



## City of Doral Military Affairs Advisory Board Meeting Minutes

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Tuesday, April 5<sup>th</sup>, 2022  
6:00 p.m.  
Doral Government Center  
1<sup>st</sup> Floor Multipurpose Room  
8401 N.W. 53<sup>rd</sup> Terrace  
Doral, FL 33166

### 1. Call to Order

Meeting was called to order at 6:14 p.m., to discuss non-voting related items. 2 members were physically present with 3<sup>rd</sup> enroute, present over phone; 2 members absent. Secretary Flynn arrived at 6:33 p.m. for quorum to introduce voting related items.

### 2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Absent
Christopher Flynn, Secretary	Present
Ricardo 'Rich' Bautista, Board Member	Present
Jason Juarez, Board Member	Absent

#### Staff present:

Edgard Estrada, Director, Code Compliance

### 3. Pledge of Allegiance

### 4. Public Comments

No public present. No public comments made.

Mr. Edgard Estrada, through Ms. Maggie Santos, Director, Public Affairs, discussed Women of Legacy Awards that the City of Doral is sponsoring. Possible nominations mentioned, on behalf of the Military Affairs Advisory Board, are Ana Guerrero, from Miami Vet Center, and GEN Laura Richardson, US Southern Command.

City Manager wanted to inform the Advisory Board, to Vet Info specifically, the City is looking at donation of kayaks provided they are used for purposes within the City of Doral or for Doral specific events.

### 5. Approval of Minutes

- March 1<sup>st</sup>, 2022

**Motion to approve the March 1st meeting minutes** made by Member Bautista and seconded by Secretary Flynn. By consensus, motion passes unanimously.

**6. Discussion Items**

Discussion items were introduced as first order of business, ahead of approval of minutes.

**a. Discussion: Memorial Day Event.**

Discussion of request to the City Commission to hold a Memorial Day Event at Veteran's Park.

**b. Discussion: Spring Military Gala.**

No further discussion on this topic. US Southern Command holds no spring gala, and no advertisements from other veteran agencies have announced a gala in the near future.

**c. Discussion: Veterans Day/Family Day Event Preliminaries.**

Intent to double number of vendors for this year. Discussions will continue through future meetings.

**d. Discussion: VFW Doral Chapter Updates.**

Member Bautista will give updates to the City Commission at the next Commission meeting.

**e. Open Discussion**

For City Commission agenda item, Chair Watts plans on discussing the agenda items, to include Adopt a Unit, Military Tribute Banners, Memorial Day Event, and VFW Chapter in Doral. If Chair Watts cannot be present, Secretary Flynn plans on speaking before the Commission, and Member Bautista will present VFW information specifically. Commission Meeting will be April 13<sup>th</sup>, 10:00 a.m. Request the Board members arrive by 9:45 a.m.

For the Memorial Day Event, Advisory Board interested in having a local student play Taps, a bugle player, or trumpet player. Request to have the park open from ceremony opening to noon on Monday. The Board will need to work through the Parks Department to reach out to the schools and have the park open for specific hours. Request for the City to purchase a wreath for the event. Chair Watts is requesting media or public advertising of the event. Potential for need of light snacks, bottles of water, similar for event attendees. Secretary Flynn will research specific protocols for holding Memorial Day events to build an agenda for the ceremony.

Interest in banners continues, Chair Watts will initially reach out to the banner company and work with Ms. Santos in Public Affairs.

**7. Discussion of next meeting agenda items**

Memorial Day Event plans

Military Tribute Banners updates

Veterans Day/Family Day Event preliminaries

VFW Doral Chapter updates

**8. Future Meeting Date**

- Tuesday, May 3, 2022 at 6:00 p.m.  
Board confirmed next meeting date.

**9. Adjournment**

