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**To:** Honorable Mayor and City Council

**Date:** July 24, 2020

**From:** Albert P. Childress, City Manager

**Subject:** **Weekly Council Update/July 19 - July 25, 2020**

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## City Manager's Office

• City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) Food give away on Thursday
- 3) Council Meeting -Wednesday
- 4) Surge in COVID -19 Cases – supplies
- 5) University of Miami- Trials
- 6) Executive Orders Enforcement – Masks

• City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.

• Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.

• City Manager and Deputy City Manager along with City Attorney Figueredo and Planning and Zoning Director held individual meetings with Council-members to review the Local Planning Agency, Zoning and Council Meetings on July 22, 2020.

• City Manager held meeting with Finance Director, Ms. Matilde Menendez, Assistant Finance Director, Ms. Solangel Perez, Contractor on behalf of Florida Division of Emergency Management Bureau of Recovery, Ms. Jenny Myrick, Mr. Howard Keith, Ms. Estefany Conrad, Ms. Elba Guerrero and Ms. Dixon Tronda from Florida Division regarding Covid-19 Request for Public Assistance Meeting.

• Deputy City Manager held Bi-weekly meeting with Planning and Zoning Director, Mr. Alexander Adams, Economic Developer, Mr. Manuel Pila, Mr. Kevin Crowder and Ms. Alicia Alleyne from Business Flare Solutions.

• City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.

• Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams.

• City Manager held weekly meeting with Human Resources Director, Mr. John Prats.

• City Manager held Staff Meeting with the Information Technology Department.

• Deputy City Manager attended 2nd Floor Leadership Team Meeting.

• City Manager and Deputy City Manager attended City Managers (MDCCMA) Weekly Conference Call regarding COVID-19 Updates.

- City Manager and Deputy City Manager held Staff Meeting with the Building Department.
- City Manager and Deputy City Manager along with City Clerk Diaz and City Attorney Figueredo held Agenda Briefing meeting with directors.
- City Manager and Deputy City Manager attended Virtual Local Planning Agency, Zoning and Council Meeting held on July 22, 2020.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow and Assistant Parks and Recreation Director, Mr. Lazaro Quintero.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- Deputy City Manager held weekly meeting with Building Department Building Official/Director, Mr. Rene Velazco and Assistant Building Director, Ms. Jane Decker.
- City Manager along with 60+ city staff volunteers and Police conducted a Farm Share Food Distribution Event at Doral Central Park for 1,000 households.
- Deputy City Manager along with Public Works Assistant Director/Chief of Engineering, Mr. Eugene Collings-Bonfill, AECOM staff, CIP Administrative Coordinator, Ms. Carmen Diaz, Parks & Recreation Director, Ms. Erin Weislow, Parks & Recreation, Assistant Director, Mr. Lazaro Quintero, Building Official/Director, Mr. Rene Velazco, Assistant Building Department Director, Ms. Jane Decker, Chief of Building Inspector, Mr. Sebastian Eilert, Administrative Coordinator & Capital Improvement Liaison, Ms. Claudia Herrera, Planning and Zoning Director, Mr. Alexander Adams, Assistant Director Planning and Zoning, Mr. Javier Gonzalez, Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares, Representatives from BCC Engineering, Hastings + Chivetta, Kaufman Lynn Construction, and Bermello Ajamil & Partners attended Doral Central Park - Aquatics Facility Progress Meeting.
- City Manager and Deputy City Manager held weekly meeting with Mayor Bermudez.
- City Manager held weekly meeting with Communications & Protocol Manager, Ms. Maggie Santos.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 78 people who were observed in public without masks.

### **Capital Improvement Project Manager**

#### **Doral Cultural Arts Center:**

- B&A issuing corrections on telecom sheets (notes to instruct contractors not to bid on IT equipment) received on July 21st.
- Addendum sheets from B&A with latest corrections received/ RFI response July 22nd.

#### **Morgan Levy:**

- Uploaded review comments corrected sheets on July 21st.
- WGI Construction Administration Services awarded on July 22nd.

**White Course:**

- Construction Documents set of plans due July 30th.
- This project will be advertised as an RFP.
- Playground equipment/ design submitted for Doral Parks approval.

**Doral Meadow:**

- Grease trap was removed and passed inspection – July 23rd.
- Restrooms interior demolition completed and cleaned, plumbing (rough) has started.
- Rough electrical installation started in the building.
- IT, access control and wiring consultants, and Karmil coordination meeting – July 21st.
- Janitor's closet re-design – July 22nd.
- Pergola chip samples arrived – July 23rd Pending City review and final selection.

**Doral Central Park:**

- Sneak Peek and initial discussion of the design options of the Amphitheater and Battlefields/multi use fields week of July 20th.
- Aquatics Center presentation – July 23rd (3rd Floor Training room).

**Doral Boulevard Pedestrian Bridge:**

- 100% RFP completed by PHD, submitted to FDOT – July 21st.

**Trail Network:**

- New Trails – Opportunity for a new shared path, from NW 112th Avenue to NW 114th Ave along NW 58th Street.
- PMT will request a site meeting with the Homeowners Association owning the easement on the southern side of the canal to request use authorization of the property.

**Lighting of Trails:**

- Doral Parks accepted recommendations – July 15th.

**Trails and Tails Park:**

- PMT issued courtesy NTP for Trails and Tails Park July 20th – design documents due August 20th.
- Opportunity/ Property to be developed is donating palm trees.
- Design teams are very interested to assess the tree inventory – site visit next week.
- Pending email authorization from landowner & Doral CM office.

**Building Department**

- Building and Code Needs Assessment (Grants). Director, Assistant Director and Flood Plain Manager met with consultant to discuss possible grants for the City.
- Building Officials Team Meetings. Assistant Director attended MS Team monthly meetings.
- Agenda Briefing. Director attended Agenda Briefing Meeting.

- Bluebeam new process review meetings-Building Structural Flood. Technical staff continue to train through webinars.
- Second Floor Leadership Team Meeting. Code, Building, PW and Assistant City Manager met to discuss operational issues for second floor.
  - Building Department weekly Meetings MS Teams. Assistant Director met with Deputy City Manager to discuss new customer/clerk communication system.
- COVID 19: Continue to practice safety measures and continue monitor activities at construction sites. Staff members continue getting tested.
- Director attended weekly Park Bond meeting.
- Permit and Sub-Permits issued for Doral Meadows alterations project.
- Building Department Weekly Stats for week ending 07/17/2020
- PHONES: Data available: 469 Inbound call count for week; 2:59m Ave time per call; 23hr+ total time for week
- INSPECTIONS: 98 Average Daily Inspections, 492 total Inspections Completed (week)
- PLANS REVIEWS: 286 Plan Reviews (Quantity), 3% Expedite, 02 Walk-Thru, 38 Rework, 57 Drop-off
  - Average plan review time per plan per trade = 41mins
- LOBBY DATA (DORALQ): 205 total Building Dept Customers; 41 Lobby Daily Average, 9.8mins Lobby Wait Time (Weekly Average)
  - Average Time Spent Per Customer = 12mins
- VELARO CHAT PORTAL: 2,860 Total online visitors, 13 total engagements at 9:23m per call

### **Code Compliance**

- Director and Assistant Director participated in meeting with grant vendor to talk about Building and Code assessments.
- Director virtually met with Career Source and various City of Doral departments to see who would benefit from using their displaced worker program.
- Five employees volunteered in the Farm-Share food distribution event.

### **Finance**

- Accounts Payable: Processed 226 invoices. This week 53 checks were issued for a total of \$141,500.
- Journalized the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Assisting the City Manager in the preparation of the Proposed Budget for FY 2021.

### **PROCUREMENT**

1. Please see below Cone of Silence Report for the week of 07/22/2020
2. A total of 14 PO's were created for a total value of \$133,439.25

### **CITY OF DORAL**

**PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE  
AS OF 07/22/2020**

Bid # Broadcast Date Due Date Bid Name Dept  
RFP No. 2020-10 04/20/20 05/29/2020 Sponsorship Asset Inventory, Valuation, Naming Rights PR  
Pre-bid meeting 04/30/20, 9 firms attended. & Sales  
3 Submittals, bids are being evaluated.

ITB No. 2020-14 04/13/2020 05/21/2020 Right-of-Way Maintenance Services PW  
Pre-bid meeting 4/24/2020, 10 firms attended.  
9 submittals received; Award Recommendation made.

RFP No. 2020-15 05/08/2020 06/05/2020 Financial Auditing Services FN  
Pre-bid meeting N/A  
7 Submittals, bids are being evaluated.

RFP No. 2020-16 06/05/2020 07/20/2020 Disaster Cost Recovery and Related Grant and Project FN  
Pre-Bid meeting 06/24/2020, 22 firms attended  
6 Submittals, bids are being evaluated Management Services

RFP No. 2020-18 06/05/2020 07/17/2020 Insurance and Risk Management Services FN  
Pre-Bid Meeting 06/25/2020, 7 firms attended  
3 Submittals, bids are being reviewed.

RFP No. 2020-19 06/19/2020 07/21/2020 Deferred Compensation Plan FN  
Pre-Bid Meeting 06/30/2020, 11 firms attended  
6 Submittals, bids are being evaluated

RFP No. 2020-20 07/09/2020 08/11/2020 Collision Repair and Body Work Services PD  
Pre-Bid Meeting 07/21/2020, 4 firms attended

RFQ No. 2020-22 06/25/2020 08/07/2020 Professional General Engineering and Architectural PW  
Pre-Bid Meeting 07/09/20, 84 firms attended Services

ITB No. 2020-23 06/17/2020 07/30/2020 Canal Bank Stabilization Program: Year 5A Phase II PW  
Pre-Bid meeting 07/07/2020, 15 firms attended

ITB No. 2020-24 06/18/2020 07/31/2020 Stormwater Improvements: Sub Basin A-2 PW  
Pre-Bid meeting 07/08/2020, 14 firms attended

## **Human Resources**

- In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department worked with the City Manager's Office to facilitate onsite COVID-19 testing at City Hall starting on July 24, 2020. 75 City of Doral staff members are scheduled to be tested on Friday, July 24, 2020. The testing will determine active virus as well as antibody. Thereafter, the City will continue facilitating onsite testing on a weekly basis.
- Following the City of Doral Council's approval on July 22, 2020, to create a temporary COVID-19 part-time position, the Human Resources Department initiated contact with 20 current furloughed part-time Parks Department employees to initiate the process to bring them onboard. The 20 candidates are being scheduled to report to Human Resources on July 27, 2020, to complete necessary onboarding documents. Based on the current COVID-19 specific turnaround time of 15-days provided by the City's background investigation vendor, we are targeting a tentative start date of August 17, 2020.
- Following the City of Doral Council's approval on July 22, 2020, to renew the healthcare contract with Aetna for medical and dental insurance, the Human Resources Department prepared a package for the City Attorney's review and signature of the City Manager.

- The City Manager and Human Resources Director participated in a phone conference with the Police Department's Medical Director, Dr. Gutierrez, to discuss best practices to ensure the continued safety of City of Doral employees. As a result of that conversation, Dr. Gutierrez has agreed to host a 1-hour Zoom meeting with all City employees. The meeting will serve to provide expert medical information related to best practices and will allow employees the ability to ask real-time questions.
- The Human Resources Department continues to work closely with all departments and has facilitated general meetings with employees to discuss best safety practices and dispel any COVID19 related rumors and/or concerns.
- Human Resources is currently processing and scheduling all required testing for the Police Officer Sponsorship Program, in which the City will sponsor two Police Service Aides to the City of Miami Police Academy to become Police Officers.
- HR participated in the interviews for the Planning & Zoning Department. Interviews were conducted for the positions of Administrative Assistant II/ Outdoor Events Coordinator. The interview packet for both the Administrative Assistant II/Outdoor Events Coordinator and Licensing Clerk were reviewed and signed-off by HR. The pre-employment candidate process will commence the week of July 27, 2020.
- HR processed an interview packet for the position of Police Service Aide. The packet was submitted to the City Manager for his review and consideration.
- HR continues to work with employees regarding Family Medical Leave cases. In addition, we have been working with the department directors to ensure safety and precautions are in place in each department.
- Worked with the Finance Department in processing the annual leave payout forms for payroll.
- The Human Resources Department continues to receive and file COVID-19 test results in respective employee medical folders. To date, the City has received 204 test results from employees.

## **Information Technology**

- Police Support;
- Began swapping rugged laptop sim to FirstNet
- Started to work on gathering information for FDLE Technical Audit.
- Working with Microsoft to fix SMTP issue.
- Added new GCC G3 license to O365 users.
  
- Closed 92% of support tickets
- Deployment of FirstNet iPhones for City Hall users (in progress)
- Setup and deployment of FirstNet iPads (in progress)
- Loaner laptops issuance for telecommute work (completed)
- Setup and deployment of laptops for EnerGov project (in progress)
- Security Assessment Review (Teams meeting) (in progress)
- Installation and testing of Cansec iClass enroller (in progress)
  
- Systems Administration
- Review and Keep the backups 100% operational.
- Weekly IT Team meeting
- Install 2 virtual machine to Clarium
- Install Virtual Machine (Windows 10) to Network Administrator
- Install New Munis Server to System Analyst
- Fixed Vigilant SMTP Relay with Microsoft.
- Disabled the last Mailboxes in the exchange server to start the decommission of the server.

Ran Windows update and restarted some servers.  
Open a ticket with Microsoft to fix the SMTP relay for the printers in PD.

- Security Manager

Analyzed 33 emails reported by City users  
Assisted PD IT with audit preparations  
Completed Security Awareness presentation  
Ensured privileged account passwords were unique  
Began managing local accounts

- Network Administration

Monitored City's Network and performed actions based on incidents.  
Participated in internal and external meetings.  
Supported PD Techs and the City Hall Help Desk during network troubleshooting.  
Network provisioned for a new access control system.  
Continue to work on the Firewall Best Practices Configuration.  
Performed onsite visit to Meadows Park to coordinate Network Infrastructure on an ongoing project.  
Reviewed and updated with the PD IT Supervisor and with the IT Security Manager the IT Policies for the Police Department.

- Systems Analyst

IT MUNIS TEST Upgrade Requirements Install COMPLETED  
IT MUNIS Issues Printing Checks COMPLETED  
IT MUNIS IIS Connection Issues COMPLETED  
IT/PW Elevator and Access Control Integration COMPLETED  
IT MUNIS Upgrade TEST Pre-requisites COMPLETED  
IT EnerGov Intelligent Objects Configuration IN PROGRESS  
IT Tyler Forms Migration Kickoff Tentative Date IN PROGRESS  
IT EnerGov Native Forms/Reports Inventory IN PROGRESS  
IT EnerGov Native Stored Procedures IN PROGRESS  
IT CD-PLUS User Account DB Cleanup IN PROGRESS  
IT/PW Elevator and Access Control Integration Purchase Order (Vendor Onsite) IN PROGRESS

- Citywide Projects

#### 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

Starting to create test scripts for Unit testing and will continue with Test plan for Conversion, System, Interfaces, Integrated, User Acceptance and Contingency Testing. Next week we will be performing System Testing training with Tyler. It team continues developing all IAA and IO missing, they obtained assistance for store- procedures and will meet with users to start testing with data. We also created 22 mock-ups of forms by department for Tyler to start generating forms. We will start comparing list of reports/letters from our inventory of all forms versus standard EnerGov forms to evaluate process and start in-house generating these when IAA are completed and verified with all departments..

Project overall is 31% completed

#### 2019-2020 Tyler 311

We have presentation of MyCivic and we will compare versus Tyler311 this week to decide which mobile app is better suited for the City. Tyler has informed solution for 311 to include fields in API will be provided in September. This would work both for Doral staff, the citizens, and key integration components with PW systems due to its API limitation. We had training for the IT team for the SRSS portal for reporting. .

Project overall is 39% completed

#### 2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

We finalized collecting all documents and has created a workflow document which will be review by session for each team/Profile. this week Consultants will be preparing and configuring our environment to start with power users training Aug 3.

Project overall is 59% completed

2019-2020 EnerGov Integration to Laserfiche (Document Retention Software) Project

Council meeting approval was obtained, preparing PO and will start planning week of Aug 7.

Project overall is 10%

- Database Administrator:

- Add a New Metric for Road Way Impact Fees on the CD Plus Dashboard.
- Working on the Data Conversion EnerGov Project on:
- Meeting with the Assistant Building Department Director, Public Works Transportation Analyst, Sr. Software Developer and System Analyst to go over the 5-year Cumulative Improvement Calculation Trigger.
- Attend Florida EnerGov Online User Group Meeting.

- Application Development:

Assisted PZ and BD with properties.

Assisted to EnerGov meetings

Analyzed EnerGov DB for needed IAAs and IOs.

Updated 311 Workflows.

CC Lobbyist App: tested ADX form with multiples steps to integrate with online payments.

- Website Projects

- FPL 2 LPR Poles:

Horsepower is updating again MDC permits request with their engineer and will re-submit to MDC, now waiting for MDC to approve permits of site 26 and 30.

Project is 37 % completed.

- WCCD 37122- New Smart City Certification Project

WCCD lost reviser of workbook and will assign a new person to work with us this week. Will submit to final auditor approval after revision with new reviser.

Project is 94% complete

- Intersection LPR's & CCTV

- Maintenance and monitoring of License Plate Readers to include field repairs.

- Maintenance and monitoring of Traffic surveillance cameras to include field repairs.

- Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site I, Site 26 ,and Site 30 LPR camera installation.

- Meet with SCS, AECOM and BCC to discuss new low voltage infrastructure installations at Meadows Park.

## **Parks and Recreation**

- Special Needs Specialist held weekly virtual classes for Doral Special Olympics Group

- Held Core Admin Staff meeting

- Meeting with events team to discuss drive-in movie event details

- Parks Staff attended Doral Central Park meeting to review and discuss Doral Central Park Aquatics Facility

- Staff assisted in Food distribution event in partnership with Brickell Realty Group

## **Planning and Zoning**

- The Planning Department conducted interviews for the vacant Administrative Assistant/ Special Events Coordinator position. The City made offers on 2 open positions in the department- the Licensing Clerk and Administrative Assistant/ Special Events Coordinator.

- Director participated in agenda briefings with each council member before the Council meeting on Wed. July 22.

- The Department submitted all proposed items to the City Clerk for the August 12, City Council Meeting.

#### Occupational Licensing:

28 New BTR/CU licenses approved this week.

7 New Temporary Outdoor Dining permits approved this week

- Licensing Chief is helping fill in for vacant Administrative Assistant/ Special Events Coordinator position.

- Licensing Clerk participated in State Conference for licensing professionals.

#### Planning and Zoning:

56 Building Permits reviewed this week.

24 Inspections performed this week.

32 New Addresses/Units created in CD-PLUS.

8 Zoning Verification Letters received this week.

2 Window Sign Permit Application received this week.

0 Special Event Permits received this week.

- Director participated in a meeting with the applicant regarding the development of the next phase for the Midtown development.

- Director met with attorneys for property owners in the Doral Adaptive Reuse Study Area.

- The Planning and Zoning Director and Assistant Director participated in a meeting with Dancetown about a possible school application.

#### **Economic Development:**

- Held bi-weekly meeting with consultant Business Flare re: COVID-19 strategy for business assistance.

- Met with City Place marketing director re: promotional opportunities for businesses.

- Met with Dr. Imelda Medina, Public Health Academy, LLC re: public health messaging for Doral businesses and residents.

- Participated in Spanglish-language business attraction webinar for Colombian businesses with Calderara Tyrell Law Firm on July 18.

- Met with Business View magazine and Public Affairs re: special section on Doral.

- Followed up by phone with restaurant managers to encourage Eat Local/ Shop Local specials and provide information about emergency orders, temporary outdoor dining permits and new Miami Dade county hospitality assistance programs.

#### **Police Department**

The Training Section coordinated the following activities:

##### I. Training Unit:

- Reminder-T-7 Taser training will take place on July 20, 21, 22 (day shift), and 23 (midnight shift).

- Respirator Masks-will be issued during the T-7 Taser Training.

- Use of Force (less than lethal & deadly force) Training-will be conducted through realistic scenarios.

- Annual Training-Firearms Qualification. Officers pending Ofc. Julio Roman –scheduled for July 27, 2020.

- CPR Training-Still missing Julio Roman & Lt. Sidki

- Use of Force & DT Training- Completed except for Julio Roman-scheduled for July 27, 2020.

- PSAs going to the City of Miami Police Academy-Natalie is scheduled to take the Physical Agility Assessment test with the City of Miami on July 23, 2020. PSA Ricky did not pass the run this morning and will have to re-take the test next Monday.

- Field Force Committee meeting-will be schedule for next week July 28, 2020 at 2PM.

- Review all Use of Force Reports, Vehicle Pursuit Critique, and Exposure Reports.

- Preparing a De-escalation lesson plan for remedial training for recommended Supervisors and officers (Sergeant Fernandez, Sergeant Tellez, Officer Beautelus, Officer Aguilera, Officer Abreu, Officer St, and Cyr).

- Preparing remedial training for Officers that performed poorly during T-7 scenario based training (Officer Feliciano, Officer Dozier, Officer Fernandez, and Officer Ten).

- Preparing a Training curriculum and schedule for three week ride along with FTS for the officers in the

sergeants list.

- Miami-Dade County CAD Training-Roll Call training postponed due to COVID-19 testing.

2. Documents pending:

- Emergency Management Mobilization SOP (Civil unrest, Critical Incidents, Hurricanes, etc.)-pending.
- Preparing a De-escalation lesson plan for remedial training for recommended Supervisors and officers (Sergeant Fernandez, Sergeant Tellez, Officer Beutelus, Officer Aguilera, Officer Abreu, Officer St, and Cyr).
- Preparing remedial training for Officers that performed poorly during T-7 scenario based training (Officer Feliciano, Officer Dozier, Officer Fernandez, and Officer Ten).
- Preparing a Training curriculum and schedule for three week ride along with FTS for the officers in the sergeants list.
- Field Force Training & Use of Force Training Lesson Plan & Curriculum Projected for July 2020.

3. Police Academy:

- September 2020/ 3 -PSA's

4. Pending Project:

- Simulator Room & Fence

5. Equipment:

- Ballistic Shields- Pending delivery
- Less-Than Lethal – Pending memo
- Ammo- Pending delivery (.223 ammo arrived)
- Hobble Restraints-pending memo
- Go-pro camera-pending

Office of Emergency Management:

- Participated in the County EOC Municipal Branch and WebEOC virtual training, and continued coordination with County OEM and Doral EOC assigned personnel on next WebEOC training to be held on July 31, 2020.
- Updated final draft of Emergency Countermeasures Plan for City of Doral Closed Point of Distribution (POD).
- Worked on Memorandum of Agreement draft with other health organizations for Closed Point of Distribution (POD).
- With other Departments took part in the Quarterly Flood Team Meeting regarding rapid assessment and the ARM360 platform.
- Conducted research on rapid testing and efficient ways of getting COVID-19 results given the current delays affecting laboratories across South Florida.
- Through Miami-Dade County Municipal Branch Director and Logistics Section Chief submitted requests for rapid testing machines and testing kits to the State EOC.
- Contacted Florida DOH for more detailed Doral reporting on positivity rates and recovery data.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors. New data includes daily number of positive cases in Doral and last 14 days' totals.
- Continue providing daily Situational Awareness reports to City Directors.
- Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office.
- Continued hurricane preparedness outreach on social media including emergency kit preparation and preparation for seniors especially during COVID-19 pandemic. Tips also included emergency

preparedness for disabled individuals and pet owners.

- Monitored Doral Alerts weather notifications and tropical storm activity in the Atlantic basin.
- Allegro 55- F/u crime prevention Webinar
- International Mall –survey new area to move COVID 19 testing site
- Follow up with 17 report Doral Terrace case 10920
- Madeira 2 f/u with Acevedo family-in regards to email received on CIT calls involving his son
- Avanti –Watch order
- Tent Schedules
- Las Brisa DPD case 200208002833
- Scheduled Off
- Deluxe Miami Broker-f/u with Landmark resident @ Planning Zone reference moving licensing home
- Zulu Armory in Doral-assist with retail licensing application
- Windward-f/u with HOA in reference to calling police –SSSS-lawn contractor vs. resident harassing
- Highland-property manager/ f/u with tenants causing loud music calls-Doral 311
- International Mall-f/u tent moving and flow
- Doral Place-F/U w Noel Ms. Quevedo-DCF placed on meal plan
- All import-check area for flooding
- Met w SFC owner
- Check and correct squad worksheets for Jul 6-10
- Contact with Las Brisa's HOA board member in reference to suspicious activity 5785 NW 116th Av # 103
- International Mall F/U w Maria GM-Code Enforcement and Planning Zoning-moving tent-coord testing DPD employees
- MDPD response in Downtown Doral –HOA property manager
- Doral Terrace assist resident contact with DPD case 200624-010920-Doral Terrace
- Assist patrol on calls
- International Mall-logistics-testing DPD employees
- Las Brisas-F/U on suspicious activity
- 311 emails SR 9224, Landmark speeding.
- 311 emails SR 10153 & 74

#### Notable Arrests

Fraud

Grand Theft

Doral Police were contacted by a representative from a bank in Tennessee who advised that one of their customers had reported that a stolen check in the amount of \$4,970 had been deposited at a bank in Doral. The customer explained that he left the check inside his truck and intended to give it to someone whom he owed money. However, on April 7, 2020, someone broke into the truck, took the check, altered the payee information, and deposited at a bank in Doral.

The detective assigned to the case went to the branch in Doral and after viewing surveillance video was able to get an identity on the subject who deposited the forged check. The subject was contacted at his residence in Hialeah and he agreed to come to the Doral Police station.

After waiving his Miranda Rights, the subject admitted that he was the one on the video depositing the forged check into his account. The subject would not offer an explanation as to how he came in possession of a check that was stolen from the interior of a vehicle that was parked 800 miles away in Tennessee. He was charged accordingly and taken to TGK.

Grand Theft Auto

Possession of Stolen Property

Carrying a Concealed Firearm

Curfew Violation

Doral Police officers stopped a vehicle that had been reported stolen in the city of Miami. In the interior of the vehicle there was a duffle bag containing a firearm that was also reported stolen. The two subjects were arrested without incident and charged accordingly. They were taken to TGK.

Citations and Arrests breakdown for 07.16.2020-07.22.2020.

Grand Total: 214

Citations: 150

Parking Citations: 64

Arrests Grand Total: 20

Felony: 7

Misdemeanor: 10 (3 PTA)

Traffic: 1

Warrants: 2

### **Public Works**

- NW 112 Ave. (25 - 34 St.) Roadway Construction Improvements: (7/23) Contractor has installed MOT on NW 27th street and on 112th avenue. Contractor has received structures, pipe materials and have installed structure # S-22 at NW 109th avenue on NW 27th street. Contractor has begun clearing and grubbing on NW 112th avenue between 27th street and 34th street.
- NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St.: (7/23) Closeout meeting was held on Friday 7/10 and all parties were distributed a list of items to procure. Contractor and GF working on accumulation of closeout documents.
- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.: (7/23) Contractor has completed all milling, resurfacing and temporary striping at both intersections. Mast Arm shipment date has been delayed again until 7/31 due to Covid-19 delays.
- Citywide Sidewalk Improvements: (7/23) No contractor progress due to waiting on FPL to remove pole. Recent email coordination on 7/14.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.: (7/23) No contractor progress due to FPL sub-contractor arrived on site on 7/16 to begin repairs on damaged handhold and power lines; still in process of repairs.