



Memorandum

To: Honorable Mayor and City Council

Date: November 2, 2020

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/ October 25 - October 31, 2020**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) Elections – Central Park
- 3) Scheduling for Voting
- 4) COVID-19 Employee Testing
- 5) Employee of the year – Christmas party
- 6) Miami-Dade Curfew -Update Orders
- 7) Grant Program
- 8) 1% for the Police Officers
- 9) Farm Share – Nov 10th
- 10) 2020 Halloween Event

- City Manager attended the Miami-Dade County Public Schools Kickoff Ceremony at J.C. Bermudez Doral Senior.
- City Manager attended the Ribbon-Cutting event for Andrea Castillo Preparatory Academy.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Information Technology Assistant Director, Mr. Carlos Olivares.
- City Manager and Deputy City Manager attended MDCCMA conference call with City Managers to discuss COVID+19, CARES Act funding and other updates.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- Deputy City Manager held meetings with Economic Developer, Mr. Manuel Pila, Finance Director, Ms. Matilde Menendez, and IAF Consultants regarding Doral Cares grants.

- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- Deputy City Manager held staff meeting with Building Official/Director, Mr. Rene Velazco and Assistant Building Director, Jane Decker.
- Deputy City Manager held weekly meeting with Assistant Planning & Zoning Director, Mr. Javier Gonzalez.
- City Manager held weekly meeting with Communications Director, Ms. Maggie Santos.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- City Manager and Deputy City Manager along Council Members and their Legislative Analysts, Chief of Police, Mr. Hernan Organvidez, Deputy Chief of Police, Mr. Raul Ubieta and Major, Mr. Jose Seiglie attended Check Presentation regarding Miami Rescue Mission Clinic.
- Deputy City Manager coordinated departments to support the start of a free COVID mobile testing site for Dade County residents in partnership with Miami Dade County Fire at Morgan Levy Park in the parking lot. Testing will take place from noon to 8 pm on Tuesdays, Thursdays and Saturdays.
- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 28 people who were observed in public without masks.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Contract sent to KVC for execution.
- Drawings were submitted for permitting.
- November Ground-Breaking Ceremony to be announced.
- Requested POs for IT Components.
- Received price for the project site fencing.

Morgan Levy:

- Sent painting quoted to Parks and Recreation for the exterior and interior of the restroom building and the Community Center.
- Opened POs for IT Components.
- Consultant scheduled compaction testing for slab on ground.
- PMT and Parks and Recreation performed weekly site visit to check the progress of the construction.

White Course:

- Drawings are in permitting review.
- PMT is working on addressing questions received for the RFP.

Doral Meadow:

- Received Temporary Certificate of Occupancy for Phase I on October 28th.
- Pergola foundations in progress.
- Consultant is preparing on punch list.
- Parks and Recreation personnel started moving inside the building on October 29th.

Doral Central Park:

- City is reviewing Design Development Package for Phase I, II and III. Comments are due November 2nd.
- Trade Outreach is confirmed for November 10th at Legacy Park.
- PMT, P&R and Consultants participated on Trade Outreach walk-through on October 27th at Legacy Park.
- PMT and P&R met to discuss Maintenance Building.
- PMT and A/E participated on weekly meeting for the status of the project.
- PMT and Consultants weekly meeting with the IT Department is on-going.

Doral Boulevard Pedestrian Bridge:

- Final RFP adjustments with FDOT is on-going.
- Awaiting final approval from State.
- Final package will need to go to Federal Government for approval.
- RFP to be advertised on November.

Trail Network:

- Project Design is on-going.
- Sharrows Interlocal agreement was submitted to MDC.
- Meeting with consultant to discuss the 4 bike lanes identified for the project was rescheduled for November 2nd.

Lighting of Trails:

- Project Design on-going.
- Consultant updated Lighting report with correct bollard cut sheets.

Trails and Tails Park:

- PMT submitted drawings for permitting on October 29th.
- ITB draft is in process. ITB to be advertised on November.

Additional Items:

- The PMT participated on weekly meeting for the coordination/status of projects.
- Weekly Bond Meeting Process and Construction Management.

Building Department

- Building Department SME's continued "Train the Trainer" training for EnerGov. Topics included Contacts, Standard Reports, and Payments modules. TylerCashiering and T3 I I/MyCivic project meetings were also held.
- Assistant Director attended monthly virtual Miami-Dade County Building Officials Meeting. Topics included: Code changes for wood, US EPA Lead-based paint regulatory program, RER Municipal Review Submittal process, BORA Recap, 2020 Inspectors/Reviewers Recertification Cycle, New DBPR Contact. Of particular note, MDC intends to continue the electronic only

submittal process. Paper plans are not being accepted.

- Building Official/Director and Assistant Director made site visits to major projects: Jackson West, Doral Meadows Park, Baptist Health (58th St).
- Building Official/Director attended weekly meeting with Deputy City Manager.
- Assistant Director hosted a brief encouragement meeting for EnerGov Implementation Team as they head into last quarter of implementation project.

Building Department activities for week ending 10/30

- Assistant Director attended weekly meeting with Deputy City Manager. Topics included: Fee Schedule Update & Permit Fee Utilization Report, Uniforms, outstanding HR issues and positions, ongoing projects, budget concerns and staff certifications.
- Projects meetings/discussions this week: Las Brisas Condo, Doral Gardens Parking Restriping & Guardrail projects, Incoming J. Witkin Consulting Projects, Downtown Doral Tower #3, Bark Square, DGC Parapet Repair permit submittal.
- Building Department staff continued to get tested for Covid-19.
- SME's continued "Train the Trainer" training for EnerGov. Topics included E-Reviews. Plans examiners will have the ability to mark up a plan, providing comments, graphics and other tools that will be exposed to the customer for clarification. This tool should reduce time to return corrected documents and resolve comments faster. Tyler311/MyCivic meeting with Tyler team.
- Assistant Director attended biweekly virtual Miami-Dade County RER Municipal Plan Review Meeting (Virtual). Paper plans are not being accepted.
- Assistant Director hosted monthly Building Department Staff meeting (virtual). Topics included: Employee Policies & Procedures Manual, SOP Updates, FY21 Budget Items, EnerGov Training
- Building Department staff participated in the Fall 2020 Citizen's Academy virtually.
- Building Department Weekly Stats for week ending 10/23/2020
- PHONES: Data available: 478 Inbound call count for week; 3:00m ave time per call; 24hr+ total time for week
- INSPECTIONS: 116 Average Daily Inspections, 580 total Inspections Completed (week)
- PLANS REVIEWS: 410 Plan Reviews (Quantity), 4% Expedite, 5% Walk-Thru, 27% Rework, 64% Drop-off/Electronic
- Average plan review time per plan per trade = 40 mins
- LOBBY DATA (DORALQ): 106 Total Building Dept Customers; 21 Lobby Daily Average, 10.2 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 9 mins

Code Compliance

- Department held final interviews with five candidates to fill the two vacant Code Compliance Officer positions. Two candidates were selected.
- Director and Assistant Director attended the 31st annual AACE Conference (virtually)
- 4th Week of Mayor's Citizen Government Academy was held, where two sessions were done. 1st session was presentations from Planning & Zoning and Economic Development and 2nd session was presentations from IT and Building to the group of students.
- Code Compliance Officers worked election detail throughout the week and on the weekend at Doral Central Park to ensure election sign regulations are being followed in regard to posting on public property.

Finance

- Accounts Payable: Processed 150 invoices; 116 checks were issued for a total of \$1,568,682.
- Journalized the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City Payroll for the pay period ending October 25th.
- Continue working with the City's external auditors for the preparation of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending September 30, 2020.

PROCUREMENT

1. Below Cone of Silence Report for the week of 10/28/2020
2. A total of 62 PO's were created for a total value of \$1,212,229.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 10/28/2020

- Solicitation No. and Title: RFQ No. 2020-22 - Professional General Engineering and Architectural Services
Dept: Public Works
Broadcast Date: 06/25/2020
Due Date/ Bid Opening Date: 08/07/2020
Status: Award Recommendation made - Bid Protest Denied.
- Solicitation No. and Title: RFP No. 2020-26 – Investment Management Services
Dept: Finance
Broadcast Date: 09/08/2020
Due Date/ Bid Opening Date: 10/29/2020
Status: 11 Firms attended the Pre-Bid Meeting.
- Solicitation No. and Title: RFP No. 2020-28 - Collision Repair and Body Work Services
Dept: Police/ Public Works
Broadcast Date: 08/28/2020
Due Date/ Bid Opening Date: 09/29/2020
Status: 2 Submittals received; bids are being reviewed.
- Solicitation No. and Title: RFP No. 2020-25 - Construction of White Course Park
Dept: Public Works
Broadcast Date: 10/09/2020
Due Date/ Bid Opening Date: 11/12/2020

Status: 36 firms attended the pre-bid meeting.

- Solicitation No. and Title: RFP No. 2020-29 - Competitive and Travel Youth Baseball Program Management
Dept: Parks and Recreation
Broadcast Date: 10/14/2020
Due Date/ Bid Opening Date: 11/13/2020
Status: 4 firms attended the pre-bid meeting.

Human Resources

- COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through December 4, 2020, as a drive-thru service at the Police Training Center on 97th Avenue. As of October 16, 2020, 842 City of Doral residents have been tested. The testing is being conducted from 9 a.m. to 1 p.m. on Mondays, Wednesdays, and Fridays. Seventy (70) appointments are made available each day via a link provided by Biotech Clinical Laboratory, which residents access through the City's website. The City does not see the information and does retain any information entered by residents through the Biotech link.
- In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. On Thursday, October 29, 2020, (51) essential personnel/first responders were tested at City Hall. To date, Human Resources has received 931 COVID-19 test results. To date, 567 tests have been administered at City Hall. The Human Resources Department continues to closely monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.
- In an effort to ensure that first responder is left behind, the Human Resources Department was able to coordinate COVID-19 Testing on Wednesday and Thursday, October 28 and 29 at the Police Department. 45 Police Officers on the midnight shift were tested. The testing will be conducted once per month at the Police Department to from 9 p.m. to midnight in an effort to mitigate the spread of the virus.

CURRENT JOB POSTINGS

JOB TITLE POSTING DATE CLOSING DATE

Police Officer

6/13/18 Open Continuous

Auto Maintenance Technician

09/27/19 Open Continuous

Building Inspector 10/25/2020 11/09/2020

Executive Intern 10/25/2020 11/09/2020

Mechanical Inspector/

Plans Examiner 08/15/20 Open Continuous

Structural Plans Examiner 08/15/2020 Open Continuous

Laborer I 10/19/2020 11/02/2020

Plans Reviewer 10/19/2020 11/02/2020

Special Projects

- In the spirit of Halloween, and in an effort to raise employee morale, the City Manager's Office, and the Human Resources department, together with all departments citywide, participated in

dressing in costume attire and having a costume contest, later taking advantage of a wonderful picture opportunity.

- Executive Internship Program: HR posted the internship on the City's job opportunity website and will remain open through November 9, 2020. HR continues working with local universities to promote the City of Doral's Executive Internship Program. Five (5) Interns will be selected to work with the Mayor and Councilmembers. The 12-week program is aimed at college level students that are currently enrolled in an accredited university with a GPA of 3.0 or higher. Students will earn \$15 per hour and work 15 hours per week. This amazing opportunity will provide students with practical hands-on knowledge and experience in dealing with the many aspects and complex relationships that are essential in producing and implementing a multitude of diverse community services. The posting is been made available through the university's Handshake portal.
- Information Technology Internship Program: HR is working with local universities to identify Information Technology students interested in being part of a non-paid internship program with the City's IT Department. Students will gain experience in government and learn how to deliver IT Help Desk services. 3 applicants are currently under review.
- As a City of Doral initiative to support the troops and show our appreciation for their unwavering bravery, we would like to extend the opportunity to City Employees to take part and donate candy and dental care

Information Technology

- The new Development Services Software (WeB – We Build Doral!) will solve challenges like communication across electronic records, the ability to audit and track performance, consistency in data entry, compliance with statutory requirements and most importantly, outward-facing citizen engagement that is easy-to-use and intuitive.

- Development Services Software (WeB – We Build Doral!)

Projected Go-Live Date: 2021

- 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

We are working unit testing and new workflows added for department this week. We still need to learn how will reconciliation of payment with Cashiering and Munis process occur. Due to Tyler shut down, all upgrades/issues and new enhancements for Tyler311 are behind schedule and Tyler cannot give a date for first conversion pass. This affects our ability to test record documents with automation that we have configured. We are waiting on Tyler to resolve issues of IAA and IO triggers. We are waiting on P/Z to complete testing to start with full system testing.

Project overall is 43% completed

- 2019-2020 Tyler 311

We had call and they informed the release will be available for Nov 12 and then we can test interfaces therefore we are waiting Tyler resolutions of issues to complete full testing. We continue testing with users/SME and planning implementation of Tyler311 environment this month while waiting for Tyler modifications for data fields require for the transfer of data to the PW Mobile 311.

Project overall is 59% completed

- 2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

We are supporting/troubleshooting users which are using Bluebeam currently. We had an explanation of how to ensure markup are showing in EnerGov and how to proceed within the reviewing stage. We will test recommendation and complete missing test this week.

Project overall is 98% completed

- 2019-2020 MyCivic

This week we will have a presentation of MyCivic Content/Visual. We continue Updating from

PA, PW and Code to improve configuration have been implemented. We are planning all activities this month for the implementation requirements of City of Doral mobile app. SME have given some recommendations which are being put in place, we are meeting weekly to review system features while waiting completion of Tyler311.

Project overall is 59% completed

- 2020-2021 IGinspect and IGenforce applications

We continue testing with the Building department SME and Code SME as the permits move from the EnerGov Core solution to the IG mobile applications and backwards with updates. Issues with timing of response has been informed, we are waiting new forms and reports development created by Tyler to finalize Unit testing.

Project overall is 57% completed

- 2020-2021 CSS Citizen Self Service

We continue testing and modifying system with help of Tyler consultant. We are expecting from our First Stakeholder results from their testing of the CSS Screens and Navigation.

Project overall is 77% completed

- 2020-2021 Accounts Receivable System

We continue implementation/configuration/unit testing during this month. Finance is updating accounts requirements.

Project overall is 37% complete

- 2019-2020 EnerGov Integration to Laserfiche (Document Retention Software) Project Council meeting approval was obtained, preparing PO and will start planning this month.

Project overall is 10% completed

- 2020-2021 EnerGov Cashiering Project

We continue performing system configuration to see what forms/reports for Cashiering requirements will be required while entering all GL codes . We are updating Project plan/implementation plan with all requirements and dates for configuration.

Project overall is 17 % completed

- Smart City projects are underway:

- FPL 2 LPR Poles:

Horsepower informed they continue receiving new comments from MDC and updating the plans.

We continue waiting for MDC to approve permits of site 26 and 30.

Project is 43 % completed.

- WCCD 37122- New Smart City Certification Project

Waiting new reviser to complete work with us; we should have results by September and then we will have meeting for final auditor approval.

Project is 95% completed

- HRIS New System Project

We are waiting on team to provide updated RFP with detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning , core HR and e-forms.

Project is 7% completed

- Upgrade Facility Dude Project

Issue with PO and meeting to explain finance to understand where amounts are coming from and reason for upgrade. Analysis of benefits versus project amount increase for annual maintenance is being evaluated. PO is on hold until decision then we can prepare to start planning mode for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 9% completed

- Systems Administration. This Week:

- Review and Keep the backups if they are 100% operational.

- Assist Helpdesk with custom scan to folder sharing.
- Increased memory and CPU in some new Domain Controllers
- Collect Vcenter logs for the NAP datacenter for capacity planning
- Shutdown all demoted domain controllers and DHCP servers
- Restore folder requested by PD Helpdesk Supervisor
- Fix Windows Update in one server
- Meeting with vendors
- Fix the sensor in the IT room 2nd floor
- Create service account to use in MDM
- Assist Helpdesk with windows 10 system recovery
- Deleted the old Domain Controllers from vCenter
- Contacted Dell to check an issue in the ESXi Host
- Security Manager - This week
- Over 52 emails were reported by City users and were analyzed for malicious intent. Also, the City's multi-factor authentication endpoint clients have been upgraded. Attended a virtual boot camp to learn more on latest IT virtualization solutions and worked with the Help Desk team to troubleshoot an issue with a security application upgrade. Finally, became a proud member of InfraGard.
- Help Desk Support- This week:
 - Resolved 90% of support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
 - Ran fuel transactions and authorized users reports.
 - Troubleshooted communication issues between MDM console and Active Directory domain controller.
 - SIM card replacement for designated iPads as part of our migration to a different carrier network.
 - Troubleshooted devices after MFA software upgrade.
 - Attended virtual bootcamp of Nutanix Frame (Nutanix's DaaS solution)
 - In addition, we continue to work on projects; FY1920 Replacement desktops, Physical Inventory of IT equipment, and Configuring and troubleshoot Scan to Folder on MFP's.
- System Analyst - This week
 - Migrated MUNIS TEST FORMS to ReadyForms
 - PZ GL Revenue Accounts Fee Mapping
 - Completed Update/User aggregation on IG APPS License Count
 - BTR Printout Format Change/Update Request to Vendor
 - Working on various items with EnerGov; IO's and IAAs TESTING Revisions; CSS TEST Issues; CASHIERING Implementation, FEE-Charge Code Mapping and Intelligent Objects Configuration.
- Public Safety Support - This week
 - Worked on getting the gate at the training center to be operational.
 - With the completion of the Real Time Information center, the IT installed all necessary software for the function of the RTIC.
 - Cleaned up networking cables that were loose, and re ran through their conduit.
 - All the servers at PD have been patched with Microsoft latest windows updates.

Audio/Visual Technicians - This week

- Supported/setup multiple GoToMeetings for Finance Department.
- Installed IT computers, scanners, phones, and printers in Meadow's Park.
- Assisted troubleshooting LPR's camera.
- Supported/Setup AV gear for Business Grants Committee events.

- Continued to supervise and troubleshoot installations of RTOC AV system
- Continued to design camera system for bond projects
- Database Administration: This week:
 - Participated in the License Plate Recognition Technology & Best Practices Webinar (Motorola Solutions). (Second Session).
 - Working on the changes requested by the HR Director for the Public Works Internal Dashboard.
 - Working on the changes requested by the HR Director for the Public Safety Internal Dashboard.
- Application Development- This week:
 - Set up and tested new version of store procedure for exemption on EnerGov.
 - Worked on Tyler 311 with Mobile 311 integration.
 - Tested Tyler Mobile 311.
 - Investigated and helped vendor resolve issue with online payments for BTR and Permits.
 - Participated in various EnerGov meetings.
- GIS Administration- This week:
 - Continue to conduct and to test CSS, EnerGov and communicate with EnerGov and internal team.
 - Tested with planning/zoning staff about georule (EnerGov).
 - Weekly meeting with EnerGov internal staff.
 - Enhanced zoning web map app Ord. No. 2020-13 Kelly Tractor Rezoning and Ord. No. 2020-22 Shelton Academy Rezoning.
 - Updated new layer to flood information manager web map app with building staff.
- Intersection Technology System Support
 - This week, performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
 - Continued working with Miami Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site 1, Site 26, and Site 30 LPR camera installation.
 - Started the installation/setup of all IT rack related equipment and relocated all IT equipment from the construction trailer to new office at Meadows Park.

Parks and Recreation

- Staff participated in the virtual National Recreation and Park Association (NRPA) annual conference. Staff were able to attend sessions on various topics and learn best practices and innovative ideas relating to programming, sports, mental health, park design, leadership and more. Although the conference was not able to be held in person this year, it was a great opportunity to still be able to learn & connect with Parks & Recreation agencies and speakers from around the County.
- Event staff hosted virtual Halloween Dog Costume Contest on City's social media.
- Special Needs Specialist held weekly virtual classes for Doral Special Olympics Group.
- The event staff hosted Movies in the Park Drive-In Movie series at Doral Central Park.

Planning and Zoning

- This week the Planning and Zoning Department welcomed a new hire Christopher Palmer as City Planner. Staff continues to work on testing and fee maintenance building the EnerGov permitting system. The Planning and Zoning Department presented our department to the 19 residents and business owners participating in the 2020 Citizens Academy.

Occupational Licensing

- 143 Business Tax Receipt renewals have been processed this week.
- 20 New Business Tax Receipts have been processed this week.
- No new Temporary Outdoor Dining Permits (52 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- New addresses issued: 6
- Permits reviewed: 84
- Inspections conducted: 36

- The Planning and Zoning Director and Assistant Director participated in a meeting with Costa Brava Homeowners Association to discuss updating community landscape plans.
- Director met with Licensing Chief to discuss Business Tax Receipts mailouts to be mail on November 1, 2020.
- Director participated with the Building Director in a meeting to finalize Doral Gardens parkig legalization and repaving.
- Provided mapping to Arts in Public Places Advisory Board for future exhibits approved by council in October.

Economic Development

- Administered implementation of Doral CARES Grant application process and assisted Evaluation Committee and applicants, reviewed applications, and maintained daily contact with IAF Consulting.
- Participated in South Florida Business Journal Smart Cities/Smart Buildings Panel Discussion on October 27.
- Participated in Citizens Academy presentation for Planning and Zoning Department.
- Met with Ruben Consa re: Flower Hub of the Americas proposal.
- Participated in My Civic Final Content/Visual Review.
- Provided business assistance information, technical support, B2B and support organization referrals, site selection orientation and data to Doral businesses.

Police Department

Arrests

- Felonies: 12
- Misdemeanors: 5
- Traffic: 4
- Warrants: 2
- DUI: 1

Traffic Citations

- Hazardous Moving Violations: 260
- Non-Hazardous Moving Violations: 357

Notable Arrests & Incidents

Criminal Mischief

Firing a Deadly Missing into a Structure or Conveyance

During the course of several weeks there were several incidents throughout Doral where residents had their vehicles damaged after being shot with a pellet or BB gun. Detectives obtained surveillance video and after analyzing it they were able to identify four juvenile males, all of whom reside in the City of Doral.

Photographs obtained from the video were shown to several of the residents/victim who positively identified the subjects. Police responded to the homes of the four juveniles and took them into custody. The parents of the subjects were advised accordingly and asked to come to the Doral Police Station to be present when they were questioned. Three of the subjects waived their Miranda Rights in the presence of their respective parents and spoke to police. One of them refused to answer any questions without an attorney. The ones who did speak confessed to their involvement and advised that they shot at random vehicles and traffic signs in various locations throughout the city. They were charged accordingly and transported to the Juvenile Assessment Center.

Possession of a Firearm with an Altered Serial Number

Possession of Marijuana

Doral Patrol officers conducted a traffic stop on a vehicle in which the front windshield had been tinted. The officer approached the vehicle and noticed a strong odor of marijuana emanating from the interior of the vehicle. The driver was questioned, and he gave the officer a clear plastic bag containing marijuana. The driver was taken into custody and as the officer was conducting an inventory of the vehicle, he found a firearm in the trunk of the vehicle. Upon closer examination of the weapon, the officer noticed that the serial number had been removed. Furthermore, there was a device attached to the side of the firearm that converted it into a fully automatic weapon, making this a federal offense. An agent of the Alcohol, Tobacco, and Firearms (ATF) responded to the scene to conduct an independent investigation.

The driver waived his Miranda Rights and advised the officers that the firearm belonged to a friend who had placed it in the trunk of his car. The subject was charged under Florida Statutes and transported to TGK.

Burglary (Unoccupied Dwelling)

Resisting Arrest

Doral Police was summoned to the Doral Isles community by the Security Company that oversees security. The security guard directed the officers to the Captiva condominiums, and she advised that there were some juveniles who had broken into a vacant apartment. As the officers approached the apartment a male and a female (juveniles) fled on foot. After a brief foot chase the juveniles were apprehended and brought back to the scene. Further investigation revealed that the subjects cut a small opening on the screen door and then reached in and opened the door gaining access to the interior of the apartment. The subjects told police that they knew that the apartment was vacant and went there to smoke marijuana. Officers found a marijuana bong and marijuana residue inside the apartment. The juveniles were charged accordingly and transported to the Juvenile Assessment Center.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO presented the two-hour block titled "Effective Media Relations and Social Media in Policing" to the trainees undergoing the Public Service Aide academy.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.

- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

Thursday-22

- NRU meeting with 610-Holiday food drive
- DR311-food program
- Safecam-program
- Publix-holiday food drive & DR 311 Food program,
- St. Morwitz-Dr 311 food program
- St. Lucia-Dr 311 food program
- Ibis Villas-HOA information-US Marshalls arrest email sent 11053 NW 89 ter #1505

Friday-23

- Update and follow up on Sgt. Sanchez on IBIS arrest by US Marshalls yesterday
- Safecam-website follow up with Lt. Burchell
- Safecam signs quotes-update vendor-LBT
- Pick up Pink car from Grand Bay
- Weekly Stats for Dr 311 Food program
- Weekly Numbers for NRU
- Highland community issues with 2 different apartments 11401 NW 87 St #32 & 11407 NW 87 St #32
- Summit-coordinate with Property manager & AD ref 59 for front gate.
- Request school calendars for squad
- Palmera-coordiante meeting & Safecam
- Doral Property Mgt in reference to Survey Doral Estates & Safecam
- Doral Sands-Puchoiii and Dimitri in regards to Highlands
- Candlewood suites-ongoing issue with elections parking

Monday-26

- JIS Middle new name ceremony
- Andrea Castillo naming ceremony
- DR 311 Food program-reschedule-and master list correction
- Safecam

Tuesday-27

- DR311-food support change to Friday, stats update, logistics for Friday delivery
- Marriott-rescheduling active shooter, confirm delivery pink car this Thursday
- Follow up on School Calendars
- Sedanos-unreported 27's area check request.
- Springhill suits 49-DPD case 201025018494

Wednesday-28

- Safecam log and Dr311 stats
- Meeting with Grand Bay & Reserve East-signed Trespass & Safecam
- Substation-signs sample for VT to order
- Doral Park Country Club-f/u on Safecam
- DIAMS-f/u on Safecam

Training Section

The Training Unit coordinated the following activities:

- PSA Academy # 8 – Week 2 - Doral Police Training Center
- New Officer Hire Police Academy – Doral Police Training Center
- Managing Change and Stress in the 21st Century – Doral Police Training Center
- o Monday, October 27, 2020
- o Tuesday, October 28, 2020
- PAC 136 Recruit Memo – Week 8 completed

The Training Unit disseminated the following training announcements:

- First Responder Integrated Tactical Training
- Intro to General Investigations
- DWI Detection and Standardized Field Sobriety Testing
- Advanced Roadside Impaired Driving Enforcement
- Adult Sex Crimes
- Auto Theft Symposium
- Buried Body and Surface Skeleton Workshop

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 57,917.
- SOCIAL MEDIA HIGHLIGHT: Received 137% more content interactions this week on Instagram
- Promoted multiple city events/initiatives including but not limited to: “Doral Did You Know” Campaign, Halloween Safety, Manolo Valdes Exhibit, food drive, JC Bermudez High School and Andrea Castillo Academy Kick-offs
- Film Permit execution
- Media Pitch/Inquires – Manolo Valdes Exhibit
- Meeting with PGA Latin America regarding partnership benefits
- Videos:
Progress on Projects : Stormwater & Canals
Inside Doral: New Doral Schools Kickoff Ceremonies
- Check Presentation to Miami Rescue Mission Clinic
- Event Coordination
 - o Facility Use Coordination-Fl Blue Flu Shot event
 - o SBA Signing Ceremony
 - o Manolo Valdes Exhibit Kick-off
- Director’s participation in Virtual National Public Relations Society of America Conference (Topics included: SEO tips, Battling misinformation, PR metrics, Crisis Communications)
- Evaluation Committee Meeting for Doral CARES Rental Program

Public Works

- Walkthrough at the Training Center with the Architect and Engineering for the simulation Room to compare and confirm existing condition to drawings provided.
- Completed UPS installation at the Real Time Information Center. In addition, a power outage testing “simulation” was performed to ensure the recently installed UPS worked properly. Test passed with no issues.

Transportation:

- Participated in the Virtual Vision Zero Champions Workshop #2 conducted by Miami-Dade County Department of Transportation and Public Works
- Participated in the Virtual Citizen Independent Transportation Trust (CITT) 2020 Annual Municipal Workshop – Part 3
- Participated in the Third Study Advisory Group meeting for the Miami-Dade Transportation Planning Organization (TPO) SMART Plan Transit Oriented Development Performance Monitoring Tool
- Issued Wantman Group Notice to Proceed for the City Parking Fee Sheet

- First submittal of the Florida Department of Transportation (FDOT) Corrective Action Plan (CAP) items required as part of the City of Doral Triennial Assessment Report
- NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St. (10/29) No activity. This project is in closeout phase. We established May 29th as the project acceptance date.
- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave. (10/29) Waiting on final inspection to be scheduled by MDC.