



Memorandum

To: Honorable Mayor and City Council

Date: May 04, 2020

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/April 26 - May 02, 2020**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) Opening of Parks
- 3) Farm Share Event before opening Parks
- 4) Opening of City Hall -precautions
- 5) City Council Meeting – May 13

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- City Manager and Deputy City Manager held meeting with Mr. Frank Sanabria from The Doug Williams Group to discuss the Customer Satisfaction Survey System first report for permits and inspections.
- City Manager and Deputy City Manager held meeting with Finance Director, Ms. Matilde Menendez, Assistant Finance Director, Ms. Solangel Perez and Ms. Eliza Rassi to discuss 5 Year Financial Modeling.
- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology, Mr. Carlos Olivares.
- City Manager and Deputy City Manager held meeting with Human Resources Director, Mr. John Prats and Assistant Public Works Director/Chief of Engineering, Mr. Eugene Collings-Bonfill to discuss Parks Bond Capital Improvement Project Manager position.
- City Manager and Deputy City Manager attended City Managers (MDCCMA) Weekly Conference Call Re: COVID-19 Updates meeting.
- City Manager and Deputy City Manager held meeting with Finance Director, Ms. Matilde Menendez, Assistant Finance Director, Ms. Solangel Perez, Ms. Eliza Rassi, Councilwoman Mariaca and Legislative Analyst, Mr. Armando Arana to discuss 5 Year Financial Modeling.
- Deputy City Manager held meeting with Building Official/Director, Mr. Rene Velazco Assistant Building Director, Ms. Jane Decker and Mr. Ricardo Marotta from Wild Fork Foods.

- Deputy City Manager held weekly meeting with Planning and Zoning Director, Mr. Alexander Adams and Economic Developer, Mr. Manuel Pila.
- City Manager held meeting via phone with Mr. Alfredo Cedeno from Divieto Restaurant regarding Front line Foods.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- City Manager and Deputy City Manager held meeting with Mr. Herb Marlowe from Analytica to discuss Strategic Plan draft 2.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- City Manager held weekly meeting with Police Chief, Mr. Hernan Organvidez.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- Deputy City Manager along with City staff members attended RFP No. 2020-01 - Grant Writing Consulting Services Phase I.
- Deputy City Manager attended Webex meeting for RFP No. 2020-01 - Grant Writing Consulting Services Phase II.
- Deputy City Manager attended Webex meeting for RFP No. 2020-10 Sponsorship Asset Inventory, Valuation, Naming Rights and Sales
- Deputy City Manager held weekly meeting with Building Official/Director, Mr. Rene Velazco.
- City Manager and Deputy City Manager held meeting to discuss updates with Department Directors.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- Deputy City Manager held meeting with Ms. Alyssa Villalba regarding Feeding South Florida food distribution coordination.
- City Manager along with Mayor Bermudez and City Attorney Figueredo held meeting with Communications & Protocol Manager, Ms. Maggie Santos, Parks and Recreation Director, Ms. Erin Weislow, Code Compliance Director, Mr. Edgard Estrada, Transportation Manager, Ms. Rita Carbonell and Major Borrego.
- Deputy City Manager along with City staff members and AECOM staff attended RFP No. 2020-06 - Pre-Con and Construction Manager at Risk for Doral Central Park - Phase II Round II (Oral Presentation/ Interview) - KL Construction.
- Deputy City Manager along with City staff members and AECOM staff attended RFP No. 2020-06 - Pre-Con and Construction Manager at Risk for Doral Central Park - Phase II Round II (Oral Presentation/ Interview) - ANF Group - Wharton-Smith.

- Deputy City Manager along with City staff members and AECOM staff attended Evaluation Committee Meeting (Phase 2, Round 2).
- Deputy City Manager held meeting with Ms. Maria Pardo from International Mall.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management via video conference call with City and AECOM staff members.
- City Manager held meeting with Mayor Bermudez, Deputy City Manager, and Walmart representatives regarding testing site.
- City Manager and Deputy City Manager held meeting with Public Works Director, Mr. Carlos Arroyo, Assistant Public Works Director/Chief of Engineering, Mr. Eugene Collings-Bonfill, Facilities Manager, Mr. Luis Sanchez, Human Resources Director, Mr. John Prats and Assistant Human Resources Director, Ms. Rita Garcia regarding Public Works department.

Capital Improvement Project Manager

- **Doral Cultural Arts Center:**
 - Design is on-going
- **Morgan Levy – ITB**
 - City provided comments on IT design to consultant
 - City provided comments on ITB to PMT
- **White Course – RFQ advertised November 4th**
 - Site plan design on-going
- **Doral Meadow – RFQ advertised November 1st**
 - Design phase is on-going
 - Permitting is commencing
- **Doral Boulevard Pedestrian Bridge:**
 - Coordination with FDOT on-going
 - Consultant is providing responses to FDOT comments
- **Trail Network:**
 - Design on-going for first phase of improvements
- **Doral Central Park:**
 - Phase II Presentation held on May 1st
- **Lighting of Trails:**
 - Lochner provided responses to City comments on April 27th
 - City follow up comments provided on April 30th
- **Trails and Tails Park:**
 - Design on-going

Building Department

- PHONES: 66 Inbound call count for week
- INSPECTIONS: 96 Average Daily Inspections, 481 total Inspections Completed (Increase, week over week)

- PLANS REVIEWS: 212 Plan Reviews (Increase, week over week) with an average plan review time per plan per trade of 41 mins
- VELARO CHAT PORTAL: 2,606 Total Online Customers (decrease, week over week) with 5 Total Engagements averaging 3.74 mins of handle time

Code Compliance

- Code Compliance Department has continued with the enforcement of the Emergency Orders enacted by the City of Doral and Miami Dade County. Also, education of the orders over the numerous phone calls received.
- Director and Assistant Director began working on the FY 2021-2025 Five Year Budget Forecast.

Finance Department

- Accounts Payable: Processed 151 invoices; 169 checks were issued for a total of \$1,827,007. Processed 6 wire transfers for a total of \$138,845.
- Fund 303 - Construction Bond Fund – Processed 29 invoices; 5 checks were issued for a total of \$295,022.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City-wide payroll for the period of April 12 - April 25, 2020.
- Currently working with the City Manager and the Department Directors in preparing the Department level request for the FY 2021 Proposed Budget.
- Worked on the City's Popular Annual Financial Report for September 30, 2019.

PROCUREMENT

A total of 12 PO's were created for a total value of \$115,165.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 4/29/2020

Bid # Dept	Broadcast Date	Due Date	Bid Name
RFP No. 2020-01 CM No Pre-Bid.	01/10/2020	02/11/2020	Grant Writing Consulting Services
2 submittals received. Bids are being evaluated.			
RFQ No. 2020-0501 PW for Central Park	02/21/2020	02/28/2020	A&E Services and Related Disciplines
Pre-bid meeting 2/04/2020, 55 firms attended. 5 submittals received. Award Recommendation made.			
RFQ No. 2020-06 PW at Risk for Central Park	01/21/2020	02/28/2020	Pre-Construction & Con. Manager
Pre-bid meeting 2/04/2020, 41 firms attended. 5 submittals received. Phase II Round II 05/01/20			

ITB No. 2020-09 04/21/2020 05/22/2020 Street Sweeping Program
PW
Pre-bid meeting 05/07/20

RFP No. 2020-10 04/20/20 05/15/2020 Sponsorship Asset Inventory,
PR
Valuation, Naming Rights & Sales
Pre-bid meeting 04/30/20

RFP No. 2020-11 03/02/2020 04/23/2020 Nature Focused Camp at Doral
Glades Park
PR
Pre-bid meeting 3/12/2020, 11 firms attended.
3 submittals received. Bids are being evaluated

*RFP No. 2020-12 03/05/2020 05/14/2020 Special Needs Camp
PR
Pre-bid meeting postponed to 04/24/2020, No firms attended

ITB No. 2020-13 03/05/2020 04/23/2020 NW 112 Avenue (25-34 St.) Roadway Improvements
PW
Pre-bid meeting 3/17/2020, 19 firms attended.
7 submittals received. Award recommendation made.

ITB No. 2020-14 04/13/2020 05/08/2020 Right-of-Way Maintenance Services
PW
Pre-bid meeting 4/24/2020, 10 firms attended.

Human Resources

- Onboarded two new hires from the Police Department
- Coordinate Pre-employment testing for two candidates for the Police Department
- Conducted 10 employment verifications and created 9 employment verification letters.
- Reviewed and reconciled 202 timecards for the police department, added time for all FMLA, workers compensation and other employees on leave.
- Coordinated new hire orientation.
- Changed Federal Posters as needed by Law.
- Participated in the weekly phone call with Neogov for the HRIS/Payroll System.
- Revised Personnel forms and written reprimand forms.
- Worked on open worker's compensation cases.
- Followed up with exposure cases.
- Referred all candidates in Neogov who applied over the weekend and met minimum qualifications for positions
- Closed Police Records Specialist Teletype requisition in Neogov - Sent notices to all candidates who applied
- Reconciled all insurance bills
- Audited the Indexing structure for the Police department
- Assisted in reconciling timecards for all city departments.
- Filed personnel files into Laserfiche.
- Assisted candidates to submit application via online portal
- Coordinated interviews for the Finance Department

- Conducted audit in ADP for accuracy.
- Submitted application for Aetna Awards.

Information Technology

Police Support:

- Continue Covid-19 Telecommute support.
- Assisted Aurelio on Site 2 pep wave swap.
- Fixed NW Exterior PD Camera.
- Created the GGC O365 trial account.

Police Support:

- Completed 21 Support Tickets.
- Image a few computers to Windows 10
- Shipped computer to Dell for repair

City Wide Help Desk

City Wide Help Desk SLA at 95% of all Support Tickets

- (IT) Windows 7 to 10 upgrade – In Progress
- (IT) Windows 10 version updates - In Progress
- (IT) Microsoft support call - Teams
- (IT) Teams/Stream Troubleshooting
- (IT) Resolving variety of user incidents at City Hall

Security Manager

- Analyzed 33 emails reported by City users
- Addressed issue with 3rd party monitoring dashboards
- Attended Cybersecurity webinar
- Identified and addressed issue with log forwarding

Systems Administration

- Review and Keep the backups 100% operational.
- Troubleshoot with System Analyst the CRM System with Internet Explorer
- Request Servers owners to restart the servers that are pending to complete windows update.
- Conference call with the vendor to run a report about archiving in the PW server.
- Restarted 17 servers to finish Windows Update.
- Team meeting with Microsoft teams.
- Upgrade PD Print server to Windows 2012 Saturday and ran all updates.
- Increased memory and Disk in our Exchange server in PD.
- Helped the security manager with the Netwrix account in PD.
- Created an exception to not run the local admin group policy in Netwrix server.
- Increased more memory in our Exchange server in PD and explained the helpdesk supervisor how to create / move mailbox to another database.
- Conference call with helpdesk supervisor and security manager about users in administration groups.
- Upload ISO file to Vcenter to help the Network Admin to recover password
- Temporarily deny group policy to save teams videos in local disk for city clerk.
- Assisted the PD Helpdesk supervisor to update windows in the exchange servers and the others that were pending.
- Increased CPU in the Netwrix server, requested by Security Manager.
- Fixed and issue in the PD Archiving server.
- Test Microsoft stream with helpdesk supervisor and Network admin.
- Gave RDP permission to Security Manager access the SQL Server cluster.

- Assisted the CH helpdesk with the Kiosk computer in the park.
- Assisted the PD Helpdesk with File server access.

- Systems Analyst

IT CDPLUS Automatic Triggers Request Sent to PDS COMPLETED

HR MUNIS Account and Workflow Approver Update COMPLETED

BD Test CoD Website Document Download Issue COMPLETED

FN Upgrade to Open Finance IN PROGRESS

IT EnerGov IO's/Automation Training IN PROGRESS

IT EnerGov Automation Triggers Table Comparison IN PROGRESS

IT EnerGov 500 Item Requirement Scope Revision IN PROGRESS

IT/PW Elevator and Access Control Integration Purchase Order (Waiting on Vendor) IN PROGRESS

- Network Administration

Participated in the IT- Team Meeting.

Reviewed Network Automated Reports.

Conferenced via phone with a Vendor about new features to implement in our Voice Services.

Conferenced via phone with a Vendor and discussed a new security enhancement for the City's Network.

Monitored City's Network.

Registered, uploaded, and configured trial licenses key within our VoIP Servers for implementing new features.

Worked with the IT Security Manager for whitelisting internal emails sent for call notifications.

Reviewed Doral's Custom APN Guide provided by a Services Provider related to police services.

Checked with the System Admin a Repository for new security features that have been testing.

Supported PD Technician during an IP Camera Troubleshooting.

Firewalls Configured due to a change of the Services Provider at 2 Intersection Sites.

Troubleshoot of the "On-demand" recording feature through the City Approved Software (For Video Conferences).

Followed up with a Vendor regarding new network security enhancements.

Supported CH Tech during a network troubleshooting on Legacy Park.

Disabled call forwarding for users from the Building Department as requested.

Enabled Call forwarding for a user from the City Manager's office.

Participated in a meeting and discussed the IT requirements for Meadows Park.

Troubleshoot of the VPN server.

- Assisted Mayor for several press Interviews
- Setup multiple Webex meetings for finance
- Setup Webex meetings for Public Works
- Setup IT conference room for weekly meeting
- Scheduled virtual presentation test with Public & Zoning
- Setup 2 Webex meetings for HR interviews
- Prepared Council Chambers for Finance Dept.
- Reviewed and searched cctv system/Briefcam for case with IA/HR/PD
- Assisted helpdesk with setup and deployment of councilmen's laptop
- Met with PW regarding IT Meadows Park Bond project
- Coordinated with dell, new Briefcam server appliance
- Revised CCTV system user permissions for reporting
- Advised parks department on Doral TV event
- Reviewed and searched cctv system/Briefcam for case with IA/HR/PD
- Reviewed and provided comments for IT AV/CCTV for Morgan Levy Park construction

- Assistant IT Director
Troubleshoot Microsoft Teams
Assessing requirements and workarounds for virtual meetings
Review policies and procedures
PD O365 migration meeting
Dell Case Study review and revisions
Doral Meadow IT discussions
Microsoft Tech Talks - Windows Virtual Desktop
Review Briefcam Video Content Analytics for Combatting the Public Health Crisis document
Cyber and Technology Insurance meeting

- GIS Administration:
Revised latitude and longitude on GIS data for CD-Plus.
Troubleshoot and resolved EnerGov imagery - GIS May Layer.
Outreached and reviewed new imagery with eMap International.
Created and published imagery base map additional to EnerGov.
Tested GeoRules and GIS Map Layer on EnerGov.
Inspected flood zone information manager web app map.

Database Administrator:

- Working on the Data Conversion Energov Project on:
 - 1.- Developed a process to update the Public Works Permits SQL table in the production Server to merge the Permit Address with the Latitude and Longitude on the intersection point.
 - 2.- A ticket was created to conduct this process after hours.
- A conference call with the Help Desk Specialist who is handling the Equipment's Inventory to go over and schedule the update of the SQL Tables.
- Refreshing the Internal and External Dashboards as usual at the beginning of each month, running the manual processes that together with the automated ones populate the graphs.
- Application Development:
 - Set up new Advisory Board for CC web page/CRM/SharePoint.
 - Assisted to Energov/GIS meeting.
 - Assisted BD, PZ and CE with properties and folios.
 - Fixed document download issue for BD on website.
 - Recorded User Stories/Tasks on Azure DevOps for Energov-Mobile 311 integration.

- Citywide Projects

2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

Started User tests of 290 workflows, various meeting to obtain specifications to continue coding Geo rules & automation processes.
Setting the environment for API for Energov Project requirements.
Project overall is 26% completed

2019-2020 Tyler 311

Coordinate training for API to extract data, answering questionnaire for Tyler311 setup.
Met with Public Affairs for setup of Tyler311 Portal.

New Tyler311 2020 will be release May15 delaying our presentation to June.

We continue discussing new upgrade of Tyler311 2020 and process to implement.

IT has received information for SRSS portal for reporting and will be trained by developer on how to extract data and working with PW on users requirements.

Project overall is 31% completed

2019-2020 Integration to Document Retention Project-Bluebeam

Waiting on processing PO for Bluebeam and scheduling project review.
Training and implementation of Bluebeam should start in June/July
Project overall is 7% completed

2019-2020 Energov Integration to Laserfiche Project

We evaluated Statement of Work and have meeting next week to ensure all Energov interfaces are included.
Project overall is 9%

2019- 2020 Neogov HR Project

We address every requirement of RFP and update issue Log.
NEOGOV will submit Project schedule/Plan. which needs to be in accordance to RFP.
Project overall is over 20%

- Intersection LPR's & CCTV
- Remote Maintenance and monitoring of License Plate Readers to include field repairs.
- Remote Maintenance and monitoring of Traffic surveillance cameras to include field repairs.
- Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site I, Site 26 ,and Site 30 LPR camera installation.
- Continued working with Electrical engineer on the design of new IT room at Meadows Park.
- Setup/config Pep wave for the new FirstNet Band at Site2 with the assistance of Sr. Network Admin.
- Provided three quotes for the LPR computer replacement project.

- Website Projects
- FPL 2 LPR Poles:

We met with Public works and agreed that Site I only needs MOT.

Site I plan Horsepower delivered photos to PW, after they are approved by Doral a pre-construction meeting will be coordinated by City of Doral PW.

Waiting also on photos for issued permits to site 26: 2020040029: NW 79TH AVE & NW 58TH ST and site 302020040025: NW 107TH AVE & NW 90TH ST.

These permits are pending for the pre-construction meeting to be requested and the electrical sub permit will need to be applied for.

Site I plan is waiting on MDC after Engineer had to update plans for missing sidewalk
Project is 20 % completed.

- WCCD 37122- New Smart City Certification Project

Continue updating/requiring documents Education, Telecommunications and Transportation indicators with new documentation provided.

Census data has change system and still finishing all requirements.

Project is 83% completed

Parks and Recreation

Meeting with maintenance staff to discuss re-opening of DCP and DDP

COVID-19 Weekly Meeting- South Florida Parks Coalition

Director Weekly Meeting with Deputy City Manager

Webex Meeting for RFP No. 2020-01- Grant writing consulting services

Webex meeting for RFP No. 2020-10 Sponsorship Asset Inventory, Valuation, Naming Rights and Sales

RFP No. 2020-11- Nature Focused Camp at Doral Glades Park

Bonds Meeting Process Re. Construction Management

Re-opening of Doral Central Park and Downtown Doral Park for passive use only.

Planning and Zoning

- Weekly Report for Week of April 27th to April 30th, 2020

Planning and Zoning:

- 25 Permits reviewed for this week.
- 13 Inspections performed this week.
- 4 New BTR/CU for this week.
- 89 Calls received this week.

Economic Development:

- Met with Maritza Lopez, Director of AARP Senior Community Service Employment Program, regarding reactivating Doral program.
- Routed Façade Grant agreements for awarded applicants.
- Coordinated technical assistance and support services referral program with Beacon Council, Prospera, SBDC @ FIU, SBA Emerging Leaders.
- Coordinated IEDC Certified Economic Developer (CEcD) certification course approval and vendor registration process.
- Met with USDOT and Doral business Nitrotel, RE: technical assistance, procurement information for city, county and state, and introduction to Beacon Council Trade and Logistics Committee.
- Provided technical support with business assistance programs, unemployment application process, procurement and introductions to regional affiliations.
- Coordinated with Public Affairs to provide updated information on the city's website and distribute through emails and social media.
- Coordinated CBO, PTSA and Façade grant applications and payments.
- Met with Planning and Zoning Director and Deputy City Manager, RE: economic assistance and recovery programs.
- Worked with Finance and PZ staff to call more than 106 assembly and import-export companies and follow up with companies requesting specific information or contacts.
- Drafted Business Recovery Survey questions for Survey Monkey platform.
- Attended Urban-3 webinar "The Lab".

Police Department

Arrests

- Felonies: 9
- Misdemeanors: 4
- Traffic: 2
- Warrants: 2
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 57
- Non-Hazardous Moving Violations: 62

Notable Arrests & Incidents

Attempted Murder with a Firearm
Armed Robbery
Occupied Burglary

Doral Police detectives arrested two teenagers, ages 17 and 18, for the attempted murder of another teenager. Investigation revealed that two teens (victims) agreed to meet two other teens (subjects) for the purpose of selling narcotics. The transaction was arranged through an online application. The victims responded to the prearranged location in the 8400 Block of NW 97 Avenue where they were supposed to meet the two subjects and carry out the transaction. When they arrived, they were met by the two subjects. One of the subjects reached inside the victim's vehicle, pointed a weapon at one of the teens and demanded everything they had. The subject reached inside the vehicle and grabbed a duffle bag containing vaping cartridges and an undetermined amount of marijuana. The victims exited their vehicle and got into a physical altercation with the subject who proceeded to pistol whip one of the victims. Both victims got back in their vehicles and attempted to flee the scene. The subject then shot one of the victims in the shoulder. The victims responded to the Kendall Regional Emergency Room for medical treatment. The subjects were located at their residences and taken into custody without further incident. They invoked their Miranda Rights and refused to answer any questions. They were taken to the Juvenile Assessment Center and TGK.

Grand Theft of Medical Equipment

A City of Doral employee was arrested after he stole 960 N95 masks that were purchased by the city and were meant to be used by essential employees including police officers. The investigation revealed that the city received a shipment of medical equipment which included the aforementioned masks. When the inventory check was conducted it was learned that 960 of the N95 masks were missing. A check of the surveillance video showed the employee as he opened, unpacked, and repacked the boxes containing the masks. The employee then proceeded to place the boxes inside his city issued vehicle. The employee was questioned by police and he expressed surprise and stated that he did not know what masks the detective was referring to. He then stated that he was exercising his right to remain silent. Police were able to recover 100 surgical masks of the same brand that were part of the shipment inside the employee's residence. The subject was charged and transported to TGK.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO conducted a radio interview (101.9 FM and 1450 AM) concerning a traffic fatality in which the victim a 14 year-old Doral resident was struck by a vehicle as he rode his bicycle. The matter was also addressed in the Department's two social media sites.
- The PIO granted eight television interviews with all local stations as well as the Miami Herald concerning the arrest of a City of Doral employee who stole 960 N95 masks from the city's inventory of medical equipment.
- The PIO has been conducting an awareness campaign on social media to advise the public of fraudulent schemes where criminals are luring individuals by telephone, emails, and text messages and stealing monies that are part of the government's economic stimulus bill.
- The PIO conducted roll call training with all personnel and discussed proper relations with the general public when dealing with inquiries and requests for specific information on public safety issues.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.

- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resources Unit

Thursday-23

- Camden contact with the residents
- Las Vistas resident contact
- Costa Linda Property manager-MDPD still open for background checks
- Domino's area manager coordinated DPD event
- Doral Lakes/Hawks nest resident contact-Flavio
- Candlewood suits-met w/manager occupancy info-DPD donation
- Element –spk w/GM ref case 7247 43x2 guest property storage and trespass
- 311 Grocery Deliveries

Friday-24

- Doral Commons Publix-Doral 311 groceries
- Sonoma-resident contact-community check
- Doral Courts-resident contact-community check
- St. Morritz-resident contact-community check
- Camden Villas-resident contact-community check
- Doral Gardens 2-resident contact-community check
- Cordoba-resident contact-gate check-community check
- Intercontinental-met with the GM to verify that they are following EO-20-20
- Wingate-met w/GM to verify that they are following EO-20-20 when renting
- Provident-met w/GM to verify that they are following EO-20-20 when renting

Monday-27

- 11400 Plaza-contact Navarro and Sherwin Williams customer process
- Commons Plaza-checked traffic flow and open business in plaza
- Safe rite-OSCIA safety equipment-Business contact DPD resource
- Doral Park CC-discuss use of Tennis court
- Avanti-Business contact-open-warehouse under 5 people staffed
- Doral West-resident contact-gates open
- Doral Courts-resident contact-gates open

Tuesday-28

- Walmart-ASM contact-afternoon shift customer flow
- 5300 Paseo-tenant issue and visitor access and PD access
- Hampton Inn NW 79 Ave-hotel watch
- All Import-Business contact
- Greens @ Doral –resident check contact-guard at gate
- Doral West-resident check-open gate
- Publix Commons-GM contact manager
- Publix Downtown Doral –elderly shopping, met w/ Manager
- COVID 19 Test Site Coverage

Wednesday-29

- Follow up with Doral Chamber in reference to business operating w/o license-address below
- 2900 NW 112th Ave unit E11-selling chemicals, and illegal construction inside
- Publix Downtown-elderly shopping
- Domino's support DPD event
- Sloan's Ice Cream support DPD event.
- Publix Shop with the Elderly
- Doral Central Park/Downtown Doral Park Detail

Public Works

- Attended meeting between City of Doral Attorney's Office and Waste Management to discuss Medley Landfill operations.
- City held meeting with Miami-Dade County regarding improvements at Dr. Toni Bilbao K-8 School.
- Participated in Park Bond CMAR RFP 2020-06 Phase 2 Evaluations and selection committee.
- Completed the review of the RFP No.2020-11 Nature Focused Camps submittals and attended the Phase I Evaluation Committee Meeting.
- ITB 2019-36 "Year 7 of the Canal Bank Stabilization Program": The construction is ongoing. The contractor is working along NW 25th Street between NW 97th Avenue and NW 92nd Avenue installing the geo-web cells and the installation of fencing. The segment along NW 25th Street is 95% complete. The second segment will be along NW 54th Street between NW 102nd Avenue and NW 97th Avenue and is scheduled to begin at the end of May.
- ITB 2019-30 "Sub Basin A-4 Stormwater Improvements": On February 18, 2020 the construction began of stormwater improvements along NW 84th Avenue between NW 25th Street & NW 12th Street. The awarded contractor, Maggoc, Inc., continues to install the additional drainage and continue to the next phase. This project has 7 phases and the contractor began phase 4 this week. Phase 4 is along the northbound lanes along NW 84th Avenue a little north from Sam's Club. It is estimated that the contractor will remain in this area for another week.
- ITB 2018-13 "Year 5B Canal Bank Stabilization": Blue Folder for LAP Grant Project Closeout is being compiled and was submitted on Monday, April 20th. FDOT is reviewing all the documents submitted. With this, the remaining 10% of the \$1,000,000 LAP Grant will be released to the City and all the grant money would have been reimbursed to the City. FDOT has submitted comments regarding the closeout documents and the Consultant is corrected the documents accordingly.