



Memorandum

To: Honorable Mayor and City Council

Date: July 09, 2021

From: Hernan Organvidez, Interim City Manager

Subject: **Weekly Council Update/ July 4 - July 10, 2021**

City Manager's Office

Interim City Manager along with Deputy City Manager, Special Assistant to the City Manager, Valdes, and City Attorney Figueredo held weekly Staff Meeting with Department Directors and Assistant Directors. The following items were discussed:

1. POLICE

Calls for service are up by 12%.

Six persons were arrested for vehicle burglary.

The Department assisted with the Costa del Sol 5K.

The Department Motors Squad assisted with the visit of President Biden.

The Department assisted with the 4th of July Event.

2. INFORMATION TECHNOLOGY

The IT Department continues to address the EnerGov issues. 43 issues have been closed and 20 are still pending.

IT consultant spoke with all departments.

Dashboard for Planning and Zoning needs to be completed.

3. FINANCE

Budget figures were sent out to all departments.

4. HUMAN RESOURCES

An employee in Public Works tested positive for COVID-19.

EVERGREEN final report is still pending.

5. ECONOMIC DEVELOPMENT

The Diario Las Americas newspaper will be conducting interviews of different departments.

Several ribbon cuttings were held last week.

Continue to develop new business relationships.

6. PUBLIC WORKS

The department has the necessary equipment in place should it become needed for Tropical Storm Elsa.

All U.S. flags that were on display throughout the City have been removed.

7. COMMUNICATIONS

The Diario Las Americas newspaper will be conducting interviews of different departments. Multiple requests from the media were received asking for comments related to the contract employee that was assigned to the Building Department.

8. PARKS AND RECREATION

4th of July event was successful.

PP4K event was successful.

Parks Department will be hosting a photography exhibit showcasing community photos on parks in celebration of July's Park and Recreation Month.

9. BUILDING

Temporary Certificate of Occupancy was issued to Jackson West Medical Center.

There are 342 applications for 40-year building certification.

No issues have been identified with the work that was done by Mr. Rosendo Prieto.

The Building Department is investigating three buildings that have construction issues.

10. PLANNING AND ZONING

Met with the EnerGov consultant.

The department continues focusing on customer service with an emphasis on reducing wait time.

11. CODE COMPLIANCE

The department continues to work with the Building Department to address pending issues.

A new law went into effect on July 1, 2021, which prohibits the Code Compliance Department from receiving anonymous complaints.

City Attorney Mr. Figueredo advised that he will look into the new legislation and advise.

- Interim City Manager and Deputy City Manager attended 4th of July Celebration at Trump National Doral Resort.
- Interim City Manager along with Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Finance Director, Ms. Matilde Menendez.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- Interim City Manager along with City Attorney Figueredo held meeting with Miguel Diaz De La Portilla.
- Deputy City Manager held phone call meeting with Ms. Kelly Mallette regarding Doral Central Park land.
- Deputy City Manager attended 2nd Floor Leadership Team meeting.
- Deputy City Manager attended Bi-weekly EnerGov Stabilization Project Status Meeting.
- Interim City Manager along with Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.

- Deputy City Manager attended Doral/EnerGov Review meeting with Tyler.
- Deputy City Manager attended Building Vendor Supported Plans Review Meeting with Building Director, Ms. Jane Decker.
- Deputy City Manager held weekly meeting with Building Director, Ms. Jane Decker.
- Interim City Manager along with Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Interim Chief of Police, Mr. Raul Ubieta and Interim Deputy Chief of Police, Mr. Daniel Borrego.
- Interim City Manager along with Special Assistant to the City Manager, Mr. Rey Valdes held weekly meeting with Human Resources Director, Mr. John Prats and Assistant Human Resources Director, Mr. Rita M. Garcia.
- Interim City Manager and Deputy City Manager held Parking Briefing meeting with Transportation Manager, Ms. Rita Carbonell and Public Works Director Arroyo.
- Interim City Manager held weekly meeting with Public Affairs Communication Director, Ms. Maggie Santos.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- Interim City Manager and Deputy City Manager along with Special Assistant to the City Manager, Mr. Rey Valdes and Building Director, Ms. Jane Decker held meeting with Mr. Ramirez regarding permits for the Mansions.
- Deputy City Manager held meeting with Code Compliance Director, Mr. Edgard K. Estrada, Planning and Zoning Director, Mr. Javier Gonzalez, Public Works Director, Mr. Carlos Arroyo and Facilities Manager, Mr. Luis Sanchez regarding Government Center Space Needs.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- Interim City Manager and Deputy City Manager held Bond Meeting Process with AECOM staff members regarding Construction Management.
- Deputy City Manager held staff meeting with Parks and Recreation Director, Ms. Erin Weislow and Communications Director, Ms. Maggie Santos.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going:
 - o KVC re-submitted precast joists and roof decking to City of Doral Building Department on July 8th.
- General Construction Activities:
 - o Drainage installation/excavation
 - Drainage system installation continues on north and west portions of the site.
 - Manholes, inlets, and HDPE piping on-going.

- o Grade beam and Column foundations excavations, reinforcement placement and formwork are on-going.
 - Formwork for south side façade/courtyard/stepped terrace is on-going.
 - Main electrical room conduit installation is on-going.
 - On-going CMU wall construction (IT room, electrical room, catering room, mechanical room walls).
 - Pouring of the main entrance letters (recessed in the concrete façade) is on-going.
 - Bermello-Ajamil performed inspection on July 1st.
- o KVC will begin tree root pruning/tree protection in the park mid-July.
 - Tree root pruning/tree protection was delayed due to several days of rain.
- o KVC is working on the irrigation line relocation.
- o On-going construction submittals/RFI's.
- IT Department provided revised location of cameras on July 7th.
 - o Exact location for trellis cameras provided by IT Department and sent to KVC on July 8th.
- AT&T pull box relocation on-going.
 - o AT&T confirmed payment and job approval and sent to the scheduler department to start box relocation.
- Art in Public Places Package submitted to City of Doral Planning and Zoning Department on June 23rd.
 - o PZ informed that AIPP Package needed to be submitted thru the CSS portal on July 1st. PMT submitted to CSS portal on July 1st.
 - o PZ confirmed on July 8th that submittal is under review and will confirm date for the committee meeting.
- Weekly OAC Meetings were changed to bi-weekly.

Morgan Levy Park:

- Project completed.
- Financial closeout.
 - o Invoice for thermostat relocation approved by City Manager.
 - o Finance Department advised that system was retaining 5% and check request needed to be submitted to release retainage to provide full payment to Waypoint.
- IT Department provided backup for Change Order No. 2 to SCS for the extra fiber conduit on June 17th.
 - o A discussion meeting with IT, PMT and SCS was held on June 30th.
 - o Change Order was approved by PMT.
 - o Change Order was routed to the City Manager's Office for signature on July 2nd.
- Parks and Recreation Department informed the PMT that in order for them to obtain concession room permit DERM Grease requires a trap flow control device.
 - o EAC provided revised drawings to include the device per DERM's comments on July 7th.
 - o Submitted to DERM for courtesy review on July 7th.

White Course Park:

- Permitting process is on-going:
 - o Project Manager met with Waypoint's Project Manager and City of Doral reviewers on July 2nd to go over all the required permits.
 - o Miami Dade WASD Sewer Extension approved June 30th.
 - Waiting on stamped set of plans.
 - Waiting DERM approval.
- General construction activities:
 - o Masonry work on the restroom building completed.

- o Electrical conduit layout on the west side of the property completed. Waiting on sewer extension approval to continue on the East side portion of the site.
- o Water Main pressure testing completed.
 - Inspection was scheduled.
- RFI's Submittals are on-going.
 - o Parks and Recreation provided reviewed of Site Furnishing submittal on July 8th.
 - o Parks and Recreation provided comments to playground concrete curbs on July 8th.
- Change Order No. 3 to Chen Moore and Associates for the electrical engineering plan revision was issued July 6th.
- On site meeting for sewer coordination meeting scheduled for July 9th.
- Art in Public Places coordination started this week.
- Coordination with IT Department for required elements is on-going.
 - o On Site meeting with IT Department, Contractor and PMT scheduled for July 9th.
 - o IT Department pending to provide Vendor's quotes/proposals.

Doral Meadow Park:

- Pergola lap joints warranty work scheduled for June.
 - o Duo-Guard lap joint cover installation completed June 17th.
 - Partial installation to be re-done by the contractor.
 - Site visit with the contractor was held on July 6th.

Doral Central Park:

- Permitting Process is on-going:
 - o CLOMR application was submitted to FEMA.
 - Currently under review.
 - o Phase I Soil Improvements:
 - City of Doral Building Department review completed.
 - Received comments from Plumbing, Floodplain, Electrical, and Building.
 - Bermello-Ajamil addressing comments.
 - Restroom Holding Tanks were cleaned prepped for demolition and permits application was submitted.
 - DCP Class V permit dewater issued July 2nd.
 - CRA resubmit WASD Permit Drawing on July 6th.
 - o Phase IV Recreational Center/ Lake Wall Foundation:
 - COD Building Department rework review completed.
 - Received comments from Structural, Plumbing, Floodplain, Electrical, and Building.
 - Bermello-Ajamil addressing comments.
 - MDC DERM under review.
 - Bermello-Ajamil addressing comments.
 - MDC Fire under review.
 - Geothermal well permit application submitted this week.
 - o Phase II & III Amphitheater, Ballfields and Skate Park:
 - City of Doral Building Department review completed.
 - Received comments from Structural, Plumbing, Mechanical, Floodplain, Electrical, and Building.
 - Bermello-Ajamil addressing comments.
- General Activities:
 - o Material testing and inspection communication procedure between Construction Team and Testing/inspection team was developed.

- o Weekly OAC meetings on-going.
- o Art in Public Places approved for Council Recommendation.
 - Design Team addressing/implementing committee comments.
- o FF&E coordination is on-going.
- o Kaufman Lynn Change Order No. 7 routed to City Manager's Office for signature.
- o Phase IV package sent to Kaufman Lynn for bidding preparation.
- o Phase IV AV plan finalized.
- o Access control coordination meeting with PMT, IT Department, Security Vendor, Design Team and Kaufman Lynn was held July 8th.
- o Musco Sport lighting approved by City of Doral Council for direct purchase.

Doral Boulevard Pedestrian Bridge:

- RFP #2021-09
 - o Deadline for Design-Build Firm to request participation in One-on-One Alternative Technical Concept Discussion Meeting No. 2 is July 12th.

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC on-going.
- Public Works Department is preparing amendment to the contract with H&J in order to get the price on the bike lanes green pavement marking adjusted.
 - o Amendment accepted by the City's Attorney.
 - o Work Order anticipated to be issued for the week of July 12th.

Trails and Tails Park (Lighting Improvements):

- Contractor will provide revised Phasing Schedule and Diagram with pedestrian access rerouting.
 - o Contractor revising schedule based on new delivery dates on lighting fixtures is on-going.
 - o Foreseen schedule will provide time saving of approximately of a month.
- Lighting poles and bollards specifications completed.

Additional Items:

- PMT provided draft for the General Obligation Bond for Fiscal Year 2022.
- PMT weekly Status of Projects held every Wednesday.
 - o Ms. Sara Sencion joined meeting as she will be acting as backup for CIP Administrative Coordinator.
- Weekly participation on the Park Bond Meeting with City Management and City Staff.
- June Monthly Report in progress.

Planning and Zoning

Occupational Licensing

- 21 Business Tax Receipt renewal for FY 2020-2021 processed this week.
- 9 Business Tax Receipts applications for new businesses have been received this week.
- 2 Alcohol Packets have been signed
- 0 new Temporary Outdoor Dining Permits (58 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- Addresses issued: 23
- Building Permits reviewed: 36
- Zoning Inspections conducted: 15

- Site plans reviewed/approved: 3
- Planning and Zoning Director participated in an internal meeting to discuss Hurricane Elsa plans.
- Planning and Zoning Director participated in a meeting to discuss Doral Gateway Garage Review Comments.
- Planning and Zoning Director attended the weekly Staff Meeting.
- Planning and Zoning Director participated in the Bond Meeting Process Re: Construction Management.
- Planning and Zoning staff participated in the Planning and Zoning Weekly Meeting.
- Planning and Zoning Director participated in meeting to discuss Doral Square Signage Master Plan Modification Comments.
- Planning and Zoning Director participated in the Bi-Weekly 2nd Floor Leadership team meeting.
- Planning and Zoning Director participated in the Bi-Weekly EnerGov Stabilization Project Status meeting.
- Planning and Zoning Director participated in a meeting with Kenia Palau, Chief Licensing Officer, to discuss an update on BTR Expired List & Renewal Notices.
- Planning and Zoning Director participated in a meeting to discuss an EnerGov Review.
- Planning and Zoning Director participated in a meeting to discuss a permitted use in the Industrial (I) Zoning District with Holland & Knight.
- Planning and Zoning Director participated in a meeting with the City Attorney to review EWE Project comments.
- Planning and Zoning Director participated in a meeting with Public Works to discuss Government Center space needs.
- Planning and Zoning Director participated in a meeting with Lincoln Property Management Company to discuss signage and painting of Doral Commons.
- Planning and Zoning department staff participated in a meeting to discuss Farmasi Review comments.
- Planning and Zoning department staff participated in a meeting to discuss Development for Property along NW 79 Ave, at NW 50 ST.

Building Department

- APPLICATIONS: 218 (up) Online Applications Received (all departments)
- PLANS REVIEWS: 274 (up) Plan Reviews (all departments)
- PERMITS ISSUED: 93 (dn) Permits Issued (all departments) with a construction value of \$4.1 million (up) and \$98,057 permit fees collected (up)
- INSPECTIONS: 488 (up) total Inspections Completed (all departments)
- PHONE CALLS: 771 (up) total for 36+ hours (up); 1,218 TOTAL calls to all department extensions with 555 (45.6%) no answer (new metric)
- LOBBY DATA (DORALQ): 253 (dn) Total Building Dept Customers; 51 Lobby Daily Average, 37mins (up) Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 27 mins (up))
- VELARO CHAT PORTAL: 5,847 (up) Online Visitors; 5 (dn) missed engagements; 1 engagements Ave Handle Time: 1m

Active files in Review Coordinator as of 7/6/21:

- 100 Approved Submittals pending invoicing and permit issuance.
- 5 failed submittal requiring rework.
- 313 new files pending kick-off for review.
- Permit Status (FEES DUE): 375 permits with payments pending for permits or reinspection fees
- Permit Status (ISSUED, INSPECT): 2,704 active permits (985, 1719)
- Permit Status (SUBMITTED – ONLINE): 299 applications (Backlog April (5), May (18), June (252), July (24))
- Item Review Status (BLUEBEAM QUEUED): 801 item reviews pending in all depts/trades

Code Compliance

- Field Supervisor and Code Compliance Officers conducted joint inspections with Miami Dade Fire Rescue at three possible unsafe structures within City limits.
- Code Compliance Officer worked July 5th, patrolling the City for various/common holiday violations.
- Director attended Government Center Space Planning meeting with Deputy City Manager, Public Works, and Planning & Zoning.
- Keep Doral Beautiful Business Award Committee was established and met to nominate a winner for August 2021.

Finance Department

- Accounts Payable: Processed 257 invoices; 36 checks and 4 wire transfer were issued for a total of \$429,792.
- Journalized the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Continued working with the City Manager's Office and Department Heads on the FY22 Budget.
- Processed the payroll for Mayor and City Councilmembers for the pay period ending June 4, 2021.

PROCUREMENT

- A total of 8 PO's were created for a total value of \$18,097.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 07/08/2021

• Solicitation No. and Title: RFP No. 2021-06 – HRIS and Payroll Software
Dept: Human Resource
Broadcast Date: 03/25/2021
Due Date / Bid Opening Date: 05/20/2021
Status: 4 Submittals received; Bids are being evaluated.

• Solicitation No. and Title: ITB No. 2021-08 – NW 82 Street and NW 114 Avenue Traffic Signal - FDOT
Dept: Public Works
Broadcast Date: 05/13/2021
Due Date / Bid Opening Date: 06/18/2021
Status: 2 Submittals received; Bids are being evaluated.

- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT
Dept: Public Works
Broadcast Date: 04/01/2021
Due Date / Bid Opening Date: 05/05/2021
Status: 3 Shortlisted Firms; One – on – One ATC Discussion No. 2 scheduled on 7/16/21.

- Solicitation No. and Title: ITB No. 2021-10 – Citywide Sidewalk Improvements- FDOT
Dept: Public Works
Broadcast Date: 05/14/2021
Due Date / Bid Opening Date: 07/09/2021
Status: 6 Firms attended the Pre-Bid meeting.

- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development
Dept: Public Works
Broadcast Date: 04/15/2021
Due Date / Bid Opening Date: 05/14/2021
Status: 2 Shortlisted Firms; Technical Proposals due 7/13/21.

- Solicitation No. and Title: RFP No. 2021-12 – Legislative Lobbying Services
Dept: City Manager’s Office
Broadcast Date: 04/22/2021
Due Date / Bid Opening Date: 05/25/2021
Status: Phase II Evaluation Committee scheduled for 07/13/21.

- Solicitation No. and Title: RFP No. 2021-13 – Towing and Wrecker Services
Dept: Police
Broadcast Date: 05/13/2021
Due Date / Bid Opening Date: 06/16/2021
Status: Phase I Evaluation Committee scheduled for 07/09/21.

- Solicitation No. and Title: RFP No. 2021-15 – Recreational Programming
Dept: Parks & Recreation
Broadcast Date: 07/09/2021
Due Date / Bid Opening Date: 08/12/2021
Status: Pre-Bid Meeting Scheduled for 07/28/21.

Human Resources

CURRENT JOB POSTINGS

- Building Inspector, Building Department, Open Continuous
- Chief Mechanical Inspector, Building Department, Open Continuous
- Mechanical Inspector (PT), Building Department, Open Continuous
- Park Ambassadors (Temporary), Parks & Recreation Department, Open Continuous
- Park Manager, Parks & Recreation Department, Closes on 07/13/2021
- Permit Clerk, Building Department, Closes on 07/16/2021
- Planner, Planning & Zoning Department, Open Continuous
- Plumbing Inspector, Building Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building Department, Open Continuous
- Transit Road Supervisor, Public Works Department, Closes on 07/22/2021

SPECIAL PROJECTS

- The Human Resources Department worked with the City's insurance broker of record, National Marketing Group Services (NMGS), to evaluate the current medical benefit offerings, past and current medical claims, and available medical plan renewal options, as well as the most beneficial option for life, short-term, and long-term disability insurance.
- HR is working to finalize the necessary logistics for the Employee Wellness Walk, scheduled for Monday, July 12, at noon.
- HR continues to manage and coordinate COVID-19 related exposures and quarantine periods.
- HR continues to work with Evergreen Solutions, LLC to finalize the 2021 Classification and Compensation Study. On Thursday, July 8, 2021, HR received and provided comments on the latest draft report that was received.
- HR submitted the draft Policies and Procedures Manual for legal sufficiency review.
- HR submitted the draft Interview and Selection policy for legal sufficiency review.
- HR is in the process of submitting the required documents for recognition by the American Heart Association for their Worksite Wellness awards.
- HR continues to work with the Crowe internal Auditor, providing requested documents.

NEW EMPLOYEES

- Megan Gonzalez, Permit Clerk, Building Department, start date 7/12/2021
- Karla Fernandez, Administrative Assistant for Public Affairs, start date 7/12/2021
- Scarlett Rivas, Police Property & Evidence Spec. start date 07/06/2021
- Arlen Fundora, Park Ambassador, Parks, start date 07/07/2021
- Luigi Barco- Caiaffa, Park Ambassador, Parks, start date 07/06/2021

PRE-EMPLOYMENT STATUS - JOB OFFERS HAVE BEEN EXTENDED

- Parks and Recreation Department - Park Ambassadors (5)
- Police Department –Police Officer (4)
- Police Department –Police Service Aides (2)

Information Technology

- AV Team setup/supported Webinar trainings for multiple Departments
- AV Team assisted Solution Center with EnerGov users
- AV Team provided AV support for Finance, PW, PD, PA, and HR Department
- AV Team assisted Help Desk with user issues/tickets
- AV Team Provided pre-bid/bidding recordings to Finance Department
- AV Team did monthly EOC inspection
- Public Safety Support - This week, the PD IT completed the new CAD install. Preparations has begun to start testing the new County CAD. The IT team continues to gather asset inventory. A test was performed with Miami-Dade County to test out 2 laptops provided to access the Web EOC. A dry run was successfully completed in preparations for hurricane season to activate the EOC.
- Security Manager
This week, over 64 emails were reported and analyzed for malicious intent. Continued remediation from security audit findings. Completed remediation of security audit's number 1 finding. Continued cleanup of Active Directory organizational units. Standardized identification process of vendor and contractor accounts.
- Network Administration
- Participated in external and internal meetings.
- Configured the phone system and modified rings mode for different departments (BD, CE, HR,

PW).

- Troubleshooted and worked together with the Service Provider during services interruption at one City premises (Site 31).
- Assisted the PD technicians during Network troubleshooting and the PD Training Center and also during VoIP troubleshooting at the PD EOC.
- Architected and implemented a communication flow to allow communication from a wireless scanner to a City on-premises server. Configurations included WiFi, Firewalls, and Network Admission Controller.
- Investigated connectivity issues at Doral Legacy Park. Performed necessary changes on the WiFi and Firewalls to allow legitimate traffic for residents.
- Continued to monitor the Network and performed actions based on incidents.
- Continued to work on remediations and following best practices as advised by a city's partner.
- Provided support to the City and PD Help Desk.

• Resolved support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.

- Modified door schedule for night events.
- Moved BD staff to new desks.
- Troubleshoot Executive Assistant Email Account and Outlook App.
- Continue to work on reconciliation of physical inventory of IT equipment.

• Systems Administration. This Week:

Review and Keep the backups if they are 100% operational

Disable the GPO Nightly PC Shutdown in City Hall

Virtual Crowe finding meeting

Ran for the third time Palo alto script to remove extended attribute from files in 1 large file servers. It did not work well before.

Disable the GPO Nightly PC Shutdown in Police Department

Create GPO to disable Unauthenticated SID Enumeration

Changed the configuration in PRTG to show free MB in the alarms

Removed unused servers from backup schedule to clean space.

Synchronized the WSUS Server and downloaded 5 new updates for servers (July Updates).

Virtual meeting with Dell to talk about the SMP

Run pre installation for the Isilon Upgrade.

Assisted the security manager to change default SMTP for a user.

Linked the remote desktop GPO to another OU to give access in their iPad.

Started the new Server Windows Update process with test machines.

• System Analyst- This week:

- Attended weekly support calls with Tyler support team and the different city departments
- Troubleshooted and created tickets with Tyler support for outstanding issues
- Assisted citizens with portal account registration and login issues
- Followed up on all opened tickets with Tyler support and City Hall respective departments
- Assisted Software Developer with EnerGov automations to update permit statuses
- Attended Bi-Weekly EnerGov Stabilization Project Status Meeting
- Assisted meeting for Building vendors setup for support for plan reviewers
- Troubleshooted Internet Explorer configurations for EnerGov
- Set up virtual machine on iPad for Building inspector to test and deploy solution to all inspectors
- Assisted Finance department with Munis access configurations and workflow modifications

- Smart City projects are underway:

- FPL 2 LPR Poles/Public Safety Project:

We sent new Public Works documentation to MDC for permit approval and will be had meeting to update project schedule with site 1,30,13 and 27require tasks. We continue the process to start construction and ensure all paperwork for approval of MOT is obtained. We are also preparing requirements for installation of enclosures and camera at site 13.

Project is 67 % completed.

- WCCD 37122- New Smart City Certification Project

We are the first American City who has obtain this WCCD ISO 37122 Early Adopter Certification. This second level Smart City certification focuses on Sustainable Cities and Communities.

Project is 100% completed

- HRIS New System Project

We had bid opening May 20 after answering some vendors questions of the pre-bid sessions related to detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning, core HR and e-forms. Team will continue waiting for RFP answers from vendors.

Project is 20% completed

- Upgrade Facility Dude Project

We Had Parks and PW answered questionnaire for the planning kick-off meeting on July 9 and developing a schedule of tasks to perform of how the 3 current applications of Facilities Dude will be centralized in the upgrade. PW completed documentation for Council meeting in June after receiving updated proposal. We decided to just upgrade current Facility Dude software which is beneficial for City. PO was approved and we started planning for the new upgrade for Public Works system including Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 17% completed

- WCCD 37120- Yearly Smart City Certification Project

Department of Agriculture is working with us to provide food security environmental information. This week we completed all the review for information. We should be submitting workbook for review this week.

Project is 89% completed

- GIS Administration- This week:

- Continue to conduct systems and communicate with vendor and internal Information Tech team.

- Organized GIS online.

- Contacted city departments to update GIS maps from GIS portal.

- Test GIS enterprise staging environment.

- Communicated user's support.

- Continue to rebuild and test systems.

- Weekly GIS maintenance.

- Database Administrator:

I.- Updated the Code Compliance Internal Dashboard. The connections, queries, and tasks have been updated to populate the metrics from the new data source (EnerGov).

II.-Assisted the Finance Accountant to refresh the SQL Cubes jobs and database for the Production Environment.

III.- Working on the Planning and Zoning Internal and External Dashboards, creating the connections and tasks to populate the metrics from the new legacy system.

- Application Development- This week:

- Assisted PD with Tyler 311.

- Analyzed solution for Code Enforcement daily fine.
- Assisted PW with Dynamic CRM.
- Updated 311 Code Enforcement service types.
- Updated SQL script to clean up Item Reviews.
- Tested EnerGov GIS in test environment.
- Worked on BTR with PZ department.
- Participated in EnerGov meetings.

- Development Services Software (WeB – We Build Doral!)

We are continue resolving EnerGov post-Implementation issues with the support of the vendor's expert team. Creating new procedures also.

We are finishing user acceptance of second batch of forms, waiting on users to define third batch of forms to start working with all the changes and verification and IT team is updating design of dashboards.

We are doing tests of moving old permitting attachments to new enterprise system to facilitate user's process.

- Intersection Technology System Support- performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral, and Electrical engineer on the design/permit of Site I, I3, 26 ,27 and 30 LPR camera installation.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Coarse and Central Park.
- Started coordination/preparing the reinstallation of Site I3 LPR equipment with Trinity and HP Electric.

Parks and Recreation

- Parks Director attended weekly meeting with the Deputy City Manager to discuss ongoing department items.
- Parks Director attended interview with Diario Las Americas newspaper.
- Parks Director attended meeting with Planning & Zoning & IT for an introduction to Xpacity smart city kiosk.
- Parks Director attended South Florida Parks Coalition meeting for the FRPA Impact Calculator Workshop.
- Events staff met with Raul Touzon to discuss future events & programming.
- Silver Club Virtual Bingo Night was held with 20 participants.
- Special Needs specialist held weekly Bowling practices at Bird Bowl with 36 participants.
- Special Needs specialist held weekly Basketball practices.
- Special Needs specialist began weekly Feel the Beat Dance classes.
- Adult Basketball League held their championship game at Doral Legacy Park.

Police Department

Arrests:

- Felonies: 6
- Misdemeanors: 7
- Traffic: 7

- Warrants: 5
- DUI: 1

Traffic Citations

- Hazardous Moving Violations: 261
- Non-Hazardous Moving Violations: 323
- Disabled Parking Violations: 4

Civil Citations

- Civil Citations: 1

Notable Arrests & Incidents

Aggravated Assault with a Firearm

On Tuesday, June 8, 2021, the victim came to the Doral Police Station to report an incident that occurred on June 4, 2021 at a restaurant in the area of NW 107th Avenue and NW 42nd Street. The victim reported that between 1 and 3 am, while outside of the restaurant an unknown male removed a firearm from his waistline and pointed it at him before placing it towards his head. The victim advised that security guards from the business removed the subject from the business and identified the subject by name. DPD Detectives presented the victim with a photographic lineup during which the victim positively identified the subject.

On Wednesday, July 7, 2021, the subject surrendered himself at the Doral Police Station, was arrested and transported to TGK.

Fleeing and Eluding Police

Reckless Driving

Driving While License Suspended

While conducting routine patrol, a Doral Police patrol vehicle was nearly struck by a 2 door Infinity G35 which cut into the police officer's travel lane. The officer activated his emergency equipment to conduct a traffic stop. The officer was able to positively identify the driver due to previous law enforcement contacts. The driver of the Infinity failed to pull over for the officer and fled at a high rate of speed while weaving in and out of traffic with complete disregard for the safety of person or property in the area. The officer immediately issued a "Be on the Lookout" BOLO for the vehicle/subject over the police radio and de-activated his emergency equipment.

On July 5, 2021, the subject was located at his home address in Doral and was taken into custody by DPD, arrested and transported to TGK.

Public Information Office (PIO)

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

- Parks and Police for Kids Youth Summer Program
- Area 1 Bike Patrol (Visibility).

- Area 2 Bike Patrol (Visibility).
- 9831 NW 58th St. (Met with Viviendo en Doral Social Media page) reference SafeCam program).
- 11555 NW 58th St. Doral Meadow Park (Park check).
- 11645 NW 50th St. Trails and Tails Park (Park check).
- 5300 NW 102nd Ave. Morgan Levy Park (Park check).
- 7600 NW 98th Place. Glades Park. (Park check).
- 8200 NW 114th Ave. Legacy Park. (Park check).
- 5300 NW 102nd Ave. Morgan Levy Park. (Park check).
- NW 41st -25TH /112th -114th Ave. Warehouse Check.
- NW 87th Ave. 17th -36th St. Business Check.
- 8300 NW 36th St. City Place (Foot patrol businesses contact).
- 7600 NW 98th Pl. Glades Park. (Park check).
- NW 58th St./114th -102nd Ave. Business check.
- 5001 NW 104th Ave. Doral Place Townhouse H.O.A. meeting.
- 5300 NW 102nd Ave. Morgan Levy Park. (Park check).
- Area 1 Bike Patrol
- 10780 NW 58th St. Sedano's (met with Manager and staff).
- 9140 NW 58th St. BBQ 58 (Safecam Presentation).
- 7600 NW 98th Pl. Glades Park (Park check).
- 8200 NW 114th Ave Legacy Park (Park check).

Upcoming H.O.A. Meetings

- 7/6/21 Doral Place 7pm
- 7/7/21 Moral Garden 7pm
- 7/8/21 Doral Oaks 7pm
- 7/8/21 Doral Green 7pm
- 7/13/21 Executive meeting 7pm
- 7/14/21 Doral House 1 7pm
- 7/15/21 Doral Lakes 7pm
- 7/20/21 Board of Directors meeting 7pm
- 7/28/21 Doral Woods 7pm
- (All meetings will be held at 5101 NW 104 Ave. Doral Park Country Club).
- Blue Theory-7-6-2021 at Training Center from 4-8 PM. Dayshift & Midnight FTO Squads.
- PSA Academy-preparation.
- New Hired Police Officer Academy-preparation.
- Quarterly Inspections.
- Accreditation-preparation.
- Photographic Line-ups Training for Traffic Hit & Run Investigators.
- Traffic Stops Training-working on scheduling with Platoon II.
- 3D Virtual Reality Training for Command Staff.

Office of Emergency Management:

- Took part of NWS Miami and National Hurricane Center conference calls regarding Tropical Storm Elsa for possible impacts to South Florida. Forwarded TS Elsa briefings provided by NWS Miami to Office of CM, DCM, and Directors throughout the weekend.
- Posted preparedness information and possible impacts to South Florida from TS Elsa on social media platform.
- With County Office of Emergency Management (OEM), conducted WebEOC training for EOC personnel.

- With County OEM, conducted Divisional EOCs IT Network Communications Test.
- Conducted virtual EOC tests with IT.
- Conducted EOC inspection.
- Updated OEM presentation for New Hire Orientation.
- Created situation reports, and shared COVID-19 and other relevant news with Directors. Information also included weekly data (new format) provided by the Florida Department of Health (FDOH), FEMA documents regarding COVID-19 Public Assistance, etc.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 62,969 (296 additional followers)
- SOCIAL MEDIA HIGHLIGHT: People reached on Instagram up 82% (20k people); Engagement on Instagram up 239% (6k).
- *TOP POST OF THE WEEK- 2 Instagram posts this week topped as highest in the last year – Doral Glades highlight post (14.1k reach) and 4th of July event recap post (12.9k)
- Promoted multiple city events/initiatives including but not limited to: 4th of July, throwback Thursday, City mailing list
- Media Inquiries regarding Mr. Ross Prieto, 40-yr recertifications
- Completed all interviews for Diario Las Americas Special Feature
- Design/Web Projects – web updates to Parks & Code pages, several certificates, fencing banner for Cultural Arts Center
- Videos:
Published – Inside Doral– Special Olympics
Published – Newly improved roads
Published – Segmented EnerGov Training Videos
In Production – Alex the Egret Project
In Production – Spend Local: Sanitas

Public Works

- Waypoint commenced the parking lot gate repairs at the Police Training Center.
- Installed metal sheet on walls in the interview rooms at the Police Department.
- Waypoint installed VAV in the Police Training Center as part of the Simulation Room project.
- USSI polished floors at the Training Center to prepare the room for the Simulator installation on Tuesday July 13.
- Held the final QAQC Teams meeting with APWA Accreditation Manager Tracy Holland and PW Director Carlos Arroyo to go over the details of the Evaluation scheduled for July 12th, 2021.
- Held a meeting with Henry Martinez to conduct the final review of the ROW Maintenance SOP.
- Issued a Year Extension letter to Binick Digital Imaging, LLC to August 2022, for the Production and Installation of the Flag & Banner contract.
- Re-submitted the Adopt-a-Street Program Guidelines for approval.
- Scheduled the next Adopt-a-Street program event to be held July 17, 2021, on NW 79th Ave (58-36) for Public graphic, LLC.
- Meeting with Miami Parking Authority to discuss potential Parking Pilot Program for City's Parking Program.
- Wantman Group submitted the Draft Doral Boulevard Corridor Access Management Report.