



## MINUTES

### CITY OF DORAL

## CITIZENS AUDIT ADVISORY BOARD MEETING

**Monday, June 23, 2014**

8401 N.W. 53<sup>RD</sup> TERRACE

DORAL, FL 33166

#### 1. Call to Order / Roll Call of Members

Meeting was called to order at 6:07 pm and started at 6:10 pm

Eybar Molina	Present
Norberto Spangaro	Present
Jose Omar Contreras	Present
Roberto Alvarez	Present

Also present were:

Alex Tejerizo  
Rita Garcia

#### 2. Agenda/Order of Business

- a. Motion to approve revision of the minute for the May 19<sup>th</sup> meeting was presented by Roberto Alvarez. Item 2a of the minute incorrectly stated the date of the meeting for approval as follows: "Motion to approve the minute for the May 19<sup>th</sup> meeting." It was replaced with the correct date of April 21<sup>st</sup>. Eybar Molina second. All in favor.
- b. Motion to approve the minute for the May 27<sup>th</sup> meeting presented by Eybar Molina and second by Roberto Alvarez. All in favor.
- c. Motion presented by Norberto Spangaro to request auditors to present a summary of any findings and results of the past audit. The Board is seeking to work along with the auditors and finance department on any concerns that

might have been addressed by the auditors going forward for the upcoming 2014-2015 fiscal year. Eybar Molina second. All in favor.

- d. Norberto Spangaro presented a motion to request from the Finance Department the 2014-2015 budget schedule and timeline to be provided to all Board members via email prior to the August 25, 2014 Board meeting. Eybar Molina second. All in favor.
- e. Eybar Molina motions to propose Norberto Spangaro as the Chair of the Citizens Audit Advisory Board. Roberto Alvarez second. All in favor.
- f. Eybar Molina motions to propose Roberto Alvarez as the Secretary of the Citizens Audit Advisory Board. Norberto Spangaro second. All in favor.
- g. Roberto Alvarez motions to ratify Eybar Molina as Vice-Chair of the Citizens Audit Advisory Board. Jose Omar Contreras second. All in favor
- h. Norberto Spangaro motions to hold the next Board meeting on July 14, 2014 for a presentation and discussion of the September 30, 2013 audited financial statements by the city auditors Albarni, Caballero & Company, LLP. Mr. Spangaro further proposes to meet with the new City Manager on that same date to discuss general budget and finance matters of the City and inform the City Manager of the Board's purpose to fulfill the its mission statement.
- i. Norberto Spangaro requests that the City Clerk Office sends a copy of the 2014 Annual Report of the Board, which has been recently submitted to the City Council, to all Board members via email. The Board is seeking to review and further revise and update this report upon the meetings held pursuant to item 2h above. Thereafter, the Board will be able to make a presentation to the City Council. Eybar Molina second. All in favor.
- j. Rita Garcia, Interim Human Resources Director, conducted a presentation of the Employee Hiring Procedures Practices. The Board members addressed pertinent matters and debated on the topic. All members were satisfied with the procedures and policies put in place by the City management.

**New Business – None**

**Future Meeting Dates – Next meeting date: July 14, 2014**

- k. **Adjournment-** Motion to adjourn meeting at 8:10 pm by Norberto Spangaro. Eybar Molina second. All in favor.

Respectfully Submitted,

  
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Roberto Alvarez, Secretary

Motion to approve the minutes of the June 23, 2014 Citizens Audit Advisory Board Meeting  
made by Norberto Spang and seconded by Jose O. Contreras

Board Member

  
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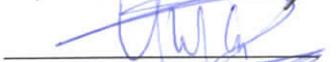
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Chairperson