



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING AGENDA

Wednesday, April 19, 2017 at 6:30 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members

Director Elizabeth Canchola
Director Fernando Horruitiner
Director Edgar Martinez
Director Alberto Ruiz
Director Jodi Steinbauer

2. Board Elections

- A. Chair**
- B. Vice Chair**
- C. Treasurer**

3. Approval of Minutes

- A. March 15, 2017 PP4K Meeting Minutes**
- B. April 11, 2017 PP4K Special Meeting Minutes**

4. Public Comments

5. Financial Items:

- A. Update: Bank Reconciliation February 2017 (Exhibit A)**
- B. Update: Bank Reconciliation March 3017 (Exhibit B)**

6. Discussion Items:

- A. Discussion: PP4K Director Shirts Invoice (Parks & Recreation Department) (Exhibit C)**
- B. Update: PP4K Flyer – Quote (Parks & Recreation Department)**
- C. Discussion: The Miami Foundation's Public Space Challenge (Director Canchola) (Exhibit D)**

D. Summer Camp and Big Brother Big Sister Request from John I. Smith (Director Elizabeth Canchola)

7. New Business

8. Next Meeting Date: Wednesday, May 17, 2017 at 6:30 pm

9. Adjournment

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at or at City of Doral Government Center, 8401 NW 53rd Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION DRAFT MINUTES

Wednesday, March 15, 2017 at 6:30 p.m.

Doral Government Center
1st Floor Multipurpose Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members

Meeting was called to order at 6:45 pm.

Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present
Director Jodi Steinbauer	Present
Director Edgar Martinez	Absent/Excused
Director Vacant Seat	

Also present were:

Erin Weislow, Parks & Recreation Department
John Alvarez, Procurement
Noel Feliciano, Police Department
Haydee Sera, City Attorney
Connie Diaz, City Clerk

2. Approval of Minutes

A. February 15, 2017

Motion to approve the minutes made by Director Steinbauer and seconded by Director Horruitiner. By consensus, motion passes unanimously.

3. Public Comments

There were no comments made during public comments.

4. Discussion Items:

A. Update: PP4K Director Polos – Quote (Parks & Recreation Department)

By consensus, the board agreed on logo option #2, dry-fit, royal blue and to cover the cost of the shirt individually and reimburse PP4K.

B. Reminder: City of Doral 5K Run/ Walk: Saturday, March 18th 7:30am (Parks & Recreation Department)

- i. **PP4K will have a tent/table at the event to promote the foundation**

Erin Weislow, Parks and Recreation, addressed the Board and presented an update.

C. Discussion: PP4K Strategic Plans (Continued) (Director Canchola)

Discussion ensued amongst Board members on the Strategic Plan and the different levels of sponsorship.

Motion to approve the Strategic Plan as well as the levels of Sponsorship as presented made by Director Steinbauer and seconded by Director Horruitiner. By consensus, motion passes unanimously.

D. Discussion: PP4K Sponsors Names and Levels (Director Canchola)

(Items C and D were discussed together)

E. Discussion: Traffic Education Proposal (Director Canchola)

Director Canchola addressed the Board and presented the proposal. She elaborated on the idea to have children in an elementary school participate on a traffic education contest. By consensus, the Board agreed to proceed with the idea and the details.

F. Discussion: Miami Dynasty – CBO Grant (Director Canchola)

Director Canchola addressed the Board and provided information on the organization.

5. New Business

By consensus, the Board agreed to hold elections at the April 19th Meeting.

Director Canchola discussed the PP4K manual as well as an upcoming event on citizenship with the Doral Family Journal’s “I am Doral.”

6. Next Meeting Date: Wednesday, April 19, 2017 at 6:30 pm

Respectfully submitted,

Connie Diaz, CMC
City Clerk

Motion to approve the minutes of the March 15, 2017 Parks and Police 4 Kids Meeting made by _____ and seconded by _____.

Director Elizabeth Canchola
Director Fernando Horruitiner
Director Jodi Steinbauer
Director Edgar Martinez

APPROVED and ADOPTED this 19 day of April 2017.

Elizabeth Canchola, CHAIR



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD SPECIAL MEETING DRAFT MINUTES

Tuesday, April 11, 2017 at 6:30 p.m.

Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members
Meeting was called 6:36pm.

Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present
Director Edgar Martinez	Present
Director Jodi Steinbauer	Present
Director Vacant Seat	

Also present:

Officer Noel Feliciano, Police Department
Barbara Hernandez, Parks & Recreation Director
Dan Espino, City Attorney
Karina La Rosa, Office of the City Clerk

2. Public Comments

There were no comments made during public comments.

3. Discussion Items:

A. Discussion: Miami International Mall Second Annual Chocolate Show

- i. **Presentation from Event Representatives (Exhibit A)**
- ii. **Donation of Proceeds**
- iii. **Approval of the use of the PP4K Logo**

Director Steinbauer welcomed and thanked the board members for being present at this special meeting and introduced Ms. Nubi Medina-Gomez.

Ms. Medina-Gomez proceeded to present that details of the Miami International Mall Second Annual Chocolate Show.

Board Directors ensued to ask questions and Ms. Medina-Gomez addressed all questions and concerns.

Motion to approve the use of the PP4K logo in the advertisement of the Miami International Mall Second Annual Chocolate Show event, have a table at the event and accept the donations of the proceeds raised by the event made by Director Canchola and seconded by Director Steinbauer. Unanimously, motion passes.

4. Next Meeting Date: Wednesday, April 19, 2017 at 6:30 pm

5. Adjournment
Meeting was adjourned at 7:03pm

Respectfully submitted,

Connie Diaz, CMC
City Clerk

Motion to approve the minutes of the April 11, 2017 Parks and Police 4 Kids Meeting made by _____ and seconded by _____.

Director Elizabeth Canchola
Director Fernando Horruitiner
Director Jodi Steinbauer
Director Edgar Martinez

APPROVED and ADOPTED this 19 day of April 2017.

Elizabeth Canchola, CHAIR

Business Cash Manager

Account number:
 Image count: 5



PARKS & POLICE 4 KIDS
 ATTN: ELIZA RASSI
 8401 NW 53RD TER
 DORAL FL 33166-4517

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
 PO Box 63020
 San Francisco, CA 94163

Account summary

Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
██████████	\$199,821.36	\$2,014.06	-\$7,358.58	\$194,476.84

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	02/24	2,014.06	Over The Counter Deposit
		\$2,014.06	Total electronic deposits/bank credits
		\$2,014.06	Total credits

Debits

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
1168	1,846.80	02/01	1172	1,078.00	02/23	1176	1,542.78	02/28
1169	1,846.80	02/01	1173	1,044.20	02/15			
		\$7,358.58	Total checks paid					

* Gap in check sequence.

\$7,358.58 Total debits

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
01/31	199,821.36	02/15	195,083.56	02/24	196,019.62
02/01	196,127.76	02/23	194,005.56	02/28	194,476.84
Average daily ledger balance		\$195,679.21			



IMPORTANT ACCOUNT INFORMATION

The standard fee for voice wire security personal identification number (PIN) is \$1.50 per month, per user.

NOTICE: Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery PO Box 5058 Portland, OR. 97208-5058. You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

Exhibit A

Account

February 01, 2017 - February 28, 2017

Page 1 of 1



Check Images

THE RESIDENTS SECURED BY LOGO IN THE LOWER CORNER OF THIS CHECK MUST HAVE TEMPORARILY WHEN ISSUED BY TOWN OR FACTORY SEE BACK FOR ADDITIONAL FEATURES

PARKS & POLICE 4 KIDS
8300 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 1-13-17

PAY TO THE ORDER OF City of Doral Police Department \$1,846.80

One thousand eight hundred forty six and ⁰⁰/₁₀₀ DOLLARS

MEMO OFF Duty 12/16/16 - 12/18/16

[Signature]

REF#3781502612 CK# 1846.80

THE RESIDENTS SECURED BY LOGO IN THE LOWER CORNER OF THIS CHECK MUST HAVE TEMPORARILY WHEN ISSUED BY TOWN OR FACTORY SEE BACK FOR ADDITIONAL FEATURES

PARKS & POLICE 4 KIDS
8300 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 1-13-17

PAY TO THE ORDER OF City of Doral Police Department \$1,846.80

One thousand eight hundred forty six and ⁰⁰/₁₀₀ DOLLARS

MEMO OFF Duty 11/25/16 - 12/1/16

[Signature]

REF#3781502613 CK# 1846.80

THE RESIDENTS SECURED BY LOGO IN THE LOWER CORNER OF THIS CHECK MUST HAVE TEMPORARILY WHEN ISSUED BY TOWN OR FACTORY SEE BACK FOR ADDITIONAL FEATURES

PARKS & POLICE 4 KIDS
8300 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 1-27-17

PAY TO THE ORDER OF Renaissance Middle Charter School \$1,078.00

One thousand seventy eight and ⁰⁰/₁₀₀ DOLLARS

MEMO BANK Depositor 12/15/16 - 1/12/17

[Signature]

REF#8610628209 CK# 1078.00

THE RESIDENTS SECURED BY LOGO IN THE LOWER CORNER OF THIS CHECK MUST HAVE TEMPORARILY WHEN ISSUED BY TOWN OR FACTORY SEE BACK FOR ADDITIONAL FEATURES

PARKS & POLICE 4 KIDS
8300 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 8-8-2017

PAY TO THE ORDER OF City of Doral Police Department \$1,744.20

One thousand forty four and ²⁰/₁₀₀ DOLLARS

MEMO JOURNAL 12/23/16 - 1/19/17

[Signature]

REF#3781506868 CK# 1044.20

THE RESIDENTS SECURED BY LOGO IN THE LOWER CORNER OF THIS CHECK MUST HAVE TEMPORARILY WHEN ISSUED BY TOWN OR FACTORY SEE BACK FOR ADDITIONAL FEATURES

PARKS & POLICE 4 KIDS
8300 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 2/23/17

PAY TO THE ORDER OF City of Doral Police Department \$1,542.78

One thousand five hundred forty two and ⁷⁸/₁₀₀ DOLLARS

MEMO BANK OFF Duty 1/14/17 - 2/1/17

[Signature]

REF#3781500961 CK# 1542.78

Business Cash Manager

Account number:
Image count: 4

■ March 1, 2017 - March 31, 2017 ■ Page 1 of 2



PARKS & POLICE 4 KIDS
ATTN: ELIZA RASSI
8401 NW 53RD TER
DORAL FL 33166-4517

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
PO Box 63020
San Francisco, CA 94163

Account summary

Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
	\$194,476.84	\$0.00	-\$4,780.33	\$189,696.51

Debits

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
████	2,086.00	03/31	████	36.95	03/20	████	1,957.38	03/16
████	700.00	03/06						
			\$4,780.33	Total checks paid				

* Gap in check sequence.

\$4,780.33 Total debits

Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
02/28	194,476.84	03/16	191,819.46	03/31	189,696.51
03/06	193,776.84	03/20	191,782.51		
Average daily ledger balance		\$192,797.88			



IMPORTANT ACCOUNT INFORMATION

The standard fee for voice wire security personal identification number (PIN) is \$1.50 per month, per user.

Exhibit B

Account number: , ■ March 1, 2017 - March 31, 2017 ■ Page 2 of 2



Periodically, it is necessary to update selected sections of the disclosures you received when you opened your account. These updates provide you with the most up to date account information and are very important; so please review this information carefully and feel free to contact us with any questions or concerns.

We are updating the Business Account Agreement ("Agreement") dated April 29, 2016. Effective March 31, 2017, the question and response to "Are there any restrictions on our accepting deposits to your account?" in the section titled "Deposits to your account" are deleted and replaced with the following:

Are we required to accept all deposits to your account?

No. We are permitted to decline all or part of a deposit, including a cash deposit. Some examples are (a) an item made out to a payee not on your account, (b) an item with an endorsement we are unable to verify, (c) a check or draft issued on a credit account, and (d) a non-U.S. item. When we are unable to verify an endorsement on an item, we can also decline to pay, cash, or send the item for collection. We can require all endorers be present and we may require you to deposit the item instead of permitting you to cash it. For non-U.S. items, please see the response to "How do we handle non-U.S. items?". We may require any person wanting to make a deposit to your account to provide an acceptable form of identification before we accept the deposit for processing.

All other aspects of the Agreement remain the same. If there is a conflict between the updated language above and the Agreement, the updated language will control.

NOTICE: Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery PO Box 5058 Portland, OR. 97208-5058. You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

Exhibit B

Account:

March 01, 2017 - March 31, 2017

Page 1 of 1



Check Images

THE RED THREADS SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST BE TEMPORARILY UNREMOVED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

PARKS & POLICE 4 KIDS
8000 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 2-23-17 11/12/16

PAY TO THE ORDER OF Renaissance Middle Charter School \$ 2,086.00

Two thousand eighty six and 00/100 DOLLARS

MEMO PAYROLL

Melinda G. Murrell

REF#8715277545 CK# 2086.00

THE RED THREADS SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST BE TEMPORARILY UNREMOVED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

PARKS & POLICE 4 KIDS
8000 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 2-23-17 11/12/16

PAY TO THE ORDER OF Savage, P.A. \$ 700.00

Seven hundred and 00/100 DOLLARS

MEMO Suburban Series FIE 9-30-16

Melinda G. Murrell

REF#8418314613 CK# 700.00

THE RED THREADS SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST BE TEMPORARILY UNREMOVED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

PARKS & POLICE 4 KIDS
8000 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 3-7-17 11/12/16

PAY TO THE ORDER OF Hinkman Press \$ 36.95

Thirty six and 95/100 DOLLARS

MEMO Business cards - Edgar Mahuz

Melinda G. Murrell

REF#8613569247 CK# 36.95

THE RED THREADS SECURED "SP" LOGO IN THE LOWER CORNER OF THIS CHECK MUST BE TEMPORARILY UNREMOVED BY TOUCH OR FRICTION. SEE BACK FOR ADDITIONAL FEATURES.

PARKS & POLICE 4 KIDS
8000 NW 53RD ST SUITE 202
DORAL, FL 33178

DATE 3/6/17 11/12/16

PAY TO THE ORDER OF City of Coral \$ 1,179.1957.38

One thousand one hundred, forty nine, five hundred and 38/100 DOLLARS

MEMO 2/1/17-3/1/17

Melinda G. Murrell

REF#3782324700 CK# 1179 1957.38



PERMA-TEX of FLORIDA,

D&D 1523 LLC
10819 NW 29 ST Doral, Fl, 33172

PH: (305) 592-4242 FAX: (305) 592-4131

E-Mail: ddpermatex@gmail.com

WEB: www.mypermatex.com

INVOICE

Number	15378
Date	3/31/2017

Bill To
City of Doral City Hall 8300 NW 53 St Suite # 100 Doral, Florida 33166

P.O.Number	Terms	Ship Via	Code
			Erin Weislow-Parks & Police

Prod. ID	Description	Qty.	Pri.	Tax1	Amt
ST650	Sport-Tek Micropique Sport-Wick Polo size (XS-XL) with PP4K Embroidery	2.00	\$24.98		\$49.96
LT650	Sport-Tek® Ladies Micropique Sport-Wick® PoloSport-Tek® Ladies Micropique Sport-Wick® Polo (S-XL)with PP4K Embroidery	2.00	\$24.98		\$49.96
Digitizing	Digitizing logo Parks & Police 4 Kids	1.00	\$65.00		\$65.00
Shipping	UPS Atlanta/Miami	1.00	\$19.66		\$19.66

Please make check to D&D 1523 LLC, 10819 Nw 29 st, Doral, Florida, 33172, Phone 305-592-4242

Sub Total	\$184.58
State Tax 7.00% on \$0.00	\$0.00
Total	\$184.58

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Memo

Date: Wednesday, April 19, 2017

From: Director Elizabeth Canchola

To: Parks & Police 4 Kids Foundation Board Directors

Re: The Miami Foundation's Public Space Challenge

Public Space Challenge:

Let's get a great public space within walking distance of every Miamian.

The Miami Foundation's Public Space Challenge is back for 2017. We're investing \$305,000 in your ideas to improve Greater Miami's parks, plazas and local gathering places. Any individual or organization can apply with any idea for any part of Miami-Dade County. No idea is too small or too big.

This year, Target will contribute funding to support winning ideas that encourage healthy eating and active play.

The idea submission phase for the 2017 Public Space Challenge is closed. Like and comment on your favorite ideas until May 1st! We'll announce the finalists in May.

Please include these electronic links when sending the backup information, thank you:

<https://www.youtube.com/watch?v=UONiyvELgbA>

<http://ideas.ourmiami.org/place/495874>