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**To:** Honorable Mayor and City Council

**Date:** February 07, 2020

**From:** Albert P. Childress, City Manager

**Subject:** **Weekly Council Update/February 2 - February 08, 2020**

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## City Manager

City Manager held weekly Directors Staff Meeting along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

1. Recap of the Weekend
  2. Information Technology Security
  3. Dominican Festival
  4. San Pablo Bike Ride
  5. Crosswalk - Ronald Reagan
  6. Legislative Priorities - 2020
  7. Constituent Services
  8. Out of the Office
  9. Security Access to Offices
  10. Camping Under the Stars (Saturday, February 8, 2020)
- Deputy City Manager met with Assistant Public Works Director/Chief of Engineering, Mr. Eugene Collings-Bonfill and Michael Trader from AECOM to discuss Council presentation.
  - Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
  - Deputy City Manager held weekly meeting with Acting Human Resources Director, Ms. Rita Garcia.
  - City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.
  - City Manager and Deputy City Manager held agenda review meeting with Mayor Bermudez, Chief of Staff, Mr. Alfredo Ortega, City Attorney Figueredo, City Clerk Diaz and Legal Office Manager to the City Attorney, Yamileth Pereyra.
  - Deputy City Manager participated as a member of the interview panel for the Parks and Recreation Director position.
  - Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams and Economic Developer, Mr. Manuel Pila.
  - Deputy City Manager held Budget Review meeting with the Public Works Director, Mr. Carlos Arroyo.

- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez and Deputy Chief of Police, Mr. Raul Ubieta.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada and Assistant Code Compliance Director, Mr. Danny Del Toro.
- Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco and Assistant Building Director, Ms. Jane Decker.
- City Manager and Deputy City Manager held individual meetings with City Council Members and Legislative Analysts to review the Agenda for February 12 Council Meeting.
- City Manager and Deputy City Manager along with City Attorney Figueredo held weekly meeting with Mayor Bermudez.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management.

### **Capital Improvement Project Manager**

- **Doral Cultural Arts Center:**
  - B&A formal response letter received, cost mitigation plan with updated VE Options; project schedule with milestone completion date for DC package.
  - Arts Center IT Needs meeting – list to be provided to B&A February 7<sup>th</sup>
- **Morgan Levy – ITB**
  - Park Survey received February 5<sup>th</sup>
- **Doral Central Park:**
  - Pre-bid Meetings for Central Park – February 4<sup>th</sup>

### **Building Department**

- Received annual CRS recertification approval.
- PHONES: Data available: (+)265 Inbound call count for week
- INSPECTIONS: (+)115 Average Daily Inspections, (+)573 total Inspections Completed (week)
- PLANS REVIEWS: (+)339 Plan Reviews (Quantity), +17% Expedite, -7% Walk-Thru, +22% Rework, -53% Drop-off
- Average plan review time per plan per trade = 46 mins
- LOBBY DATA (DORALQ): (+)532 Total Building Dept Customers: (+)106 Lobby Daily Average, (-)13.0 mins Lobby Wait Time (Weekly Average)
- Average Time Spent Per Customer = (-)16 mins
- Number of clerks needed/provided = 4.1/3 (1 vacant)
- VELARO CHAT PORTAL: Not active this week.
- EMOJI SURVEY RESULTS - BUILDING ONLY: 89% Satisfaction Rating (9 reviews received)
- Granular data available upon request.

### **Code Compliance**

- Code Compliance Department issued 2 citations for high rise building banner violations to different property owners totaling \$12,000.

- Code Energov team met with Energov over multiple days to contribute to the ongoing building and implementation of new system.
- Director and Assistant Director attended 2nd floor leadership meeting
- Director attended mandatory pre-proposal meeting for RFQ 2020.
- Scheduled and conducted phone interviews for vacant Code Compliance Officer position.
- Opened Code Compliance Clerk position for 2 weeks.
- A joint inspection was conducted with the Planning & Zoning Department at local business to document current conditions and explain BTR/CU limitations.
- Director met with residents of Midtown Doral to discuss various issues/concerns taking place in their community.

### **Finance Department**

- During this period 207 invoices were processed.
- One hundred seventy-one checks were issued for a total of \$683,863.74.
- Six wire transfers completed for a total of \$135,956.18.
- Daily transactions for Cashier, Parks and Recreation Department including online payment system (OPS) have been entered in the Journal.
- External auditors are conducting the financial audit of FY 2019.

#### Procurement:

- Twenty five purchase orders were created this week for a total of \$3,019,890.07.
- FY19-20 YTD: 833 Purchase Orders processed for a total of \$57,959,928.83.

#### PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 2/6/2020:

NUMBER	BROADCAST	DUE DATE	BID NAME
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RFQ No. 2019-37	11/15/2019	12/06/2019	Minor Repairs, Alterations & Remodeling Services
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Pre-bid meeting on 11/26/2019, twenty three firms attended.  
Ten submittals received, bids being evaluated. Award recommendation made.  
DEPARTMENT PW

RFQ No. 2019-42	11/01/2019	12/06/2019	Design-Build Doral Meadow Park Renovations
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Pre-bid meeting 11/15/2019. Twenty-five firms attended. Five submittals received.  
Bids being evaluated. Award recommendation made.  
DEPARTMENT PR BOND

RFQ No. 2019-43	11/01/2019	12/06/2019	A & E Services and Related Disciplines for White Course
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Pre-bid meeting 11/14/2019  
Twenty-two firms attended. Eight submittals received. Bids being evaluated. Award recommendation made.  
DEPARTMENT PR BONDS

ITB No. 2019-44 11/26/2019 12/27/2019 Morgan Levy Park Tennis and Basketball Court  
Resurfacing  
Pre-bid meeting 12/17/2019, 5 firms attended, 3 submittals received.  
Award recommendation made.

RFP No. 2019-47 12/26/2019 01/27/2020 Custodial Services for City Facilities  
Pre-bid meeting scheduled for 1/10/2020. Twenty firms attended. Nine submittals received.  
DEPARTMENT PW

RFP No. 2020-01 01/10/2020 02/11/2020 Grant Writing Consulting Services  
No Pre-Bid.

DEPARTMENT CM

RFP No. 2020-02 01/21/2020 02/14/2020 Recreational Programming  
Pre-bid meeting 1/28/2020, 22 firms attended.  
DEPARTMENT PR

ITB No. 2020-03 01/29/2020 02/27/2020 Parking Lot Resealing @Trails & Tails Park and  
Veterans Park PR  
Pre-bid meeting 2/18/2020.

Procurement. Weekly report as of 2/6/2020. Page 2 of 2.

RFP No. 2020-04 01/17/2020 02/13/2020 Vending Machines Operations & Management  
Pre-bid meeting 1/27/2020, 6 firms attended.  
DEPARTMENT PR

RFQ No. 2020-05 01/21/2020 02/21/2020 A&E Services and Related Disciplines for Central  
Park  
Pre-bid meeting 2/04/2020. Fifty five firms attended.  
DEPARTMENT PW

RFQ No. 2020-06 01/21/2020 02/21/2020 Pre-Construction & Con. Manager at Risk  
for Central Park  
Pre-bid meeting 2/04/2020,  
DEPARTMENT PW

ITB No. 2020-07 02/4/2020 03/04/2020 Right-of-Way Maintenance Services  
Pre-bid meeting 2/20/2020,  
DEPARTMENT PW

ITB No. 2020-08 01/31/2020 03/02/2020 SW Improvements: NW 114 Ave & 50th Street  
Pre-bid meeting 2/18/2020.  
DEPARTMENT PW

## **Human Resources**

- Reviewed 450 timecards for accuracy. In addition, completed and reviewed all timecards for employees under Family Medical Leave, Parental Leave, Personal and Worker's Compensation.
- Participated in four (4) training sessions for the (HRIS/Payroll) with the implementation team.
- Reconciled all carriers bills with payroll deductions amounts for accuracy and provided to the finance department for processing.

- Onboarded 4 employees for various departments within the City.
- Opened 2 Family Medical Leave cases and closed 1 case.
- Held 6 pre-employment meetings. In addition, successfully cleared 9 candidates from the pre-employment process and provided start dates.
- Provided response of 16 mutual applicants for other Agencies and completed 8 verifications of employment.
- Coordinated and participated in the Interviews for the Parks & Recreation Director position.
- Generated reports for Dashboard update.
- Generated and conducted audit on Timekeeping system.

### **Information Technology**

- City Wide Help Desk  
City Wide Help Desk SLA at 98% of all Support Tickets
- (IT) Windows 10 upgrade campaign – In Progress
- (CH) Print by ID install - In Progress
- (CH) DGC Calendar - Door schedule WE 2/8 - Completed
- (CH) Visitors log retention configuration - In Progress
- (CH) Orphaned tickets - Troubleshooting with Kace - In Progress
- Systems Administration.
  - Keep the backups 100% operational.
  - Changes in the archiving system period.
  - Assist the archive system training.
  - Fixed the File manager task to expire files older than 30 days in file to share folder.
  - Created a new Digital Persona with FIDO group Policy and applied to IT Computers OU.
- Security Manager
  - Analyzed 35 emails reported by City users
  - Created Security Awareness Screensaver
  - Addressed issue with endpoint reporting metrics
  - Vetted third party provider's security posture
  - Met with other third-party provider to discuss additional security improvements
- Network Administration
  - Provisioned a Network Switch for the Police Department.
  - Network troubleshoot with the Service Provider for LTE internet.
  - Worked on the HA project of our Firewalls.
  - Met with vendors for upcoming projects.
  - Worked on an Additional Monitoring system for our backbone devices.
  - Supported the PD technicians on Network troubleshooting.
  - Network Monitoring and notified the IT team as needed.
- Systems Analyst
  - IT iPad Inventory iOS Verification IN PROGRESS
  - IT EnerGov IG Inspect and IG Enforce App. Testing IN PROGRESS
  - IT EnerGov IG Inspect and IG Enforce App. Deployment IN PROGRESS

IT CH/PD/PR Access Control Upgrade Vendor Work Order Revision IN PROGRESS  
IT/PW Elevator and Access Control Integration Purchase Order (waiting on PW) IN PROGRESS  
BD/PW/PZ/CE Workflows Revision IN PROGRESS

- AV

Events

- Special Magistrate
- Energov training
- AVI Renovations (Multi-Purpose, Police Training Center)
- Greater Miami Chamber
- Commission on the Status of Women Advisory Board Meeting
- Start Up Doral
- HR Webinar Interviews

MISC

- Glades & Legacy IT Closet Organized
- Started facial recognition software integration
- Deployed facial recognition appliance at the main site
- Deployed and configured new cctv servers for CH and PD
- Assessed current deployment and planned new deployment and adjusting of cctv system

- GIS Administration:

All GIS users' ArcGIS desktop/Pro have been upgraded.

As per public works dept's request, added phase 2 GIS layer to street tree inventory web map app.

Troubleshoot & resolved GIS server error logs.

- Database Administrator:

- Working on the Data Conversion Energov Project, cleaning duplicates business names for the Occupational License table in the current system to be extract and map directly into the corresponding tables in Energov.

- Citywide Projects

- 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

All departments are configuring inspection checklists categories, inspection status, inspector type, inspection type group, inspection category, inspection limit overrides, and inspection type.

Departments are examining and configuring business process questionnaires as workflow templates in EnerGov and creating Workflow Templates (Application), Workflow Steps, Workflow Action Types and adding workflow template to process type while testing and validating the workflows.

We have been finalizing fee template setup, Inspection setup and workflow related components.

Project overall is 20% completed

- 2019-2020 Tyler 311

Continue configuring 311 this week as the setup of the environment was modified and following implementation-plan/schedule which requires to create a portal for citizens accessing 311/requesting services via mobile app. IT will need to use API to obtain data for dashboards. A conference call is set up to discuss.

Project overall is 13% completed

- 2019-2020 Integration to Document Retention Project

We are documenting the services required to implement Bluebeam.

We have finalized quote for Blue Beam and Laserfiche.

Initial due diligence phase to use the software and preparing schedule has started.

Project overall is 7% completed

- Application Development:  
Assisted PA with 311.  
Created and tested intranet approval workflow.  
Helped with Tyler 311  
Assisted BD and PZ with Properties
- Website Projects
- FPL LPR Poles:  
Horsepower is working on Site 22 this week, should be completed this week.  
Engineer has deliver site 30 plans to MDC for permit approval and is working on site #1.  
Project is 92 % completed.
- WCCD 37122- New Smart City Certification Project  
We have been inform that first review will be deliver next week since we completed the questionnaire and submitted it to WCCD,  
PW/IT is working on the installation of sensors for CH garbage bins.  
Waiting for first review comments.  
Project is 97% completed

### **Parks and Recreation**

- Splash Pad Surfacing Installation at Doral Legacy Park
- Core administrative meeting
- Camping under the Stars event staff meeting
- Miami Xtreme Football League Meeting
- Meeting to discuss events for the following week
- Parks and Police 4 kids Foundation Board meeting
- Parks weekly meeting

### **Planning and Zoning**

- Planning and Zoning:
- 41 permits Reviewed for the week of February 1 - 6, 2020.
- 13 inspections Performed for the week of February 1 – 6, 2020.
- Licenses Issued for the week of February 1 – 6, 2020: 29
- Finalized interviews for the open GIS Technician position. The panel made a selection to HR.
- Met with Atrium representatives regarding a revised site plan, public art, and signage.
- Staff attended EnerGov sessions.
- Staff is reviewing final draft comments for the Adaptive Reuse Area.

#### Economic Development:

- Hosted StartUp Doral monthly seminar. This month's guest speaker was Miami-Dade County Fair director Eduardo Cora.
- Met with Rhythm Foundation re: Ritmo Doral promotions.
- Met with new Provident hotel manager to coordinate Ritmo Doral Accommodations.
- Attended Allegro VIP event.

### **Police Department**

#### Arrests

- Felonies: 4
- Misdemeanors: 9

- Traffic: 4
- Warrants: 3
- DUI: 0

#### Traffic Citations

- Hazardous Moving Violations: 381
- Non-Hazardous Moving Violations: 272

#### Notable Arrests & Incidents

##### Violation of Domestic Violence Injunction

Detectives arrested a man who had been previously arrested for Domestic Violence and as a condition of his pre-trial release he was ordered by the Court not to have any contact, direct or indirect, with the victim. The subject violated the order by texting the victim a total of eight different times during the course of six days. Detectives were able to locate the subject at TGK where he was already being held on unrelated charges. He was charged accordingly for this case and he remains in jail.

##### Aggravated Battery with a Deadly Weapon

##### Aggravated Battery by Strangulation

##### Tampering with a Victim

Patrol units responded to a residence in the 11200 Block of NW 89 Street regarding a case of domestic violence. The victim and subject have been married for 12 years and have two minor children. On the day in question, the victim received a text message from a male acquaintance, and this enraged her husband. During the course of the altercation the subject struck the victim with an open hand on the face causing a bruise. He then placed both hands around the victim's neck and proceeded to squeeze. The victim advised that she had trouble breathing and felt as if she was going to pass out. She was able to get away and ran down to the first floor of the apartment residence to call police. When she grabbed her phone, she realized that it had been smashed and was inoperable. She also realized that the two minor children were still in the second floor of the apartment along with her husband and was concerned over their safety. She proceeded to arm herself with a kitchen knife and went upstairs where the altercation with the husband continued. The husband disarmed the victim of the knife and proceeded to swing it in her direction. She covered her face with her arms and received a laceration to one of her hands. She was eventually able to call 9-1-1 using her son's phone. Responding units took the man into custody and transported him to the Doral Police Station. Fire-Rescue treated the victim on the scene. After being advised of his Miranda Rights he agreed to speak with the detective without an attorney being present. The subject denied harming the victim but did advise he broke her phone when he found a message from another man. The subject was charged accordingly and taken to TGK.

##### Battery on a Police Officer

##### Possession of a Stolen Driver's License

##### Battery

##### Criminal Mischief

Patrol units responded to a hotel located in the 3400 Block of NW 91 Avenue regarding a disturbance. The victim advised she attempted to exit the hotel room when the subject grabbed her and pushed her back in the room. A few minutes later hotel staff responded to the room to see if everything was alright and the subject smashed the victim's cellphone and fled the scene. Responding units alerted other officers and provided his description. The subject was stopped in

the vicinity and was detained. As he was being taken into custody, he head-butted the arresting officer. He was charged accordingly and transported to TGK.

#### Neighborhood Resources Unit

##### Thursday-30

- Dare @ Dr. Rolando Espinoza
- Assist DR121 with 36 DPD case
- Leeward HOA-camera access for DR120 above 36 case
- Doral Pines follow up with Andrea from City Hall
- Relief CD @ EBT
- Forwarded Suspicious activity Windward information to GIU 7623 NW 115th Ct
- Walmart contact for updated Trespass form

##### Friday 31

- Dare @ DRE
- Doral Estates & Doral Colony HOA- Reference questions on recent 26V & 22 arrest
- Promenade suspicious incident caused by visitor smoking marijuana in dumpster.
- Doral Landings West met with the property manager in reference to recent pool vandalism and kids smoking marijuana near park area.

##### Monday -3

- Dr. Rolando Espinosa teach DARE
- RECS met with Debbie in reference to giveaways
- Livius-new business –crime prevention
- Pinnacle Property manager in regards to Fire Department not having Fire key-referred to MDRF
- Doral Palms-parking issue with HOA-towing resident from visitors parking
- Doral Dunes follow up on information on 26R case 210

##### Tuesday-4

- Dr. Rolando Espinosa-teach DARE
- Promenade-Parking concerns on NW 82 St & 109Ave-112Ave
- Promenade-suspicious activity male possibly smoking marijuana in common areas
- Doral Dunes Suspicious vehicle and suspicious males follow up case 200202002354 recent vehicle and residential burglaries in the community.
- Candlewood Suites Miami Airport Doral –Hotel Watch
- Doral Greens HOA

##### Wednesday-5

- Dr. Rolando Espinoza school teach DARE
- Meeting with Capt. Fernandez in reference to Doral Estates/Colony recent incidents Village of Doral Place HOA meeting
- Doral House I HOA meeting
- Dr. Rolando Espinosa relief CP all afternoon.
- Smoothie with a cop to DRE PTA

#### Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO is promoting a campaign being spearheaded by the Florida Department of Transportation to bring awareness to the State's new laws prohibiting the texting and driving as well as the use of mobile phone in a handheld mode while in a designated school zone or work area.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations

and nominations of departmental employees for future consideration.

- The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

#### Office of Emergency Management

- Continued Hands on Doral program expansion through current volunteers, homeowners associations (with C.E.) and through social media (with P.A.), and began application review.
- Posted information on social media regarding Coronavirus with information from federal and county agencies on protective actions.
- Provided County's OEM with information on Coronavirus protective actions by City of Doral for Flash Report.
- Provided Doral Alerts orientation to new PSAs.
- Updated Emergency Management Presentation for PSA Academy.
- Assisted Public Information Commander with years of service project.
- Worked on Emergency Management Certification requirements.

#### Training Bureau

The Training Section coordinated the following activities:

- Week 25 Recruit Progress Memo (PAC-133)
- CIT Refresher – mandatory roll call trainings
  - o January 30, 2020 & January 31, 2020 at Doral Police Training Center
- New Employee Orientation Week (January 27-January 31, 2020):
  - o A. Colon/S. Londono/A. Cox/M. Garcia/R. Masciarelli at Doral Police Training Center
- Annual Qualifications – began on Monday February 3, 2020
  - o Firearms, Defensive Tactics, Use of Force, Taser, CPR
- PSA Academy Orientation
  - o Doral Police Training Center – February 5, 2020

The Training Section disseminated the following Training Announcements:

- GIU -- Global Cargo Theft Symposium
- CSI – Bloodstain Pattern Analysis and Crime Scene Investigations
- CAU – Open Source and Social Media Investigations
- GIU – Advanced Fraud Investigations

#### **Public Works**

- ITB 2018-13 “Canal Bank Stabilization Year 5B”: Construction phase of this project is now complete and pending permit project closeout. Final project plans were submitted on Wednesday, January 29th to the Department of Environmental Resources Management (DERM) for final review and approval. Final audit with the Florida Department of Transportation (FDOT) to obtain the last 20% of funds from the \$1,000,000 LAP Grant awarded to this project. Audit was scheduled for Thursday, January 30th. All documents for final completion is being compiled and the final packet is being prepared to submit to FDOT.
- ITB 2019-29 “Stormwater Improvements at NW 21 Street”: Construction has been completed. Walkthrough took place on Wednesday, January 29th and a Final Punch List was generated and provided to the contractor in order to close out the project.

- ITB 2019-36 “Year 7 of the Canal Bank Stabilization Program”: Progress Meeting took place on Monday, February 3rd at 10:00AM with the Contractor and CEI. Construction for this project began Monday, January 16th along the Northline Canal which is located along NW 25th Street between NW 97th Avenue and NW 87th Avenue. The awarded contractor, ENCO LLC, began at NW 97th Avenue and began the geoweb installations from STA 50+00 to STA 57+00 & 63+00 to 75+00 with barbed wire fence installation.
- Resolution No. 19-98 “Stormwater Improvements at NW 114 Ave & NW 50 St”: On Friday, January 31st the Stormwater Improvement Project at NW 114th Avenue (NW 58th Street-NW 50th Street) & NW 50th Street (NW 114th Avenue-NW 112th Avenue) the project was advertised as ITB 2020-08.

### **Transportation:**

- Conducted the BASE Assessment of the City’s Transit System with the Department of Homeland Security - Transportation Security Administration (TSA)
- Attended the joint Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Technical Advisory Committee (TPTAC)/Transportation Improvement Program (TIP) Development Committee Meeting.
- Performed field observations with Doral Police Department for additional “No Thru Truck” signage.
- Participated in the interview panel for GIS Technician for the Planning & Zoning Department.
- Met with A&P Consulting Transportation Engineers to request a scope and fee estimate for the intersections of NW 107 Avenue at NW 86 Street and NW 88 Street (Ronald Reagan High School).
- Participating at the 2020 Safe Streets Summit as a presenter.
- NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St.: Phase II of Maintenance of Traffic (MOT) Plan implemented. Precast foundations unable to be used due to conflicts with various utility conduits. Change Order proposal for use of spread footer foundation scheduled to be submitted next week. Pending installation of light poles for installation of final lift of asphalt. Contacted Universal Engineering to help expedite engineer’s approval of spread footer foundation design and its anticipated proposal from contractor for installation.
- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.: Coordination of project with Miami-Dade County (MDC) ongoing. Pending MOT permit from Miami-Dade County for construction commencement. Pending approval from Traffic Engineering Division – Block Party and Bike Path, & Traffic Engineering Division (MOT). Email from MDC was received on 1/31/20 confirming that they would expedite the final review of the most recent comments. Coordination/discussion for relocation of median palms ongoing. Discussion with engineer of record and MDC ongoing to update signal timing in order to minimize number of palms that need to be relocated. The City will submit a variance letter to MDC in order to obtain the signal operation needed to minimize trees relocation. Received comments from BCC in regard to left turn on 74 street to 102nd Ave. Pending MDC approval.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.: Notice to Proceed tentatively scheduled for February 17, 2020. Comments received from MDC Traffic & Signals Division (TSS) during the contractor’s submittal for MDC MOT/Construction Permit. The City will request a meeting with TSS to discuss comments that are received after plans have been approved during the design phase. Scheduled a “pre-startup” meeting on 2/13 to review and update the following: MOT, Public Notifications, Permit, Utility coordination, schedule, FPL relocations, and actual NTP date issuance.

• Citywide Sidewalk Improvements: Sidewalk construction ongoing. Contractor is working along Site No. 3, southside and northside of NW 19 St. between NW 107 Ave. and NW 97 Ave. Coordination with FPL for pole relocation ongoing. No relocation date provided by FPL yet. 22 out of 22 driveways completed. Sod installation along the north side of NW 19 St. approximately 80% completed. Contractor is working along Site No. 1, NW 115 Ave. between NW 34 St. and NW 41 St. (approximately 99% completed). 25 out of 26 driveways completed. Restoration of areas ongoing. Sod installation approximately 95% completed. Work at Site No. 2 (NW 39 St. between NW 115 Ave. and NW 114 Ave.) ongoing (approximately 99% completed). Pending installation of approximately 15ft of sidewalk that are on hold pending replacement of FPL utility box for completion of site work. Contractor commenced installation of sidewalk along the south side of Site No. 2, NW 33 St. between NW 112 Ave. and NW 107 Ave. By the end of this week 2/7/2020 all work will be done on NW 19th Street. Two weeks look ahead: 1) Continue construction of sidewalk on NW 33th St from NW 112 Ave to NW 107 Ave (South Side). 2) Begin sidewalk construction on NW 30th Terrace between NW 87th Ave and NW 84th Ave. City of Doral confirmed, the Developer's contractor will construct the curb ramp at the SW corner and remaining of sidewalk area in front of the property and driveways at 19th street & 102nd avenue. Scheduled meeting for Friday 2/7 with FPL representative to help resolve pending delays on adjustment of splice box and light pole conflicts.