



Memorandum

To: Honorable Mayor and City Council

Date: October 01, 2021

From: Hernan M. Organvidez, Interim City Manager

Subject: **Weekly Council Update/ September 26 - October 02, 2021**

City Manager's Office

• Interim City Manager along with City Clerk Diaz, and City Attorney Figueredo, and Special Assistant to the City Manager, Mr. Rey Valdes held weekly Staff Meeting with Department Directors. The following items were discussed:

POLICE

Disorderly female arrested

Sunday- missing person, 27 female reference domestic issues

Robbery and battery- City Place parking lot off duty officers (not PD officers) being investigated

Power outage (traffic lights at several intersections)

Shift change effective 9/27/2

Saturday- event @ Jackson went fine

Thursday- press conference @ Trump with Former president Trump

2 officers retiring October 1

Saturday- Stolen vehicle/burglary @ Barú

INFORMATION TECHNOLOGY

10 Tickets open, one major issue and system goes live October 7

Tyler Audimation, On-line payments, budget code ready for October 1

Building handling going live on October 7

Tyler phase 2

COVID- one person to be back October 7

AT&T (grant) 70,000 funding

FINANCE

Budget approved

October 1 Munis will be down until Monday Oct. 4

Payroll week, review and approve time

HUMAN RESOURCES

1 person out with COVID

Auditor has been asking questions and issues resolved

Discussion-per CM

Non-exempt employees are not to be offered a day off, they are to be paid overtime reference the EnerGov training.

Exempt employees received admin time equal to the time they have put in

CM-a memo needs to be prepared for employees for admin time

PLANNING & ZONING

Pila out sick today and PTO tomorrow, cm- made comment reference that
Javier- meeting with new developers
Rec. clerk position starts October 6
1 planner interviewed
1 position vacant

PUBLIC WORKS

IT servers AC unit up and running
Training centers AC up and running
Saturday- finished bus shelter and ready to go

PUBLIC AFFAIRS

September 29- small event with FIU (pila)
Beacon event
South Com event
State of the City event October 28
Key to the City design- revamping
New Vice mayor coming in Nov. 10 and councilwoman
EnerGov posted on Social Media

PARKS AND RECREATION

Silver Club event on Friday went well
PP4K meeting on Wednesday
International Mall- Friday for Hispanic Heritage Month
Saturday- 5K run/walk starts at 7am at Doral Meadows Park; road closures, vms boards, and
turnpike cleanup are in place.
CM- prepare an LTC RE Hispanic Heritage Month and October events

BUILDING

New permit clerk starts today
Plan Examiner interviews
Southeast users club- RE EnerGov

CODE COMPLIANCE

Code Compliance Officer interviews- 6 candidates
Florida of Code Enforcement class (training) held at the Police Training Center this week with 40
students from all over.

- Interim City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.
- Interim City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez and Assistant Finance Director, Ms. Solangel Perez.
- Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Building Department Director, Ms. Jane Decker and Building Official, Mr. Vince Seijas.
- Interim City Manager and Special Assistant to the City Manager, Mr. Rey Valdes along City Attorney Figueredo held meeting with all City Directors.

- Interim City Manager and Special Assistant to the City Manager, Mr. Rey Valdes held meeting with CIP Administrative Coordinator, Ms. Carmen Diaz, AECOM Project Manager, Mr. Jacob Rinard, AECOM, Mr. James Willie, EXP, LLC, Mr. Eugene Collings-Bonfill Kaufman Lynn, Ms. Leonor Flores, Mr. Garret Southern, Parks & Recreation Department Director, Ms. Erin Sullivan and Assistant Parks & Recreation Director, Mr. Lazaro Quintero regarding Doral Central Park Scope/Budget.
- Interim City Manager held weekly meeting with Human Resources Director, Mr. John Prats and Assistant Human Resources Director, Ms. Rita Garcia.
- Interim City Manager held weekly meeting with Public Affairs Communications Director, Ms. Maggie Santos.
- Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Code Compliance Director, Mr. Edgard Estrada and Assistant Code Compliance Director, Mr. Danny Del Toro.
- Interim City Manager and Special Assistant to the City Manager, Mr. Rey Valdes held Bond Meeting Process with AECOM staff members regarding Construction Management.
- Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Planning & Zoning Director, Mr. Javier Gonzalez and Assistant Planning & Zoning Director, Mr. Zafar Ahmed.
- Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Parks & Recreation Director, Ms. Erin Weislow and Assistant Parks & Recreation Director, Mr. Lazaro Quintero.
- Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Public Works Director, Mr. Carlos Arroyo and Assistant Public Works Director, Ms. Rita Carbonell.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- General Construction Activities:
 - o Drainage installation/excavation
 - Drainage system installation on north and west portions of the site is on-going.
 - KVC will resume stormwater management installation once sloped landscaped area is backfilled.
 - A water truck will be used to irrigate the areas impacted by the existing irrigation system disruption.
 - Water truck services to be used only when needed.
 - Waterproofing progress (1st lift) passed inspection on September 17th.
 - Area was backfilled and compacted. Inspection to be requested the week of October 4th.
 - o Parapet and concrete countertops.
 - Roof parapet and concrete countertops reinforcement on the roof terrace is on-going.

- o KVC submitted four week lookahead on July 19th. The following activities will be performed in the upcoming weeks:
 - Shoring for the office area, main art space and the reception remains in place to be removed after parapets are poured.
 - To be removed the week of October 4th.
 - Parapet rebar and formwork for the sloped roof and roof terrace is on-going.
 - Steps that will lead from the park to the roof terrace are completed.
 - Mechanical subcontractor visited the site on September 28th.
 - KVC is preparing ductwork.
- On-going construction submittals/RFI's.
- IT Department coordination is on-going.
- AT&T pull box relocation on-going.
 - o KVC coordinated with AT&T to have the relocation of the box around late November or early December.
- Art in Public Places:
 - o Planning and Zoning Department to confirmed date for next committee presentation.
- Revision 19 & 20 is being review by City of Doral Building Department.
- FF&E:
 - o JC White Purchase Order was requested.
- KVC September invoice submitted for approval.

Morgan Levy Park:

- Project completed.
- MDC DERM Grease Trap permit review is on-going.
 - o Revised set of drawings and DERM comments responses uploaded to DERM for final review and approval.

White Course Park:

- Permitting process is on-going:
 - o Miami Dade WASD permit is on-going.
 - Pending sketch on Lennar's Easement parcel.
- General construction activities:
 - o Monument sign construction is on-going.
 - o Restrooms Building is on-going.
 - MEP rough-in is 70% complete.
 - Restroom interior walls stucco is 90% complete.
 - Insulation 100% complete.
 - Gypsum board 40% complete.
 - o Sewer lateral extension completed.
 - Palm tree and grass to be installed simultaneously with park's landscape.
 - o Site Utilities:
 - Lighting pole bases schedule arrived at the site.
 - Irrigation lines installation is on-going. 30% completed.
 - o Site flat work:
 - Northeast and Mideast formwork, reinforcement and concrete poured for sidewalks and pavilions.
 - East side of the site final grading is 80% complete.

- o Off-leash dog areas:
 - Pouring of the concrete curb, concrete pad and pavilion final grading and compaction.
- o Putting green:
 - Final grading completed.
- o Pavilions:
 - Soil compaction & Concrete slabs pour completed.
- o Playground area:
 - Shade cover pole footings reinforcement on-going.
 - Concrete pour scheduled for October 5th.
- General activities:
 - o RFI's Submittals are on-going.
 - o Art in Public Places.
 - Art in Public Places banners received September 14th.
 - Quotes for educational banner were requested in order to submit final package.
 - o IT Department coordination is on-going.

Doral Meadow Park:

- Project completed.

Doral Central Park:

- Permitting process and activities are on-going:
 - o CLOMR permit is currently under review by FEMA.
 - RFI meeting to discuss comments was held on September 28th.
 - Response to comments is being prepared.
- Phase I Soil Improvements:
 - o City of Doral Building Department permit issued.
 - Pending Water and Sewer approval.
 - Submitted MDC Phase I revisions 5 and 6 with the latest WASD implementation.
 - o MDC Water and Sewer Permit is on-going.
 - Affidavit of Attorneys for the Unity/Opinion of Title signed on September 29th.
 - Bermello-Ajamil to submit response to comments on October 4th.
 - PMT is working with Public Works Department on the Sketch and Legal for 92nd Ave. ROW.
 - Obtaining South side 7.5' x 50' easement for WASD.
 - Clearing SW corner NW 29th ST easement.
- Phase IV Recreational Center/Lake Wall Foundation:
 - o MDC Fire waiting for resubmittal (WASD permit).
 - o MDC CORE waiting for resubmittal (WASD permit).
- Phase II & III Amphitheater, Ballfields and Skate Park:
 - o Bermello-Ajamil submitted rework design.
 - o On hold due to WASD permit.
- Construction Activities:
 - o Drainage.
 - Work in the NW corner is on-going.
 - Installed structures, solid pipe, and exfiltration pip at the north side.
 - Adjusting structure tops to finish grade and backfill pipe for densities is on-going.
 - o Filling and grading are on-going.
 - Progress on embankment and grading on the S.W. corner is on-going.

- Adding the first lift of fill to facilitate pipe installation and prevent pipe flotation is on-going.
 - Installing sheet pilings.
 - Sheet pile installation to be completed.
 - Embankment and cap preparation activities is on-going.
 - Ductbank Installation
 - Working at the East end of the site.
 - Permanent FPL connection to Kaufman Lynn's trailer is complete.
- General Activities:
 - Weekly OAC meetings are held every Thursday.
 - IT Department coordination is on-going.
 - Access control coordination is on-going.
 - Final update for Telecom plans provided to City IT and ACS Vendor. Feedback anticipated by October 6th
 - Art in Public Places is on-going.
 - FF&E coordination is on-going.
 - Life Fitness' modifications to Purchase Order terms & conditions approved by the City Attorney.
 - PMT reviewing quote for outdoor pool furniture received on September 29th.
 - Electrical Temporary FLP easement is on-going.
 - Temporary parking for 2021 voting election is on-going.
 - KL's Change Order No. 8-RI executed September 29th.
 - Construction of the temporary parking is on-going.
 - Owner Direct Purchase is on-going.
 - ODP Agreement (Change Order No. 9) executed September 29th.
 - Budget refinement is on-going.
 - Meeting with Interim City Manager, Special Assistant to the City Manager, Kaufman Lynn, City Project Executive, CIP Administrative Coordinator, Parks and Recreation, and Program Management Team was held on September 29th.

Doral Boulevard Pedestrian Bridge:

- RFP #2021-09:
 - Deadline to Opt-out of Technical Proposals due October 29th.
 - Technical proposals due November 3rd.
 - Addendum No. 8 "Revised Schedule" published on September 29th.

Trail Network:

- Sharrows:
 - Interlocal Agreement submitted to MDC on-going.
- Bike lanes:
 - H&J quantity take off approval is on-going.
 - Public Works Chief of Construction followed up:
 - Waiting for subcontractor proposal/pricing/quantities confirmation.
 - Meeting to discuss Change Order to be scheduled week of October 4th.

Trails and Tails Park (Lighting Improvements):

- IT Department coordination is on-going.
- Permitting:
 - Building sub-permit application submitted to the Building Department.
 - PM received Building Permit for(Wall louver and connection work on September 29th).

- General Activities:
 - o IT room construction estimated to begin October 1st.
 - o Conduit layout on the Parking Lot area is 40% complete.
 - Bollard installation is 25% complete.
 - o Conduit layout on the Share path/trails is 85% complete.
 - o Conduit layout on the park's big dog area 12% complete.
 - o Solar power bollards coordination with Park and Recreation Department is on-going.
 - o Progress meeting to be scheduled for October 5th.
 - o Chief Building Official approved request from the irrigation contractor to work at the site for irrigation testing purposes on Saturday, September 25th.
 - PM notified Parks and Recreation Department.

Additional Items:

- PMT weekly Status of Projects held every Wednesday.
- Fiscal Year 2022 Staffing Work Plan approved.
- PMT is working on End of Fiscal Year invoicing for all projects.
- New Project Manager was announced on Bond Meeting.

Planning and Zoning

Occupational Licensing

- 19- Business Tax Receipt renewals for FY 2020-2021 processed this week.
- 18- Business Tax Receipt applications for new businesses have been received this week.
- 475- Business Tax Receipt renewals for FY 2021-2022 processed this week.
- 0- Alcohol Packets have been signed.

Planning and Zoning

- Addresses issued: 1
- Building Permits reviewed: 75
- Zoning Inspections conducted: 31
- Site plans reviewed/approved: 2
- Zoning verification letters: 7
- The Planning and Zoning Director participated in a meeting regarding Doral Condo Hotel Site Plan.
- The Planning and Zoning Director participated in the discussion of comments regarding Doral Gateway Garage.
- The Planning and Zoning Department participated in an Energov Testing Environment to test the new system login and report any issues.
- The Planning and Zoning Director participated in the Bonds Meeting Process Construction Management.
- The Planning and Zoning Director attended the weekly Staff Meeting.
- The Planning and Zoning Director attended the weekly Energov 2021 1.2 Upgrade meeting.
- The Planning and Zoning Director participated in a pre-application meeting with ABC Fine Wine & Spirits.
- The Planning and Zoning Department Director participated in the weekly Doral/EnerGov Review meeting.
- The Planning and Zoning Director participated in the Director's meeting.
- The Planning and Zoning Director participated in the weekly Planners meeting.
- The Planning and Zoning Director participated in the COD/Plante Moran/Tyler-Phase 2 SOW Review.

- The Planning and Zoning Director participated in the National Supermarket Association meeting with the Economic Developer.

Building Department

- ADMIN: Director attended weekly staff meeting via Teams; BO attended virtual Miami Dade County Building Officials Meeting; Weekly Meeting w/ Special Assistant to the Manager; Attended Parks Bond Meeting.
- EnerGov Update: Director & Chief Building Inspector participated in live calls with new EnerGov IC for Automations; Director attended Project Engagement Call with Plante Moran and Tyler Implementation; Director attended weekly meeting w/ Directors; Team attended online meeting with Jason DeFoe. Experienced significant system slowness and review coordinator issues Monday off & on. Attended virtual Southeastern Users Group Meeting
- HUMAN RESOURCES ACTIVITIES: Department welcomed new Permit Clerk, Ms. Babette Morales. Building team hosted interviews for Building Plans Examiner.
- PROJECTS: Responded to Doral Isles Insulated Terrace customer;
- APPLICATIONS: 158 (dn) Online Applications Received (all departments)
- PERMIT & PLANS REVIEWS: 204 (up) Plan Reviews (all departments incl clerical)
- PERMITS ISSUED: 114 (dn) Permits Issued (all departments) with a construction value of \$8.2 million (dn) and \$252,031 permit fees collected (up)
- INSPECTIONS: 566 (up) Total Inspections Completed (all departments)
- PHONE CALLS: 857 (dn) total for 27+ hours (up); 1,152 total calls (up) to all department extensions with 552 (48%) no answer (dn)
- LOBBY DATA (DORALQ): 224 (up) Total Building Dept Customers; 45 Lobby Daily Average, 17 mins (--) Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 15 mins (--)
- VELARO CHAT PORTAL: 3,202 (up) Online Visitors, 0 of 9 chats completed, Handle time 0m

Active files in Review Coordinator as of 9/27/21:

- Review Coordinator numbers not valid until fix verified in test environment and upgraded (New: 81; Approved: 154, Failed: 7)
- Permit Status (FEES DUE): 466 (up) permits with payments pending* (May include issue permits with reinspection fees, or payments not acknowledged yet; all trades and modules)
- Permit Status (ISSUED, INSPECT): 2,851 (up) active permits (1305,1546)
- Permit Status (SUBMITTED – ONLINE): 678 applications (dn) [may include reworks or 2nd round submittals]; (Backlog May (7), June (72), July (137), August (211), September (251) -
*Backlog files may include items already touched or workflow has been abandoned; working on status change updates.

Code Compliance

- Department held virtual panel interviews with 5 final candidates to fill the vacant Code Compliance Officer I position.
- Department coordinated the hosting of Florida Association of Code Enforcement "Fundamental of Code Enforcements" training certification at the Doral Police Training Center. We hosted approximately 40 South Florida Code Officers, including 5 of our own, from 9/27/2021 - 10/1/2021
- Department issued final cease and desist warning letter to local business operating without a valid City of Doral business tax receipt/certificate of use and continually violating a Special Magistrate order.
- Director attended monthly Animal Welfare Committee meeting.
- Director, Building Director, Building Official, Public Affairs, and construction company met virtually to discuss upcoming early start approvals and ways to appropriately alert residents of any inconvenience.

Finance Department

- Accounts Payable: Processed 426 invoices; 248 checks printed for a total of \$2,807,941.
- The City wide payroll was processed for the pay period ended October 26th.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).

PROCUREMENT

- A total of 9 PO's were created for a total value of \$91,015.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 09/29/2021

- Solicitation No. and Title: RFP No. 2021-06 – HRIS and Payroll Software
Dept: Human Resource
Broadcast Date: 03/25/2021
Due Date / Bid Opening Date: 05/20/2021
Status: Award Recommendation made.
- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT
Dept: Public Works
Broadcast Date: 04/01/2021
Due Date / Bid Opening Date: 05/05/2021
Status: 3 Shortlisted Firms; Technical Proposals due on 10/27/21.
- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development
Dept: Public Works
Broadcast Date: 04/15/2021
Due Date / Bid Opening Date: 05/14/2021
Status: 2 Technical Proposals Received; Public announcing of Technical Scores on 10/01/21.

- Solicitation No. and Title: ITB No. 2021-16 – Purchase of Holiday Tree
Dept: Parks & Recreation
Broadcast Date: 08/20/2021
Due Date / Bid Opening Date: 09/17/2021
Status: Award Recommendation made.

- Solicitation No. and Title: RFQ No. 2021-17 – Transportation Master Plan Update
Dept: Public Works
Broadcast Date: 10/01/2021
Due Date / Bid Opening Date: 11/04/2021
Status: Pre-Bid Meeting Scheduled for 10/14/2021.

- Solicitation No. and Title: ITB No. 2021-19 – NW 82 Street and NW 114 Avenue Traffic Signal
Dept: Public Works
Broadcast Date: 09/15/2021
Due Date / Bid Opening Date: 10/15/2021
Status: 8 Firms attended the Pre-Bid Meeting.

Human Resources

CURRENT JOB POSTINGS

- Building Budget Coordinator, Building Department, Closes on 10/05/2021
- Building Inspector, Building Department, Open Continuous
- Chief of Engineering, Public Works Department, Open Continuous
- Facility Manager, Public Works Department, Open Continuous
- Laborer I, Public Works Department, Open Continuous
- Mechanical Inspector (PT), Building Department, Open Continuous
- Planner, Planning & Zoning Department, Open Continuous
- Plans Examiner, Building Department, Open Continuous
- Plans Examiner (Mechanical), Building Department, Open Continuous
- Plans Examiner (Plumbing), Building Department, Closes on 10/05/2021
- Plans Reviewer (PW), Public Works Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building, Open Continuous
- Project Inspector, Public Works Department, Open Continuous
- Transit Road Supervisor, Public Works Department, Open continuous
- Receptionist/Recreation Service Aide, Part-time, Parks, Open Continuous
- Recreation Service Aide, Part-time, Parks, Open Continuous

SPECIAL PROJECTS

- HR launched mandatory sexual harassment e-training for all City Employees
- HR met with representatives of Nova University to discuss a Leadership Training Course
- HR continues to manage and coordinate COVID-19 related exposures and quarantine periods as per the revised September 9, 2021, COVID-19 policy.
- HR continues to work with the Crowe internal Auditors.
- HR continues to work with individual departments to identify opportunities for AARP workers.
- HR issued the October Newsletter.
- HR is working on all Personnel Action Forms for the new Physical Year.

NEW HIRES

- Mehmood Farrukh – Temporary Employee, Finance Department, starts 9/27/21
- Babette Morales, Permit Clerk, Building Department, starts on 9/27/2021

Information Technology

- Public Safety Support - This week, the PD IT updated all PD servers with the latest windows security updates. Our Internal Affairs software was also upgraded to the latest software version. A member of the IT team will be visiting local business to begin the SafeCam program. Motorola has delivered the latest build of the CAD software for the Miami-Dade County integration which will be tested with the County.

Final Copy of Police Explorer ID has been approved.

- Resolved 91 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Continue to work in the missing mobile devices from AirWatch.
- Troubleshoot the RFID system.
- Setup accounts for the new Permit Clerk for BD and the new Temporary Contractor for Finance.
- Changed last name for Parks and Recreation director, also changed her last name on her email and user account.
- Modified door schedule for night events.
- Continue to work on reconciliation of physical inventory of IT equipment.

- Systems Administration. This Week:

Review and Keep the backups if they are 100% operational.

Weekly team meeting.

Clean temporary files to save some space in the application server.

Restart some servers during the weekend pending after windows update.

Worked with the backup product support to check why 2 backups failed over the weekend.

Updated the Vcenter to fix security issues.

Assisted a training with the vendor with each department for file dispose

Removed old snapshots from Vcenter to keep it clean.

Fixed a server in Police department that was not running Windows Update automatic.

Assisted the Av technician with Windows Update in his servers.

Clean temporary files to save some space in the archiving server.

- Supported the AV Technician during the installation of new AV Streaming Devices. This included the provision of network switches and modified security policies.
- Elaborated custom phone reports and presented them to management (City Manager's Office and Public Works Department).
- Participated in the initial phase of a project with a city partner. Led the City/PD's technical side and configured new routes and security rules to address the proper functionality of the services.
- Troubleshoot of VPN Services. This included configurations on multiple systems and various technologies.
- Collaborated with the IT team and worked in conjunction on a project for hosted services. This included troubleshooting of services, configuration of security appliances, network load balancers, and core routing devices.
- Continued to monitor the Network and performed actions based on incidents.

- Database Administrator:

1.- Assisted the Finance Accountant to refresh the SQL Cubes jobs and database for the Cashiering Production Environment.

2.-Working on the Cd-Plus Attachments project, the test has been completed and I started compressing and uploading the files into Kiteworks by Department.

3.- Working on the Planning and Zoning Internal Dashboard to apply a new change for the "Plans Review" Metric requested by the Department Planner.

4.- Attended the Zoom Meeting: For SPIDR Tech Introduction.

- GIS Administration- This week:
- Continue to conduct systems and communicate with vendor and internal Information Tech team.
- Information Tech Staff meeting.
- Research GIS products.
- As per planning/zoning dept's request, converted and added MIA airport GIS data from CAD data to zoning web map GIS portal.
- As per planning/zoning dept's request, updated 2030 Future Land Use Map.
- As per planning/zoning dept's request, created and provided Location and Aerial Map parcels 35-3032-045-0010; 35-3032-008-0017; 35-3032-000-0121.
- As per public works dept's request, assisted with GIS software tools.
- Created and developed native map app for building department.
- Developed and scheduled python script GIS software to download GIS data weekly.
- Communicated users support.
- Continue to rebuild and test systems.
- Weekly GIS maintenance.
- System Analyst- This week:
- Attended weekly support calls with Tyler support team and the different city departments
- Troubleshooted and created tickets with Tyler support for outstanding issues
- Followed up on all opened tickets with Tyler support and City Hall respective departments
- Coordinated meetings between Tyler support and city staff for different issues
- Continued test of new system in terms of configuration and setup
- Assisted the Finance department with Munis access and workflow modifications
- Attended Energov upgrade weekly meetings with Directors
- Sent daily report of active users during the day on the Test environment
- Attended several Automation Reviews meeting with ICC and BD staff
- Review and follow up on articles in Tyler Community page
- Intersection Technology System Support-performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral, and Electrical engineer on the design/permit of Site I, 26, 27 and 30 LPR camera installation.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Course, Trails n Tails and Central Park.
- Continued working with AV Tech on CCTV camera failures throughout city facilities.
- Cleaned cage storage to accommodate space for new LPR equipment.
- Assisted AV tech in troubleshooting microphone issue at Legacy Park.

Parks and Recreation

- Parks Director attended Parks & Police 4 Kids Meeting on 9/29.
- Parks Director & Assistant Director met with the City Manager's office and the project management team to discuss Doral Central Park Scope & Budget.
- Parks Assistant Director held Munis training for department staff.
- Youth Basketball League held games at Doral Legacy Park.

- Special Needs Specialist held weekly Basketball & Softball practices.
- Events team held Art After Dark Workshop – Hispanic Heritage Edition at Doral Legacy Park on 9/30.
- The Silver Club Hosted Seminar & Luncheon at Doral Legacy Park on 9/30.
- Miami International Mall hosted Hispanic Heritage Celebration in partnership with the Parks & Recreation Department on 10/1, 10/2 & 10/9.
- Events team hosted Doral 5K at Doral Meadow Park on 10/2 with 850+ participants registered.

Police Department

Arrests

- Felonies: 5
- Misdemeanors: 6
- Traffic: 4
- Warrants: 5
- DUI: 1

Traffic Citations

- Hazardous Moving Violations: 331
- Non-Hazardous Moving Violations: 421
- Disabled Parking Violations: 10

Civil Citations

- Civil Citations: 3

Notable Arrests & Incidents

Grant Theft 3rd Degree
 Identification/Personal/Fraudulently Use/Possess
 Uttering Forged Instrument/Check
 Resisting Officer Without Violence to His Person

Doral Patrol Officers were summoned to the area of 3885 NW 107th Avenue in reference a fraud in progress. As officers were arriving at the location, the male subject fled on foot. Officers engaged in a foot pursuit and apprehended the male subject. Officers learned from the victim that the male subject had committed a fraudulent transaction at the aforementioned location. The male subject was arrested and transported to JAC and TGK.

Grand Theft 3rd Degree

Doral Police Detectives were summoned to the area of 7780 NW 25th Street to investigate a grand theft. Detectives met with the victim and learned that a male had arrived at the location to purchase cellphones. Victim stated that as he was showing the cellphones to the male subject, he grabbed them and ran out of the location. Detectives were able to identify the male subject and took him into custody. The male subject was arrested and transported to TGK.

Public Information Office (PIO)

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.

- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit
09/23/2021 to 09/29/2021

- Locations for Pink Car Campaign:
 1. Mobile Gas Station – 79th Avenue and 36 Street
 2. Shell Gas Station – 87th Avenue and 58th Street
 3. All GNC Health in Doral
 4. Meeting with Oscar Borrás and Lester from Renovations Property Management regarding possible ongoing suspicious narcotics activity occurring the garage. I need details. May be linked to the 3 stolen Can Am Bikes. DPD Case 210921018292
- Follow up with Vaping presentation @ JCB/JIS school by MDPCS Ofc. Evora and Fernandez and requesting DPD stop by during presentation.
- Meeting with Einstein's bagel new GM 9690 NW 58 St regarding auto theft conference logistics tonight. Bagels and Coffee donated and picked up at 2pm.
- Substation logistics for Hide It lock It or Lose It flyers and Auto Theft Conference in Costa Verde today.
- 6035 & 6055 NW 105th Ct Met with the homeowners Diaz and Machado regarding rocks thrown from Landmark South. Cameras will be moved. Sgt. Tellez will follow up with Landmark South. As per Sgt. Tellez no debris found on the garage floor. Sgt. Cengel has no further leads. Residents advised to call PD as it occurs and have them respond directly to the garage. See Something Say Something.
- 8333 NW 53 St- Demonstration.
- 10651 NW 19 St RECS DARE classes.
- 4691 NW 112th Ct Meeting with HOA President Debra Campos regarding Hide it Lock It or Lose It and Auto Theft Conference.
- Substation 3719 NW 97 Av Auth Theft Conference presentation.
- Communicated with Ms. Canchola IOD Master association regarding promoting our September 30 Auto theft conference.
- 9250 NW 58 St meeting with Adrian regarding logistics and support for our Cancer Car Wash Fundraiser on October 16, 2021
- BB&B Plaza logistics and Fundraiser for Softball Cancer awareness softball tournament 10640 NW 19 St.
- Follow up with Corsica HOA president Mr. Pino regarding Citizens Academy attendance via Delia @ Dora Property Management.
- Auto theft Prevention Flyer reminder to the HOA's and Property Managers-tomorrow @ the Training Center 730pm.
- 8425 NW 41 St meeting with the new property manager. Trespass program, crime prevention meeting, & Auto Theft Conference.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 63,749 (87 additional followers)
- SOCIAL MEDIA HIGHLIGHT: Facebook Post Reach is up 23% (6.7k); Facebook Followers is up 138% (19).

*TOP POST OF THE WEEK- Instagram post announcing refurbished playground at Downtown Doral Park (12.5k in reach; 720 interactions)

- Promoted multiple city events/initiatives including but not limited to: Economic development events, CSX Railroad Street closures Best of the Best daily winner spotlight, Call to Artists, Service Interruptions for Energov updates

- Design/Web Projects – FI Minority Flyer, State of the City Invite, #DoralPets Campaign Flyer

- Visited City businesses to promote Spend Local program

- Meeting to plan messaging for NW 79th concrete pours

- Film Permits:

- o Univision filming at Downtown Doral Park (national commercial)

- o Univision filming at Downtown Doral (reality TV)

- Events:

- o Coordination of State of the City – October

- o Logistics for Economic Development Events

- Videos:

- In production – Hispanic Heritage Celebration Highlight Video

- In production – Spend Local – CDM, Inc

- In production – October Monthly Preview

- In production – State of the City Highlight Video

Public Works

- Citywide Sidewalk Improvements - Phase 2 - Formal request letter and corresponding package for concurrence to re-advertise was delivered to FDOT Grant Team on 9/17. Marlin Engineering already provided new design and waiting on landscape architect to complete their portion for permitting submittal

Transportation:

- Executed the one-year contract extension with Freebee

- Held meeting with Miami-Dade County Traffic Engineering Division to discuss the recommended roadway improvements for Doral Central Park

- Held a progress meeting with the Miami-Dade Transportation Planning Organization (TPO) for Quick Build Project

- Coordinated with Limousines of South Florida to have Doral Trolley DT02 released from Alpine Towing