



Memorandum

To: Honorable Mayor and City Council

Date: May 18, 2020

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/ May 10 - May 16, 2020**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) Food Distribution, Tuesday May 12th
- 3) Wal-Mart Testing Site
- 4) Potential Testing Site Miami-Dade West
- 5) 1 day a Week – 8 Hour Shift
- 6) Online payments – appointments for City Staff
- 7) Parks – Wearing of Masks?
- 8) Miami-Dade County Orders this week

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- City Manager and Deputy City Manager held individual Agenda Review meetings with City Councilmembers to discuss Council Meeting, Local Planning Agency and Zoning Council Meetings agendas.
- City Manager and Deputy City Manager along with City Staff members visited Miami Dade West Campus COVID-19 to do a walk-through of the site to make sure it meets all requirements for the staff and community.
- City Manager and Deputy City Manager along with 50+ city staff volunteers and Police conducted a Farm Share II Food Distribution Event at Doral Central Park for over 600 households.
- City Manager and Deputy City Manager along with City Clerk Diaz held meeting with Mayor Bermudez.
- City Manager and Deputy City Manager attended City Managers (MDCCMA) Weekly Conference Call Re: COVID-19 Updates meeting.
- City Manager and Deputy City Manager attended virtual Council Meeting, Local Planning Agency Meeting and Zoning Council Meeting.

- Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams and Economic Developer, Mr. Manuel Pila.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco.
- Deputy City Manager attended Doral Central Park scoping meetings.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and City staff members held meeting with Mayor Bermudez to discuss Agenda for Council Workshop - COVID-19 Impact Phase I.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and City Department Directors held meeting to review Agenda for Council Workshop - COVID-19 Impact Phase I.
- City Manager and Deputy City Manager attended Council Workshop - COVID-19 Impact Phase I.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and Department Directors held meeting to discuss After Action for Council Meeting held May 13.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management via video conference call with City and AECOM staff members.

Capital Improvement Project Manager

- **Doral Cultural Arts Center:**
 - Design on-going.
 - 50% CD'S submitted to the City for review comments due 5/22
- **Morgan Levy**
 - ITB advertised – May 7th
- **White Course**
 - Site plan design on-going.
- **Doral Meadow**
 - City staff reviewing 90% Construction Documents
- **Doral Boulevard Pedestrian Bridge:**
 - Meeting with FDOT Environmental May 14th
 - Consultant is providing responses to FDOT comments
- **Trail Network:**
 - 90% Construction Documents under MDC review
- **Doral Central Park:**
 - Council awarded the A/E services and CMAR to the recommended firms.

- The PMT and Staff held a scoping meeting between the A/E, CMAR, and each City Dept to clarify project scope.
- The PMT and Staff held a scheduling meeting between the A/E and CMAR to come up with a high-level project schedule.
- Negotiations with A/E and CMAR firms are on-going.
- **Lighting of Trails:**
 - Consultant is working on revising the Lighting report per City comments.
- **Trails and Tails Park:**
 - Design Is on-going

Building

- PHONES: 258 Inbound call count for week
- INSPECTIONS: 94 Average Daily Inspections, 471 total Inspections Completed (decrease, w/o/w)
- PLANS REVIEWS: 233 Plan Reviews (Increase, w/o/w) with an average plan review time per plan per trade of 35 mins
- VELARO CHAT PORTAL: 3,348 Total Online Customers (increase, w/o/w) with 3 Total Engagements averaging 0.78 mins of Handle Time
- There is no current LOBBY DATA (DORALQ) or EMOJI SURVEY results due to DGC: Solution Center being closed to the public on March 18.
- ADMIN: Director attended Directors Meeting, weekly with DCM, Bond Mtg; Farm Share Event; participated in Council Workshop on Economic Recovery post-COVID 19. Meeting with Doug Williams Group. AD attended webinars for Inspected.Com and Trimble's "Navigating the New Normal"
- "WeB" Software UPDATE: Tyler311 Training this week with stakeholders
- HUMAN RESOURCES ACTIVITIES: Reviewed remote work time sheets.
- 2nd FLOOR LEADERSHIP TEAM MEETINGS: No activity this week.
- Uniform Contract: PO Pending; Field manager pending revised invoice/po to begin process.
- STAFF ACCOMPLISHMENTS: Many thanks to the many volunteers from the Building Team that participated in the Farm Share event on Tuesday 5/12 at Doral Central. Teams meeting with Staff regarding Return to Work.

Code Compliance

- Code Compliance Department has continued with the enforcement of the Emergency Orders enacted by the City of Doral and Miami Dade County. Also, education of the orders over the numerous phone calls received.
- Director and Assistant Director completed a department COVID-19 presentation for the council workshop.
- New Code Compliance Officer Noelia Sanchez began on Monday 5/11/2020.
- Director and Assistant Director submitted comments on department's current operations/plans to address internal auditor's findings on points of improvement.

Finance

- Accounts Payable: Processed 248 invoices. This week 35 checks & 4 wires were issued for a total of \$1,319,007.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Currently working with the City Manager and the Department Directors in preparing the Department level request for the FY 2021 Proposed Budget.
- Processed the City-wide payroll for the period of April 26 - May 9, 2020.

PROCUREMENT

- A total of 24 PO's were created for a total value of \$1,509,078.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 05/13/2020

Bid #	Broadcast Date	Due Date	Bid Name	Dept
ITB No. 2020-09	04/21/2020	05/22/2020	Street Sweeping Program	PW
Pre-bid meeting 05/07/20, 8 firms attended.				
RFP No. 2020-10	04/20/20	05/29/2020	Sponsorship Asset Inventory, Valuation, Naming Rights PR	
Pre-bid meeting 04/30/20, 9 firms attended. & Sales				
ITB No. 2020-14	04/13/2020	05/14/2020	Right-of-Way Maintenance Services	PW
Pre-bid meeting 4/24/2020, 10 firms attended.				
RFP No. 2020-15	05/08/2020	06/05/2020	Financial Auditing Services	FN
Pre-bid meeting N/A,				
ITB No. 2020-17	05/08/2020	06/16/2020	Morgan Levy Park Building Renovations	PW
Pre-Bid meeting 05/19/2020,				

Human Resources

- Worked with insurance broker to obtain information to implement executive physicals
- Worked with insurance broker to obtain information for Council life insurance
- Contacted other municipalities to obtain best practices information related to COVID-19
- Worked with several departments to coordinate COVID-19 testing for identified employees that may have been exposed to an employee that tested positive.
- Drafted COVID-19 exposure instructions to send to Department Directors.
- Participated in several Teams meetings with Neogov in regard to the HRIS/Payroll System implementation.
- HR Participated in talks with the Finance Director and City Attorney to issue a breach of contract letter to NEOGOV for nonperformance and inability to correct deficiencies within 30 days.
- Commenced the curriculum development for future Customer Service training for employees.
- Worked with Police Department to revise hiring procedures for all employees, to include finger printing and background investigations.
- Reviewed 204 timecards for the Police Department and entered timecard edits into the Kronos system for all employees.
- Reviewed ongoing Worker's Compensation Cases and closed one case.
- Conducted several audits on personnel files and scanned related information as per policy.
- Coordinated new hire orientation for 7 new hires. Insurance brokers joined remotely to comply with social distancing guidelines.
- Compiled information for the updates for the COVID-19 special Council presentation.
- HR staff met virtually to discuss the new HR organizational chart and future roles
- Reviewed all candidates that applied to vacancies and met minimum qualifications in the Neogov Hiring system on a daily basis.
- Reviewed Driver License updates and sent emails to employees/departments in regard to renewals that need to be provided to Human Resources.

- Reviewed all candidates who applied to the Human Resources Generalist position and narrowed the interview list to 8 qualified applicants.
- Reconciled the Aflac Bill for the month of May. Sent in all documents to be processed by Finance Department.
- Reviewed 5 new hire packets for the Police Department (Sworn & Non-Sworn). Ensured all documents were scanned and sent email to supervisor with anything that was needed.
- Conducted new hire onboarding- 1 Code Compliance Officer and 2 Public Service Aides.
- Processed a Transfer for Cultural Events Specialist
- Processed and sent insurance selections to the Finance Department

Information Technology

- Police Support:
 - Added Vigilant License keys to site 23 and 13.
 - Added new Net Motion license keys to servers.
 - Performed monthly windows updates on servers.
 - Deployed laptops to 2 new PSA hires.
 - Users began to log into Miami-Dade County CAD to test their login and connection.
 - Continue to support Covid-19 Telecommute support.
- Systems Administration.
 - Review and Keep the backups 100% operational.
 - Meeting with team to plan the PD office 365 migration
 - had a meeting with PD Helpdesk Supervisor and the engineer that will migrate emails to office 365 to show the environment
 - Worked with Rubrik to fix the backup in server in PD
 - Worked with our team to fix the email problem with PD. The Network admin fixed adding server in Forti mail.
 - Increased disk space in the Exchange server 02 in PD.
 - Follow up with Dell about ticket
 - Morning meeting with the team and change control
 - Restart the server CHFS11 to recover it.
 - Remove adobe flash from domain controller
 - Meeting with PD Helpdesk supervisor and Network Admin about the server requirements to install servers at the NAP
 - Delete unused Virtual servers to release resources.
 - Install new RMS Server to PD.
 - Assist PD Helpdesk supervisor with server access.
 - Review the backup procedures.
 - Install new CAD Server to PD at the NAP.
 - Synch Wsus Server to download May server windows updates.
 - Conference with Splunk support to clean the logs in the Domain Controllers.
 - Conference with the team to plan the creation of special accounts.
 - Install new MSG Server to PD at the NAP.
 - Increased disk in the server chtestsq1 to DBA backup CD-Plus database.
- City Wide Help Desk
 - City Wide Help Desk SLA at 100% of all Support Tickets
 - (IT) Windows 7 to 10 upgrade – In Progress
 - (IT) Windows 10 version updates - In Progress
 - (IT) Microsoft support call - Teams
 - (IT) Food Drive at Doral Central Park
 - (IT) Resolving variety of user incidents at City Hall

- Network Administration

Monitored City's Network.

Participated in the IT-Team Meetings.

Modified the call flow for the building department due to users returning to the office.

Network checked at the Main Data Center and provided Network Directions for the deployment of new services.

Checked External Backups for the Voice Servers.

Continued testing new features for voice services.

Participated in the food giveaway event.

Reviewed Network Policies and Procedures.

Modified call flow for the City's Main Number.

Wi-Fi troubleshoot at the Public Works Expansion Location.

Participated in a meeting to address IT best practices procedures.

Supported the Help Desk during troubleshooting of users' services.

Participated in a meeting with the Security Partner and addressed networking improvements.

- Systems Analyst

FN Tyler Open Finance Install Scheduled for May 18th COMPLETED

IT CD-PLUS Data Tables and Dictionaries List COMPLETED

IT MUNIS Webinar COMPLETED

IT CoD SFTP User Cleanup COMPLETED

IT CD-PLUS User Account DB Cleanup IN PROGRESS

IT Tyler311 Training Week IN PROGRESS

IT EnerGov Fee Template TEST Study IN PROGRESS

IT EnerGov Permit Configuration TEST Study IN PROGRESS

FN Upgrade to Open Finance IN PROGRESS

IT EnerGov IO's/Automation Training IN PROGRESS

IT/PW Elevator and Access Control Integration Purchase Order (Waiting on Vendor) IN PROGRESS

- Security Manager

Analyzed 14 emails reported by City users

Continued review of Policies and Procedures

Attended Threat Actor Webinar

Worked with 3rd party vendor to assist with data consumption and log retention

- Setup Council Chambers for Virtual Council Meeting, LPA and Zoning meeting

- Setup Webex + GoToMeetings for IT, FN, PW departments

- Assisted Mayor with interviews

- Reviewed new options for thermal camera solution

- Added and reviewed users to Briefcam management console

- Setup Training Room for Finance Bidding meetings

- Revised SOP spreadsheet

- Reviewed and provided comments for the different park bond projects

- Worked on video record requests

- GIS Administration:

Tyler 311 training.

ESRI tech support meeting.

As per building dept's request, troubleshoot and investigate GIS print issue.

Review Tyler 311 geocoding/geo fencing documentation.

Updated SOPs.

Conducted Geocoding / geo fencing Tyler311.

IT meeting with IT director and IT assistant director about policy and SOP.

Prepared Monday.com.

IT staff meeting.

Revised project scope.

As per public works dept's request, new project scope create odor compliant map.

As per IT dept's request, reviewed and verify traffic signals map smart city related.

Outreached to ESRI to verify real time travel and routes map for smart city purpose.

- Application Development:

 - Set up/Configured Tyler 311 System.

 - Investigated and tested Tyler 311 emails.

 - Assisted BD and PZ with properties.

- Database Administrator:

- Attend Tyler 311 Training.

- Attend Webinar Munis: SQL Server Tips and Tricks.

- Working on the Data Conversion Energov Project on:

 - 1.- The process to clean up the duplicates Occupational License Business Names in the

 - Production Database, the process ran successfully on 212 business names updating 1,922 rows.

 - 2.- Create the Data Dictionary and backups for the Legacy Databases to be upload into the

 - Energov SharePoint complying with the first task of the data conversion scope of work.

- Citywide Projects

2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

Continue user tests of 290 workflows, various meeting to obtain specifications to continue coding Geo rules & automation processes.

Setting the environment for API for Energov Project requirements.

Project overall is 26% completed

2019-2020 Tyler 311

Completing questionnaire for Tyler311 setup. perform configuration and setup of Tyler311 united with assistance of Public Affairs, Public Works, Police and Code for setup of Tyler311 Portal.

Completed New Tyler311 2020 configuration and user training this week. We are coordinating some training for the it team for the SRSS portal for reporting and the API.

Project overall is 37% completed

2019-2020 Integration to Document Retention Project-Bluebeam

Obtaining approvals from management and Lawyer for Bluebeam and now scheduling project review. Training and implementation of Bluebeam should start in June/July

Project overall is 7% completed

2019-2020 Energov Integration to Laserfiche Project

We had meeting with vendor and will have another this week for preparation of council approval.

Project overall is 9%

2019- 2020 Neogov HR Project

Project is on Hold. We are reviewing every requirement of RFP , historical requirement and payroll run.

NEOGOV submit partial Project schedule/Plan which needs to be in accordance to RFP.

Project overall is over 20%

- Intersection LPR's & CCTV

- Remote Maintenance and monitoring of License Plate Readers to include field repairs.

- Remote Maintenance and monitoring of Traffic surveillance cameras to include field repairs.

- Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site 1, Site 26 ,and Site 30 LPR camera installation.

- Reviewed and made comment of Doral Meadows Park construction plans (90%) and Cultural

Center construction plans (50%).

- Completed bench setup/config of new wireless routers Band 14 (FirstNet)

- Website Projects

- FPL 2 LPR Poles:

Horsepower is updating documentation requested by the city to complete the approval of the site 26 and 30 MOT. Waiting on MDC for approvals of site 26 and 30.

Site 1 plan Horsepower delivered photos to PW, after they are approved by Doral a pre-construction meeting will be coordinated by City of Doral PW after MDC approves.

Waiting on MDC for issued permits to site 26: 2020040029: NW 79TH AVE & NW 58TH ST and site 302020040025: NW 107TH AVE & NW 90TH ST.

These permits site 26 & 30 are pending for the pre-construction meeting to be requested and the electrical sub permit will need to be applied for.

Project is 21 % completed.

- WCCD 37122- New Smart City Certification Project

Release City of Doral workbook for final revision Completed all indicators with new documentation provided.

Project is 87% completed

Parks and Recreation

- Tyler 311 Training
- Meeting with events team to continue discussing plan for 4th of July
- Parks and Recreation Weekly Remote Meeting
- Central Park Scooping Meeting
- COVID-19 Weekly Meeting- South Florida Parks Coalition
- Food Distribution Event at Doral Central Park
- Online Story time

Planning and Zoning

- Weekly Report for Week of May 8th to May 14th, 2020

Planning and Zoning:

- 28 Permits reviewed for this week.
- 21 Inspections performed this week.
- 24 New BTR/CU for this week.
- 114 Calls received this week.
- Staff participated in 3rd Drive-Thru Food Distribution Event.
- Staff participated in one (1) pre-application meeting: White Course Park

Economic Development:

- Participated in Feeding South Florida drive-through food distribution event.
- Coordinated acceptance of 1,000 medical masks from Taiwanese Chamber of Commerce.
- Coordinated CBO grant evaluation committee scoring reports and completed Council agenda item.
- Provided bilingual technical support with business assistance programs, unemployment application process, procurement process, donations and introductions to partners.
- Coordinated with Public Affairs to plan new business information video series.
- Met with Planning and Zoning Director and Deputy City Manager, RE: economic assistance and recovery programs.

- Prepared presentation to Mayor and Council and met with Mayor, Council and Directors, RE: Covid-19 workshop.
- Worked with Finance and PZ staff to call more than 70 assembly and import-export companies and follow up with companies requesting specific information or contacts.
- Met with SBDC @ FIU director, RE: webinar on reopening.

Police Department

Arrests

- Felonies: 9
- Misdemeanors: 4
- Traffic: 2
- Warrants: 0
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 51
- Non-Hazardous Moving Violations: 98

Notable Arrests & Incidents

Organized Scheme to Defraud

Grand Theft

Fraudulent Use of Identification

Doral Police arrested two men who were involved in an organized scheme to defraud a local automobile dealership. The investigation revealed that the men came down from New York for the purpose of fraudulently purchasing high-end automobiles by utilizing identification belonging to other persons. One of the men gave a \$1,000 down payment on a late model Land Rover valued at over \$60,000 and financed the remainder utilizing the identity of the other person. The next day he returned, and he attempted to purchase a late model Mercedes Benz valued at over \$50,000. While he was there, the bank handling the finance called and advised the dealership that the application for credit had been turned down because it was fraudulent. Employees of the dealership blocked the subjects' vehicle and detained them until police arrived. The men were detained and taken to the Doral Police Station for further investigation. After waiving their Miranda Rights one of the men advised that he purchased two driver's licenses belonging to other persons and was going to use them to apply for credit and drive the vehicles back to New York where he intended to sell them. The other subject advised that someone offered to pay him to drive a vehicle back to New York. They were charged accordingly and taken to TGK.

Aggravated Battery on a Law Enforcement Officer

Grand Theft Auto

Two Doral Police Motorcycle officers were in the Publix parking lot located in the 9700 Block of NW 41 Street when they observed a suspicious vehicle. A check of the vehicle tag indicated that it had been reported stolen in Ohio. The officers approached the subject and as the subject was fleeing, he struck one of the police motorcycles causing minor damage. The subject proceeded to flee westbound on NW 41 Street. The subject was involved in a traffic crash on NW 41 Street and 107 Avenue. No officers or civilians were injured in this incident. He was taken into custody without further incident and transported to TGK.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO conducted roll call training with all personnel and discussed proper relations with the general public when dealing with inquiries and requests for specific information on public safety issues.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resources Unit

Thursday -7

- Polynesia-resident contact & follow up-Gate
- Costa Linda-resident contact & follow up-Gate
- Sandcastle resident contact & follow up-Gate
- Camden-resident contact & follow up-Gate
- Villas of Doral resident contact & follow up-Gate
- Palm Gardens resident contact & follow up-Gate
- Atlantic Doral –resident contact-follow up-Gate
- Midtown-resident contact & follow up
- St. Morritz-resident contact-follow up
- Publix Doral Commons-business contact-GM
- Polynesia-birthday event-resident contact
- Birthday Drive-by Parade Detail
- COVID temperature measurement
- 311 Food Assistance Deliveries
- Doral Central Park Social Distancing Detail

Friday-8

- Veranda-resident contact-follow up-Gate
- The Courts-resident contact follow up –gate
- Palm Garden-resident contact & follow up
- Atlantic-resident contact
- Galapagos 2-resident contact
- Madeira-resident contact
- Ibis Villas-resident contact
- Sabor Habana-business contact-event
- Publix Doral Commons-business contact met w/GM
- Sam's-met w/General Manager reference customer flow
- COVID temperature measurement
- 311 Food Assistance Deliveries
- Doral Central Park Social Distancing Detail

Monday-11

- Doral Commons Plaza-business open
- Doral Centre Plaza-business to open
- Exquisite Jewelry-met w/open on opening Phase I-security cuts wearing masks
- Veterans Park and Morgan Levy Park check
- Summit –logits resident contact-emet
- Doral Isles-Catalina-resident contact
- COVID temperature measurement
- 311 Food Assistance Deliveries
- Doral Central Park Social Distancing Detail

Tuesday-12

- Farm Share Food drive @ Doral Central Park
- Doral Isle-Catalina event-resident contact
- Madeira II-event-resident contact
- Doral Park Country Club-Clubhouse check
- Doral Commons Plaza-open businesses
- Doral Central Park Social Distancing Detail
- Birthday Drive-by Parade Detail

Wednesday-13

- Downtown Doral Publix-meet w/manager in senior sales hour
- Modern Doral-f/u w/property manager CAU request
- Winn Dixie-food drive meet w/manager
- Camden Villas-resident contact
- Doral Woods DR200503007855 9941 NW 48 St Circle
- Windward-residents playing in common areas-property manager
- COVID temperature measurement
- 311 Food Assistance Deliveries
- Doral Central Park Social Distancing Detail
- Birthday Parade Detail

Office of Emergency Management

- Filed daily situation reports on the City's COVID-19 protective measures and response with Miami-Dade County's Emergency Operations Center (EOC) Municipal Branch.
- Assisted NRU and SRO with food distribution program.
- Created daily reports on Miami-Dade County and Doral COVID-19 cases number information with information from the Florida Department of Health.
- Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office.
- Public information included food distribution and new Doral COVID-19 testing site.
- Procured additional protective equipment.

- Shared information with Hands on Doral volunteers to assist the City in informing the public on COVID-19 preventive actions and food distribution.
- Continued hurricane preparedness outreach on social media. Outreach began on Friday, May 1.
- Monitored and posted severe storm weather notifications from the NWS Miami office.
- Monitored Doral Alerts weather notifications.

Public Works

- The Facility Manager participated in the International Facilities Managers Association (IFMA) Webex as a panelist for the “South Florida Chapter Webinar: Reopening the Workplace – Best Practices Panel Discussion”
- USSI sanitized twice a week the Government Center, Police Department, Training and Community Center utilizing a chlorine-based product.
- Performed the set up and break down for the food distribution event in Central park.
- Submitted the Certificate of Acceptance – State Grant 25695.
- ITB 2019-36 “Year 7 of the Canal Bank Stabilization Program”: The construction is ongoing. The segment along NW 25th Street is 100% complete. The contractor has moved and began the second segment along NW 54th Street between NW 102nd Avenue and NW 97th Avenue and continues to excavate the canal bank and continue to install the geo-cell web technology.
- ITB 2019-30 “Sub Basin A-4 Stormwater Improvements”: On February 18, 2020 the construction began of stormwater improvements along NW 84th Avenue between NW 25th Street & NW 12th Street. The awarded contractor, Maggoc, Inc., continues to install the additional drainage and continue to the next phase. This project has 7 phases and the contractor continues to work on phase 4. Phase 4 is along the northbound lanes along NW 84th Avenue a little north from Sam’s Club. Contractor has finished the installation of all drainage for phase 4 and will complete the compaction of the trench to temporarily restore the site to move onto the next phase. The contractor is also working on curb & gutter sections throughout the project.
- ITB 2020-08 “Stormwater Improvements at NW 114th Avenue and at NW 112th Avenue”: On Wednesday, May 13th the Pre-Construction meeting was held via Microsoft Teams and discussed the overall project. The estimated start date is scheduled for June 8th.

Transportation:

- Participated in the virtual meeting for the Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Technical Advisory Committee (TPTAC)
- Participated in the virtual meeting for the Miami-Dade Transportation Planning Organization (TPO) Freight Transportation Advisory Board (FTAC)
- Participated in the Third Study Advisory Group meeting for the Miami-Dade Transportation Planning Organization (TPO) SMART Demonstration Projects Evaluation Study
- Held conference call with the Florida Department of Transportation (FDOT) to discuss the Virtual Triennial Review
- NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St.: (5/14) Contractor has completed installation of all 15 spread footers. Contractor working on installing light pole wiring, concrete sidewalks and light poles.
- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.:(5/14) The final mast arm base has been installed at NW 102nd Avenue. Contractor has demolished sidewalks on the south side

of 41st street at 97th and 102nd avenue. Contractor has installed curb and gutter at SW and SE corner of 97th avenue; SW corner of 102nd avenue.

- Citywide Sidewalk Improvements: (5/14) Received email from Special Assessment District finally identifying the light pole to be removed. No word yet on when it will be removed.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.:(5/14) We performed a substantial completion “walk thru” on Dressels Canal portion of project on 5/13. There are minimal punch list items; sodding, housekeeping and a few ADA mats to be installed. Contractor has installed 100% of drainage structure bases and 98% of the corresponding drainpipe on Phase I of NW 41st street between 79th Avenue and 82nd avenue. FPL has finally confirmed and developed a plan to remove conflict light poles between 79th and 82nd avenue.