



Memorandum

To: Honorable Mayor and City Council

Date: February 19, 2021

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/ February 14 - February 20, 2021**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) COVID -19 Cases - Testing
- 3) Garage Repairs Feb -15
- 4) Doral Central Park Message
- 5) Budget Adjustments
- 6) Strategic Planning – March 26-27
- 7) Vaccine
- 8) I.T Phishing

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- City Manager attended meeting with Assistant Public Works Director/Chief of Engineering, Mr. Eugene Joseph Collings-Bonfill, Community Relations Coordinator Mr. Marco Giron, Parks & Recreation Director, Ms. Erin Weislow, Assistant Parks & Recreation Director, Mr. Lazaro Quintero, CIP Administrative Coordinator, Ms. Carmen Diaz, and AECOM staff regarding the discussion of Doral Central Park Fence/Art.
- City Manager along with City Attorney Figueredo and Finance Director, Ms. Matilde Menendez held meeting regarding Ordinance #2021-02 Elected Officials Retirement Plan.
- City Manager held meeting with City Attorney Figueredo and Assistant Public Works Director/Chief of Engineering, Mr. Eugene Joseph Collings-Bonfill.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez and Deputy Chief of Police, Mr. Raul Ubieta.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.

- City Manager attended Grow with Google Webinar Series - Design Thinking para Emprendedores GoToWebinar.
- City Manager along City Attorney Figueredo, Council Members, and City Clerk Diaz attended meeting with Consulate General of the Dominican Republic.
- City Manager held weekly meeting with IT Director, Ms. Gladys Gonzalez.
- City Manager and Deputy City Manager held staff meeting with Public Works Director, Mr. Carlos Arroyo, Assistant Director Planning and Zoning, Mr. Javier Gonzalez, Code Compliance Director, Mr. Edgard Estrada, Acting Building Department Director, Ms. Jane Decker, and Economic Developer, Mr. Manuel Pila.
- City Manager along Council Members attended 2021 Arbor day at Andrea Castillo Preparatory and Eugenia B. Thomas K-8 Center.
- City Manager held meeting with City Attorney Figueredo, Finance Director, Ms. Matilde Menendez, and AndCo Consulting, Mr. Paul Murray regarding Investment Committee for Deferred Compensation Plans.
- City Manager held weekly meeting with Communications Director, Ms. Maggie Santos.
- City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- The City Manager's office continues to coordinate and support the free COVID mobile testing site at the Police Training and Community Center in partnership with Miami Dade County Fire. For the week of February 9th, 2021, the Mobile Testing Initiative performed 613 COVID-19 tests to the residents of our community. Since the start of the program on 10/12/2020, we have a cumulative total of 17,500 tests performed. (Additional testing numbers in HR section below).
- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 46 people who were observed in public without masks.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going.
 - o MDC Fire/Grease completed.
 - o COD Building Department about 95% complete. Final Signed and Sealed drawings will be submitted to Building Department for permit approval.
 - o WASD Verification form approved.
 - o Public Works MOT permit in progress.
- Construction will start February 2021.
- A-Frame to be installed the week of February 22nd.
- Weekly OAC Meetings.

Morgan Levy Park:

- Camera pole installation is on-going.
- Ribbon Cutting Ceremony scheduled for March 17th. Coordination with Public Affairs is on-going.
- Plaque to be installed by Parks and Recreation.
- Temporary Certificate of Occupancy for the week of February 22nd.
- Miami-Dade County Fire Inspections for the week of February 22nd.
- Punch List Walk-Through with PMT, Contractor and Parks and Recreations scheduled for February 24th.

White Course Park:

- Permitting process is on-going.
 - o MDC DERM is about 95% complete.
 - o COD Building is about 95% complete.
- Contract under review by Legal Department.
- IT Coordination for required elements is on-going.

Doral Meadow Park:

- Concrete pouring at the Flex Plaza completed.
 - o Concrete polish is in progress.
- Irrigation lines have been fixed and tested on February 18th.
- PMT working on close out documents.
- Enclosures for CCTV installation is on-going.

Doral Central Park:

- Permitting Process for Phase I is on-going:
 - o COD Building Department about 30% complete.
 - o COD Planning and Zoning Department 90% complete.
 - o MDC DERM about 30% complete.
 - o MDC Fire about 30% complete.
- Phase IV Recreational Center/ Lake Wall Foundation permit set in permitting review.
 - o Building Plan Review Comments received only pending Planning and Zoning Review.
- Site Plan for Phase IV under review by the Planning and Zoning Department.
 - o Site Plan Fire under review.
 - o Site Plan DERM under review.
- CMR GMP I submission for City review due mid-March.
- Mandatory Pre-Bid Meeting for RFQ Construction Materials Testing February 16th.
- Notice to Proceed for Construction to be issued for early April.
- Groundbreaking Ceremony scheduled for March 1st. Coordination with Public Affairs, Public Works Departments and Consultants in on-going.
- Fencing installation scheduled for March 5th.
- Weekly OAC meetings on-going.
- Weekly IT coordination meetings on-going.

Doral Boulevard Pedestrian Bridge:

- RFP No. 2020-36 is on-going.
 - o PMT review is on-going.
 - o Committee scheduled to review LOI's in March.

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC.
- Bike lanes 60% drawings received February 15th.
 - o Public Works review comments received and sent to consultant.

Trails and Tails Park (Lighting Improvements):

- Permitting Review completed.
- Payment for permit approval on hold until contractor is awarded
- Bids received for ITB2020-35. Firm recommendation to be presented on March Council Meeting.
- Consultant coordination with FPL is on-going.

Additional Items:

- PMT Weekly Status of Projects is on-going.

Building Department

- EnerGov Go Live - USER TESTING and Training continued.
- Interim Director attended Directors Call, EnerGov PM Call, UM School of Architecture/Construction Management Technology Board, 2nd Floor Directors Meeting with CM and participated in evaluations with supervisors. Staff attended virtual MDC BORA Meeting.
- EnerGov team continues local unit testing and identifying issues with Production environment. Florida EnerGov User Group Training was available this week; attendance is voluntary but promotes best practices amongst users. GoLive & Upgrade Discussion (2020.I and 2021 LTS); still pending Pass #3; BD Communications team meeting to discuss forms
- Project meetings this week: CCHomes Priorities list, ZOOM, Rice kitchen
- Building Department Weekly Stats for week ending 2/12/2021
- PHONES: Data available: 421 Inbound call count for week; 3:00m Ave time per call; 22hr+ total time for week
- INSPECTIONS: 111 Average Daily Inspections, 557 total Inspections Completed (week)
- PLANS REVIEWS: 288 Plan Reviews (Quantity), 13% Expedite, 4% Walk-Thru, 33% Rework, 50% Drop-off/Electronic
- Average plan review time per plan per trade = 38 mins
- LOBBY DATA (DORALQ): 110 Total Building Dept Customers; 22 Lobby Daily Average, 9.6 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 12 mins

Code Compliance

- Code Compliance Officer worked during President's Day, actively patrolling the city for various common holiday violations.
- Director participated in "Doral Status" call with EnerGov.
- Department held monthly Special Magistrate hearing for the month of February where 18 cases were successfully presented.
- Director attended second floor Director's staff meeting.

Finance Department

- Accounts Payable: Processed 179 invoices; 163 checks were issued for a total of \$1,074,542.50
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).

PROCUREMENT

Please see below the Cone of Silence report for the week of 02/18/21.

I. A total of 25 PO's were created for a total value of \$423,980.52

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 02/19/2021

- Solicitation No. and Title: RFP No. 2020-26 – Investment Management Services

Dept: Finance

Broadcast Date: 09/08/2020

Due Date/ Bid Opening Date: 10/29/2020

Status: Award Recommendation Made.

- Solicitation No. and Title: RFP No. 2020-27 – Banking Services

Dept: Finance

Broadcast Date: 11/19/2020

Due Date/ Bid Opening Date: 01/29/2021

Status: 2 Submittals received; bids are being reviewed; Evaluation phase I – Scheduled for 03/02/21.

- Solicitation No. and Title: RFP No. 2020-28 - Collision Repair and Body Work Services

Dept: Police/ Public Works

Broadcast Date: 08/28/2020

Due Date/ Bid Opening Date: 09/29/2020

Status: 2 Submittals received; bids are being reviewed; Evaluation committee phase I – scored and ranked.

- Solicitation No. and Title: RFP No. 2020-29 - Competitive and Travel Youth Baseball Program Management

Dept: Parks and Recreation

Broadcast Date: 10/14/2020

Due Date/ Bid Opening Date: 11/13/2020

Status: Award Recommendation Made.

- Solicitation No. and Title: RFP No. 2020-32 - Replacement of Playground Surfacing

Dept: Parks and Recreation

Broadcast Date: 11/25/2020

Due Date/ Bid Opening Date: 01/15/2021

Status: Award Recommendation Made.

- Solicitation No. and Title: ITB No. 2020-35 – Trails and Tails Park Lighting Improvements

Dept: Parks and Recreation / Public Works – Parks Bond

Broadcast Date: 12/23/2020

Due Date / Bid Opening Date: 01/26/2021

Status: Award Recommendation Made.

- Solicitation No. and Title: RFP No. 2020-36 – Doral Pedestrian Bridge Design Build

Dept: Parks and Recreation / Public Works – Parks Bond

Broadcast Date: 12/18/2020

Due Date / Bid Opening Date: 01/28/2021

Status: 3 Letters of Interest Received being reviewed by Program Management Team.

- Solicitation No. and Title: RFP No. 2021-01 – Recreational Programming (Virtual and On-site)
Dept: Parks and Recreation
Broadcast Date: 01/21/2021
Due Date / Bid Opening Date: 02/24/2021
Status: 9 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFP No. 2021-02 – Adaptive Re-Use Design Build
Dept: Public Works Department
Broadcast Date: 02/09/2021
Due Date / Bid Opening Date: 03/09/2021
Status: Pre- Bid Meeting Scheduled for 02/23/2021.
- Solicitation No. and Title: RFQ No. 2021-03 – Construction Materials Testing and Inspection for Doral Central Park
Dept: Parks and Recreation / Public Works – Parks Bond
Broadcast Date: 02/05/2021
Due Date / Bid Opening Date: 03/05/2021
Status: 12 Firms attended the Pre-Bid Meeting
- Solicitation No. and Title: RFP No. 2021-04 – Youth Soccer Program Management
Dept: Parks and Recreation
Broadcast Date: 01/27/2021
Due Date / Bid Opening Date: 02/26/2021
Status: 8 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: ITB No. 2021-05 – Telecommunications Wiring Services
Dept: Information Technology
Broadcast Date: 01/28/2021
Due Date / Bid Opening Date: 03/02/2021
Status: 16 Firms attended the Pre-Bid Meeting.

Human Resources

• COVID-19 TESTING FOR DORAL RESIDENTS

COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through December 4, 2020, as a drive-thru service at the Police Training Center on 97th Avenue. Since September 14, 2020, more than 2,867 City of Doral residents have been tested. The testing is being conducted from 9 a.m. to 1 p.m. on Mondays, Wednesdays, and Fridays, and will continue to operate on the same schedule through June 30, 2021.

• COVID-19 TESTING AT INTERLAB CORP

To leverage the response rate and further support our efforts to expediently return employees to work with two negative PCR results, we strategically send employees to InterLab in Doral during the early part of the week, following the Thursday test at City Hall. Since January 1, 2021, InterLab has performed 129 PCR tests, which includes 13 tests from February 12 through February 18, 2021.

• COVID-19 TESTING AT CITY HALL FOR CITY EMPLOYEES:

In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. On Thursday, February 18, 2021, (26) essential personnel/first responders were tested at City Hall. To date, 1,461 tests have been administered at City Hall. The Human Resources Department

continues to closely follow updates from the CDC and the Police Department's Medical Director as we monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.

CURRENT JOB POSTINGS

- Building Inspector, Building Department, Open Continuous
- Facility Maintenance Technician, Public Works Department, Closes on 03/02/2021
- Licensing Clerk, Planning and Zoning Department, Closes on 03/03/2021
- Mechanical Inspector/Plans Examiner, Building Department, Open Continuous
- Plans Reviewer, Public Works Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Recreation Administrator, Parks & Recreation Department, Closes on 03/09/2021
- Structural Plans Examiner, Building Department, Open Continuous
- Assistant Planning & Zoning Director, Planning & Zoning Department closes on 03/05/2021

NEW HIRES:

- Zafar Ahmed will begin his new position of Planner for the Planning & Zoning Department effective 2/22/2021.

- Guillermo De Nacimiento III will begin his new position of Planner for the Planning & Zoning Department effective 3/8/2021.

- Eddy Plasencia will begin his new position of Assistant Park Manager(Maintenance) for Parks & Recreation Department effective 3/8/2021.

PROMOTIONS:

- Lazaro Sardinias in Public Works was promoted from Laborer to Laborer II

- Micaela Ortega in Parks and Recreation was promoted from Parks Ambassador to Assistant Community Center Manager

- Stephanie Puglia was promoted from licensing clerk to Development Review Coordinator.

Information Technology

- Public Safety Support - This week, the PD IT team attended a zoom meeting to view of a possible software to better enhance the RTOC. 4 new Police officers joined the Doral Police Department, and IT was there to welcome them on board and present them their Laptops and RSA token. As part of the continuing maintenance, the IT performed the monthly inspection of the EOC. Our Help Desk software was upgraded to the latest version, as well as the PD RSA token was also upgraded.

- Assistant IT Director

Coordinated meeting with two vendors and internal team to discuss direction given by IT Director. Gathered team information for pending items of WCP. Worked with vendors, internal team, and Doral PD for ongoing investigation. Followed up with vendor for status of renewal. Coordinated last minute access control request for project start. Attended product demo with Doral PD. Met with vendor for health check.

- Systems Administration. This Week:

Review and Keep the backups if they are 100% operational.

Upgraded all ESXI Hosts in PD. They are now running with the latest software version.

Virtual weekly team meeting.

Ran Windows Updated more servers and restarted.

Virtual meeting with vendor to evaluate new hyper converged solution.

Worked with our backup solution vendor to fix an issue in the device with the new version.

Virtual meeting with vendor to evaluate new VDI solution.

Virtual meeting with our backup solution vendor to review the health check in our environment and provide new solutions.

- Help Desk Support- This week:
 - Resolved 92% of support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events
 - Upgrade to Bluebeam 2020 all users with BlueBeam 2019
 - Assisted in the execution of the EnerGov Daily Trainings
 - Troubleshooted card reader and installation of biometric reader with vendor at Meadow Park
 - Completion of the Job Assessment Tool questionnaire
 - In addition, we continue to work on projects as FY1920 Replacement desktops at CH, and reconciliation of physical inventory of IT equipment

- Security Manager

This week, over 68 emails were reported by City users and were analyzed for malicious intent. Removed stale endpoints from our endpoint security monitoring console. Addressed issue with our password manager services not starting. Finally, worked with vendor support to validate update package.

- Network Administration - This week: participated in external and internal meetings, such as IT weekly meetings, Security Product Demo Presentation and Public Works Service Integrations meeting (lighting).
- Modified Call Flow for the Planning and Zoning Department as requested by the department head.
- Collaborated with team members and configured the network infrastructure including firewalls and domain records, to integrate a hosted solution with on-premises services.
- Supported the PD Help Desk in regards to WiFi connectivity at the PD Training Facility.
- Collaborated with Vendors and Service Providers to renew services on our VPN systems.
- Lead technical support on retrieving and applying new licenses and features to our VPN engine.
- Collaborated with team members and provided a call report to the Public Works Department, as requested by a department head.
- Collaborating with service providers, city partners, contractors, and team members related to IT Network Infrastructure and wiring during the renovation of the City's Parks.
- Continued to monitor the network and performed actions based on incidents.

- System Analyst - This week,

- Financial System GAS Services AutoRestart IN PROGRESS
- Time Clock Collet Data DLP
- IO's and IAA's QUERY Setup Modification
- DS SMTP Configuration Issues IN PROGRESS
- Updating CD-PLUS FEE Schedule for March 1 IN PROGRESS
- WSDL URL and Handler Module Updated DSS

- GIS Administration- This week:

- Continue to conduct systems and communicate with vendor and internal Information Tech team.
- Information Tech Staff meeting
- As per office of the city attorney's request, researched and provided local business tax data by GIS tool system.
- Troubleshoot GIS system issue.
- Weekly GIS maintenance

- Database Administrator:
 - Meeting with the HR Director and staff to go over the new required metrics, the assistant director will send an email with the conditions to apply for each one to populate the metrics in the Internal Dashboard.
 - Working on the New 311 Internal Dashboard, a new SSIS process was developed to export the data from the Tyler 311.
 - Data Conversion EnerGov Project on:
 - Working with the Building Interim Building Department Director and Energov's Data Engineer to address the issues for the 2nd pass of the data conversion.
- A new query was developed to align the permits with their payments.

• Application Development- This week:

- Worked Tyler 311 integration with EnerGov.
- Assisted PZ with properties.
- Completed the JAT.
- Participated in EnerGov meetings.

• The new Development Services Software (WeB – We Build Doral!) will solve challenges like communication across electronic records, the ability to audit and track performance, consistency in data entry, compliance with statutory requirements and most importantly, outward-facing citizen engagement that is easy-to-use and intuitive.

• Development Services Software (WeB – We Build Doral!)

Projected Go-Live Date: 2021

• 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

We updated and created all changes for Conversion path #2 did testing and expecting path #3. We continue ensuring each users system configuration is updated, we are daily Training/testing with users performing Test scripts and documenting new procedures as we finish the User Test Plans. IT Help Desk have ensured all computers and setup for Blue Bean and EnerGov environment have been up to date. Code department is presenting issues encountered with training of Inspectors. We continue debugging, configuring IAA and IO triggers. We continue waiting on all users to finish users test to start with full system testing. We are updating and verifying some forms that were downloaded.

Project overall is 87% completed

• 2019-2020 Tyler 311

We are currently developing the dashboard while we are waiting for update of obtaining notification required. Tyler is performing modifications for new reporting requirements and dashboard data fields require for management, we had call with Tyler and new upgrade is scheduled.

Project overall is 98% completed

• 2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

Helpdesk continues upgrading versions all users this month. We are documenting procedure for e-review. The Building team is creating a video to use for training other departments explaining how to ensure markup are showing in EnerGov and how to proceed within the reviewing stage.

Project overall is 100% completed

• 2019-2020 MyCivic

Post implementation meeting was achieved Mobile app is functioning adequately.

Project overall is 100% completed

• 2020-2021 IGinspect and IGenforce applications

We have been training and testing next week with inspectors from all departments insuring the permits move from the EnerGov Core solution to the IG mobile applications and backwards with updates. Issues are being informed to Tyler for resolution, we are waiting new forms and reports development created by Tyler to finalize Unit testing.

Project overall is 89% completed

- 2020-2021 CSS Citizen Self Service

We continue Training and testing with many department users this week and waiting

Project overall is 91% completed

- 2020-2021 Accounts Receivable System

We are documenting process. Finance is updating accounts requirements. Many GL charge accounts have been coded and tested. We are updating GI Charge codes in Energov to use with Munis GL entries this week.

Project overall is 95% complete

- 2019-2020 EnerGov Integration/Laserfiche (Doc Retention Software) Project

We defined field mappings and retention requirements for the plugin. Vendor has submitted plugin to Tyler for testing.

Project overall is 57% completed

- 2020-2021 EnerGov Cashiering Project

We are waiting to reviewed forms/reports for Cashiering requirements. We are waiting the Munis upgrade completed 1/14 to update all department EG fees GL codes. We are updating Project plan/implementation plan with all requirements and dates for configuration.

Project overall is 84 % completed

- Smart City projects are underway:

FPL 2 LPR Poles:

Site 26(NW 58 St & 79 Av) has been delayed for now because of a future roadway widening project from Palmetto Expressway to NW 97 Ave along NW 58 St.FPL assistance was coordinated this week with the location of the FPL pick-up-point of these LPR site. We are waiting for MDC to approve permits of site 26 and 30. City Management is contacting MDC management for support

Project is 45 % completed.

- WCCD 37122- New Smart City Certification Project

keep posting information required while Investigating some last answers to questionnaire related to all finance requirements and entering/updating some comments provided.

Project is 98% completed

- HRIS New System Project

We had meeting and we reviewed RFP with detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning , core HR and e-forms. Team will continue updating priorities of each requirement this week.

Project is 10% completed

- Upgrade Facility Dude Project

We are receiving updated proposal and after evaluating 3 vendors we decided to just upgrade current Facility Dude software which is beneficial for City. We are requesting some changes and then we will have meeting with Finance and PW to review needed funding upgrade . Analysis of benefits versus project amount increase for annual maintenance was evaluated. PO is on hold until decision then we can prepared to start planning mode for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 10% completed

- WCCD 37120- Yearly Smart City Certification Project

We are receiving information on green solutions the city is performing and many data information from websites and external companies this week and will start entering data for Health indicator when worksheet is unlocked this month.

Project is 22% completed

Parks and Recreation

- Parks Director & Assistant Director met with Public Affairs, Public Works, and the City Manager to discuss artwork & fence location for Doral Central Park's fence.
- Parks Director & Assistant Director met with Project Management Team to discuss Doral Central Park's Aquatics Support Building/Equipment and Turnover Time.
- Events Staff met with Public Affairs and DORCAM to discuss the Manolo Valdez opening event.
- Parks Director & Assistant Director met with Project Management Team to discuss outstanding Doral Central Park Comments.
- Parks Staff completed their Job Assessment Tools for the Evergreen Study.
- Adult Soccer League's first round of playoff games begin Sunday 2/21.
- Special Needs specialist hosted weekly virtual classes for Doral Sunbursts program with 14 participants per class.
- Winter sports continue to hold practices and games.
- The Silver Club hosted Virtual Bingo with 10 participants in attendance.

Planning and Zoning

Occupational Licensing

- 50 Business Tax Receipt renewals for FY 2020-2021 have been processed this week.
- 14 Business Tax Receipts applications for new businesses have been received this week.
- 1 Temporary Outdoor Dining Permits (56 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- New addresses issued: 9
- Building Permits reviewed: 34
- Zoning Inspections conducted: 32
- Mr. Javier Gonzalez, Assistant Planning and Zoning Director was promoted to Planning and Zoning Director.
- Ms. Stephanie Puglia, licensing Clerk was promoted to Development Review Coordinator (DRC) for the Planning and Zoning Department.
- February 12, 2021, PZ Director participated in the Public Arts Program Advisory Board Meeting. Two (2) applications were presented and approved unanimously by the board. These applications will be presented for Council Approval on the Council Meeting scheduled for March 17, 2021.
- Planning and Zoning Department attended a meeting with Information Technology (IT) to discuss EnerGov address conversion and Standard Operating Procedures (SOP) for the issuance of property addresses.
- Planning and Zoning Department attended a preapplication meeting to discuss site plan development requirements per pattern book and city code for Gateway at Doral located at 8750 NW 36 Street.
- PZ Director attended meeting to discuss future development for Midtown Doral.
- PZ Director participated in a Park Bonds Project discussion for Planning and Zoning comments.
- PZ Director attended a meeting to discuss the development of a mixed use/assisted living/senior living project at NW 102 Avenue and 58 Street.
- PZ Director attended a meeting to discuss the termination and release of covenant for the industrial property located at 10880 and 10890 NW 30 Street.
- PZ Director attended a meeting to discuss the development of residential uses comprised of

work/live units and multifamily units in the Doral Décor District (DDD).

- PZ Director attended a meeting to discuss the redevelopment of the properties located at 8050 NW 36th street and 8070 NW 36th street.
- PZ Director attended a meeting to discuss potential substantial compliance approval for a new Chick-fil-A at 9815 NW 41 Street.

Economic Development

- Met with Converlogic representative re: business expansion in Doral.
- Met with Diloren Composites representative re: scheduling site visit.
- Compiled new business information for Mayor's interview with CBS 4
- Met with Nonbroadband representative re: business development opportunities.
- Drafted agreements for economic development consultants.
- Attended CAMACOL Doral networker at Sergio's.
- Participated in interview panel for Administrative Assistant candidates.
- Hosted 'Grow with Google' webinar 'Design Thinking para Emprendedores.'
- Prepared materials and participated in meeting with Councilwoman Cabral and Dominican officials.
- Met with Everlasting Dance Foundation re: CBO Grant payment.
- Attended ribbon-cutting ceremony at Heaven Mykonos at CityPlace.
- Administered 2020 CBO Grant and PTSA Grant final reports and payments.
- Provided business assistance information, technical support, B2B and support organization referrals, site selection orientation and data to Doral businesses

Police Department

Notable Arrests & Incidents

Battery

Doral Police units were summoned to an apartment building located in the 5200 Block of NW 84 Avenue regarding an incident where a woman was physically assaulted. The victim was in an elevator when a man and a woman, neither of whom were wearing a mask, entered. The victim reminded the couple of the CDC guidelines as well as the building rules requiring the wearing of masks inside the elevator. The male became irate and raised his arms as if he was going to strike the victim. The victim produced her cellphone and attempted to take video of the incident at which point the woman started to slap her in the hands. When the elevator doors opened the couple exited. The woman was in her apartment and arrested. The male had already left the scene when police arrived. The incident was verified by an independent witness who was inside the elevator.

Battery on a Police Officer

Resisting Arrest

Doral Police units were dispatched to a hotel located in the 3200 Block of NW 107 Avenue regarding a loud dispute between a man and a woman. By the time police arrived the situation had escalated, and the man and the woman were now involved in a physical altercation. As the officers separated both parties and attempted to restrain the man, the woman turned her aggression towards the officers and physically assaulted them. Both the man and the woman were taken into custody without further incident. They were charged accordingly and transported to TGK.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

Thursday, February 11

- Station Updating information to the Safe Cam list
- 8360 NW 33rd St Renaissance Middle School. School Check
- 3155 NW 82nd Ave #102 Family & Pediatric Safe Cam Presentation
- 9565 NW 40 St/Rd Total Control Equipment Safe Cam Presentation
- 4720 NW 85th St Allegro Safe Cam Follow Up
- 7520 NW 104th St. #106 58 Gourmet Bakery Safe Cam Follow Up
- 10369 NW 89th Terrace, Astoria Community Follow Up
- 100 Costa Del Sol Blvd, Costa del Sol Property Manager meeting
- 100 Costa Del Sol Blvd, Bistro Grill Safe Cam Presentation
- 4001 NW 104th Ave, Doral Green Crime watch meeting

Friday, February 12, 2021

- Station Updating information to the Safe Cam list
- 10311 NW 58th St DSA school detail
- 9808 NW 31st St, Costa Verde community check gate code
- 3500 NW 87th Ave Mondongo's Safe Cam Follow up
- 8360 NW 33rd St Renaissance Middle School. School check
- 4720 NW 85th St Allegro Safe Cam Follow up
- 7450 NW 104th Ave. Taikin Safe Cam Follow up
- 10730 NW 74th St Top Liquor

Tuesday, February 16, 2021

- 10311 NW 58th St DSA School Detail
- 9464 NW 13th St Bruno's cafeteria Safe Sam Follow up
- 10730 NW 74th St Top Liquor Safe Cam Follow up
- 5959 NW 114th Ave EBT Alarm Check
- 2450 NW 97th Ave Doral Academy Elementary School Check
- 8455 NW 53rd Terrace Publix Candy Drive Pickup
- 11307 NW 74th St Silver Club Candy Drive drop off
- 10651 NW 19th St Renaissance Elementary Candy Drive drop off
- 8390 NW 53rd St DTDCE Candy Drive drop off
- 8905 NW 114th Ave DTBPA Candy Drive drop off
- 3601 NW 107th Ave Nicklaus Children Urgent Care Candy Drive drop off

- 4720 NW 85th St Allegro Safe Cam Program (completed)
- 9831 NW 58th St Green Apple Café Safe Cam Program
- 9831 NW 58th St #151 IQ Zone Safe Cam Program
- 6312 NW 114th Ave The Courts Trespass/Safe cam Program presentation
- 10200 NW 25TH St Bocas Grill (ref. Doral Steak House 4285 NW 107th Ave. noise complaint)
- 6325 NW 113rd Pl. (ref. Car loud muffler complaint).

Training Section

- Autism Training-Reviewing Mr. Barta's lesson plan & bio. - Waiting for the Chief's approval.
- Autism Training Schedule-Tentative scheduled for April 26 to 30 (2 sessions a day of 4 hours each).
- Employee Orientation (Quartermaster/Property/evidence/Code of Conduct/Use of Force/Communications/Fleet Procedures/Firearm Qualification/CPR Training/Defensive Tactics/Handcuffing & Hobble Restraint/Vehicle Pursuit/E-notify/Traffic Citations/Accreditation/Involved Employee Traffic Crashes Procedures/Social Media Policy- Four new Officers
- Annual Training Schedule-Completed
- First Aid TRN (Tourniquets) Preparation- finalizing the training and possible schedule for the month of March.
- Firearms & Defensive Tactics Instructor Meeting-2-16-2021 @3PM
- Ammunition Inventory-Completed

Office of Emergency Management

- Continued coordination of IS-700 Introduction to NIMS training for Police Officers.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors. Data includes daily number increase of positive cases in Doral.
- Continued providing daily Situational Awareness reports to City Directors.
- Conducted monthly EOC inspection with City Hall and Police IT.
- Attended virtual FEMA training on Exercise Evaluation.
- Continued to provide police activity information to Finance Department for Irma PA.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 60,114. (30 additional followers)
- SOCIAL MEDIA HIGHLIGHT: Twitter mentions up 13.5% from last week; Impressions for the week at 26.6k

- Promoted multiple city events/initiatives including but not limited to: Google workshops, railroad work, Thrive305
- Multiple website updates including mass update of Police Department's page
- Interdepartmental Meeting for EnerGov Rollout campaign
- Attended GMCVB Webinar – 2021 Tourism Recovery Overview: Doral Area
- Events:
 - o Doral Central Park Groundbreaking Coordination March 1st
 - o Morgan Levy Groundbreaking Coordination March 17th
 - o Manolo Valdes 2nd kick-off event Coordination (Downtown Doral) March 20th
- Videos:
 - In Production – Spend Local, Save Local Revamp
 - In Production – Staycation City Promo

Public Works

- Commenced parking garage repairs at City of Doral Government Center
- ITB 2020-24 “Stormwater Improvement Sub Basin A-2”: Sub Basin A-2 is located along NW 79th Avenue between NW 14th Street and NW 21st Street. 95% of the drainage installation is complete. Contractor will complete the installation of all drainage structures by Sunday, February 21st. Contractor completed the construction of the curb & gutter and has begun the restoration phase of the project. Pending items to complete this project is milling & resurfacing.
- Completed the Light Pole Survey along Public Right-of-Way.
- NW 41st Street: Phase 1B from 82nd Avenue to 85th Avenue has been completed. Contractor is now working on Phase 1C from 85th to 87th Avenue.