



## City of Doral Citizens Audit Advisory Board Minutes

Wednesday, September 1, 2021

6:00 p.m.

Doral Government Center  
1<sup>st</sup> Floor Multipurpose Room  
8401 N.W. 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order**

Meeting was called to order at 6:02 PM.

**2. Roll Call of Board Members**

Juan Carlos Davila, Chair	Present
Alexander Giraldo, Vice Chair	Present
Caleb Johnston, Secretary	Present
Manuel Torres, Board Member	Present

**Also present were:**

Matilde Menendez, Finance Director

**3. Pledge of Allegiance**

**4. Public Comments**

There were no comments made during public comments.

**5. Approval of Minutes**

Motion to approve the August 4<sup>th</sup>, 2021 meeting minutes made by board member **Caleb Johnston** and seconded by board member **Manuel Torres**. By consensus, motion passes unanimously.

**6. Discussion Items**

**a. Discussion: Review FY 2021-2022 Proposed Budget**

- A general discussion was had with regards to the FY 2021-2022 Proposed Budget and the 5-year Plan.

- A general discussion was had with regards to impressions and takeaways from the City of Doral's Budget Planning Workshop which took place on August 10, 2021.

**b. Discussion: City of Doral Electronic Plan Review**

- The Board discussed the current state of the City's new Electronic Plan Review.

**c. Discussion: Electric Vehicles**

- The Board discussed the influx of electronic vehicles and with the continuous population increase that the City of Doral faces, the need to facilitate these vehicles in an effort to keep Doral green.

**d. Discussion: Recommendations to City Council regarding Proposed Budget**

- The Board discussed proposed recommendations to be made to the City Council via a written memo to be drafted by board member Caleb Johnston and circulated for review to the remaining Board members.
- The Board discussed the need to approach the initial recommendations to the City Council at the macro-level.
- After finalizing recommendations to be made to the City Council, a **Motion to approve the finalized recommendations** was made by board member Alexander Giraldo and seconded by board member **Caleb Johnston**. By consensus, motion passed unanimously.

**e. Open Discussion:**

- The Board discussed with Matilde Menendez how the City's financial reserves are accessed and situations where reserves are typically accessed (cannot be used for operational items but may be accessed for capital projects and unexpected or non-ordinary expenditures).
- The Board discussed the need for all members to be present at both the September 8<sup>th</sup> and 22<sup>nd</sup> City Council Meetings – Budget Hearings.
- The Board discussed its prior decision and unanimous vote to have board member Juan Carlos Davila present a brief overview of the Board's recommendations during the public comments portion of the September 8<sup>th</sup> City Council meeting.

**f. Discussion: Next Meeting Agenda Items**

- The Board will go over the FY 2021-2022 Approved Budget (if approved by then).
- The Board will discuss the City of Doral's succession planning.
- The Board unanimously renewed its request to have Matilde Menendez request to have Manuel Pila (the City's Economic Developer) present.

**7. Future Meeting Date:** Wednesday, October 6, 2021 at 6:00 p.m.

**8. Adjournment: Meeting adjourns at 7:03 PM.**

Respectfully submitted,

*ISI Caleb S. Johnston*  
Caleb Johnston, Secretary

Motion to approve the minutes of the September 1st, 2021 Citizens Audit Advisory Board Meeting made by Board Member \_\_\_\_\_ and seconded by Board Member \_\_\_\_\_.

Juan Carlos Davila, Chair  
Alexander Giraldo, Vice Chair  
Caleb Johnston, Secretary  
Manuel Torres, Board Member

JCD  
✓  
✓  
✓

APPROVED and ADOPTED this 6th day of October 2021.



\_\_\_\_\_  
Juan Carlos Davila, Chair