grant scope of work (attached). Furnish all material, equipment and labor necessary for the planting of trees as per the SFM Services, Inc. proposal dated June 19, 2018 (attached).

The prices listed are in accordance with the existing Town of Miami Lakes Contract 2016-20 (attached). All planted material shall be Florida Grade #1 or better and installed in a pattern as to improve the aesthetic of the medians. New plant material should be planted so that the top of root ball is slightly above finished grade. Contractor will be responsible for the watering on the day of the installation and the City will be responsible for the 3-month establishment watering. The above work shall be performed in accordance with City standards, State and County Best Maintenance Practices (BMP's) and shall be warranted for one year. You are required to begin work subsequent to the execution of this Work Order (WO) or as directed otherwise.

If contractor fails to execute said WO in a timely manner (10 days), the City of Doral will be entitled to disqualify the Proposal and revoke the award. The contractor is required to complete all work within 60 calendar days from the execution of this work order. The performance of services associated with this Work Order will be executed on a material basis with a not to exceed amount of \$48,718.00

Contractor: SFM Services, Inc.

WITNESSES: SEAL:

BY:
 NAME: MARIO CAETANO
 TITLE: G.M.

1.
 2. _____

OWNER: City of Doral
 BY:
 NAME: Edward Rojas
 TITLE: City Manager

AUTHENTICATION:
 BY:
 NAME: Connie Diaz
 TITLE: City Clerk

APPROVED AS TO FORM AND
 LEGAL SUFFICIENCY FOR THE SOLE USE
 OF THE CITY OF DORAL:

BY:
 NAME: Weiss, Serota, Helfman,
 Cole & Bierman, PL
 TITLE: City Attorney

RESOLUTION No.18-85

A RESOLUTION OF THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AUTHORIZING THE CITY MANAGER TO ACCEPT A MATCHING GRANT IN THE AMOUNT OF \$25,000.00 FROM THE MIAMI-DADE COUNTY NEAT STREET MIAMI BOARD; AUTHORIZING THE TRANSFER OF \$50,000.00 FROM ACCOUNT NO. 001.80005.500310 (PROFESSIONAL SERVICES) TO ACCOUNT NO. 001.80005.500340 (CONTRACTUAL SERVICES) TO FUND THE PROJECT; PURSUANT TO SECTION 2-322 OF THE CITY CODE OF ORDINANCES; AUTHORIZING THE ADOPTION OF AN EXISTING CONTRACT FROM THE TOWN OF MIAMI LAKES WITH SFM SERVICES, INC., FOR THE PROVISION AND INSTALLATION OF TREES PER THE SCOPE OF WORK SUBMITTED IN THE 2018 STREET TREE MATCHING GRANT APPLICATION IN AN AMOUNT NOT TO EXCEED OF \$50,000.00; AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT AND EXPEND BUDGETED FUNDS ON BEHALF OF THE CITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Public Works Department (“PWD”) for the City of Doral (the “City”) pursued and was awarded a matching grant in the amount of \$25,000 from the Miami-Dade County Neat Streets Miami Board (the “Grant”); and

WHEREAS, the City wishes to use grant funds to replace urban tree canopy that was lost within City’s right-of-way during the last hurricane season (the “Project”); and

WHEREAS, the PWD needs to transfer \$50,000 from Professional Services Acct. No. 001.80005.500310 to Contractual Services Acct. No. 001.80005.500340 in order to fund the project; and

WHEREAS, the City will pursue re-imbusement of the awarded \$25,000 once the Project is completed; and

WHEREAS, due to the grant’s completion deadline of September 31, 2018, the PWD is also request authorization to adopt the existing contract that SFM Services, Inc.

currently has with the Town of Miami Lakes for the purchase and installation of trees;
and

WHEREAS, staff recommends that the City Council authorize the City Manager to accept a matching grant in the amount of \$25,000 from the Miami-Dade County Neat Street Miami Board; authorize the transfer of \$50,000 from Account No. 001.80005.500310 (Professional Services) to Account No. 001.80005.500340 (Contractual Services) to fund the project; and authorize the adoption of an existing contract the Town of Miami Lakes has with SFM Services, Inc., attached as Exhibit "A", for the provision and installation of trees per scope of work submitted in the 2018 Street Tree Matching Grant application in an amount not to exceed of \$50,000.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DORAL, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are confirmed, adopted, and incorporated herein and made part hereof by this reference.

Section 2. Grant Acceptance. The Grant from the Miami-Dade County Neat Streets Miami Board in the amount of \$25,000.00 is approved and accepted. The City Manager is authorized to accept the Grant.

Section 3. Approval. Pursuant to Section 2-322 of the City Code of Ordinances, the adoption of the existing agreement between the Town of Miami Lakes and SFM Services, Inc., attached hereto as Exhibit "A", is hereby approved.

Section 4. Authorization. The City Manager is authorized to accept the grant funding, transfer funds in order to fund the project, execute associated agreements with Miami-Dade County Neat Streets Miami, Inc. and SFM Services, Inc., and expend

budgeted funds on behalf of the City in an not to exceed amount of \$50,000.00 in furtherance of the Project.

Section 5. Implementation. The City Manager and the City Attorney are hereby authorized to take such further action as may be necessary to implement the purpose and the provisions of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon adoption.

The foregoing Resolution was offered by Vice Mayor Rodriguez who moved its adoption.

The motion was seconded by Councilmember Mariaca and upon being put to a vote, the

vote was as follows:

Mayor Juan Carlos Bermudez	Yes
Vice Mayor Ana Maria Rodriguez	Yes
Councilman Pete Cabrera	Absent/Excused
Councilwoman Christi Fraga	Yes
Councilwoman Claudia Mariaca	Yes

PASSED AND ADOPTED this 9 day of May, 2018.



JUAN CARLOS BERMUDEZ, MAYOR

ATTEST:



CONNIE DIAZ, CMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY
FOR THE USE AND RELIANCE OF THE CITY OF DORAL ONLY:



WEISS, SEROTA, HELFMAN, COLE & BIERMAN, P.L.
CITY ATTORNEY



Tuesday, June 19, 2018

Re: NSM Street Trees

Henry Martinez
City of Doral
8401 NW 53rd Terrace
Doral, Florida 33166
Ph: 305-593-6740

Dear Henry:

Pursuant to your request, below please find our estimate to provide the following landscape services to be performed in the City of Doral for the following costs:

Common Name	Gallon/Size	Quantity	Unit Price	Ext Price
Live oak	12-14 OA	21	\$750.00	\$15,750.00
Crape myrtle (SL)	12-14 OA	39	\$706.00	\$27,534.00
Mahogany	12-14 OA	11	\$494.00	\$5,434.00
				\$48,718.00

Notes:

- o Prices list are in accordance with Town of Miami Lakes planting contract.
- o Exact planting locations to be marked by City.
- o Includes initial watering the day of installation. Does not include establishment watering.
- o Does not include demo of any existing vegetation.
- o Sales tax will be added to invoice if applicable.

Respectfully Submitted,

Frank Iannuzzi

Frank Iannuzzi
Account Manager - Landscape
SFM Services, Inc

ACCEPTANCE OF PROPOSAL

The above price taxes, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. **Payments terms: 30 days.**

Date _____

Authorized Signature _____

Print Name _____



Miami- Dade County
 Parks, Recreation, and Open Spaces Department
STREET TREE MATCHING GRANT PROGRAM

TREE PLANTING AGREEMENT

Grantee: City of Doral

Amount: \$24,500

Grant Description: To plant trees with municipalities and organizations on Miami-Dade’s corridors as part of our efforts to reach the Million Trees Miami goal of planting 1 million trees and reaching a 30% tree canopy by 2020.

This Agreement (the “Agreement”), made and entered into this ___ day of _____, 20___, by and between City of Doral (the “Grantee”) and Miami-Dade County (the “County”), hereinafter called the “County” through its Parks, Recreation, Open Spaces Department (the “Department”).

The County and Grantee have agreed to partner on the implementation of City Street Tree Restoration (project name) to be completed by July 27, 2018.

RECITALS

WHEREAS, the County desires to increase the tree canopy in Miami-Dade County and to reach the Million Trees Miami goal of planting 1 million trees and a 30% tree canopy by 2020; and

WHEREAS, the County has provided a subaccount to the tree trust fund for the procurement of street trees along county and local roads and of this amount \$ 24,500 (the “Grant Funds”) will be provided to the Grantee on the terms and conditions set forth in this Agreement; and

WHEREAS, the Grantee wishes to undertake such activities provided in the scope of work in Exhibit A of this Agreement; and

WHEREAS, the Grantee is responsible for the maintenance of the street trees after completion of the project; and

NOW, THEREFORE, the County and Grantee agree as follows:

TERMS AND CONDITIONS OF AGREEMENT

A. Requirements for approval of Grant Award Agreement: As a prerequisite to its receipt of the Grand Funds, the Grantee shall meet the requirements set forth below to the County's satisfaction. Requirements for this grant are listed below.

1. Timeline: The following grant project start date, end date and reporting dates must be adhered to.

Start date: Contract Execution Date

End date: July 27, 2018

Final report date: August 10, 2018

2. Scope of Work: It is mutually agreed and understood that the scope of work shall be as provided in *Exhibit A (Grant Application Package)*.
3. Budget: It is mutually agreed and understood that the project costs shall be as provided in *Exhibit A (Grant Application Package)*. The match amount has to equal or exceed the grant amount. If matching requirement will be met through the provision of in-kind service, the County shall approve the value or cost of the in-kind services to be provided to fulfill the matching requirements. Match must remain the same or exceed the percent referenced in the original application.
4. Promotions: The grantee will agree to prepare a draft of a Press Release which describes its project and acknowledges Neat Streets Miami and Million Trees Miami, which shall be subject to the County's approval in advance of publication. The County shall also be acknowledged in any subsequent media releases or in any printed, website, social media or other communication materials related to the project. Copies of any other publicity as well as copies of any major work products generated in connection with this grant shall be forwarded to the County for review. Miami-Dade County, Million Trees Miami and Neat Streets Miami logos should be included in all printed materials. Please include the following copy in the Press Release:

About Million Trees Miami and Neat Streets Miami

Launched by [Neat Streets Miami](#), the [Million Trees Miami](#) Campaign is a community-wide effort to plant one million trees by 2020 in order to achieve a 30 percent tree canopy cover for Miami-Dade County. Neat Streets Miami is a multi-jurisdictional county board dedicated to the maintenance and beautification of transportation corridors, gateways and connections.

5. Conditions and Contingencies: The Grantee agrees that the Grant Funds will be used only for the purpose as stated in this Agreement, as described in the Scope of Work and with no substantial variance to the approved Budget (See *Exhibit A*) unless prior approval in writing is obtained from the County. The Grantee certifies that the grantee organization operates under a tax-exempt status. If grantee determines that Grant Funds cannot be expended by July 27, 2018 (end date), the grantee must notify liaison immediately and no later than April 27, 2018.

B. Additional Requirements due throughout the funding period:

1. **Reporting:** Final Report must be submitted electronically 30 days following the completion of the end date of grant. Refer to Exhibit B for reporting guidelines.
2. **Data Tracking:** All trees planted must be mapped according to County specifications.
3. **Organizational Status Changes:** The Grantee must notify the County liaison within two weeks of changes in organizational status, including but not limited to: key personnel such as senior or project staff, organizational name, tax status, and organizational address.
4. **Other Organizational Changes:** The Grantee will notify the County's liaison of any organizational changes, such as new address or contact information

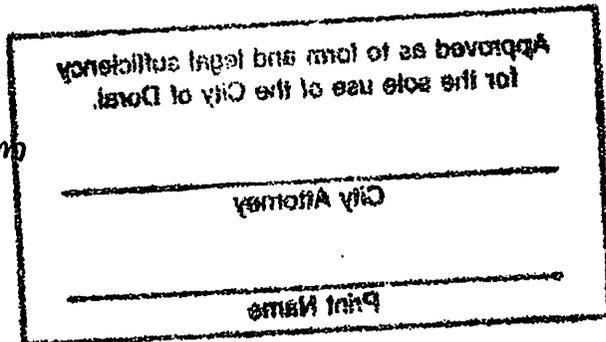
C. Indemnification of County

Subject to the limitations on liability set forth in Section 768.28, Florida Statutes (to the extent the entity is a State or local government), the Grantee agrees to indemnify, save, and hold the County harmless from all liability, loss, cost, and expense, including attorneys' fees and court costs at all trial and appellate levels, which may be sustained by the County, to any person, natural or artificial, by reason of the death of or injury to any person or damage to any property, whether or not due to or caused by the negligence of the Grantee, arising from or in connection with the Grantee's (or its employees, agents, contractors, subcontractors, licensees, or invitees) installation and/or maintenance of trees on County property or in the County right-of-way. The Grantee agrees to defend, at its sole cost and expense, but at no cost and expense to the County, any and all suits or actions instituted against the County for the imposition of such liability, loss, cost, and expense arising from or in connection with the Grantee's (or its employees, agents, contractors, subcontractors, licensees, or invitees) installation and/or maintenance of trees on County property or in the County right-of-way.

Primary Grant Contract:

Provide the information below for the primary contact person for this grant. This is the person to whom all correspondence will be directed.

Name: Dulce Pantaleon
Title: GSA/PW Project Coordinator
Mailing Address: 8401 NW 53 Terr
City, State, Zip: Doral, FL 33146
Phone: 305-593-6740
Email: dulce.pantaleon@cityofdoral.com
Website: cityofdoral.com



IN WITNESS WHEREOF, the parties hereto have caused these present to be executed on the day and year first written above.

NAME OF GRANTEE: CITY OF DORAL
ADDRESS: 8401 NW 53 TERRACE, DORAL FL 33166

BY: (Signature)
Grantee Representatives' Signature

DATE: 5.21.18

PRINT NAME EDUARDO ROSAS

TITLE: CITY MANAGER

MIAMI-DADE COUNTY, FLORIDA

BY: _____
Director Parks, Recreation, and Open Spaces

DATE: _____

LEGAL SUFFICIENCY: _____
County Attorney

DATE: _____

Approved as to form and legal sufficiency
for the sole use of the City of Doral.
(Signature)
City Attorney
Daniel A. Espinoza - WSH
Print Name