



City of Doral Military Affairs Advisory Board Special Meeting Minutes

Tuesday, November 16, 2021
6:00 p.m.
Doral Government Center
1st Floor Multipurpose Room
8401 N.W. 53rd Terrace
Doral, FL 33166

1. Call to Order

Meeting was called to order at 6:06 p.m.

2. Roll Call of Board Members

William 'Bill' Watts, Chair	Present
Deborah Prather, Vice Chair	Present
Christopher Flynn, Secretary	Present
Ricardo 'Rich' Bautista, Board Member	Present
Jason Juarez, Board Member	Present

Staff present:

Edgard Estrada, Director, Code Compliance

Guests:

Mark Pinilla, President of Vet Info, Content Designer

Public:

Luminar "Betty" Garza, Doral resident

3. Pledge of Allegiance

4. Public Comments

Ms. Garza requested to speak, noted her disappointment that none of the Board members were in attendance to the last City Commission meeting to protest the City of Doral Resolution 21. The board in general sees very positive notions to this resolution and continues to take no towards this resolution.

5. Approval of Minutes

- November 2nd, 2021

Motion to approve the November 2nd meeting minutes made by Vice Chair Prather and seconded by Member Juarez. By consensus, motion passes unanimously.

6. Discussion Items

a. Discussion: Family Day Event

Member Bautista introduced hand drawn site map for discussion, identifying placement of food tents and tables, generators, inflatables, and seating a reception table (*Attachment 2*).

Chair Watts noted Big Red Bus will be present; FWC will be present. VA will not travel but will provide materials for the Board to display at the event. Miami Vet Center will be present.

Member Juarez requested moving the Toys for Tots display to the entrance for those that want to donate toys but do not want to stay. Also noted Papa John's will donate 5 extra-large pizzas and Winn Dixie will donate food platters, no count yet.

Vice Chair Prather noted Energy Yoga will donate a class, discussed potential give-away drawing and to hold a raffle for this and other items that may be donated.

Discussion continued with outreach to Fire Station #69, Doral Police Department Motorcycle Unit for presence.

Question came to having enough time to advertise and continue outreach before the December 11 date of event. General consensus to continue moving forward.

- b. **Discussion: Adopt-a-Unit. Motion to table Adopt-a-Unit Ms. Jennifer Brande attends the next Board Meeting** made by Secretary Flynn and seconded by Member Juarez. By consensus, motion passes unanimously. Adopt-a-Unit tabled until Jennifer Brande, Community Relations Chief, U.S. Southern Command Public Affairs, next attends a meeting.

c. Open Discussion

Open discussion focused to Event Sponsorship Agreement between the City of Doral and Vet Info, subject of responsibility to Vet Info in all matters pertaining to the Family Day Event. Mr. Estrada handed out copies of the Agreement for all Board members to review (*Attachment 1*). The concern of Vet Info comes to liability, discussion centered on likelihood of attendees that may cause destruction or theft of property, injury to self or others. Vice Chair Prather mentioned "hold harmless" clause to check during registration, require all individuals in attendance to register, if at the gate, to release personal injury liability against the Park, the City, Vet Info, or any other entity than themselves. Vet Info would continue to be held liable for clean-up after as needed, but still discussed concerns for purposely damaged property by attendees. Vice Chair Prather will provide recommendations to City Legal to add a "hold harmless" clause to the Eventbrite invitations, then reach out to Vet Info to add the clause to the invites. **Motion for Board to send "Hold Harmless" Clause to City Legal for review, then send to Vet Info for invite inclusion** made by Member Juarez and seconded by Member Bautista. Vice Chair Prather will send clause to Ms. Juanita Cruz, Advisory Board Coordinator, and to Mr. Estrada, who will in turn forward to City Attorney for review.

Continued open discussion to gather all planning materials and save on thumb drive, digital files, something for archive, as the same planning efforts are continued year over year but repeated without use of previous materials. Secretary Flynn intends to keep archive of all planning materials for future use.

Motion to gather and archive all materials for the January meeting made by Vice Chair Prather and seconded by Member Juarez. By consensus, motion passes unanimously.

7. Discussion of next meeting agenda items

Discussion will continue moving forward with family day event, logistics and advertising.

8. Future Meeting Dates

- Monday, November 22nd, 2021 at 6:00 p.m.
- Tuesday, November 30th, 2021 at 6:00 p.m.
- December 7th meeting date will be held as normal meeting date

Motion to hold special meeting on November 30 made by Secretary Flynn and seconded by Member Bautista. By consensus, motion passes unanimously.

9. Adjournment

Meeting adjourns at 7:02 p.m.

Respectfully submitted,



 Christopher Flynn, Secretary

Motion to approve the minutes of the November 16th, 2021, Military Affairs Advisory Board Meeting made by Board Member Ricardo Bautista and seconded by Board Member

Jason Juarez.

William 'Bill' Watts, Chair
 Deborah Prather, Vice Chair
 Christopher Flynn, Secretary
 Ricardo 'Rich' Bautista, Board Member
 Jason Juarez, Board Member



APPROVED and ADOPTED this 22nd day of November 2021.

A.P. 

 William 'Bill' Watts, Chair