



INTERNATIONAL BUSINESS DEVELOPMENT ADVISORY BOARD MEETING

Thursday, November 21, 2013
8401 NW 53rd Terrace, 1st Floor Multipurpose Room
Doral, FL 33166

1. Call to Order 6:04pm by Juan Casimiro

2. Roll Call of Members

- Monica Flores
- Guillermo Pineda
- Juan Casimiro
- Guillermo Mata
- Peter Tan
- Felix Murillo

3. Agenda/Order of Business

a. Approval of minutes of Past Meeting all in favor.

b. Discussion Topic I: Task Updates for Dec 5 Reception

- Food approved by Joe Carollo many commitments from vendors.
- No waste food. Remaining will be donated to a charity.

c. Discussion Topic II: Entertainment / Wines Update

- No outside wine. Must be purchased.
- Step and repeat pending until Christmas tree is set.
- PA System will have to be rented.

d. Discussion Topic III: Guest List Update

- Need to be reinforced by email blasts.
- Motion to Allow vendors to have collateral materials no bigger than 8.5 x 11 inches materials at the function: presented by Felix Murillo and second by Juan Casimiro. Approved by all.
- Greeters: Alicia Fascio committed 3 greeters. 2 more people should be assigned by the city.
- Media invitations: Who's going to be in charge of inviting the media.

- e. **Discussion Topic IV: Update President Uribe Luncheon**
 - Status of the meeting.
- f. **Discussion Topic V: City Council Memo: Sister City Armenia**
 - City Council approved the designation.
- g. **Discussion Topic VI: Update Board MBrshp: Monica Flores**
 - Mayor conversations with Guillermo Pineda before leaving the space to Monica Flores.
 - Guillermo Pineda accepted to become an honorary member of the IBDAB. He stated that there were missed communications between the Clerks office and himself.
- h. **Discussion Topic VII: Advertising of Dec 5th Reception (Mayor)**
 - Separate event.

4. Public Comments

- a. Jonathan from Community development class @ FIU.

5. New Business

- **Barranquilla Carnaval / Parade**
 - Interested in bringing it to the City of Doral. Met with Mayor and Cultural Committee. Schedule it for a presentation next meeting.
- CFG Toy Drive
 - Event to take place December 12.
- Breakfast with City Council yearly to discuss city matters once a year. Could be a workshop. For next years agenda.

6. Future Meeting Dates: January 17, 2014

7. Adjournment: Adjourned @ 6:59 p.m. by Juan Casimiro second by Peter Tan.

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at www.cityofdoral.com or at City of Doral Government Center, 8401 NW 53rd Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.).

Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

[Handwritten Signature]
Secretary

President: *[Handwritten Signature]*

Board Members: *[Handwritten Signatures]*
[Handwritten Signature]
 MFC Monica Flores
[Handwritten Signature]