



Memorandum

To: Honorable Mayor and City Council

Date: August 21, 2020

From: Albert P. Childress, City Manager

Subject: Weekly Council Update/August 16 - August 22, 2020

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) State of City Address – October
- 3) Mayor's Citizen's Academy
- 4) COVID -19 Testing (Monthly Testing of Employees)
- 5) Blood Drive Today
- 6) August 28th – Employee Barbecue
- 7) Child Care – Back to School
- 8) Oversees Travel - Policy

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- Deputy City Manager held Bi-weekly meeting with Planning and Zoning Director Economic Developer, Mr. Manuel Pila, Mr. Kevin Crowder and Ms. Alicia Alleyne from Business Flare Solutions.
- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Information Technology Assistant Director, Mr. Carlos Olivares.
- Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and Planning and Zoning Director held Agenda Review meeting with Mayor Bermudez for the Local Planning Agency and Council Zoning Meeting on August 26, 2020.
- City Manager and Deputy City Manager held meeting with Ms. Amy Robaina from Miami-Dade Public Schools regarding J.C. Bermudez Doral Senior High.
- Deputy City Manager held meeting with Public Works Assistant Director/Chief of Engineering, Mr. Eugene Collings-Bonfill and Transportation Manager, Ms. Rita Carbonell regarding Parking Management.

- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- City Manager held weekly meeting with Communications & Protocol Manager, Ms. Maggie Santos.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard Estrada.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and Department Directors held Agenda Review Meeting for September 9th, 2020 Council Meeting.
- City Manager and Deputy City Manager attended virtual meeting regarding reimbursements of Coronavirus Relief Fund (CRF) eligible expenses.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez.
- Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- Deputy City Manager held staff meeting with Planning and Zoning Director, Mr. Alexander Adams Assistant Director Planning and Zoning, Mr. Javier Gonzalez
- City Manager and Deputy City Manager held virtual meeting with Planning and Zoning Director, Mr. Alexander Adams, Assistant Director Planning and Zoning, Mr. Javier Gonzalez, Building Official/Director, Mr. Rene Velazco, Jackson Health System, Mr. Edward Borrego, Mr. Jorge Garciga, Ms. Esther Abolila, and Ms. Isa Nunez regarding Jackson West Signage Permits.
- City Manager and Deputy City Manager held virtual meeting with Assistant Public Works Director/Chief of Engineering, Mr. Eugene J. Collings-Bonfill, Finance Director, Ms. Matilde Menendez, Assistant Finance Director, Ms. Solangel Perez, Procurement Manager Ms. Tanya Donigan, Financial Analyst, Ms. Eliza Rassi, and AECOM staff regarding Park Bond July budget cost report review.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- City Manager and Deputy City Manager held individual Agenda Review meetings with City Councilmembers, Planning and Zoning Director, Mr. Alexander Adams, and Assistant Director Planning and Zoning, Mr. Javier Gonzalez regarding Local Planning Agency & Zoning Council Meeting on August 26th, 2020.
- City Manager and Deputy City Manager held meeting with Building Official/Director, Mr. Rene Velazco and Assistant Building Department Director, Ms. Jane Decker regarding Voice of Customer Satisfaction Reports.

- Deputy City Manager held meeting with Finance Director, Ms. Matilde Menendez, Assistant Finance Director, Ms. Solangel Perez and Procurement Manager, Ms. Tanya Donigan regarding CARES Grants Administration.
- City Manager and Deputy City Manager held a Hurricane Preparedness meeting with Department Directors in preparation for Tropical Storm Laura.
- Deputy City Manager held meeting with Public Works Director, Mr. Carlos Arroyo, Assistant Public Works Director/Chief of Engineering, Mr. Eugene Collings-Bonfill and Mr. Nico Mendez regarding Bike Safety Proposal.
- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 85 people who were observed in public without masks.
- In preparation for Tropical Storm Laura (possible Hurricane Cat 1) threatening South Florida, two (2) truckloads of sand were brought to the parks. As of Friday, August 21st the City provided between 400-500 sandbags.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Bid Opening ITB 2020-21 due August 21, 2020.
- PMT, Parks and Recreation, and Public Works met on August 14th to discuss HVAC controls.
- Received Fire Rescue (Main Review & Site Plan Review) and DERM approval on August 17th.
- Groundbreaking on scheduled for late October.

Morgan Levy:

- City of Doral Building Department review comments responses were uploaded August 14th.
- Waypoint provided Project Schedule on August 17th.
- Soft Groundbreaking scheduled for August 28th, 2020.
- Parks and Recreation provided proposed furniture selection on August 19th.

White Course:

- Project will be advertised as an RFP by September 15th.
- Phase I (one week) & Phase II will be part of the selection process.
- Notice to Proceed Construction to be issued by October 2020.
- The PMT met with P&R and CMA to go over Park's comments on August 14th.

Doral Meadow:

- PM returned Keys to IT Department for the IT Room's on August 13th.
- Canopy Installation submitted to City of Doral Building Department on August 19th.
- Conference room furniture selected and approved by Parks and Recreation.
- Electronic plumbing fixtures for the restroom selected and approved by Parks and Recreation.
- Pergola color selected by Parks and Recreation on August 18th.
- Inside building cameras layout provided by IT on August 19th.
- IT provided updated CCTV pole and underground park's layout on August 18th.
- PMT, Parks and Recreation and Karmil participated on weekly progress meeting.

Doral Central Park:

- PMT, IT Department and B&A participated on weekly meeting to discuss the IT Components.

- PMT and K&L met with MDC Fire to discuss the design phase.
- Received comments from Planning and Zoning Department and Flood for SD Review.
- 9 RFI's submitted on Procore.
- PMT and Parks and Recreation met on August 19th to discuss Overflow Parking.
- Scheduled meeting with Parks and Recreation to discuss Maintenance Building.
- PM is coordinating with Parks and Recreation a site visit for Irrigation Concepts to check the Park's irrigation system.

Doral Boulevard Pedestrian Bridge:

- All comments were submitted to FDOT on August 17th.

Trail Network:

- Trail on 58th Street – HOA rejected our proposed extension of the design path.
- Project Design is on-going.

Lighting of Trails:

- Project Design on-going.

Trails and Tails Park:

- Lighting Improvement Design Documents received on August 20th.

Additional Items:

- The PM Team met on Tuesday and Thursday for weekly coordination/status of projects.
- Weekly Bond Meeting Process and Construction Management.
- The PM Team presented to City Manager Office and Finance Department July Budget Cost Report for Park Bond Projects.

Building Department

- Director attended regular weekly Bond Meeting. Preliminary comments were provided to Eugene Collins, PW, about drawings submitted for the Central Park Project.
- Director attended Jackson West meeting. According to Florida statute, Jackson Hospital, being a County entity will process their sign permits through the Miami-Dade County Building Department.
- Director met with the team from the Jesus Todo Poderoso Church to discuss some issues regarding their structural plans for a revision to their railings.
- Review team met with Alexan project team to discuss build out of retail center.
- Code Enforcement and Building performed an inspection of the temporary structures at the Paseo Street Closure. A few electrical issues were found that were quickly resolved by the event supervisor.
- COVID 19: Continue to practice safety measures and continue monitor activities at constructions sites. Testing of employees continues.
- EnerGov Conversion-Permit Type. Team members continue participating in the implementation process and training for EnerGov and BlueBeam.
- Director attended agenda review meeting for September's Council Meeting. No Building issues. The Dough Williams report will be presented at this meeting.

- Carlos Diaz, Building Development Services Coordinator continues to work with his team to streamline the submittal process to find more efficient ways to serve our customers.
- Director briefly met with DCM to discuss a few issues regarding the Dough Williams report.
- PHONES: Data available: 512 Inbound call count for week; 3:18m average time per call; 28hr+ total time for week
- INSPECTIONS: 96 Average Daily Inspections, 478 total Inspections Completed (week)
- PLANS REVIEWS: 311 Plan Reviews (Quantity), 2% Expedite, 12% Walk-Thru, 32% Rework, 54% Drop-off/Electronic
- Average plan review time per plan per trade = 39mins
- LOBBY DATA (DORALQ): 66 Total Building Dept Customers; 13 Lobby Daily Average, 11 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 14 mins
- VELARO CHAT PORTAL: 2,960 Total online visitors, 2 total engagements at 1m per call

Code Compliance

- Director conducted inspections at two local restaurants with Planning & Zoning Director regarding current temporary outside dining regulations.
- Code Compliance Officers patrolled all election polling precincts on election Tuesday.
- Code Compliance Department had bike patrol and an additional officer for a work without permit detail during the weekend.
- Department successfully held virtual Special Magistrate hearing for the month of August where six cases were presented.

Finance

- Accounts Payable: Processed 206 invoices. This week 120 checks were issued for a total of \$1,068,778.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed Citywide Payroll

PROCUREMENT

1. Please see below Cone of Silence Report for the week of 08/19/20
2. A total of 31 PO's were created for a total value of \$480,752.03

CITY OF DORAL

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 08/19/2020

Bid #	Broadcast Date	Due Date	Bid Name	Dept
RFP No. 2020-16	06/05/2020	07/20/2020	Disaster Cost Recovery and Related Grant and Project FN	
Pre-Bid meeting 06/24/2020, 22 firms attended			Management Services	
6 Submittals, bids are being evaluated.				

RFP No. 2020-18 06/05/2020 07/17/2020 Insurance and Risk Management Services FN
Pre-Bid Meeting 06/25/2020, 7 firms attended
3 Submittals, Award Recommendation made.

RFP No. 2020-19 06/19/2020 07/21/2020 Deferred Compensation Plan FN
Pre-Bid Meeting 06/30/2020, 11 firms attended
6 Submittals, bids are being evaluated.

RFQ No. 2020-22 06/25/2020 08/07/2020 Professional General Engineering and Architectural PW
Pre-Bid Meeting 07/09/20, 84 firms attended Services
25 Submittals, bid are being evaluated.

ITB No. 2020-23 06/17/2020 07/30/2020 Canal Bank Stabilization Program: Year 5A Phase II
PW
Pre-Bid meeting 07/07/2020, 15 firms attended
4 submittals, Award Recommendation made.

ITB No. 2020-24 06/18/2020 07/31/2020 Stormwater Improvements: Sub Basin A-2 PW
Pre-Bid meeting 07/08/2020, 14 firms attended
9 submittals, Award Recommendation made.

Human Resources

• HR METRICS: Special thanks to the Information Technology Department for developing the new HR Inquiries and Personnel Action Form (PAF) program, which will provide detailed metrics pertaining to the number and types of requests made to HR, as well as the number and types of PAFs completed on a daily/weekly basis. This week, HR received a total of 100 employee inquiries and completed 24 PAFs, as follows:

HR Inquiries: 100

- o Family Medical Leave 19
- o Insurance 7
- o Retirement Account 9
- o ID Badges 3
- o Employment Verification 4
- o Police Academy 2
- o Backgrounds 3
- o Resignation Inquiries 3
- o Tuition Reimbursement 9
- o Garnishments 2
- o Loans 5
- o Kronos 5
- o Pre-Employment 10
- o Request for Interview 3
- o Timecard 14
- o Vacation, Sick, PTO Inquiries 5

PAF Tracker: 24

- o Hardship 2
- o Performance Merit Increase 17
- o Address Change 5

- **COVID-19 TESTING:** In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. On Thursday, August 20, 2020, 40 essential personnel/first responders were tested at City Hall. To date, Human Resources has received and filed 432 test results. The Human Resources Department continues to closely monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.
- **COVID-19 WORKSHOP/TRAINING:** -On August 19, 2020, the HR Director participated in a COVID-19, 1-hour Zoom informational workshop in a question and answer format, facilitated by Physicians Health Center. The panel members consisted of Medical Director, Dr. Susan Nelson, and Labor & Employment Attorney, Ingrid Ponce, Esq. from the law firm Stearns Weaver Miller. Discussions centered around the latest developments at the CDC pertaining to returning employees back to work following positive test results.
- **COVID-19 INITIATIVES:** On August 20, 2020, the HR Director participated in a phone conference with Medical Director, Pete Gutierrez to discuss the benefits of participating in a new COVID-19, non-invasive testing procedure for City employees to voluntarily participate in. A meeting will be set for the week of August 24 with Mt. Sinai Medical Center to obtain more information on this subject.
- **HR JOB POSTINGS:** Human Resources posted the following jobs this week:
 - o Part-time Mechanical Plans Inspector (Building Department)
 - o Full-time Structural Plan Examiner (Building Department)
 - o Park Ranger (Police Department)
- **COVID-19 AMBASSADORS:** Following the City of Doral Council's approval on July 22, 2020 to create a temporary COVID-19 part-time position to support the Parks Department's educational safety initiative to keep citizens safe at City Parks, the Human Resources Department issued job offer letters to 20 Park employees that are in furlough status. On August 3, 2020, 17 of the 20 started working. HR continues working with the remaining 3 to obtain the necessary pre-employment clearance. Two candidates are scheduled to meet with HR on August 21, 2020, and the other is pending the submittal of pre-employment documents.

Information Technology

- Website Projects
- FPL 2 LPR Poles:
Horsepower engineer got Covid and soon to come back to work to continue updating MDC permits requested changes and re-submitting to MDC, now waiting for MDC to approve permits of site 26 and 30.
Project is 37 % completed.
- WCCD 37122- New Smart City Certification Project
We are still waiting for review since WCCD lost reviser of workbook and has assign a new person to work with us this week; we should have results by end of month and then we will have meeting for final auditor approval.
Project is 95% completed
- Citywide Projects
2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE
All users are updating changes of configurations while testing all user processes. IT team continues developing all IAA and IO missing and will be testing these this week as we just

received data. We continue to update changes to information we verified and update results from Conversion. We continue to compare list of reports/letters from our inventory of all forms versus standard Energov forms to evaluate process and start in-house generating these when IAA are completed and verified with all departments. We are also testing Geo rules as layers were consolidated.

Project overall is 37% completed

2019-2020 Tyler 311

We coordinated a configuration training to implement MyCivic and Tyler311 for September. We are waiting for API development completion. IT team is still waiting for access to the SRSS portal for reporting.

Project overall is 39% completed

2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

We are coordinating users training that will start August 31, we have installed all documentation and files provided from Bluebeam and users are learning how to use. This week we will meet to address test scripts they can perform during training.

Project overall is 67% completed

2019-2020 Energov Integration to Laserfiche (Document Retention Software) Project

Council meeting approval was obtained, preparing PO and will start planning week of Aug 14.

Project overall is 10% completed

2020-2021 Energov A/R & Cashiering Project

Team has obtain codes and processes to utilize in training of A/R August 18. We are preparing a Project plan with all requirements and dates for configuration.

Project overall is 11 % completed

- Police Support:
- Finalize FDLE Audit
- Installed 40 web cam in the EOC.
- Handed out new AT&T MiFi
- Finalizing FirstNet sim card deployment

• Systems Administration.

Review and Keep the backups 100% operational.

Deployed the updates in the early adopters group.

Troubleshoot with System Analyst the Energov site issue.

Weekly change management Team meeting

Troubleshooting SMTP relay problem in PD with the vendor.

Assist Helpdesk with undeliverable email to user in PD.

Updated Visual Cron workstation and restarted on Sunday.

Weekly Team meeting

Assist Police Department to change the welcome message in the screen and change Password Policy to remember 10, it was 5.

Copy new ISO to VxRail to Network administrator install new Virtual machine.

Assist Helpdesk with unlicensed user in City Hall.

Run Windows Update and restart some pending servers.

- Closed 91% of support tickets
- Deployment of FirstNet iPhones for City Hall users (completed)
- Deployment of FirstNet iPads (in progress)
- Setup and deployment of laptops for Energov project (completed)
- Deployment of new monitors for Energov project (in progress)
- Doral Central Park weekly IT coordination meeting (Teams Meeting)
- Review of FDLE policy (Teams Meeting)
- Physical Inventory of IT equipment (IT, CC and PR departments completed)

- Network Administration

Monitored City's Network and performed actions based on incidents.

Added new features to the monitoring system.

Participated in internal and external meetings.

Supported the PD and City Hall Help Desk during network/systems troubleshooting.

Onsite visited the Main Data Center and installed new hardware (AV Related).

Network configured due to new servers deployed for video services and for Police Services.

IT Policies Reviewed with the PD Help Desk Supervisor and with the IT Security Manager due to the FDLE Audit.

Continued to work on the Firewalls following Best Practices Configurations.

Worked on the movement for the Access Control for the Management Plane of the Network Infrastructure.

- Systems Analyst

IT OLD Access Control Panel Deposition/Move to Cage COMPLETED

IT Access Control Migration-BIOMETRIC Readers Integration COMPLETED

IT Access Control Upgrade/Migration Parking Garage COMPLETED

IT BlueBeam License Count Install COMPLETED

IT BlueBeam Studio Prime User Invite COMPLETED

IT Tyler CASHIER Printer Quote/Purchase COMPLETED

IT Tyler FORMS Migration Forms/Reports MUNIS Audit IN PROGRESS

IT CD-PLUS EnerGov User Table Auditing IN PROGRESS

IT Tyler Forms Migration in PROGRESS

IT SoftwareHouse Clearance Groups and Access Configuration IN PROGRESS

IT EnerGov Intelligent Objects Configuration IN PROGRESS

- Security Manager

Analyzed 22 emails reported by City users

Conducted Citywide email security assessment

Validated PKI Certificates for City of Doral domain

Assisted PD IT with CJIS audit

Created Security Alert and Advisories Policy

- Supported + created multiple GoToMeetings for Finance Department

- Assisted installing multiple street cameras for Genetec

- Serviced several Parks servers/network switches

- Assistant IT Director

Various vendor walkthroughs for project

Dell's Member Purchase Program

Office 365 connectors and SMTP relay troubleshooting

B&A Questionnaire for Central Park

Bluebeam licensing features meeting

Annual performance evaluation

Discuss Business Tech Webinar Agenda with Panelist

Crown Castle - Renewal meeting

- GIS Administration:

As per public works dept's request, Stormwater Infrastructure merge to city tree street map GIS portal.

As per public works dept's request, Updated Road Allocation web map app (GIS portal).

As per public works dept's request, troubleshoot and upgraded SQL client version.

As per public works dept's request, set up GIS database connection on ArcGIS Pro.

As per public works dept's request, sent zip file GIS data road allocation for consultant.
Conducted EnerGov.

Followed up public works dept for city right of way web map app (GIS portal).

Tested Munis GIS data for EnerGov.

- Application Development:

- Updated store procedure for 5 years improvement value IO.

- Created store procedure for 5 years improvement value IAA.

- Created store procedure for Exempt records (Permits) on Energov.

- Investigated and suggested possible solution for CD-Plus email service issue.

- Updated Outdoor Permit page on website.

- Assisted BD with Open Permit Search.

- Assisted PZ and BD with properties.

- Database Administrator:

- Working on the PRTG-SQL Visual Cron Job to update the Sensors for the New Servers from PD to populate the IT Internal Dashboard Metrics (CAD & RMS).

- Working on the LPR's Internal and External Dashboard to Update the changes made by the Intersection Technology Systems Analyst for Sites 12, 14, 23.

- Working on the Data Conversion Energov Project on: Follow Up Meetings with the Departments Staff to go over the Lookup Report required by Tyler.

- Intersection LPR's & CCTV

- Maintenance and monitoring of License Plate Readers to include field repairs.

- Maintenance and monitoring of Traffic surveillance cameras to include field repairs.

- Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site 1, Site 26, and Site 30 LPR camera installation.

- Continued installation of Axis 360 degree cameras to replace out dated Trafcam at LPR Sites.

Parks and Recreation

- Held Core Admin Staff meeting

- Events team planned and gathered supplies for backpack distribution event

- Elections set up at Morgan Levy Park for voting

- Meeting with Events Team to discuss upcoming events

- Doral Meadow Park Progress Meeting

- Director & Assistant Director held meeting with project management team to discuss elections overflow parking at Doral Central Park

- Special Needs Specialist held weekly virtual classes for Doral Special Olympics Group

- Virtual Art After Dark Workshop: Book Binding

- Tennis lessons restarted on Monday, 8/17 at Doral Legacy Park & Morgan Levy Park

- Doral Legacy Park Annual Community Center Fire Sprinkler System Inspection

- Staff began pressure cleaning the tennis courts at Doral Legacy Park

Planning and Zoning

- On August 18, 2020, PZ Director participated in agenda briefings with council members for the Council Zoning Meeting scheduled for August 26, 2020.

- This week staff worked with the EnerGov team testing the PZ and Licensing modules and data conversion.

Occupational Licensing

20 New BTR/CU licenses approved this week.

3 Temporary Outdoor Dining permits approved this week. (40 total approved permits)

Planning and Zoning

45 Building Permits reviewed this week.

20 Inspections performed this week.

6 New Addresses/Units created in CD-PLUS.

1 Zoning Verification Letter received this week.

1 Zoning Determination Letter received this week.

- PZ Director participated in a pre-application meeting for a new Charter School (Bridge-prep Academy) located at 3500 NW 89 CT.

- PZ Director, Economic Development and staff participated in a follow-up meeting with the consultants for the PUD Moratorium.

- PZ Director, Economic Development and City Manager's Office participated in a bi-weekly meeting with Business Flare economic development consultants to review progress.

- PZ Director and staff participated in a meeting with Wild Forks to discuss changes to existing monument sign.

- PZ Department had an internal meeting to discuss EnerGov zoning applications process.

- PZ Director and Economic Development participated in a meeting with the Doral Décor District Board to discuss wayfinding, Shop Local/ Spend Local, and economic opportunities for branding the area with banners.

- PZ staff met with Director to discuss ongoing projects and coordinate Art in Public Places Advisory Board meeting.

- PZ Director participated in the agenda review for September 9th, 2020 Council Meeting.

- PZ Director and City Attorney participated in a meeting to discuss the expansion of Baptist Health.

- PZ Director and City Attorney participated in a meeting to discuss a proposed storage use in City Place Doral.

- PZ Director and Assistant Director participated in a meeting for Bringer warehouse located at 10405 NW 19 ST to discuss modifications to the approved site plan.

- PZ Director and Assistant Director participated in a meeting to discuss signage permits for Jackson West Medical Center located at 7800 NW 29 ST.

Economic Development

- Met with Beacon Council staff to follow-up on consultation for business assistance grant support program recommendations and program implementation services proposal.

- Met with Business Flare to discuss business assistance grant support services proposal.

- Met with Zoom grants staff to discuss software demo and business assistance grant support services proposal.

- Participated in Business Tech Webinar planning meeting with IT, Public Affairs and panelists.

- Met with Urban3 to review progress on mapping presentation.

- Added 6 new businesses to 'Spend Local, Save Local' program for total 84 participating businesses and added 9 new businesses to the 'Eat Local' restaurant promotion for total of 52 participating businesses.

- PZ and ED visited new Home2Suites hotel property for site tour with regional VP.

- Met with Amy Robaina, Activities Director, JC Bermudez High School regarding PTSA grants.

- Met with Greta Buccellato, Garrison Manager, USAG-Miami re: Spend Local program.

- Completed 'Grow with Google' webinar series press release.

Police Department

Arrests

- Felonies: 5
- Misdemeanors: 5
- Traffic: 2
- Warrants: 4
- DUI: 1

Traffic Citations

- Hazardous Moving Violations: 194
- Non-Hazardous Moving Violations: 211

Notable Arrests & Incidents

Possession of a Firearm with an Altered Identification Number

Possession of Armor Piercing Ammunition

Curfew Violation

Doral Patrol Units responded to the 9800 Block of NW 88 Street in reference to a disturbance being caused by several males who were drinking and being loud. Upon arrival the units observed two males leaving in a car from the area where the disturbance had been reported. The officers conducted a traffic stop on the vehicle. As the officers approached the car, they noticed an assault rifle that was in plain view on the rear seat. The officers detained the men for the purpose of furthering the investigation. The serial number on the assault rifle had been filed down making it impossible to read. The rifle was loaded with a fifty round clip which contained armor piercing ammunition. The subjects were charged accordingly and transported to TGK.

Aggravated Battery on a Person 65 or Older

A Doral Police Officer working off-duty at the Sam's Club located in the 8600 Block of NW 13 Street arrested a man after he battered a store employee. At the time of the incident the store's hours were adjusted to allow only first responders inside the store. The subject approached the employee and demanded to be allowed inside the store despite the fact that he was not a First Responder and was not wearing a mask, as required by County and City Ordinances, and store policy. When the employee refused to allow the subject inside, the subject became irate and pushed the employee on the chest. The incident was captured on the store's surveillance video system. The subject was arrested and transported to TGK.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.

- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

Thursday-13

- International Mall-Covid 19 tent
- Station Tent Temperature Measurement
- Assist Road Patrol
- 311 Food Distribution

Friday-14

- Station Tent Temperature Measurement
- International Mall COVID-19 Tent
- 311 Food Distribution
- Assist Road Patrol

Monday-17

- Station Tent Temperature Measurement
- International Mall COVID-19 Tent
- 311 Food Distribution
- Assist Road Patrol
- Logistics for Divine Savior back to school

Tuesday-18

- Kendall Regional Hospital food delivery first responders program
- Food assistance program-met w/Publix logistics
- Allegro 55-coordinate webinar for hurricane safety info and Covid 19 precautions
- Station Tent Temperature Measurement
- International Mall COVID-19 Tent
- Divine Savior back to school/ Assist Officer Feliciano with traffic

Wednesday-19

- Logistics food assistance program-Publix and Doral 311 residents
- 311 Food Assistance distribution
- Station Tent Temperature Measurement
- International Mall COVID-19 Tent

Office of Emergency Management

- With Police I.T., coordinated webcam installation at computers inside the EOC to increase virtual capabilities.
- Reviewed new NIMS Training curriculum and distributed training information for specific personnel assigned to the Doral Divisional EOC and Lieutenants representing Doral at County EOC.
- Assisted PW in their accreditation efforts under Emergency Management requirements.
- Researched FEMA Flood Mitigation Assistance for pre-disaster and post-disaster grants, and distributed deadline dates on Rebuild Florida, FMA and BRIC to CRS group.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors. New data includes daily number of positive cases in Doral.
- Contacted Florida DOH requesting adjusted COVID-19 Doral cases for the month of August

2020.

- Distributed Miami-Dade County daily COVID-19 Dashboard.
- Distributed CISA alerts to Economic Development regarding phishing emails with SBA information.
- Continued efforts in acquiring PPE.
- Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office. Information also included testing sites.
- Continue providing daily Situational Awareness reports to City Directors.

Public Works

- ITB 2020-08 "Stormwater Improvement at NW 114 Ave & NW 50 Street": Phase I along NW 114th Avenue between NW 50th Street and NW 58th Street was completed by Saturday, August 14th with final lift of asphalt. The Contractor has moved to Phase II along NW 50th Street between NW 114th Avenue and NW 112th Avenue and have closed the roadway to begin drainage installation next week. Construction along Phase II continues.
- Attended meeting with ESciences & Lochner for a brief presentation of the Final GIS layer of the 2020 Street Tree Master Plan update.

Transportation:

- NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St.: (8/20) No progress. Waiting electrical engineer to provide as built for FPL review.
- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.: (8/20) Contractor has installed all the mast arms and is working on installing additional equipment. Contractor has paved the "U" turn lane, grouting all the bases, and installing street signs. Contractor is working on all electrical connections to control cabinets. Anticipates powering up by next week Friday.
- Citywide Sidewalk Improvements: (8/20) Met with contractor and CEI at the site to proceed with pending construction items. Contractor mentioned that he would be on site next week.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.: (8/20) Contractor is 60% completed with blue top grading and compaction. String line inspections will be performed tomorrow in anticipation to structural course. Met with FPL engineer regarding light pole removals and undergrounding proposed.
- NW 112 Ave. (25 - 34 St.) Roadway Construction Improvements: (8/20) Contractor has installed one drainage crossing this week on 27th street (2 pending); Contractor has performed pre-trenching on 112th avenue identifying a few utility conflicts which have been RFI's. Contractor continues to work on clearing and grubbing on 112th avenue from 27th to 34th street.