



Memorandum.

To: Honorable Mayor and City Council

Date: September 28, 2021

From: Hernan M. Organvidez, Interim City Manager

Subject: **Weekly Council Update/ September 19 - September 25, 2021**

City Manager's Office

• Interim City Manager along with City Clerk Diaz, and City Attorney Figueredo held weekly Staff Meeting with Department Directors. The following items were discussed:

POLICE

Calls for service up 13.6%

4am crash with injuries occurred at 36 Street and 84 Avenue; driver and passenger having a verbal altercation; the car turned over and injured individuals were airlifted to Ryder Trauma. Intoxicated Individual passed out in car at Doral City Place; after PD officers tried to wake him up, he began arguing with officers.

Road closure 87 Avenue and 25 Street due to a leak causing the pavement to deteriorate; MDC water and sewer and MDC Police officers took over; Public Works will check if there is a sink hole.

Sunday Doral PD was dispatched to Windsor at Doral where an individual physically attacked his friends and destroyed property; he was bailed.

Trespassing residential at The Mansions; burglary.

Battery at Doral Steak House on 41 Street and 107 Avenue.

Car running with two male individuals inside the vehicle passed out at CarMax dealership. PD Officers were able to wake them up, but one of them was dizzy and accelerated his car causing a crash into a Police vehicle.

Couple of vehicle burglaries at KFC stolen vehicle and commercial burglary on 110 Avenue and 33 Street.

Assault pointing a gun to another guy at Chick-Fil-A.

Abandoned vehicle at Vanderbilt.

Police and Traffic Advisory Board meeting today.

Assisted Parks and Recreation at Hispanic Heritage Art Exhibit.

Participated at Doral Police softball team with Sweetwater and Miami Gardens; Doral won.

Participated in the 4th Annual Childhood Cancer Police Car initiative at Nicklaus4kids.

Participated on Bike Rodeo at Carlos Albizu University.

4 staff members out with COVID-19.

INFORMATION TECHNOLOGY

Energov - 14 tickets open on testing environment.

Building is working with Tyler in 45 configurations.

Tyler repayment notifications will be up once payment is made and will be received by the departments.

Disable Apple OS update on app to be able to work on the iPad.

EnerGov will go live with update on October 7.
Major issue is Tyler cashiering; working with Finance on payment reconciliation.

FINANCE

Getting Ready for budget hearing this Wednesday, September 22nd.
Getting ready for end of year closing; auditors will be here early.

HUMAN RESOURCES

It is important evaluations are on time (8 evaluations past due).
AARP contract; contact the HR director to work on it.

PLANNING AND ZONING

Working on October Council Meeting items regarding outdoor events.
Working on Zoning Council Meeting.
Reviewing outdoor events process to present to the Interim City Manager.
There is a spike on outdoor event applications.
This week Agenda reviews meetings with councilmembers are scheduled.

PUBLIC WORKS

Started to work on A/C units in IT server rooms.
Working on traffic signal project on 82 Avenue.
Stormwater improvements 77 Place and 54 Street.
Bus shelter installation in process.
Railroad crossing closures of NW 87th Avenue and NW 107th Avenue.

PUBLIC AFFAIRS

Working on State of the City Address event on October 28.
Launching the pet safety tips campaign.
Working on launching call of artist campaign.
Working on evaluations due October 1st.
Concerns of information on website will be addressed.

PARKS AND RECREATION

The Art Exhibit opening reception went well.
Working with Downtown Doral Charter School to tour the Art Exhibit.
Kick-off Glades Park
This week we have the Silver Club Hispanic Heritage Potluck at Morgan Levy Park.
Meeting with Police to finalize the park rangers transition.
Downtown Doral playground should be completed this week.
112 Avenue path resurfacing due to tree roots.

BUILDING

Meeting regarding the 40 year to 30 year recertification.
Currently 5 positions are posted on the website.
1 candidate from AARP is pending to process.

CODE COMPLIANCE

Military Affairs Board meeting this week.
Interviews for Code Compliance Officer (41 applicants; 11 will be interviewed).
Special Magistrate Hearing was held last Thursday.
Flyer for outdoor dining outreach was completed.

- Interim City Manager held individual Agenda Review meetings with Councilmembers and Planning and Zoning Director, Mr. Javier Gonzalez for the Council Zoning Meeting to be held on September 22nd.
- Interim City Manager held meeting with Public Works Director, Mr. Carlos Arroyo and Fleet Manager, Mr. Martin Ceballos to discuss Fleet Maintenance.
- Interim City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.
- Interim City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez and Assistant Finance Director, Ms. Solangel Perez.
- Interim City Manager along with City Attorney Figueredo, Public Works Director, Mr. Carlos Arroyo and Assistant Public Works Director, Ms. Rita Carbonell held meeting with Miami Parking to discuss Miami Parking Authority - Interlocal Agreement.
- Interim City Manager along with Mayor, Councilmembers and Department Directors attended 2nd Budget Hearing on September 22, 2021.
- Interim City Manager along with Mayor, Councilmembers and Department Directors attended Council Zoning Meeting on September 22, 2021.
- Interim City Manager along with City Attorney Figueredo and City Clerk Diaz held Agenda Review meeting with Department Directors for October 13, 2021 Council Meeting.
- Interim City Manager held weekly meeting with Interim Chief of Police, Mr. Raul Ubieta and Interim Deputy Chief of Police, Mr. Daniel Borrego.
- Interim City Manager held weekly meeting with Public Affairs Communications Director, Ms. Maggie Santos.
- Interim City Manager held weekly meeting with Human Resources Director, Mr. John Prats and Assistant Human Resources Director, Ms. Rita Garcia.
- Interim City Manager and Special Assistant to the City Manager, Mr. Rey Valdes held Bond Meeting Process with AECOM staff members regarding Construction Management.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- General Construction Activities:
 - o Drainage installation/excavation
 - Drainage system installation on north and west portions of the site is on-going.
 - KVC will resume stormwater management installation once sloped landscaped area is backfilled.
 - A water truck will be used to irrigate the areas impacted by the existing irrigation system disruption.
 - Work Order executed September 7th.

- Waterproofing contractor wire brushed and cleaned the retaining wall interior perimeter and footing; caulked any remaining hairline cracks prior to waterproofing treatment.
 - Waterproofing progress (1st lift) passed inspection on September 17th; The area will be backfilled and compacted, then the waterproofing will be completed and inspected one last time.
 - Parapet and concrete countertops.
 - Roof parapet and concrete countertops reinforcement on the roof terrace is on-going.
 - KVC submitted four week lookahead on July 19th. The following activities will be performed in the upcoming weeks:
 - Shoring for the office area, main art space and the reception remains in place to be removed after parapets are poured.
 - Parapet rebar and formwork for the sloped roof, and roof terrace is on-going. Pending inspections.
 - Contractor is forming and placing the reinforcement of the steps that will lead from the park to the roof terrace.
 - Concrete was poured September 23rd.
 - MEP rough-in, Electrical started the week of September 20th.
- On-going construction submittals/RFI's.
- IT Department coordination is on-going.
 - Conduit and hand boxes identified for cameras to be mounted on light poles.
- AT&T pull box relocation on-going.
 - KVC coordinated with AT&T to have the relocation of the box around late November or early December.
- Art in Public Places:
 - Planning and Zoning Department will confirm date for next committee presentation.
- Revision 19 & 20:
 - City of Doral Building Department revision completed on September 17th.
 - Design Team is addressing the comments.
- FF&E:
 - Indoor furniture quote from JC White received September 20th, intend to procure through state purchasing agreement for issuing PO.
 - Waiting on Vendor Application.

Morgan Levy Park:

- Project completed.
- MDC DERM Grease Trap permit review is on-going.
 - EAC revised set of drawings and DERM comments responses received September 17th
 - City of Doral Building Permit application for Dry Run signed on September 22nd.

White Course Park:

- Permitting process is on-going:
 - Miami Dade WASD permit is on-going.
 - Pending sketch on Lennar's Easement parcel.
- General construction activities:
 - Monument sign construction is on-going.
 - Restrooms Building is on-going.
 - MEP rough-in is 55% complete.
 - Restroom interior walls stucco is 80% complete.

- Sidewalk finishing samples selected by Parks and Recreation.
- Sewer lateral extension completed.
 - Palm tree and grass to be installed simultaneously with park's landscape.
- Site Utilities:
 - Lighting pole bases schedule arrived at the site.
 - Irrigation lines installation is on-going. 30% completed.
 - Delayed due to moisture content on the soil.
- Site flat work:
 - East side of the site final grading is on-going.
 - Delay due to moisture content on the soil.
- Off-leash dog areas:
 - Pouring of the concrete curb, concrete pad and pavilion completed.
- Putting green:
 - Final grading on-going.
 - Delay due to moisture content on the soil.
- Pavilions:
 - Soil compaction & Concrete slabs pour is on-going.
- Playground area:
 - Shade cover pole footings reinforcement on-going.
 - Delay due to moisture content on the soil.
 - Concrete pour scheduled for September 24th.
- General activities:
 - RFI's Submittals are on-going.
 - Art in Public Places.
 - Art in Public Places banners received September 14th.
 - Pending quotes in order to submit package.
 - IT Department coordination is on-going.

Doral Meadow Park:

- Project completed.

Doral Central Park:

- Permitting process and activities are on-going:
 - CLOMR permit is currently under review by FEMA.
 - RFI meeting scheduled for September 28th.
- Phase I Soil Improvements:
 - City of Doral Building Department permit issued.
 - Pending Water and Sewer approval.
 - MDC Water and Sewer Permit is on-going.
 - WASD requested affidavit of attorneys for the Unity/Opinion of Title.
 - WASD has returned comments.
 - Bermello-Ajamil expedited response.
 - PMT is working with Public Works Department on the Sketch and Legal for 92nd Ave. ROW.
- Phase IV Recreational Center/Lake Wall Foundation:
 - City of Doral Building Department rework review completed.
 - Bermello-Ajamil submitted revision 4 (WASD permit)
 - MDC Fire waiting for resubmittal (WASD permit).
 - MDC CORE waiting for resubmittal (WASD permit).
- Phase II & III Amphitheater, Ballfields and Skate Park:

- o City of Doral Building Department review completed.
 - Permit corrections report provided by Building Department.
 - Bermello-Ajamil addressing comments.
- Construction Activities:
 - o Drainage.
 - Work in the NW corner is on-going.
 - Installed structures, solid pipe, and exfiltration pip at the north side.
 - Adjusting structure tops to finish grade and backfill pipe for densities is on-going.
 - o Filling and grading are on-going.
 - Progress on embankment and grading, S.W. corner.
 - Lift of fill to facilitate pipe installation and prevent pipe flotation is on-going.
 - o Installing sheet pilings.
 - Sheet pile installation to be completed.
 - Embankment and cap preparation activities is on-going.
 - o Duct bank Installation
 - Working at the East end of the site.
 - Permanent FPL connection to Kaufman Lynn’s trailer in progress.
- General Activities:
 - o Weekly OAC meetings are held every Thursday.
 - o IT Department coordination is on-going.
 - ACS coordination to be finalized.
 - IT received the Access Control Plans Update from the PM on September 20th.
 - Telecom Plans Updated and provided to IT Department on September 22nd.
 - Currently with City IT’s security vendor to confirm headend equipment and requirements.
 - o Art in Public Places is on-going.
 - o FF&E coordination is on-going.
 - Life Fitness’ modifications to PO terms & conditions is in review.
 - Determined that ChargePoint EV charging stations to be procured through Source well Purchasing Agreement.
 - o Electrical Temporary FLP easement is on-going.
 - o Temporary parking for 2021 voting election is on-going.
 - Change Order No. 8 was executed.
 - KL to provide final change order in order to issue Purchase Order.
 - Construction of the temporary parking is on-going.
 - o Parks and Recreation provided comments to the Green Cleaning and Landscape Management Policy on September 23rd.
 - o Owner Direct Purchase is on-going.
 - ODP Agreement sent to Kaufman Lynn’s for execution.
 - o Budget refinement is on-going

Doral Boulevard Pedestrian Bridge:

- RFP #2021-09:
 - o Technical proposals are due September 29th.
 - o Deadline for Design-Build Firm to “opt out” on October 1st.

Trail Network:

- Sharrows:
 - o Interlocal Agreement submitted to MDC on-going.
- Bike lanes:
 - o H&J quantity take off approval is on-going.

- o Public Works Chief of Construction followed up on September 20th.

Trails and Tails Park (Lighting Improvements):

- IT Department coordination is on-going.
 - o New scope provided by IT.
- General Activities:
 - o Conduit layout on the Parking Lot area is 40% complete.
 - Bollard installation is 25% complete.
 - o Conduit layout on the Share path/trails is 85% complete.
 - o Conduit layout on the park's Center Oval 100% complete.
 - Bollard's installation completed.
 - o Conduit layout on the park's big dog area 12% complete.
 - o Project Manager requested information regarding what to do with the solar power bollards to Park and Recreation Department.
 - Procurement Department is coordinating with auctioneers to determined value market.
 - PM sent to procurement bollards conditions as requested.
 - o Progress meeting to be scheduled for September 28th.
 - o Chief Building Official approved request from the irrigation contractor to work at the site for irrigation testing purposes on Saturday, September 25th.
 - PM notified Parks and Recreation Department.

Additional Items:

- PMT weekly Status of Projects held every Wednesday.
- Fiscal Year 2022 Staffing Work Plan approved.
- PMT is working on End of Fiscal Year invoicing for all projects.

Building Department

- ADMIN: Director attended weekly staff meeting via Teams; BO attended BORA Special Sub Committee and Regular Meeting; Attended Parks Bond Meeting & updated Smartsheet with action items for PMT.
- EnerGov Update: Director & Chief Building Inspector participated in live calls with EnerGov IC for Automations; Director attended Project Engagement Call with Plante Moran and Tyler Implementation Director; Director attended weekly meeting w/ Directors; Team attended online meeting with Jason DeFoe. Experienced significant system slowness and review coordinator issues late Wed, Thurs and Friday.
- HUMAN RESOURCES ACTIVITIES: Budget Coordinator Position (former AA II) position posted; candidate referred and selected for interview Building Plans Examiner/Inspector.
- PROJECTS: District79, House of Horrors
- APPLICATIONS: 194 (up) Online Applications Received (all departments)
- PERMIT & PLANS REVIEWS: 153 (up) Plan Reviews (all departments incl clerical)
- PERMITS ISSUED: 202 (up) Permits Issued (all departments) with a construction value of \$12.1 million (up) and \$213,872 permit fees collected (up)
- INSPECTIONS: 502 (up) Total Inspections Completed (all departments)

- PHONE CALLS: 892 (up) total for 28+ hours (up); 1,145 total calls (up) to all department extensions with 582 (51%) no answer (up)
- LOBBY DATA (DORALQ): 207 (up) Total Building Dept Customers; 41 Lobby Daily Average, 17 mins (up) Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 15 mins (--)
- VELARO CHAT PORTAL: 2660 (dn) Online Visitors, 0 of 3 chats completed, Handle time 0m

Active files in Review Coordinator as of 9/21/21:

- Review Coordinator numbers not valid until fix verified in test environment and upgraded (New: 141; Approved: 133, Failed: 3)
- Permit Status (FEES DUE): 462 (up) permits with payments pending* (May include issue permits with reinspection fees, or payments not acknowledged yet; all trades and modules)
- Permit Status (ISSUED, INSPECT): 2,819 (up) active permits (1275,1544)
- Permit Status (SUBMITTED – ONLINE): 736 applications (dn) [may include reworks or 2nd round submittals]; (Backlog May (7), June (73), July (143), August (224), September (289) - *Backlog files may include items already touched or workflow has been abandoned; working on status change updates.

Code Compliance

- Field Supervisors conducted eleven phone interviews to select top candidates for panel interviews next week.
- Director attended monthly Military Affairs Board meeting.
- Field Supervisors held a F.A.C.E Fundamentals review to prepare Officers for upcoming training/test.
- Department conducted an evening noise detail at City Place Doral to educate any business in violation after several resident concerns have been brought to our attention.

Finance Department

- Accounts Payable: Processed 192 invoices; 152 checks printed for a total of \$1,103,023.
- The 2nd Budget Hearing was held on September 22nd.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).

PROCUREMENT

- A total of 16 PO's were created for a total value of \$4,316,557.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 09/22/2021

- Solicitation No. and Title: RFP No. 2021-06 – HRIS and Payroll Software
Dept: Human Resource
Broadcast Date: 03/25/2021

Due Date / Bid Opening Date: 05/20/2021

Status: Award Recommendation made.

- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT
Dept: Public Works

Broadcast Date: 04/01/2021

Due Date / Bid Opening Date: 05/05/2021

Status: 3 Shortlisted Firms; Technical Proposals due on 09/29/21.

- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development

Dept: Public Works

Broadcast Date: 04/15/2021

Due Date / Bid Opening Date: 05/14/2021

Status: 2 Technical Proposals Received; Public announcing of Technical Scores on 09/24/21.

- Solicitation No. and Title: ITB No. 2021-16 – Purchase of Holiday Tree

Dept: Parks & Recreation

Broadcast Date: 08/20/2021

Due Date / Bid Opening Date: 09/17/2021

Status: Award Recommendation made.

- Solicitation No. and Title: ITB No. 2021-19 – NW 82 Street and NW 114 Avenue Traffic Signal

Dept: Public Works

Broadcast Date: 09/15/2021

Due Date / Bid Opening Date: 10/15/2021

Status: Pre-Bid Meeting Scheduled for 09/28/2021.

Human Resources

CURRENT JOB POSTINGS

- Building Budget Coordinator, Building Department, Closes on 10/05/2021
- Building Inspector, Building Department, Open Continuous
- Chief of Engineering, Public Works Department, Open Continuous
- Facility Manager, Public Works Department, Open Continuous
- Laborer I, Public Works Department, Open Continuous
- Mechanical Inspector (PT), Building Department, Open Continuous
- Planner, Planning & Zoning Department, Open Continuous
- Plans Examiner, Building Department, Open Continuous
- Plans Examiner (Mechanical), Building Department, Open Continuous
- Plans Examiner (Plumbing), Building Department, Closes on 10/05/2021
- Plans Reviewer (PW), Public Works Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building, Open Continuous
- Project Inspector, Public Works Department, Open Continuous
- Transit Road Supervisor, Public Works Department, Open continuous
- Receptionist/Recreation Service Aide, Part-time, Parks, Open Continuous
- Recreation Service Aide, Part-time, Parks, Open Continuous

SPECIAL PROJECTS

- HR continues working with individual Department Directors that are actively interviewing to

implement the new Interview question and benchmark format that are now part of the interview and selection process, which includes banding interview scores and 2nd interviews by Department Directors.

- HR continues to manage and coordinate COVID-19 related exposures and quarantine periods as per the revised September 9, 2021, COVID-19 policy.
- HR continues to work with the Crowe internal Auditors.
- HR continues to work with individual departments to identify opportunities for AARP workers.

NEW HIRES

- Rafael Carderera- Recreation Service Aide, started on 9/23/21
- Diego Avendano- Recreation Service Aide, started on 9/24/21
- Mehmood Farrukh – Temporary Employee, Finance Department, starts 9/27/21
- Babette Morales, Permit Clerk, Building Department, starts on 9/27/2021

Information Technology

- Public Safety Support - This week, the PD IT viewed a customer service demo. IT continues to work with its RTOC to import cameras into its platform. IT is starting to deploy the new cloud based PDF reader. IT is obtaining information for a device to allow communication to be available during a catastrophic event. Two laptops were sent to our for-warranty repair. IT started to reach out to local businesses to advise them of a core being installed to bring cameras into the RTOC.

- Systems Administration. This Week:

Review and Keep the backups if they are 100% operational.

Changed 2 GPO to map folders for Building users.

Assist IT supervisor in Police department in Server Windows Update policy

Weekly team meeting.

Assist the Network admin to replace the firewall in City Hall.

Worked with dell to fix the software that collect logs from the servers.

Received the email with access key and registered the new Dell software

Ran the Server Windows Update in some pending servers.

Increased 100GB of disk in one of our monitoring servers.

Reconfigured the hardware management software and tested the email notification.

Weekly Virtual security meeting with team.

- Network Administration:

- Configured monitoring for new network services through the Main Monitoring Tool.

- Elaborated custom phone reports and presented them to management.

- Elaborated a custom phone report due to a Public Record Request.

- Assisted the City Hall Help Desk in providing support to end-users.

- Troubleshoot of Wi-Fi services.

- Installed new network equipment in on-premises Data Center.

- Continued to provision and configure new network security systems.

- Modified network security access rules for Doral Meadows Parks, to allow legitim traffic through.

- Continued to monitor the Network and performed actions based on incidents.

- Resolved 93 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.

- Continue to work in the missing mobile devices from AirWatch.

- Met with the Ricoh's technician on Tuesday to troubleshoot the Third Floor Printer and on Wednesday to replace a damaged part in the printer.

- Met with the Ricoh's technicians on Thursday to enable some options in the machines (Set Remote Panel Operation, Set HDD Encryption, Set DOSS and Set Data Encryption).
- Troubleshoot the Garage Overhead Door 1 (SE) and the Garage Overhead Door 2 (SW) that were not closing and opening properly.
- Provided support for the Council Meetings.
- Modified door schedule for night events.
- Troubleshoot credit card printer issue at Doral Glades Park.
- Continue to work on reconciliation of physical inventory of IT equipment.
- GIS Administration- This week:
 - Continue to conduct systems and communicate with vendor and internal Information Tech team.
 - Information Tech Staff meeting.
 - Research GIS products.
 - As per planning/zoning dept's request, Location Map Request - Downtown Doral & Downtown Doral South.
 - As per public works dept's request, assisted with basemap.
 - Transition new GIS software from retired GIS software for building department.
 - Communicated users support.
 - Continue to rebuild and test systems.
 - Weekly GIS maintenance.
- System Analyst- This week:
 - Attended weekly support calls with Tyler support team and the different city departments
 - Troubleshooted and created tickets with Tyler support for outstanding issues
 - Followed up on all opened tickets with Tyler support and City Hall respective departments
 - Coordinated meetings between Tyler support and city staff for different issues
 - Continued test of new system in terms of configuration and setup
 - Assisted the Finance department with Munis access and workflow modifications
 - Attended review of Energov tickets meeting with City Staff
 - Attended Energov upgrade weekly meetings with Directors
 - Sent daily report of active users during the day on the Test environment
 - Attended several Automation Reviews meeting with ICC and BD staff
 - Review and follow up on articles in Tyler Community page
- Application Development- This week:
 - Participated in Automations Review with Tyler.
 - Created payment task notification.
 - Updated charge code change script.
 - Worked on parcel update to ENERGOVID.
 - Participated in EnerGov meetings.
- Database Administrator:
 - 1.- Working on the migration of the VisualCron Tasks to the new repository, the VisualCron system has been transferred and decommissioned from the old server.
 - 2.- Working on the Public Safety Internal Dashboard to update it with new changes requested.
- Intersection Technology System Support-performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral and Electrical engineer on the design/permit of Site 1, 26, 27 and 30 LPR camera installation.
- Continued working with PM team and low voltage wiring contractor in the design, coordination, installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Course,

Trails n Tails and Central Park.

- Continued working with AV Tech on CCTV camera failures throughout city facilities.
- Assisted IT Help Desk Supervisor with the troubleshooting of the SE and SW garage door issues.

Parks and Recreation

- Parks staff held Receptionist/Recreation Service Aide interviews.
- Parks staff attended virtual NRPA annual conference.
- Parks Director attended 2nd Budget Hearing FY 21-22.
- Parks Director and Assistant Director met with PD to discuss the Park Ranger transition.
- Parks Director and Assistant Director met with Public Works to discuss GIS Tree Inventory updates at Parks.
- Full Moon Yoga was held at Doral Glades Park on 9/20 with 25 participants.
- Silver Club Hispanic Heritage Celebration was held at Morgan Levy Park on 9/24.
- Special Needs Specialist held weekly Bowling practices at Bird Bowl.
- Special Needs Specialist held weekly Basketball & Softball practices.
- Fall Youth Basketball League begins this weekend at Morgan Levy Park.

Planning and Zoning

Occupational Licensing

- 10- Business Tax Receipt renewals for FY 2020-2021 processed this week.
- 15- Business Tax Receipt applications for new businesses have been received this week.
- 544- Business Tax Receipt renewals for FY 2021-2022 processed this week.
- 1- Alcohol Packets have been signed.

Planning and Zoning

- Addresses issued: 9
- Building Permits reviewed: 60
- Zoning Inspections conducted: 49
- Site plans reviewed/approved: 2
- Zoning verification letters: 4
- The Planning and Zoning Director participated in a meeting with PZ staff regarding special events procedures.
- The Planning and Zoning Director participated in the Price Proposals Due RFP No. 2021-11 Design Build Adaptive Reuse.
- The Planning and Zoning Department participated in an Energov Testing Environment to test the new system login and report any issues.
- The Planning and Zoning Director participated in the Zoning Agenda Review meeting with Vice-Mayor Cabrera, Councilwoman Mariaca, Councilwoman Cabral and Councilman Puig-Corve.
- The Planning and Zoning Director participated in the Bonds Meeting Process Construction Management.
- The Planning and Zoning Director attended the weekly Staff Meeting.
- The Planning and Zoning Director attended the weekly Energov 2021 1.2 Upgrade meeting.
- The Planning and Zoning Director participated in last Tuesday Agenda Review meeting.
- The Planning and Zoning Department Director participated in the weekly Doral/EnerGov

Review meeting.

- The Planning and Zoning Director participated in the Second Budget Hearing FY21-22.
- The Planning and Zoning Director participated in Council Zoning Meeting.
- The Planning and Zoning Department submitted (5) zoning items for the October 13, 2021, Council Zoning Meeting.
- The Planning and Zoning Director participated in the Agenda Review Meeting.
- The Planning and Zoning Director participated in a meeting to discuss the Downtown Doral and Downtown Doral South Pattern Book and MDA Modification.
- The Planning and Zoning Director participated with the City Attorney in a meeting regarding Doral Décor/ EWE Warehouse.
- The Planning and Zoning Director participated in the weekly Planners meeting.

Economic Development

- Attended presentation of Congratulatory Certificate to Nacqua Medical Center.
- Participated in City Learning and Action Lab Miami Full Cohort 5-city Meeting.
- Met with Edda Pujada, Doral Family Journal re: data for real estate article.
- Met with Italian marble stone importer Gianni Furlan, Citgo USA Corp. re: new business orientation.
- Met with Planning and Zoning staff re: special events application processes.
- Partnered with CAMACOL Doral on presentation to delegation of businesses from Sinaloa, Mexico.
- Attended Greater Miami Convention and Visitors Bureau 2021 Annual Partner Tabletop Expo at Jungle Island.
- Attended Camacol/SBA Webinar - Targeting Microbusiness.
- Released Q2-Q3 Economic Report.
- Coordinated program and promotional materials for 'Help Wanted: Hiring Solutions in the 305' workshop on October 14.
- Coordinated program and promotional materials with Florida State Minority Supplier Development Council, Miami Dade County and Business Valuations partner for workshop on November 4.
- Met with Christian Telles, Graner Moving re: Spend Local program and SBDC referral.
- Attended Prospera 2021 Journeys to Success event.

Police Department

Arrests

- Felonies: 7
- Misdemeanors: 8
- Traffic: 6
- Warrants: 5
- DUI: 1

Traffic Citations

- Hazardous Moving Violations: 357
- Non-Hazardous Moving Violations: 468
- Disabled Parking Violations: 14

Civil Citations

- Civil Citations: 3

Notable Arrests & Incidents

Aggravated Battery

Doral Police Detectives were summoned to the area of 11272 NW 87th Street reference a fight involving multiple parties. During the investigation, the victim told detectives that a male subject had been telling him at school that he was going to rape the victim's younger sister. Due to this on-going issue with the male subject, the victim's grandmother waits for him and his sister around the corner of the school when they get out of school. The victim further stated to detectives as they were walking to their vehicle, the male subject attacked him by tackling him to the ground and began hitting him. Victim also stated that the male subject's parents began hitting him too while he was on the ground. During this altercation, the victim's grandmother attempted to break up the fight and were also battered the male subject's mother. The male subject and his parents were arrested and transported to JAC and TGK.

Public Information Office (PIO)

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

09/16/2021 to 09/22/2021

- Downtown Doral Demonstration HACA 8337 NW 53 St.
- Polynesian Community Flyer distribution.
- Doral Point 4200 NW 107 Av. Met with Property Manager Tommy regarding gate code issued. The code had time restriction, change to 24-hour access.
- McDonalds NW 107 Av & 74 St. Meeting with Mgr. Greydi Carpio regarding ex-employee picking up last check tomorrow, they would like police presence. I provided our station number and advised her to call police as soon as he arrives.
- Pinnacle HOA meeting 10551 NW 88 St.
- 2505 NW 87 Av Intercontinental follow up case 17327
 1. Meeting with Security Director & HR director
 2. Watch order on Sheldon Academy
- Dimension HOA President Ed Curry, regarding noise issues from 4800 NW 116 Ct. Midnight Lieutenants advised, and I asked Mr. Curry to call PD when noise is heard. Cad history shows only 1 call YTD.
- Hide it Lock It or Lose Flyer Detail in Pinnacle met with the residents and the new HOA VP Mr. Thompson. 76 & 102.
- Bike rodeo event @ Carlos Albizu University over 30 attendees.
- Aloft/Element hotel watch NW 107 Av & 33 St. met with staff @ Aloft no new incidents on going at this time. Reinforced See Something Say Something.
- Allegro 55 4720 NW 87 Av 210919-018163 I spoke with Melanie regarding a party reported under the previous case. Report requested and noise ordinance will be discussed at the upcoming meeting.

- Doral Park Country Club obtain October HOA meeting schedule from Rosely 5001 NW 104th Ave.
 - 5005 NW 112th Av I met with Ms. Espinosa and both MDCPS SRO's regarding a vaping presentation request. MDCPS agreed to do it, and we will assist. MDCPS or Ms. Espinosa agreed to email us with the dates.
 - 8400 NW 102 Av Palmera meeting with the property manager Harold regarding emails, tenant information, and gate code for Vesada.
 - 10600 NW 78 St, emails, gate code access, and tenant information. Vesada-Harold property manager.
- Summit Flyer detail.

Upcoming H.O.A. Meetings

9/27/21 Village of Doral Oaks 5101 NW 104th Ave. 7:00-10:00PM.

9/28/21 Allegro 55 4720 NW 85 Avenue. 7:00-9:00 PM.

Training Section

- Officer Harvey is attending the Master Taser Instructor Course (Sept 20-24).
- Citizens Academy Preparation (registration still ongoing).
- Marijuana Training Bulleting and Scenarios Preparation.
- Review of Use of Forces.

PSA Academy

- Mental Health/Autism.
- Developmental Disabilities.
- Dealing with the Homeless/Elderly.
- Patrol/Hazard Material.
- Recognizing Impaired Drivers.
- Traffic Crash Management/Investigation.
- Physical Training.

MPD Police Academy PAC #138

• During this week the recruits continued conducting DT Training. All recruits passed the practical test. Recruits continue to PT. On Friday, September 17, 2021, the recruits were exposed to OC spray.

MDPD Police Academy Class # 134

• During this week the recruits had another exam for Chapter 2 Communications. Both recruits passed the exam. They are currently covering Chapter 3 Legal. Recruits continue participating in PT daily.

Office of Emergency Management:

- Participated in the Miami-Dade County quarterly meeting.
- Secured cabinets for EOC radios.
- Monitoring storm in the Atlantic.

Public Affairs

• Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 63,662 (45 additional followers)

*TOP POST OF THE WEEK- Instagram post announcing CSX railroad road closures (9k in reach;

421 interactions)

- Promoted multiple city events/initiatives including but not limited to: Commission on the Status of Women survey (focus on 18-24 age group), CSX Railroad Street closures Best of the Best daily winner spotlight, Call to Artists, Service Interruptions for Energov updates
- Design/Web Projects – Beacon Council Flyer, SBDC Event Flyer, Pet Safety Flyer for Animal Committee
- Visited City businesses to promote Spend Local program
- Meeting with CBS 4 for potential city awareness campaign
- Press Releases Disseminated:
 - Doral Announces Call to Artists for the Acquisition of Works of Art (Eng/Spa)
 - CSX Road Closures Scheduled for NW 87 Ave. And NW 107 Ave.
- Media Pitch/Inquires: El Nuevo Herald (Call to Artists); Miami Today (Holiday Festival in Downtown Doral)
- Events:
 - o Coordination of State of the City – October
 - o Logistics for Economic Development Events
- Videos:
 - Published – Adventures of Alex the Egret – Clean up after your pet ENG
 - Published – Adventures of Alex the Egret – Clean up after your pet SPA
 - Published – Spend Local – Tropico
 - In production -- Hispanic Heritage Celebration Highlight Video

Public Works

- Citywide Sidewalk Improvements - Phase 2: Formal request letter and corresponding package for concurrence to re-advertise was delivered to FDOT Grant team
- Held a meeting with Lochner / ESciences to request a proposal for the update on Green House Gas (GHG) Inventory of City operations from the last one in 2016, and to review comments on the draft of the Tree Protection Ordinance.
- Presented to the Doral Park HOA's the City's Storm preparedness Awareness Program and Tree Permits Section to provide guidance on the tree issues that are common to them.
- Held a meeting with Parks & Recreation to provide additional information to assist in the gathering of the Tree City USA requirements.
- Held a meeting with APWA Accreditation Manager to review evaluator comments report 09/20/2021 and address these. Pending 3, 9, 17, and 18.
- Held a meeting with Jonathan Jaramillo from FMIT to review the Safety Training Program before providing to the Director for review and approval.
- Held a meeting with Christine Lane from Longton Consulting to review the application information needed for the 2021 U&C Forestry Grant.

Transportation:

- Attended the Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Council (TPC) Meeting.
- Attended the City's Police & Traffic Advisory Board Meeting.
- Held meeting with the Florida Department of Transportation (FDOT) and City of Sweetwater to discuss the CSX Railroad maintenance of traffic (MOT) closures for NW 87 Avenue and NW 107 Avenue.
- Meeting with Miami Parking Authority to discuss the Interlocal Agreement Terms and Conditions.