



# **CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING AGENDA**

---

**Monday, June 15, 2015 at 4:00 p.m.**  
**8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor Council Chambers**  
**Doral, FL 33166**

- 1. Call to Order / Roll Call of Foundation Members**
- 2. Approval of Minutes from May 20, 2015**
- 3. Public Comments**
- 4. Discussion Items**
  - A. Program Update Presentation: Dharma Thinking Institute- Parent Academy Program**
    - a. Program Recap- Exhibit A
  - B. Program Update Presentation: The United Youth Orchestra of South Florida (TUYO) Afterschool Orchestral Program**
    - a. Presentation- Exhibit B
  - C. Famous Dave's donation update**
    - a. Exhibit C
  - D. PP4K By-law Revisions**
    - a. Exhibit D
  - E. Donation to PP4K from City of Doral Marlins Day**
    - a. Email and Flyer
  - F. Finance Report**
- 5. Next Meeting Date**
- 6. Adjournment**

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at [www.cityofdoral.com](http://www.cityofdoral.com) or at City of Doral Government Center, 8401 NW 53rd Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

---

**Wednesday, May 20, 2015 at 4:00 p.m.**  
8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor Council Chambers  
Doral, FL 33166

## **1. Call to Order / Roll Call of Foundation Members**

Meeting was called to order at 4:00 pm

Chairman Luigi Boria	Present
Director Sandra Ruiz	Present
Director Pete Cabrera	Present
Director Christi Fraga	Present
Director Ana Maria Rodriguez	Not Present

Also present were:

Weiss, Serota Helfman et.al, City Attorney  
Connie Diaz, Interim City Clerk

## **2. Approval of Minutes from April 14, 2015**

Director Ruiz requested to add a presentation on the "Within Reach Summer Theater". By consensus, the board agreed to add the item.

**Motion to approve the minutes from April 14, 2015** made by Director Ruiz and seconded by Director Cabrera. By consensus, motion passes unanimously.

## **3. Public Comments**

## **4. Discussion Items**

**(Presentation item added at the request of Director Ruiz) Within Reach Summer Theater**

Mr. David Caserta, addressed the Board and presented the program.

### **A. 2015 Back to School Night Event**

- a. Proposed Date: Thursday, August 13, 2015
- b. Approval of Budget not to exceed \$7,600 (Exhibit A)
- c. 2014 Event Budget Overview & Recap (Exhibit B & C )

Barbie Hernandez, Parks and Recreation Director addressed the Board and presented the event. By consensus, the Board agreed to change the date to Thursday, August 6, 2015 and include PP4K Logo on some of the items / materials given out.

**B. Famous Daves- requesting to use PP4K logo and donate funds**  
a. Exhibit D

**Motion to approve** made by Director Fraga and seconded by Director Ruiz. By consensus, motion passes unanimously.

**C. PGA Funds Update**

By consensus, the Board requested that a full report be circulated with the check received and reconciliation of funds.

**D. PP4K By-law Revisions**  
a. Exhibit E

By consensus, the Board requested to bring the By-laws back with the requested changes.

**E. Annual Renewal of Liability Insurance**  
a. Exhibit F

Item was approved by consensus.

**5. Next Meeting Date** June 15, 2015

**6. Adjournment** Meeting adjourns at 4:54 pm.



## Memorandum

---

Date: June 11, 2015

To: Parks & Police 4 Kids Foundation Directors

Via: Barbara Hernandez, Parks & Recreation Director

From: Erin Weislow, Recreation Administrator *EW 6/11/15*

Subject: Dharma Thinking Institute- Parent Academy

---

At the August 13, 2014 Parks & Police 4 Kids Foundation Meeting, Dharma Thinking Institute had their parenting program approved by the board and was granted approval for an amount not to exceed \$9,000.00 with the condition that Staff kept track of who is participating in the classes. This motion passed unanimously.

Following board approval, Parks & Recreation staff met with Dharma to discuss tracking method for participants and program capacity. It was determined that the program would be limited to no more than 100 parents and that they would receive \$10 from PP4K for every participant that completes each module and turns in a program completion letter/statement indicating how they have benefited from the program.

The parent program began in October 2014. However, due to an unforeseen family emergency with one of the facilitators while running the parent academy, Dharma was unable to complete the program. No funds were expended to the organization since the program was not completed. Parks & Recreation staff met with Dharma in April to recap the program and discuss what happened as well as program successes and lessons learned from the portion of the program they were able to complete. It was recommended that Dharma attend a future Parks & Police 4 Kids meeting and provide a recap and explanation of the program so the board was aware of the status.



**CITY OF DORAL  
PARKS AND POLICE 4 KIDS FOUNDATION  
BOARD MEETING  
FINAL MINUTES**

**Wednesday, August 13, 2014 at 12:00 p.m.**  
8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor Council Chambers  
Doral, FL 33166

**1. Call to Order / Roll Call of Foundation Members**

Meeting was called to order at 12:57 p.m.

Chairman Luigi Boria	Present
Director Christi Fraga	Present
Director Bettina Rodriguez Aguilera	Present
Director Ana Maria Rodriguez	Present
Director Sandra Ruiz	Absent

Also present were:

Weiss, Serota Helfman et.al, City Attorney  
Barbara Herrera, City Clerk  
Albert Childress, Assistant City Manager

Chairman Boria congratulated Ms. Barbara Hernandez and her staff in the Parks & Recreation Department for the great job they did for the Back to School event.

Mayor Boria also requested to have Ms. Elizabeth Canchola address the Board regarding a PP4K pending item prior to proceeding to the agenda. By consensus, the Board approved.

Ms. Canchola addressed the Board and distributed information regarding "An Artist, I AM" Art Education Proposal.

Director Fraga requested to have the fund balance information forwarded to them for the next meeting.

**2. Approval of Minutes from June 11, 2014**

**Motion to approve** made by Director Rodriguez and seconded by Director Fraga. By consensus, motion passes unanimously.

**3. Discussion Items**

### A. Report of Back to School Event

Ms. Barbara Hernandez addressed the Board and presented the recap of the Back to School event. She proceeded to respond to questions from the Board.

### B. Doral's 4 Kids Gala

Ms. Barbara Hernandez, addressed the Board, and presented her proposal for such an event.

**Motion to move forward with the event** made by Director Fraga and seconded by Director Rodriguez Aguilera. By consensus, the motion passes unanimously.

By consensus, the Board approved the tentative February 21<sup>st</sup>, 2015 date for the event.

- a. Estimated Cost
- b. Dates
- c. Ideas

Chairman Boria allowed a speaker to address the Board.

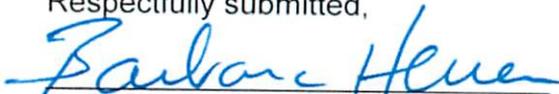
Ms. Natalie Morales, DARMA institute, addressed the Board regarding their parenting program. She handed-out the proposal to the Board members.

**Motion to approve an amount not to exceed \$9,000.00 with the condition that Staff keeps track of who is participating in the classes** made by Director Fraga and seconded by Director Rodriguez. By consensus, motion passes unanimously (4-0).

### 4. Adjournment

Meeting adjourned at 1:47 p.m.

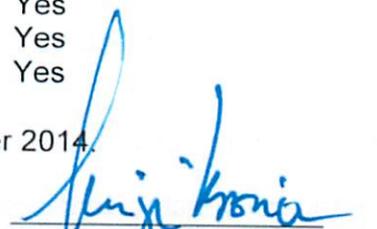
Respectfully submitted,

  
Barbara Herrera, City Clerk

Motion to approve the minutes of the August , 2014 Parks and Police 4 Kids Meeting made by Director Ruiz and seconded by Director Rodriguez. 13

Director Ana Maria Rodriguez	Yes
Director Bettina Rodriguez Aguilera	Yes
Treasurer Sandra Ruiz	Yes
Vice Chair Christi Fraga	Yes
Chair Luigi Boria	Yes

APPROVED and ADOPTED this 17 day of September 2014.

  
LUIGI BORIA, CHAIR

## Erin Weislow (PR)

---

**From:** Vianca Peron (PR)  
**Sent:** Thursday, September 25, 2014 6:15 PM  
**To:** Erika Monroy, Educational Psychology M.Ed.; Erin Sullivan (PR)  
**Cc:** NATHALIE MORALES; <info@thethinkinginstitute.com>  
**Subject:** RE: How Dharma the Thinking Institute tracks parents

Good Evening,

Please accept this email as my formal letter to you regarding the Dharma Parent Academy sponsored by Parks and Police 4 Kids:

I apologize that we did not discuss specifics in the past, but I am happy that we are able to figure it out now and proceed with your successful program.

- 1. The program in its entirety is limited to no more than 100 parents.**
  - a. If a parent is inactive within the first month of the program, then you may replace those parents with parents on the waiting list. All new parents must be added before the second week of the second month of the program.
  - b. If a parent is removed they can no longer attend the program in any form. If the parent rather only do webinars or go in person (and that's the reason they were inactive), no one can take their place. I state this for capacity reasons. For example: if you have 100 people online and drop 1 (making it 99) and then you register someone new (making it 100), you cannot allow the person you dropped to go count in person or in a webinar because then you would be at 101 –over capacity.
- 2. Each participant must write or email a letter/statement to DHARMA thanking them for the program and stating what they have gained as a result of the program – in order to count them as completed.**

*We really just need one per participant, but if you feel more comfortable doing it after each session to ensure you have one from each, then it can work as well. Below are different ways you may decide to go about it.*

  - a. Face-to-Face: You can have them write a letter after each monthly session to ensure you get one.
  - b. Online/Webinar: Prompt them at the end of the module to write a statement.
- 3. For every participant that completes each topic/module and turns in the letter as described in #2, PP4K will reimburse \$10.**

We understand that you cannot force people to go. I am very familiar with that as we provide programming as well as our parks...especially when it is free. But when this program was presented it was presented for 100 parents only with the goal of each one of those parents completing the entire program.

I want to make sure this process is as transparent as possible, which is accomplished with the graphs and spreadsheets you have shown us. We just want to make sure that we have the proof to show that the program was successful (which it will be ☺) with the same group of parents.

Please feel free to reach out to me if you have any additional concerns.

Thank you,

**Vianca Peron, MPA**

Recreation Administrator

## City of Doral

8401 NW 53 Terrace

Doral, FL 33166

T (305) 593-6600

F (305) 593-6615

[Vianca.Peron@cityofdoral.com](mailto:Vianca.Peron@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)



The City of Doral is on [Twitter](#) , [Facebook](#) and [YouTube!](#)

If you would like to be removed from this mailing list please reply to this email with the word "**UNSUBSCRIBE**" in the subject line.

---

**From:** Erika Monroy, Educational Psychology M.Ed. [mailto:psychology@akinbp.com]

**Sent:** Wednesday, September 24, 2014 10:05 PM

**To:** Vianca Peron (PR); Erin Sullivan (PR)

**Cc:** NATHALIE MORALES; <info@thethinkinginstitute.com>

**Subject:** How Dharma the Thinking Institute tracks parents

Good afternoon Vianca,

As per your last e-mail, please find below the answers of your questions:

1. How can you tell if the participant successfully completed the online course? How will this be reported to the City each month?

As you know, we offer three different type of learning services (students are welcome to participate in all of them).

**1- Face to face workshops: We track this service through an attendance-signing sheet.**

**When:** Tuesdays @ 7:00 in Spanish and Saturdays in English and Spanish. We request a minimum attendance of 5 parents to provide the class.

**2- E-learning courses.**

**The virtual school generates reports. We will provide you with:**

a) Students report – (excel file). This includes the student names, their activity, % of the module completed and amount of time spent in the course. I have attached an example of this report. We will charge for students that complete 100% their modules.

Example:

# dharmaschool

## Parent Academy (PA-E)

Parent Academy/Academia de Padres

9 assigned learners - 1 completed learner - 1 instructor

User	Email	Role	Status	Cor
T. Aponte	<a href="mailto:teyiaponte@gmail.com">teyiaponte@gmail.com</a>	Learner	0%	
L. Arambarri	<a href="mailto:lorea.arambarri@gmail.com">lorea.arambarri@gmail.com</a>	Learner	Completed	9/
j. arambarri	<a href="mailto:jon.arambarri@gmail.com">jon.arambarri@gmail.com</a>	Learner	0%	
r. arambarri	<a href="mailto:rarambarri@comcast.net">rarambarri@comcast.net</a>	Learner	50%	
G. Benavides Hernández	<a href="mailto:benavidesg77@hotmail.com">benavidesg77@hotmail.com</a>	Learner	Not started	
M. Brito	<a href="mailto:monicabritoibarra@gmail.com">monicabritoibarra@gmail.com</a>	Learner	29%	
L. Cedeno	<a href="mailto:lesliecg73@gmail.com">lesliecg73@gmail.com</a>	Learner	Not started	
S. Diaz Hoyos	<a href="mailto:sandra@smartisvoip.com">sandra@smartisvoip.com</a>	Learner	0%	
E. Monroy	<a href="mailto:erikamonroyb@gmail.com">erikamonroyb@gmail.com</a>	Learner	50%	
N. Morales	<a href="mailto:nnmorales@comcast.net">nnmorales@comcast.net</a>	Instructor	-	

You will also get a graph with the online monthly activity information:

We will also provide reports on: Learning evaluations and class content evaluation.

3-The webinar also generates attendance reports. We will provide you with those.

Second question:2. The same 100 parents will be enrolled for the 9 months, correct? Once you clarify this, then we would be okay with paying \$10 per parent that completes each session. (Example: you stated that you have currently enrolled about 80 people online; therefore you should only have 20 spaces left.)

At the present our virtual school capacity for this program is 100 students. Today we finished the registration of a 100 parents. For now, we have a waiting list of 40 parents. Based on this fact, parents that are not active in the virtual school will be dropped to allow parents in the waiting list to participate. The parents dropped can continue their journey at Dharma's workshops and the webinars. We are trying to service the same 100 parents, but we are going to be screening who is serious about taking this course. We want to maximize the impact of this program.

As you know, we cannot force the parents to register to ALL 9 monthly subjects. We will be sending email invitations and reminders every month to promote attendance to next workshops, e-course and webinars. As an incentive, we suggest that the City offers an ending certification with a special ceremony to those parents that complete five to nine subjects of the Parent Academy.

If you need farther information on our reporting system, we will be glad to meet with you in order to clarify doubts, and to show you how our virtual school works.

As you know, we are putting a great effort in making this program successful. We have pursued the City of Doral Parenting Academy for the past 14 months. There is no doubt about our commitment!

This is a course that we usually charge \$40 per module/ \$360 the full course. We are glad to be able to collaborate with the City to provide Doral residents these free workshops, e-courses, and webinars. We believe in prevention thought education. We also believe that our program even though is traditional on its content, it is innovative and effective due to its flexibility and reporting system. *The City of Doral is offering to their residents a preventive program for mental health and family harmony that is unique!* We made a great effort to accommodate the parents' needs. At this point, we would appreciate if you could provide us with a letter formalizing the acceptance of this program and all your requirements, before we move on to the next step. Again, we appreciate the opportunity to serve our community.

Sincerely,

Erika Monroy and Nathalie Morales

[www.thethinkinginstitute.com](http://www.thethinkinginstitute.com)

305-4914282

---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.\*\*\*



**D H A R M A**  
THE THINKING INSTITUTE



**FREE** workshops and courses for parents who are residents of the City of Doral

## PARENT ACADEMY

For parents with children 6 to 12 yrs. old

*Learn techniques to improve the social and emotional development of your child*

These workshops, virtual conferences and online courses, in English and Spanish, provides parents who are residents of the City of Doral, essential parenting guidelines to support a harmonious development of their children.

Presenters: Erika Monroy - MS in Educational Psychology  
Nathalie Morales - MS in Clinical Psychology

### Subjects

- 1 - Understanding the reasons for your child's misbehaviors
- 2 - Develop the Emotional Intelligence of your child
- 3 - Promote self-esteem and confidence in your child
- 4 - Communication: Listening to your child and be heard
- 5 - Alternatives to express ideas and feelings.
- 6 - Natural and Logical Consequences. Method to promote discipline and responsibility
- 7 - Apply logical consequences in other areas
- 8 - How to create family gatherings
- 9 - Develop confidence and use their potential

### 2014 Workshop Calendar

Location: Dharma Psychotherapy Institute

- 1 – Tuesday, Sept. 23<sup>th</sup> and Thursday, Sept. 25<sup>th</sup> – 7pm to 8pm  
Saturday, Sept. 27<sup>th</sup> - Multiple classes throughout the day
- 2 – Thursday, Oct. 2<sup>nd</sup> and Tuesday, Oct. 7<sup>th</sup> – 7pm to 8pm  
Saturday, Oct. 4<sup>th</sup> - Multiple classes throughout the day
- 3 – Saturday, Nov. 1<sup>st</sup> - Multiple classes throughout the day  
Thursday, Nov. 6<sup>th</sup> and Tuesday, Nov. 11<sup>th</sup> – 7pm to 8pm
- 4 – Tuesday, Dec. 2<sup>nd</sup> and Thursday, Dec. 4<sup>th</sup> – 7pm to 8pm  
Saturday, Dec. 6<sup>th</sup> - Multiple classes throughout the day

2015 Workshop Calendar available at  
[www.thethinkinginstitute.com](http://www.thethinkinginstitute.com)

### Webinars

Location: Your home

Fourth Thursday of each month - 7:30pm to 8:30 pm

### Three different ways to participate:

1. **9 Workshops at the Dharma Psychotherapy Institute**  
1 meeting per month discussing 1 subject
2. **Virtual School from the comfort of your home**  
E-learning course that includes monthly interactive modules and webinars (9 total)
3. **Or maximize your learning by participating in both!**

### Requirements:

- You must be a resident of the City of Doral
- Must register for the in-person workshops or the Virtual School E-learning Course, or both.
- The space is limited to 100 parents

### Sponsored by:



**For more information and to register visit:**

[www.thethinkinginstitute.com](http://www.thethinkinginstitute.com)

or e-mail us at [nathaliecounselor@gmail.com](mailto:nathaliecounselor@gmail.com)

**Dharma Psychotherapy  
& Dharma Thinking Institute**  
9600 NW 25th street - Suite 4G & 5F  
Doral, FL33172 - Tel: (786) 766- 8955

# Exhibit B



## THE UNITED YOUTH ORCHESTRA OF SOUTH FLORIDA

**General Directors:** Carolina Cova and Laura Galindo

**Music Director:** Carolina Cova

**Music Consultant and Conductor:** Susan Siman, SIMANOF

**Teachers:** Jesús Carnero and José Antonio Serrano



Siman Orchestral Foundation



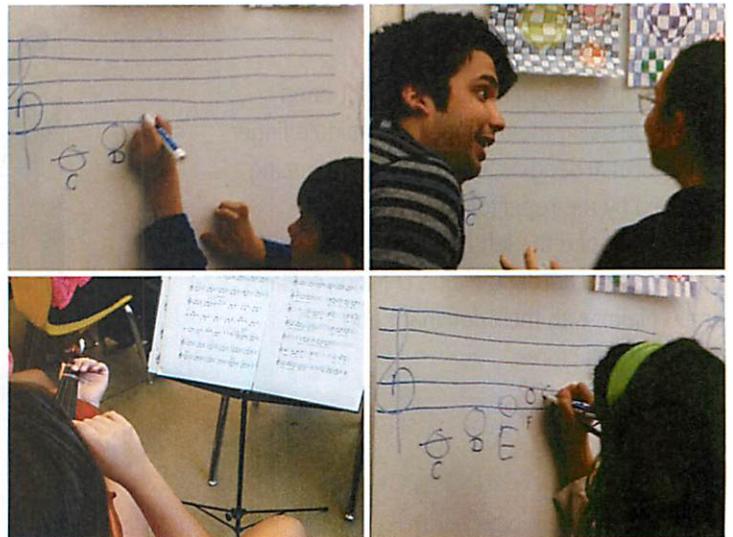
## ACADEMIC ACHIEVEMENTS

### Music Theory

Participants of the program are now capable of reading rhythms and standard music notation, as well as reading complex repertoire.

They are capable of recognizing all notes from a scale and rhythms, allowing them to read from a music score the following repertoire:

- Hello hello my friend (Level 1)
- Twinkle twinkle little star (Level 2)
- The Grasshopper (Level 3)
- The first finger march (Level 4)
- Guantanamera (Level 4)



## ACADEMIC ACHIEVEMENTS

---

### Violin Group

In this group, children learned how to hold the bow and the violin in the right position. They are now able to follow instructions in order to perform selected repertoire.

They developed discipline and enthusiasm towards the activity and worked hard to overcome the difficulties of the repertoire.



## ACADEMIC ACHIEVEMENTS

---

### Guitar Group

This group developed the basic right hand technique using thumb, index and middle finger to perform arpeggios, chords and strumming required by the repertoire.

They developed the left hand technique to play the following chords: C Major, D Minor, F Major and G Major, with their dominant and sub-dominant structures.



## ACADEMIC ACHIEVEMENTS

---

### Orchestral Ensemble

During the length of the program, we conducted several general rehearsals, preparing the ensemble work which is an essential part of the orchestral training for the final concert.

The integration of the violin and guitar groups, achieved the discipline and musical ensemble required for performance.



## ACADEMIC ACHIEVEMENTS

---

### Final Concert

The participants of this program through hard work and discipline, demonstrated a high level of concentration during the concert. They understood the responsibility required for orchestral performance.

Students learned, understood, lived and enjoyed the significance of team work.



## THE OVERALL IMPACT

### Overall impact

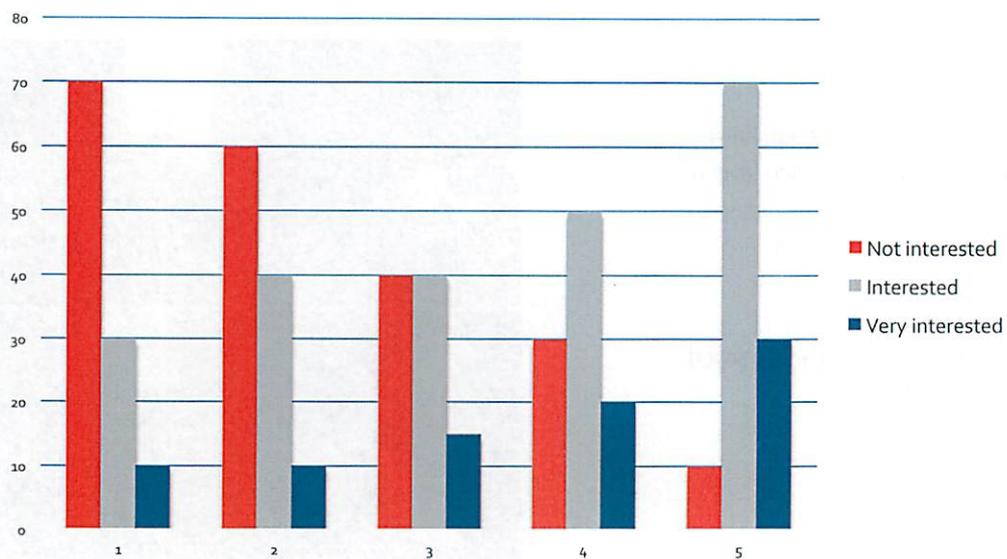
The effects of music in a child's life is what inspired us to be involved in this activity in order to promote and support interest in the arts, specifically music.

We worked on educating parents and children on how music is a helpful tool to enrich children's life and cognitive development.

The involvement of the children in our music program gave them skills that were applied to their academic and social life, enhancing their self esteem.



## THE OVERALL IMPACT



This numbers are according to the teachers and parents appreciation.

# THE OVERALL IMPACT

## Parent Testimonials

"Ha sido un excelente programa, superó nuestras expectativas, pienso que es algo muy sano, lo cual nos ha ayudado a encontrar muchas virtudes en Valentina, esperamos poder contar con este hermoso y buen programa.  
 Muchas gracias,"  
 Diana García

It has been an excellent program, exceeded our expectations, I think that's very healthy, which has helped us find many virtues in Valentina, hope to have this beautiful and good program.  
 Thank you very much,  
 Diana García

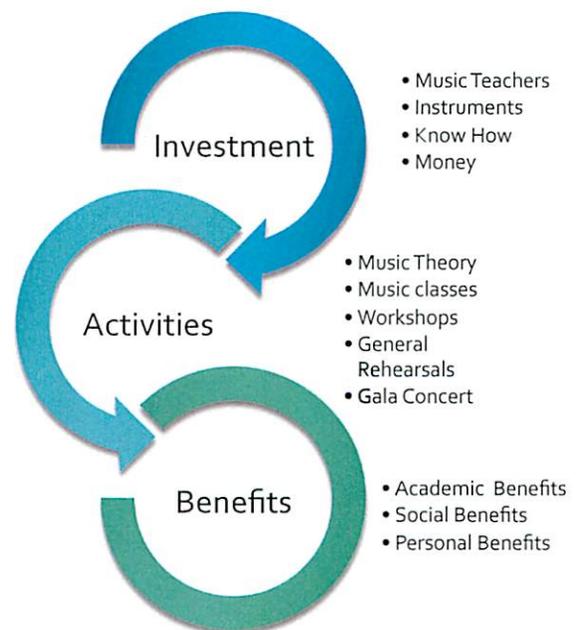
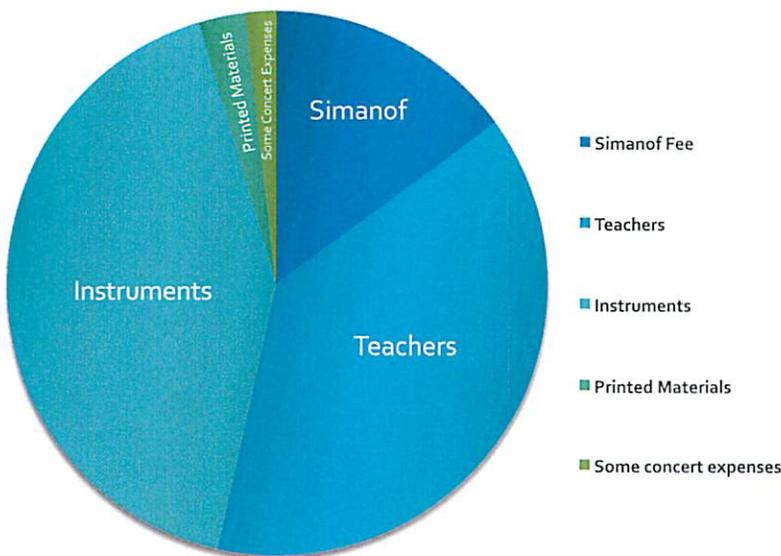
"Aprovecho la oportunidad para expresarles mi agradecimiento por la gran oportunidad brindada a mi hija de poder ingresar y pertenecer a tan maravilloso proyecto, fue una experiencia maravillosa, deseando que se repita el próximo año."  
 Ana Rondón

I take this opportunity to express my appreciation for the great opportunity given to my daughter logging in and belonging to a wonderful project, it was a wonderful experience, wanting to be repeated next year.  
 Ana Rondón

"Gracias por su tiempo, por el excelente trabajo y los resultados fueron excelentes también. Josua esta muy contento y esperando en Dios que para el próximo año también mi otra hija, Sara Albarracín, pueda entrar al programa con el violín.  
 Gracias y bendiciones,"  
 Claudia Albarracín

Thanks for your time, for the excellent work and the results were excellent too. Josua is very happy and waiting on God that, for next year, also my other daughter, Sara Albarracín, may enter the program with the violin.  
 Thanks and blessings  
 Ana Rondón

# FINANCES



# FINANCES

TUYO FINANCES AT ROLANDO ESPINOSA K-8 CENTER				
Date	Reference / Check #		Starting Balance	
1/8/15	Check #1134	Park and police 4 kids	14,803.97	
Date	Reference / Check #	Payment	Amount	Balance
1/24/15	1016	SIMANOF Fee	2,202	12,601.97
1/27/15	7919	Office Max. Copies and materials	59.02	12,542.95
1/16/15	691925	Fedex - Copies	8.35	12,534.60
1/28/15	683538	Fedex - Copies	13.43	12,521.17
2/17/15	1018	1st month payment, Violin teacher: Jesús Carnero	540	11,981.17
2/17/15	1021	1st month payment, Guitar teacher: José Antonio Serrano	540	11,441.17
2/24/15	622037	Office Max. Copies	8.75	11,432.42
3/2/15	509041	Office Max. Copies	37.13	11,395.29
3/5/15	199585	Fedex - Copies	15.5	11,379.79
3/17/15	1026	2nd month payment, Violin teacher: Jesús Carnero	540	10,839.79
3/17/15	1027	2nd month payment, Guitar teacher: José Antonio Serrano	540	10,299.79
4/7/15	622560	Office Max. Copies	9.32	10,290.47
4/15/15	1030	3rd month payment, Violin teacher: Jesús Carnero	540	9,750.47
4/15/15	1031	3rd month payment, Guitar teacher: José Antonio Serrano	540	9,210.47
4/16/15	810976	Fedex - Copies	5.24	9,205.23
4/23/15	398399	Walmart	62.46	9,142.77
4/28/15	537412	Office Max. Copies	18.97	9,123.80
5/5/15	959619	Party City	16.01	9,107.79
5/5/15	543422	Office Max. Copies	21.7	9,086.09
5/6/15	166296	Fedex - Copies (Concert programs and Certificates)	184.95	8,901.14
5/7/15	275979	Costco (Refrigerios)	145.5	8,755.64
5/7/15	229656	Party City	59.8	8,695.84
5/26/15	164538	Fedex - Copies	33.22	8,662.62
5/18/15	1034	4th month payment, Violin teacher: Jesús Carnero	540	8,122.62
5/18/15	1036	4th month payment, Guitar teacher: José Antonio Serrano	540	7,582.62
6/1/15	1077	5th 1/2 month payment, Violin teacher: Jesús Carnero	270	7,312.62
6/1/15	1078	5th 1/2 month payment, Guitar teacher: José Antonio Serrano	270	7,042.62
6/1/15	1079	14 extra hours Jesus Carnero	420	6,622.62
6/1/15	1080	14 extra hours Jose Antonio Serrano	420	6,202.62
6/10/15	1081	Instrument rental 5 months	6211.67	-9.05

# Exhibit C

## Erin Weislow (PR)

---

**From:** Erin Weislow (PR)  
**Sent:** Wednesday, June 10, 2015 5:48 PM  
**To:** 'Robert C Barany'  
**Cc:** Barbara Hernandez (PR)  
**Subject:** RE: PP4K request

Good Afternoon,

Thank you for your response and generous contribution to the Parks & Police 4 Kids organization. That is fantastic! It is great to hear that it was so successful. I will be sure to update the board of this donation at the next meeting Monday, June 15<sup>th</sup>.

Please make all checks payable to: Parks & Police 4 Kids, Inc.

I will be sure to find out about the letter you're requesting in order to deduct the amount as a charitable donation and will get back to you in the next few days. Regarding the payment, it can either be delivered or mailed to our Government Center address: 8401 NW 53<sup>rd</sup> Terrace, Doral, FL 33166. Please let me know once the check has been issued so I can be on the lookout for it.

Please don't hesitate to contact me should you have any questions or I can be of any further assistance.

Kind Regards,  
**Erin Weislow**  
*Recreation Administrator*

**City of Doral**  
8401 NW 53rd Terrace  
Doral, FL 33166  
T (305) 593-6600  
F (305) 593-6615  
[Erin.Weislow@cityofdoral.com](mailto:Erin.Weislow@cityofdoral.com)  
[www.cityofdoral.com](http://www.cityofdoral.com)



*The City of Doral is on [Twitter](#) and [Facebook](#)!*

If you would like to be removed from this mailing list please reply to this email with the word "**UNSUBSCRIBE**" in the subject line.

---

**From:** Robert C Barany [mailto:rcbarany@gmail.com]  
**Sent:** Wednesday, June 10, 2015 3:57 PM

**To:** Erin Weislow (PR)  
**Cc:** Barbara Hernandez (PR)  
**Subject:** RE: PP4K request  
**Importance:** High

Hi Erin,

Per the following report, our net alcohol sells during the two preopening days were \$1,950.44 and, after deducting our 25% liquor cost, the net proceeds of the events for Parks & Police 4 Kids is **\$1,462.83**.

<b>Sales By Category</b>	
	<b>Net Sales</b>
BTL BEER	88.42
DRAFT BEER	514.10
LIQUOR	1,104.92
WINE	243.00
<b>TOTAL:</b>	<b>1,950.44</b>
75%	<b>1,462.83</b>

Please send me the exact name of the charity in order to be able to prepare the check. We expect to be able to issue a check next week.

I also need the a letter from you in order to be able to deduct the charity donation.

Regards,  
Robert C. Barany  
**Famous Dave's South FL**



8210 NW 36th Street,  
Doral, FL 33166  
(305) 992-1290 - Mobile  
(786) 621-5456 - Office  
(786) 621-5458 - Fax  
[rcbarany@gmail.com](mailto:rcbarany@gmail.com)  
[www.facebook.com/FamousDavesDoral](http://www.facebook.com/FamousDavesDoral)

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient and received this in error, please contact the sender by reply e-mail and you are hereby notified that the copying, use or distribution of any information or materials transmitted in or with this message is strictly prohibited.

---

**From:** Erin Weislow (PR) [<mailto:Erin.Weislow@cityofdoral.com>]  
**Sent:** Tuesday, June 09, 2015 10:47 AM  
**To:** 'Robert C Barany'  
**Cc:** Barbara Hernandez (PR)  
**Subject:** RE: PP4K request

Good Morning Robert,

I hope all is well and your opening and pre-event were successful. I saw pictures from the grand opening and it looked great!

We have a Parks & Police 4 Kids Meeting on Monday, June 15<sup>th</sup>, and I would like to provide an update to the board on the funds that will be donated to PP4K. Can you please provide me with an update with the amount of funds that will be

donated and a timeline for when the board can expect to receive these funds? If you don't have an exact amount, an approximate amount would be fine for the update.

Thank you again for choosing Parks & Police 4 Kids to donate the funds to and I look forward to developing a strong relationship with you and Famous Dave's for the future.

Please feel free to contact me should you have any questions.

Kind Regards,

**Erin Weislow**

*Recreation Administrator*

**City of Doral**

8401 NW 53rd Terrace

Doral, FL 33166

T (305) 593-6600

F (305) 593-6615

[Erin.Weislow@cityofdoral.com](mailto:Erin.Weislow@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)



*The City of Doral is on [Twitter](#) and [Facebook](#)!*

If you would like to be removed from this mailing list please reply to this email with the word "UNSUBSCRIBE" in the subject line.

---

**From:** Robert C Barany [<mailto:rcbarany@gmail.com>]

**Sent:** Tuesday, May 12, 2015 5:45 AM

**To:** Barbara Hernandez (PR)

**Cc:** Erin Weislow (PR); Edward Rojas (CM); Manny Sarmiento

**Subject:** RE: PP4K request

**Importance:** High

Good morning Barbara,

As the largest and only national BBQ restaurant chain in the nation, Famous Dave's usually donates the proceeds of their Friends & Family events (two days of training) to national charity organizations but, in particular case, as I explained to Manny Sarmiento and Luigi Boria, I wanted to work with a local charity organization and both of them recommended me to donate the proceeds of the events to Police and Park for Kids. We usually only invite some vendor and the families of our employees.

Attached you will find a copy of the logo that we are using for the invites and I will ask Famous Dave's Corporate to send me a copy of the invites.

Please feel free to reach me on my cell phone at any time (305-992-1290).

Thank you,  
Robert C. Barany  
**Famous Dave's South FL**

**Famous Dave's**

8240 NW 36th Street,  
Doral, FL 33166  
(305) 992-1290 - Mobile  
(786) 621-5456 - Office  
(786) 621-5458 - Fax  
[rcbarany@bellsouth.net](mailto:rcbarany@bellsouth.net)  
[www.facebook.com/famousdavesdoral](http://www.facebook.com/famousdavesdoral)

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient and received this in error, please contact the sender by reply e-mail and you are hereby notified that the copying, use or distribution of any information or materials transmitted in or with this message is strictly prohibited.

---

**From:** Barbara Hernandez (PR) [<mailto:Barbara.Hernandez@cityofdoral.com>]  
**Sent:** Monday, May 11, 2015 10:05 PM  
**To:** 'Robert C Barany'  
**Cc:** Erin Weislow (PR); Edward Rojas (CM)  
**Subject:** RE: PP4K request

Good Evening Mr. Barany,

Thank you for letting us know. Where can I reach you tomorrow morning around 9am? Can you please provide me a contact number. It is important that the logo and partnership be approved by the board of Directors. Is there a way of at least changing it electronic version? Can you provide me a copy of what the invite looks like so that I can inform the board?

Thank you

Kind Regards,

*Barbie Hernandez, CPRP*  
*Parks and Recreation Director*

**City of Doral**  
8401 NW 53<sup>rd</sup> Terr  
Doral, FL 33166  
T (305) 593-6600  
F (305) 593-6615  
[Barbara.Hernandez@cityofdoral.com](mailto:Barbara.Hernandez@cityofdoral.com)  
[www.cityofdoral.com](http://www.cityofdoral.com)

**"Parks Make Life Better!"**

IT STARTS IN  
**PARKS**



The City of Doral is on [Twitter](#) and [Facebook](#)!

---

**From:** Robert C Barany [<mailto:rcbarany@gmail.com>]  
**Sent:** Saturday, May 9, 2015 9:31 PM  
**To:** Barbara Hernandez (PR)  
**Subject:** Re: PP4K request

Hi Barbara,

Famous Dave's corporate already printed the invites.

Let's talk on Monday.

Thank you,  
Robert C. Barany  
305-992-1290

Sent from my iPhone

On May 9, 2015, at 7:08 PM, Barbara Hernandez (PR) <[Barbara.Hernandez@cityofdoral.com](mailto:Barbara.Hernandez@cityofdoral.com)> wrote:

Good Evening Mr. Barany,

Looking forward to our meeting. Please kindly hold off on including the logo until we meet and the board of the PP4K approves this partnership. Thank you.

Kind Regards,

*Barbie Hernandez, CPRP*  
*Parks and Recreation Director*

**City of Doral**  
8401 NW 53<sup>rd</sup> Terr  
Doral, FL 33166  
T (305) 593-6600  
F (305) 593-6615  
[Barbara.Hernandez@cityofdoral.com](mailto:Barbara.Hernandez@cityofdoral.com)  
[www.cityofdoral.com](http://www.cityofdoral.com)

**"Parks Make Life Better!"**



<image002.png>

<image008.png>

The City of Doral is on [Twitter](#) and [Facebook](#)!

---

**From:** Robert C Barany [<mailto:rcbarany@gmail.com>]  
**Sent:** Friday, May 8, 2015 7:18 AM  
**To:** Barbara Hernandez (PR); Natalie French (PA)  
**Cc:** Erin Weislow (PR); Brittney Hatem (PR); Donald W. De Lucca (PD)  
**Subject:** RE: PP4K request  
**Importance:** High

Good morning Barbie,

Thank you very much for the information! I will call you next week to coordinate a meeting.

In the meantime, I will include your logo in our invites as our charity partner.

Regards,  
Robert C. Barany  
**Famous Dave's South FL**

<image009.jpg>  
8240 NW 36th Street,  
Doral, FL 33166  
(305) 992-1290 - Mobile  
(786) 621-5456 - Office  
(786) 621-5458 - Fax  
[rcbarany@bellsouth.net](mailto:rcbarany@bellsouth.net)

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient and received this in error, please contact the sender by reply e-mail and you are hereby notified that the copying, use or distribution of any information or materials transmitted in or with this message is strictly prohibited.

---

**From:** Barbara Hernandez (PR) [<mailto:Barbara.Hernandez@cityofdoral.com>]  
**Sent:** Wednesday, May 06, 2015 12:29 PM  
**To:** 'Robert C Barany'; Natalie French (PA)  
**Cc:** Erin Weislow (PR); Brittney Hatem (PR); Donald W. De Lucca (PD)  
**Subject:** RE: PP4K request

Natalie,

Thank you so much!

Good Afternoon Mr. Barany,

Nice e-meet you. We are very excited about your restaurant! Below is some information about Parks and Police 4 Kids. Along with that, I have copied Erin Weislow, Recreation Administrator who assist me with this great organization.

*Parks & Police 4 Kids, Inc. (PP4K) is a City of Doral 501(c)(3) foundation whose mission aims to empower youth in reaching their full potential by building healthy relationships and preparing youth with the necessary tools to confront and*

overcome challenges through recreation, education and social programs, with the primary focus of preventing juvenile misconduct. PP4K will create a positive and safe environment for Doral's youth making our community an even better place to Live, Work, Learn and Play.

PP4K provides program such getting Teens ready for the real world, Back to School Event, DARE, afterschool programs with our very our Police Department, just to name a few.

We are currently working on our PP4K Gala, some information attached.

Please let us know if you would like to set-up a meeting to further discuss any ideas and programs that we can work on together.

Kind Regards,

*Barbie Hernandez, CPRP*  
Parks and Recreation Director

City of Doral  
8401 NW 53<sup>rd</sup> Terr  
Doral, FL 33166  
T (305) 593-6600  
F (305) 593-6615  
[Barbara.Hernandez@cityofdoral.com](mailto:Barbara.Hernandez@cityofdoral.com)  
[www.cityofdoral.com](http://www.cityofdoral.com)

"Parks Make Life Better!"

IT STARTS IN  
PARKS

<image011.png>



The City of Doral is on [Twitter](#) and [Facebook](#)!

---

**From:** Robert C Barany [<mailto:rcbarany@gmail.com>]  
**Sent:** Monday, May 4, 2015 5:10 PM  
**To:** Natalie French (PA)  
**Cc:** Barbara Hernandez (PR)  
**Subject:** RE: PP4K request

Thanks!

Robert C. Barany  
**Famous Dave's South FL**  
<image009.jpg>  
8240 NW 36th Street,  
Doral, FL 33166  
(305) 992-1290 - Mobile  
(786) 621-5456 - Office  
(786) 621-5458 - Fax

[rbarany@bellsouth.net](mailto:rbarany@bellsouth.net)

CONFIDENTIALITY NOTICE: This e-mail message, including any attachments, is for the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient and received this in error, please contact the sender by reply e-mail and you are hereby notified that the copying, use or distribution of any information or materials transmitted in or with this message is strictly prohibited.

---

**From:** Natalie French (PA) [<mailto:Natalie.French@cityofdoral.com>]  
**Sent:** Monday, May 04, 2015 4:02 PM  
**To:** 'rbarany@gmail.com'  
**Cc:** Barbara Hernandez (PR)  
**Subject:** PP4K request

Good afternoon Mr. Barany,

It was a pleasure talking to you today. I'm copying Barbara Hernandez, the City's Parks and Recreation Director, who can explain to you the Parks and Police For Kids Foundation (PP4K).

Barbie,

Mr. Roberto Barany is the owner of the upcoming restaurant Famous Days. He's interested in naming a charity to make donations related to Police. We suggested he get in touch with you to explain PP4K.

He would also like to see if it's possible to expedite the process since he would like to include the PP4K logo in the invitations prior to opening the restaurant. He can be contacted at 305-992-1290.

Best regards,

**Natalie French**

*Media & Emergency Management Specialist  
Public Affairs Division*

**City of Doral**

8401 NW 53rd Terrace

Doral, FL 33166

T (305) 593-6739

[natalie.french@cityofdoral.com](mailto:natalie.french@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)

The City of Doral is on [Twitter](#) and [Facebook](#)!



---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral



PARKS & POLICE 4 KIDS, INC.  
BYLAWS

PREAMBLE

These Bylaws are subject to, and governed by, the Doral City Council. In the event of a direct conflict between the provisions of these Bylaws, the Doral City Council will be controlling. In the event of a direct conflict between the provisions of these Bylaws and the Articles of Corporation of Parks & Police 4 Kids, Inc., these Bylaws will be controlling.

ARTICLE I  
NAME AND PURPOSES

**SECTION 1. NAME.** The name of the corporation is Parks & Police 4 Kids, Inc. (the "Corporation").

**SECTION 2. PURPOSES.** The Corporation is organized to provide child welfare and family services consistent with the Articles of Incorporation of the Corporation and to engage in any other activities incidental to the foregoing purposes for which a corporation may be organized under the Florida Not-For-Profit Corporation Act; provided, however, that the Corporation shall be organized and operated exclusively for charitable, scientific, and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. The Foundation does not function as a policy-making or policy advisory board for the Miami-Dade Parks, Recreation and Open Spaces Department. JBH(1)

**SECTION 3. DISSOLUTION.** Upon dissolution of the Corporation, the Board of Directors after paying or making adequate provision for the payment of all of the liabilities of the Corporation shall distribute any remaining assets to the City of Doral a Florida Municipal Corporation (the "City"). However, if the City is not then in existence or no longer a qualified distributee, or unwilling to or unable to accept the distribution, then the assets of the Corporation shall be distributed to a fund, foundation, or corporation organized and operated exclusively for the purposes specified in section 501(c)(3) of the Internal Revenue Code (or corresponding section of any future federal tax code).

~~**SECTION 4. REGISTERED AGENT.** The City Manager of the City of Doral shall be the registered agent for the Corporation.~~

ARTICLE II  
MEMBERS

The Corporation shall have no members.

ARTICLE III  
BOARD OF DIRECTORS

**SECTION 1. GENERAL POWERS.** Except as set forth herein, the affairs of the Corporation shall be managed by or under the direction of its Board of Directors (hereinafter, the "Board"). ~~The Board shall elect its own officers and adopt rules of procedure.~~

**SECTION 2. NUMBER, TENURE AND QUALIFICATIONS AND DUTIES.** ~~The Board shall consist of seven-five (57) Directors. Each of the Doral City Council members will appoint one (1) resident to serve on the board. Each Director shall serve the number of terms consistent with the term of the Doral City Council member who appointed them. The sixth (6<sup>th</sup>) member will be recommended by the City Council and will be approved by a 3/5 vote. The sixth (6<sup>th</sup>) member will serve a 2 year term. The seventh (7<sup>th</sup>) member will alternate each year between the Parks and Recreation Director (or designee) and the Chief of Police (or designee) if needed.~~ ~~(b)(2)~~ The Board shall consist of not less than one (1) or more than five (5) persons. Each Director shall serve for a term of one (1) year. Pursuant to Section 2.02(iv) of the City Charter, the Mayor of the City of Doral shall appoint all members of the Board subject to the approval of the City Council. The initial Board shall consist of Alberto J. Ruiz, Ana M. Rodriguez, J.R. Steinbauer, Bibiana Salmon, and Clemente Vera, whose terms shall expire on December 31, 2009.

**SECTION 3. RESIGNATION AND REMOVAL.** A Director may resign at any time by notifying their appointee and providing notice to the Secretary in writing. The Secretary will then provide the letter of resignation to the City Clerk's office, which will then officially notify the Doral City Council. ~~A Director may be removed by a 4/5 vote of the Board after determining that the Director is not contributing positively to the mission of the Corporation or by a majority vote of the City Council. Any Director who, without being excused by the Board President, misses three (3) consecutive meetings shall be deemed to have resigned.~~

**SECTION 4. REMOVAL.** ~~A Director can only be removed if it is determined that the Board as a majority that the Director is not contributing positively to the mission. The removal can then be executed if the Chair or Vice Chair brings the request in front of the City Council and is approved by a majority vote by the elected official that appointed them to the board. Any Director who misses three (3) consecutive meetings, without being excused by the Chair, shall be deemed to have resigned.~~

**SECTION 5. VACANCIES.** Vacancies on the Board will be filled in the following manner. Each of the five (5) Directors appointed by a member of the Doral City Council, will be filled through the same process they are appointed. ~~If the sixth (6<sup>th</sup>) Director of the Board that was approved by a 3/5 vote by the Doral City Council, the Doral City Council will then re-elect a new member. The seventh (7<sup>th</sup>) member will be determined by the alternating year and the current Recreation Director (or designee) and the Chief of Police (or designee) if needed.~~

ARTICLE IV  
MEETINGS

~~SECTION 1. REGULAR MEETINGS. The annual meeting shall be held during the fall at which time Directors and Officers up for election shall be elected. Elected terms will correspond to the calendar year. Meetings of the Board shall be held at least quarterly. Meetings of the Board shall be held monthly, with the expectation of December and July<sup>(B)(3)</sup>. An annual meeting, for purposes of officer elections, will take place each January.~~

~~SECTION 25. SPECIAL MEETINGS. Special meetings of the Board may be called by the City Clerk's office at the request of any of the Directors, with 5/73/5 or more Directors agreeing to attend Secretary at the request of the President or Directors constituting 3/5 or more of the Board members.~~

~~SECTION 36. NOTICE. Notice of the annual meeting and any regular meeting of the Board and any committee thereof, shall be given at least five (5) days previous thereto by written notice delivered to each Director at his or her physical or email address as shown on the records of the Corporation. Special meetings may be called upon at least twenty-four (24) hours notice delivered by telephone, confirmed facsimile, confirmed email, hand delivery or overnight delivery by an overnight courier service with a reputable delivery tracking system.~~

~~SECTION 47. QUORUM. 53/75 3/5 of the Directors must be present in person in order to constitute a quorum for the transaction of business at any meeting of the Board. If less than a quorum is present the meeting may adjourn without further notice.~~

~~SECTION 58. ELECTRONIC PARTICIPATION. The Board, or any committee thereof, may participate in and act at any meeting through the use of a conference telephone or other communications equipment, including computers, by means of which all persons participating in the meeting can communicate with each other. Participation in such meeting shall constitute attendance at the meeting and but shall not be counted as part of the quorum.~~

~~SECTION 6. VOTING. Each member of the Board shall be entitled to one (1) vote on each matter submitted to a vote. A member must be present in person to vote.~~

~~SECTION 769. MANNER OF ACTING. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number is required by statute or these Bylaws. No Director may act by proxy on any matter.~~

~~SECTION 8710. INFORMAL ACTION BY DIRECTORS. The authority of the Board, or any committee thereof, may be exercised without a meeting if a written consent, setting forth the action taken, is signed by a majority (or such greater number if required by law or these Bylaws) of the Directors.~~

~~SECTION 98. MEETING MINUTES. The Secretary of the Board is responsible for preparing minutes of the meeting, which shall be delivered to the Directors at the following meeting for approval. If changes to the minutes are requested by a Board Member for accuracy, the minutes must be revised and approved at the following meeting. Once approved by the Board, a copy of the minutes must be given to the City Clerk's Office for record purposes one week after the meeting.~~

~~SECTION 11. COMPENSATION. The elected Directors shall not receive any compensation for serving on the Board and shall not become a paid officer, agent, or employee of the Corporation while a member of the Board.~~

#### ARTICLE IV OFFICERS

SECTION 1. OFFICERS. The Officers of the Corporation shall be a President, Vice President, Secretary, Treasurer and such other officers as may be elected or appointed by the Board from among the members of the Board. Officers whose authority and duties are not prescribed in these Bylaws shall have the authority and perform the duties prescribed by the Board.

SECTION 2. ELECTION AND TERM OF OFFICE. The Officers of the Corporation shall be elected at the Annual Meeting of the Board. Terms of office will correspond to the calendar year. All elected Officers shall hold office for a period of one year unless they resign or are removed by the Board earlier.

SECTION 3. RESIGNATION AND REMOVAL OF OFFICERS. Any Officer elected or appointed by the Board may be removed by the Board whenever in its judgment the best interests of the Corporation would be served thereby. Any Officer may resign at any time upon written notice to the ~~Chair~~Board President.

SECTION 4. ~~EXECUTIVE DIRECTOR~~CHAIR. The ~~Executive Director~~Chair, if one is appointed by the Board, shall report to the Corporation Board and be responsible for the day to day operations of the Corporation and implementing the directives established by the Board. The PresidentChair shall also serve as an ex-officio member of each standing committee that may be created.

SECTION 5. ~~PRESIDENT OF THE BOARD~~VICE-CHAIR. The ~~President~~Vice-Chair of the Board shall preside at all regular and special meetings of the Board. The ~~President~~Vice-Chair shall perform such other duties as are required by the Board. ~~The President shall also serve as an ex-officio member of each standing committee that may be created.~~

SECTION 6. SECRETARY. The Secretary shall record the minutes of the meetings of the Board; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the corporate records; and perform all duties incident to the office of secretary.

SECTION 7. TREASURER. The Treasurer shall be responsible for monitoring the financial reports of the Corporation and making sure that corporate limits are maintained. The Treasurer shall report at every regular meeting of the Board on the Corporation's financial status.

#### ARTICLE VI CONTRACTS, CHECKS, DEPOSITS, ~~AND~~ GIFTS/GRANTS AND COMPENSATION

SECTION 1. CONTRACTS. The Board may authorize, through a majority vote, any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. All contracts must be aligned to the Corporations mission and disciplines set by the Doral City Council.

~~SECTION 2. CHECKS, DRAFTS, ETC.~~ All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by such officer or officers or agent or agents of the Corporation and in such manner as shall from time to time be determined by resolution of the Board. In order to receive a check for payment of a contract/invoice, the board must have a majority vote. Once the majority vote is received, the a copy of the minutes and additional back-up shall be sent to the City of Doral Finance Department by the Chair or Vice-Chair for the check to be cut.

~~SECTION 3. DEPOSITS.~~ All funds of the Corporation shall be deposited from time to time to the credit of the Corporation in such banks, trust companies or other depositories as the Board may designate. All funds that are received shall be given to the City of Doral Finance Department to be deposited in to the Parks & Police 4 Kids, Corp. account.

~~SECTION 4. GIFTS/GRANTS.~~ The Board may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Corporation. Any monetary gifts will only be accepted in the form of a check.

#### ARTICLE VII INDEMNIFICATION

The Foundation hereby indemnifies any and all of its Directors and Officers, and former Directors and Officers, against expenses actually and necessarily incurred by them or any one or group of them in connection with the defense of any action, suit or proceeding in which they or any of them are made parties, or a party, by reason of being or having been Directors, Trustee or Officers of the Foundation except in relation to matters as to which such Director or Officer, or former Director or Officer shall be adjudged in such action, suit or proceeding to be liable for gross negligence, willful misconduct or breach of his or her fiduciary duty to the Foundation or its members in the performance of his/her or their responsibilities, and to such matters as shall be settled by agreement predicated on the existence of such liability.

The Foundation shall provide Directors and Officers liability insurance to the Board of Directors and Officers of the Foundation insuring them against claims and/or losses including, but not limited to, attorneys' fees as a result of legal action brought for alleged wrongful acts in their capacity as Directors and Officers. The amount of the policy shall be no less than one million dollars (\$1,000,000).

#### ARTICLE VIII LIMITATION ON EXPENDITURES

In no event shall the Directors or Officers of the Foundation make any expenditures or engage in any activity inconsistent with the corporation's status as a corporation exempt from federal income taxation under 501(c)(3) of the Internal Revenue Code of 1986, as amended, or as a corporation, contributions to which are deductible under the Internal Revenue Code of 1986.

#### ARTICLE IX CODE OF ETHICS

SECTION 1. CODE OF ETHICS. It is imperative to the success of the Foundation to be fully informed and have responsive and reasonable officers and members of the Board of Directors. To

accomplish this, the officers and members of the Board shall conduct themselves at all times in the best interest of the Foundation. In this regard, each officer and Board member shall abide by the following "Code of Ethics".

## **SECTION 2. PROCEDURES.**

- -Officers and Board members shall put forth their best effort to attend all meetings and constructively participate in the same.
- -Officers and Board members shall exercise good judgment in the control and use of confidential information that may from time to time come into their possession.
- -No officer or director shall use confidential information gained by reason of being an officer or member of the Board of Directors for personal gain to the detriment of the Foundation.
- -Each officer and Board member shall serve as a public relations agent for the Foundation and shall work diligently and properly to promote its goals and objectives while keeping abreast with its overall progress, plans and programs.
- -The Foundation will make no loans to any of its officers or Board members.
- -Members of the immediate family of an officer or Board member shall not serve as a paid employee of the Foundation.

## **ARTICLE XII** **Conflicts of Interest**

The purpose of the Conflicts of Interest policy is to protect the Foundation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Foundation, or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

### **SECTION 1. Definitions**

a. Interested person—any director, officer or member of a committee with governing Board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

b. Financial interest—a person has a financial interest if the person has, directly or indirectly, through business, investment or family;

i. An ownership or investment interest in any entity with which the Foundation has a transaction or arrangement;

ii. A compensation arrangement with the Foundation or with any entity or individual with which the Foundation has a transaction arrangement; or

iii. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Foundation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial.

A financial interest is not necessarily a conflict of interest. Under definitions, a person who has a financial interest may have a conflict of interest only if the Board of directors or committee decides that a conflict of interest exists.

### **SECTION 2. Procedures**

a. Duty to Disclose: In connection with any actual or possible Conflicts of Interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of the committees with governing Board delegated powers considering the proposed transaction or arrangement.

b. Determining whether a conflict of interest exists: After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board or committee meeting while the determination of a conflict is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists.

### **SECTION 3. Procedures for addressing the Conflicts of Interest**

a. An interested person may make a presentation at the Board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of and the vote on the transaction or arrangement involving the possible conflict of interest.

b. The Board president or committee chair shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

c. After exercising due diligence, the Board of the Foundation or the committee shall determine whether the Foundation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to conflict of interest.

d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board or committee shall determine by a majority of vote of the disinterested directors whether the transaction or arrangement is in the Foundation's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

### **SECTION 4. Violations of the Conflicts of Interest Policy**

a. If the Board of Directors or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Board of directors or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

### **SECTION 5. Records of Proceedings**

a. The minutes of the Board and all committees with Board delegated powers shall contain:

i. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present and the Board's or committee's decision as to whether a conflict of interest in fact existed.

ii. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings. These minutes will be kept with the minutes of the meetings held in that fiscal year for a period of three (3) years.

All Board members and officers shall sign that they have read and understand the Code of Ethics and the Conflicts of Interest statement at the Foundation's annual meeting. They shall receive copies of both for personal files at the Board's annual meeting.

#### ARTICLE XIII NONDISCRIMINATION POLICY

The Foundation follows an equal opportunity policy and selects Board Members without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, age, physical ability, veteran status, military obligations and marital status. This policy applies to Board Members, Foundation employees, outside vendors, Members, sponsors, consultants and dealings with citizens of \_\_\_\_\_ City \_\_\_\_\_ of \_\_\_\_\_ Doral.

#### ARTICLE XIII Miscellaneous

SECTION 1. Fiscal Year. The fiscal year of the Foundation shall commence on the first day of January and conclude on the last day of December.

SECTION 2. Compensation. No member of the Board of Directors shall receive a salary or any other compensation whatsoever from the Foundation, but shall be entitled to reimbursement for all expenses reasonably incurred in performing any duties pursuant to these By-Laws.

SECTION 3. Conflict between By-Laws and Articles of Incorporation. In the event of conflict between the terms of these By-Laws and the Articles of Incorporation, the latter shall prevail.

SECTION 4. Interpretation of By-Laws. The Board of Directors shall have the corporate power to generally do everything permitted by not-for-profit corporations by law, statute, its Articles of Incorporation and these By-Laws, and to determine the interpretation or construction of these By-Laws, or any parts thereof, which may be in conflict or of doubtful meaning and their decision, shall be final and conclusive.

SECTION 5. Attorney's Fees In the event of any litigation or other form of dispute resolution between the Foundation and any of its members, the prevailing party shall be entitled to recover all of its costs and expenses, including reasonable attorneys' fees and costs in all courts, from the non-prevailing party.

SECTION 6. Registered Agent The Registered Agent of the initial corporation for purposes of service of legal process is the City of Doral City Attorney.

~~SECTION 511. — COMPENSATION. — The elected Directors shall not receive any compensation for serving on the Board and shall not become a paid officer, agent, or employee of the Corporation while a member of the Board.~~

~~ARTICLE IVH  
FISCAL YEAR~~

~~The fiscal year of the Corporation shall begin October 1 and end on September 30 of each year.~~

~~ARTICLE VIIJ  
AMENDMENTS TO BYLAWS~~

~~The Board may propose and adopt amendments to these Bylaws. If the board wishes to propose amendments to these Bylaws, it must be approved by the Doral City Council and passed by a 3/5 vote.~~

**~~UNANIMOUS WRITTEN CONSENT OF THE BOARD OF DIRECTORS OF PARKS &  
POLICE 4 KIDS, INC. IN LIEU OF A MEETING~~**

~~The undersigned, being the all of the members of the Board of Directors of PARKS & POLICE 4 KIDS, Inc., a Florida non-profit corporation (the "Corporation"), acting pursuant to the provisions of Section 617.0821 of the Florida Not For Profit Corporation Act, do hereby waive all notice of the time, place and purposes of a meeting of the Board of Directors of the Corporation and do hereby consent and agree to the adoption of the following resolutions by this written consent:~~

~~RESOLVED, that the Bylaws prepared by counsel to the Corporation and presented to the Board are hereby adopted as the Bylaws of the Corporation and are ordered to be made part of the permanent records of the Corporation.~~

~~{SIGNATURE PAGE FOLLOWS}~~

~~IN WITNESS WHEREOF, the undersigned, being the sole member of the Board of Directors of the Corporation, have executed this unanimous written consent as of this \_\_\_\_ day of September 2009.~~

~~DIRECTORS:~~

~~\_\_\_\_\_~~

~~Yvonne Soler-McKinley~~

**CERTIFICATE OF ADOPTION OF BYLAWS**

I do hereby certify that the above stated Bylaws of PARKS & POLICE 4 KIDS, INC. were approved by the PARKS & POLICE 4 KIDS, INC. board of directors on this \_\_\_\_ day of \_\_\_\_\_ 2015.

CHAIRMAN:

\_\_\_\_\_

Chairman Luigi Boria

## Connie Diaz (CC)

---

**From:** Barbara Hernandez (PR)  
**Sent:** Friday, June 12, 2015 11:40 AM  
**To:** Erin Weislow (PR)  
**Subject:** FW: Marlins Flyer

We need to add this on the PP4k Agenda. Please have karina revise and resend.

Kind Regards,

*Barbie Hernandez, CPRP*  
*Parks and Recreation Director*

**City of Doral**  
8401 NW 53<sup>rd</sup> Terr  
Doral, FL 33166  
T (305) 593-6600  
F (305) 593-6615  
[Barbara.Hernandez@cityofdoral.com](mailto:Barbara.Hernandez@cityofdoral.com)  
[www.cityofdoral.com](http://www.cityofdoral.com)

“Parks Make Life Better!”

IT STARTS IN  
**PARKS**



The City of Doral is on [Twitter](#) and [Facebook](#)!

---

**From:** Gustavo Garagorry  
**Sent:** Friday, June 12, 2015 10:54 AM  
**To:** Barbara Hernandez (PR)  
**Subject:** RE: Marlins Flyer

Good Morning Director,

The charity that we suggest was PP4Kids. So I already told you last Tuesday and forward you an email that the Marlins request us for this charity. Please let me know any other things.

Best regards,

## Gustavo Garagorry

Legislative Analyst

Office of Councilman Pete Cabrera

## City of Doral

8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor

Doral, FL 33166

T (305) 593-6725 Ext. 7201

E-Fax (305) 593-6638

[gustavo.garagorry@cityofdoral.com](mailto:gustavo.garagorry@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)

The City of Doral is on [Twitter](#) and [Facebook](#)



---

**From:** Barbara Hernandez (PR)

**Sent:** Thursday, June 11, 2015 4:47 PM

**To:** Manuel Pila (ED); Gustavo Garagorry; Francisco Rios (HR); Rafael Pineyro; Maggie Santos

**Cc:** Edward Rojas (CM); Albert Childress; Lourdes Lopez (CM); Connie Diaz (CC)

**Subject:** RE: Marlins Flyer

Good Afternoon,

The flyer looks great. 😊

Question: I see on the flyer it talks about proceeds going to a charity. What charity will this be benefitting and how much of the proceeds will be given?

Kind Regards,

***Barbie Hernández, CPRP***

*Parks and Recreation Director*

### City of Doral

8401 NW 53<sup>rd</sup> Terr

Doral, FL 33166

T (305) 593-6600

F (305) 593-6615

[Barbara.Hernandez@cityofdoral.com](mailto:Barbara.Hernandez@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)

**"Parks Make Life Better!"**

IT STARTS IN  
**PARKS**



The City of Doral is on [Twitter](#) and [Facebook](#)!

---

**From:** Manuel Pila (ED)

**Sent:** Thursday, June 11, 2015 2:27 PM

**To:** Gustavo Garagorry; Francisco Rios (HR); Rafael Pineyro; Barbara Hernandez (PR); Maggie Santos

**Cc:** Edward Rojas (CM); Albert Childress; Lourdes Lopez (CM); Connie Diaz (CC)

**Subject:** RE: Marlins Flyer

Please use this edited flyer.

It's the same except Mr. Jones replaced the Doral logo with a higher resolution image.

## Manuel Pila

*Economic Developer*

## City of Doral

8401 NW 53rd Terrace

Doral, FL 33166

T (305) 593-6725 Ext. 7016

[manuel.pila@cityofdoral.com](mailto:manuel.pila@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)

The City of Doral is on [Twitter](#) and [Facebook](#)!



---

**From:** Gustavo Garagorry

**Sent:** Thursday, June 11, 2015 12:06 PM

**To:** Francisco Rios (HR); Rafael Pineyro; Manuel Pila (ED); Barbara Hernandez (PR); Maggie Santos

**Subject:** FW: Marlins Flyer

Attach please find a flyer Marlins flyer invited doral employees.

Best regards,

**Gustavo Garagorry**

Legislative Analyst

Office of Councilman Pete Cabrera

**City of Doral**

8401 NW 53<sup>rd</sup> Terrace, 3<sup>rd</sup> Floor

Doral, FL 33166

T (305) 593-6725 Ext. 7201

E-Fax (305) 593-6638

[gustavo.garagorry@cityofdoral.com](mailto:gustavo.garagorry@cityofdoral.com)

[www.cityofdoral.com](http://www.cityofdoral.com)

The City of Doral is on [Twitter](#) and [Facebook](#)



---

**From:** Brian Long [<mailto:BLong@marlins.com>]

**Sent:** Wednesday, June 10, 2015 3:56 PM

**To:** Gustavo Garagorry

**Subject:** Marlins Flyer

Gus –

Please see attached for the Doral Day flyer.

Thanks!

---

**Brian Long**

Sales Executive, Groups & Special Events

**Miami Marlins, L.P.**

501 Marlins Way Miami, FL 33125

Office: 305-480-1516



**NOTICE: If you receive this in error, or are not the intended recipient, please inform [ithelpdesk@marlins.com](mailto:ithelpdesk@marlins.com) immediately and delete it and all copies from your system. Any unauthorized disclosure, use, or dissemination, either in whole or in part, is strictly prohibited. Any views or opinions contained in this email are those of the author and are not necessarily endorsed by the Miami Marlins, L.P., and the company cannot be held responsible for any misuse. This email and its attachments are believed to be free of any virus, or defect, but it is the responsibility of the recipient to ensure this. Miami Marlins, L.P. do not accept responsibility or liability for any loss or damage arising in any way from its receipt or use or for any errors or omissions in its contents which may arise as a result of its transmission. All e-mail communications to and from the Miami Marlins, L.P. may be monitored. If you wish to unsubscribe, please reply to this email keeping the subject line intact and add UNSUBSCRIBE to the subject line.**

---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.\*\*\*

---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.\*\*\*

---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.\*\*\*

---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.\*\*\*

---

\*\*\*Please note that the State of Florida's Public Records Laws provide that most written communications to or from the City of Doral regarding government business are public records available to the public upon request. This e-mail communication may therefore be subject to public disclosure.\*\*\*

HENDERSON ALVAREZ  
2014 ALL-STAR PITCHER

# CITY OF DORAL DAY



VS.



**Sunday, September 13 - 1:10 PM**

---

**HOMEPLATE BOX \$40**  
**BASELINE RESERVED \$20**

---

- Portion of the proceeds will benefit charity
- First 10,000 fans will receive a Jose Fernandez figurine
- Kids 12 & under will get to run the bases following the game



To purchase tickets, please go to:  
[www.marlins.com/doral](http://www.marlins.com/doral)

**Parks & Police 4 Kids**  
**BANK RECONCILIATION FORM**  
For the Month of :May 2015

DATE: 5/31/2015  
BANK: WELLS FARGO  
BK ACCT # [REDACTED]

<b>Beginning Balance</b>	<b>67,392.15</b>	<b>Balance per Bank</b>	<b>128,341.84</b>
<b>Deposits/Credits:</b>		Deposits in Transit:	
Deposit	62,953.54	Credit Card Charges:	
Lock Box-Occup. Lic			
Credit Cards/Bank Cards			
Water & Sewer			
State of Florida			
Miami-Dade County			
U.S. Treasury			
American Traffic Solutions			
Interest			
ADP Credit			
Bank Adj.-Over The Counter Dep			
Void Checks			
<b>Total</b>	<b>130,345.69</b>	<b>Total</b>	<b>128,341.84</b>
<b>Checks/Debits:</b>		<b>Outstanding Checks:</b>	
Checks # 1137/1138/1139	1,914.03	A/P	
DEBITS	89.82		
Payroll A/C			
FL Department of Revenue			
Bank Fees			
Health Equity			
Pay Pal			
WT- Regions			
WT- Pirtle Construction			
Elavon Merch Service			
Returned	-		
Fees - ADP			
BMG Loans			
EFT- State of FI - Red Lights			
Retirement Contributions			
<b>Ending Balance</b>	<b>128,341.84</b>	<b>Ending Balance</b>	<b>128,341.84</b>

*MB*  
6/12/2015

# Business Cash Manager

**WELLS  
FARGO**

██████████ ■ May 1, 2015 - May 31, 2015 ■ Page 1 of 2  
Image count: 3

EOWWCTDTSJ 004473



██████████  
PARKS & POLICE 4 KIDS  
ATTN: ELIZA RASSI  
8401 NW 53RD TER  
DORAL FL 33166-4517

## Questions?

Call your Customer Service Officer or Client Services  
**1-800-AT WELLS** (1-800-289-3557)  
8:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
██████████	\$67,392.15	\$62,953.54	-\$2,003.85	\$128,341.84

## Credits

### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	05/13	62,304.79	Over The Counter Deposit
	05/21	648.75	Over The Counter Deposit
		<b>\$62,953.54</b>	<b>Total electronic deposits/bank credits</b>
		<b>\$62,953.54</b>	<b>Total credits</b>

## Debits

### Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	05/21	89.82	Superior Press Print Chrg May 21 J3109702Ch00000 *3 on A Page Business Checks*1*Accounts Payable 3
		<b>\$89.82</b>	<b>Total electronic debits/bank debits</b>

### Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
1137	225.03	05/05	1138	700.00	05/15	1139	989.00	05/15
			<b>\$1,914.03</b>	<b>Total checks paid</b>				
			<b>\$2,003.85</b>	<b>Total debits</b>				

EOWWCTDTSJ 004473 NNNNNNNNNN NNN NNN 001 002 \*32 025669 1121197.11

# Check Images

PARKS & POLICE 4 KIDS  
 1300 NW 30th St Suite 202  
 Doral, FL 33128

1137  
 01-6-3370  
 000001200

DATE 4-20-2015

PAY TO THE ORDER OF City of Doral \$ 225.03

Two hundred twenty five and 00/100 DOLLARS

WACHOVIA  
 Wachovia Bank, N.A.  
 Member FDIC

FOR DEPOSIT ONLY  
 City of Doral  
 [Redacted]

*[Signature]*  
 Michelle J. Mendenhall

REF#3783375358 CK# 1137 225.03

PARKS & POLICE 4 KIDS  
 1300 NW 30th St Suite 202  
 Doral, FL 33128

1138  
 01-6-3370  
 000001200

DATE 5-6-2015

PAY TO THE ORDER OF Savage, P.A. \$ 700.00

Seven hundred and 00/100 DOLLARS

WACHOVIA  
 Wachovia Bank, N.A.  
 Member FDIC

FOR DEPOSIT ONLY  
 Savage, P.A.  
 [Redacted]

*[Signature]*  
 Michelle J. Mendenhall

REF#8125717332 CK# 1138 700.00

PARKS & POLICE 4 KIDS  
 1300 NW 30th St Suite 202  
 Doral, FL 33128

1139  
 01-6-3370  
 000001200

DATE 5-13-2015

PAY TO THE ORDER OF Margin Insurance Group \$ 989.00

Nine hundred eighty nine and 00/100 DOLLARS

WACHOVIA  
 Wachovia Bank, N.A.  
 Member FDIC

FOR DEPOSIT ONLY  
 Margin Insurance Group  
 [Redacted]

*[Signature]*  
 Michelle J. Mendenhall

REF#8627687750 CK# 1139 989.00

