



City of Doral Military Affairs Advisory Board Meeting Minutes

Tuesday, June 7, 2022
6:00 p.m.
Doral Government Center
1st Floor Multipurpose Room
8401 N.W. 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:05 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Present (by phone)
Christopher Flynn, Secretary	Present
Ricardo Bautista, Board Member	Present
Jason Juarez, Board Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance

3. Pledge of Allegiance

4. Public Comments

No public present. No public comments made.

Mr. Estrada read an email (attached) from the Parks & Recreation Director advising this Board that the Parks are beginning to plan for the Veteran's Day ceremony and want to include this Board to participate and be present at the event. Ceremony is expected to be held Friday, November 11, at 9:00am at Veteran's Park. Discussion continued with Board follow-on events, for the Family Day Event, which the Board plans to hold over Veteran's Day weekend instead of the previously held December timeframe. August meeting will continue this discussion, provided a full agenda of City events is available to deconflict timing and best garner maximum participation over the 3-day weekend. Ideas to discuss: whether to BBQ at Veteran's Park right after the ceremony, move to a larger park for more participation, or hold a separate later event as veteran outreach, which vendors or services to invite or request participation, food items to provide. Board will draft a sponsorship letter, like last year's event.

5. Approval of Minutes

- May 3, 2022

Motion to approve the May 3 meeting minutes made by Member Bautista and seconded by Member Juarez. By consensus, motion passes unanimously.

6. Discussion Items

- a. **Discussion: Military Tribute Banners Updates.**

Discussion tabled to next meeting. Board was made aware that advertising has started through City PAO, Maggie Santos.

- b. **Discussion: Veterans Day/Family Day Event Preliminaries.**

Discussion will include what sponsors to contact, what events to provide, discuss costs to request from the City, where to hold the event...in conjunction or separated from the Veteran's Day Ceremony. Request for Parks Director, Erin Sullivan, to be present at the August Board meeting to discuss use of parks.

- c. **Discussion: VFW Doral Chapter Updates.**

Member Bautista informed the Board he joined the Kendall Chapter, along with Member Juarez, with intent to learn the inner workings of a VFW Chapter, holding meetings, recruiting, and support for acquiring a permanent chapter location.

- d. **Open Discussion**

Chair Watts opened discussion about official Advisory Board shirts that should be worn for sponsored events. Noted that multiple other city boards have sponsored shirts. Discussion will continue at the August meeting about design and cost.

Chair Watts noted in discussion with US Southern Command PAO that they want to be made aware of any events that this Board participates in as direct or indirect action of this Board. US Southern Command will plan on sending representative for each event as available personnel dictate.

Chair Watts discussed interest in adding additional memorial pieces to Veteran's Park, which currently only displays one memorial. Discussion to continue as more information and interest becomes available: specific designs and memorials, sponsors, costs.

Chair Watts addressed a letter that was addressed to the Board, through him, from the Acting City Manager, noting the legal requirements to support the "Adopt a Unit" program and opening a VFW Post in the City of Doral. Secretary Flynn noted this was discussed at the last meeting and appropriate actions will be taken.

7. Discussion of next meeting agenda items

- Veterans Day/Family Day Event preliminaries
- Military Tribute Banners updates
- VFW Doral Chapter updates
- Adopt a Unit updates

8. Future Meeting Date

- Tuesday, August 2, 2022 at 6:00 p.m.
Board confirmed next meeting date.

9. Adjournment

Meeting adjourns at 6:46 p.m.

Respectfully submitted,



Christopher Flynn, Secretary

Motion to approve the minutes of the June 7, 2022, Military Affairs Advisory Board Meeting made by Board Member Ricardo Bautista and seconded by Board Member Jason Juarez.

William 'Bill' Watts, Chair



Deborah Prather, Vice Chair

Christopher Flynn, Secretary

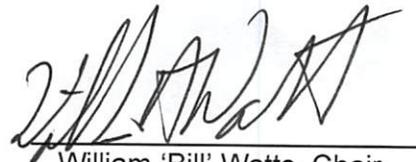
Ricardo 'Rich' Bautista, Board Member



Jason Juarez, Board Member



APPROVED and ADOPTED this 2nd day of August 2022.



William 'Bill' Watts, Chair

Edgard Estrada (CE)

From: Erin Sullivan (PR)
Sent: Monday, June 6, 2022 9:21 AM
To: Edgard Estrada (CE); Danny Del Toro (CE)
Cc: Maggie Santos (PA); Diana Maldonado (PR)
Subject: Veteran's Day Ceremony- Military Advisory Board attendance

Hi Edgard & Danny,

At your upcoming Military Affairs Advisory Board, can you please let the board know that we're beginning to plan our Veteran's Day ceremony and we want to include the board to participate in the ceremony and be present at the event this year. If they have any suggestions, please let me know so we can evaluate now during our planning process. In past years we have had guest speakers from US Southern Command and other military members/veterans, community members, as well as elected officials.

The ceremony will be held on Friday, November 11, 2022 at 9:00am at Veteran's Park.

Thank you,

Erin Sullivan, CPRP
Parks & Recreation Director

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