



MINUTES

CITY OF DORAL

CITIZENS AUDIT ADVISORY BOARD MEETING

Monday, May 19, 2014

8401 N.W. 53RD TERRACE

DORAL, FL 33166

1. Call to Order / Roll Call of Members

Meeting was call to order at 6:25 pm and Started at 6:35 pm

Victor E Flores	Present
Eybar Molina	Present
Roberto Alvarez	Present
Frank Silva	Absent

Also present were:

Alex Tejerizo
Ana Zecchini
Greg Chaverria

2. Agenda/Order of Business

- a. Motion to approve the minute for the April 21st meeting was presented by Eybar Molina and second by Victor E Flores. All in favor.
- b. Fixed Asset Program presentation by Greg Chavarria and Ana Zucchini.. Motion was presented by Victor E Flores to consider all of the Audit committee questions about the Fixed Asset Program satisfactorily responded by the IT department representatives. All in favor. .
- c. Roberto Alvarez suggested that the discussion of the 2014 Budget should be addressed by subtopics. Alvarez motion to focus on aspects that represent the most expensive items in the City Budget particularly Personnel and Capital Assets. Victor E Flores second. All in favor.

Roberto Alvarez motion to concentrate in the process to prepare the 2015 City budget as the actions for this activity begin and information becomes available. All in favor

Roberto Alvarez motion to request a Human Resources Department presentation about City written policies and procedures for approving an adding new positions and new personnel to the City payroll. The Audit Advisory Board like the Human R department to be available for this presentation in the next Audit Advisory Board meeting. Prior to the presentation, the Audit Advisory Board should receive copies of all written Human Resources related policies and procedures.
Eybar Molina second. All in favor.

Agenda Item III –

d. New Business –

Board Members expressed concern about the effectiveness of the Audit Advisory Board. Is the AAB structured and functioning to be effective in achieving beneficial results for the City?

Board members were concerned about issues such as:

- High rotation or turnover of AAB members
- Frequency of AAB meetings and lack of actions between meetings.
- Wide scope of mission, and
- Support being received from the Finance Department.

No motion was presented however, members agreed to discuss this issue future meeting.

Future Meeting Dates – Next meeting date: June 23rd

- e. **Adjournment-** Motion to adjourn meeting at 8:30 pm by Victor E Flores.
Eybar Molina second. All in favor.

Respectfully Submitted,

Secretary Name, Victor Flores

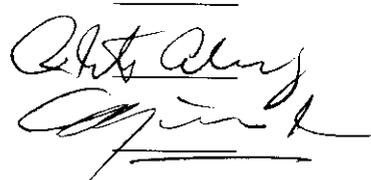
Motion to approve the minutes of the May 19, 2014 Citizens Audit Advisory Board Meeting made by / _____ and seconded by _____.

Board Member

Board Member

Board Member

Board Member



Chairperson