

WORK ORDER No. 2 FOR PROFESSIONAL SERVICES

TO: BCC Engineering, Inc.
7300 North Kendall Drive, Suite 400
Miami, Florida 33156
(305) 670-2350

DATE: March 27, 2015

The City of Doral authorizes the firm of BCC Engineering, Inc. to provide professional engineering and planning services for the implementation of the City of Doral Bicycle Sharing Pilot Program. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Final Agreement between BCC Engineering, Inc. and the City of Doral dated February 2, 2015, and the attached Proposal dated March 26, 2015 and submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from BCC Engineering, Inc for the Program Development of the Doral Bicycle Sharing Pilot Program. The performance of services associated with this Work Order will be executed on a time and materials basis with a not to exceed amount of \$14,342.10.

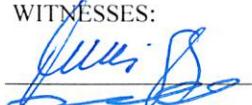
You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

This Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 2, 2015 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

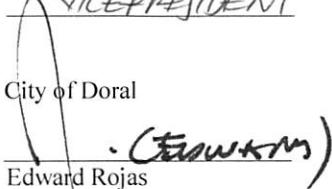
Work Order is not binding until the City of Doral agrees and approves this Work Order.

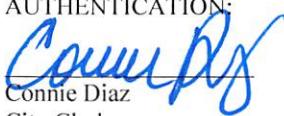
IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: BCC Engineering, Inc.
BY: 
NAME: LUIS A. RODRIGUEZ
TITLE: VICEPRESIDENT

WITNESSES: SEAL:
1. 
2. 



OWNER: City of Doral
BY: 
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:
BY: 
NAME: Connie Diaz
TITLE: City Clerk

APPROVED AS TO FORM:
BY: 
NAME: WEISS, SEROTA, HELFMAN, COLE,
BIERMAN & POPOK, PL
TITLE: City Attorney

DECLARATION OF THE PRESIDENT OF THE UNITED STATES

James M. Smith

Washington, D.C.
April 15, 1954

I, James M. Smith, do hereby certify that the following is a true and correct copy of the original as the same appears in the files of the Department of State:

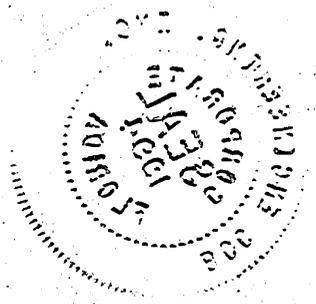
The original is a copy of a letterhead memorandum from the Department of State to the Department of Defense, dated and captioned as above.

The original is a copy of a letterhead memorandum from the Department of State to the Department of Defense, dated and captioned as above.

The original is a copy of a letterhead memorandum from the Department of State to the Department of Defense, dated and captioned as above.

Very truly yours,
James M. Smith

Witness my hand and the seal of the Department of State at Washington, D.C., this 15th day of April, 1954.



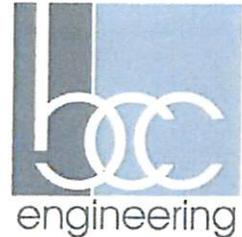
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March 26, 2015

City of Doral
Mr. Jose Olivo Jr., P.E.
8300 NW 53rd Street
Doral, Florida 33166



Reference: **City of Doral Bicycle Sharing Pilot Program – Program Development Assistance**

Dear Mr. Olivo:

Thank you for the opportunity to present this proposal to provide assistance to the City in the development of its inaugural Bicycle Sharing Pilot Program. BCC Engineering, Inc. will act as the Civil Engineering/Planning consultant responsible for assisting in the logistics of establishing such a Program.

The City of Doral has agreed, in principle, to install a Bicycle Share Pilot Program for the benefit of its citizens and visitors. This pilot program will consist of 100 bicycles, docking facilities, five major parking stations, and five minor parking stations, as well as a marketing/advertising campaign. This important step will go a long way in providing additional choices for users of the transportation system. The "Social Bicycle" or *SoBi* system that the City has selected, should provide the flexibility of use, low maintenance costs, and maximum ridership. In this regard, the BCC team will assist City staff in meeting these goals.

SCOPE OF SERVICES

BCC will provide the following Bike Share Program services on request:

- Task I - Identify the optimum station locations (five major stations and five minor stations) by implementation phases, by reviewing trip generators, existing bikeway infrastructure, and future plans
- Task II - Assist the City in developing an appropriate bicycle sharing fare structure
- Task III - Assist the City in developing appropriate metrics to measure the effectiveness of the system, considering ridership/membership, revenue goals, maintenance costs and efficiencies, quality analysis of its users, and safety considerations
- Task IV – Develop exhibits for identification of location of stations and phasing (limited to GIS maps including existing roadway network, aerial photography, major features and landmarks, and station identification – major and minor – by phase implementation).
- Task V - Recommend an approach for the Operation and Maintenance of the overall system by either: i) the City maintaining fare/ad revenue/maintenance OR ii) a private Operator maintaining fare/ad revenue/maintenance
- Task VI - Produce a final memorandum report, detailing the aforementioned elements and providing recommendations suitable for an implementation plan
- Task VII - Attend up to two City staff meetings (one by phone)
- Task VIII - Attend up to one public meeting
- Task IX - Attend one City Commission Meeting

Assumptions and Exclusions

- The City of Doral will interact with bike share system provider
- This is a planning level support task. No design of facilities or conceptual development is included.
- Trip generation and future infrastructure plans to be provided by City of Doral
- Attendance to meetings or site visits other than those listed in the scope of services shall be billed on a time and material basis in accordance with the attached schedule of billing rates.

Basic Services Fee

We propose to provide the described Basic Services for a Multiple of Fixed Hourly Rate Fee in an amount not to exceed \$14,342.10 Dollars. (See attached Exhibit A for summary of tasks and hours.)

Additional Services

Services beyond those outlined under Basic Services, including increase in the scope of the Project, revisions to the work, site structures, additional site visits, inspections, construction errors, etc. will be provided for an additional negotiated Lump Sum Fee or performed on an hourly basis at the rates indicated on the attached Hourly Billing Rate Schedule, Exhibit A. BCC Engineering, Inc. will provide Additional Services after receipt of written authorization by Client.

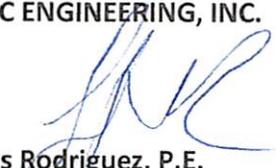
Payments

Billing will be monthly based on the percentage of services completed, billing rate schedule attached, or by phase as follows:

Reimbursable expenses such as courier fees, Federal Express etc. will be billed at cost to the City of Doral. *Reimbursable expenses and Additional Services will be billed monthly as they are incurred.*

Our proposal and Exhibit A "Summary of Tasks and Hourly Rates" is attached to and made a part of this Agreement. We hope this Proposal meets your expectations and we look forward to working with you on this Project.

Sincerely,
BCC ENGINEERING, INC.



Luis Rodriguez, P.E.
Project Manager

**EXHIBIT A
SUMMARY OF TASKS AND HOURLY RATES --- BCC ENGINEERING, INC.**

Name of Project: City of Doral - Bike Share Program Development Assistance

3/26/2015

LOCATION	TASK	Staff Classification					Staff Hours by Activity	Salary Cost by Activity	
		Principal Engineer	Project Manager	Engineer Technician	CADD Technician	Clerical			
		\$190.00	\$149.35	\$69.60	\$72.50	\$43.50			
City of Doral Bike Share Program	Task I	Identify station locations by implementation phases	1	16			17	\$2,579.60	
	Task II	Develop bicycle sharing fare structure		10		8	18	\$1,841.50	
	Task III	Develop metrics of measures of effectiveness		8			8	\$1,194.80	
	Task IV	Develop exhibits for locations of stations and phasing		8		4	12	\$1,484.80	
	Task V	Recommend an O&M approach (City or Operator)	1	16			17	\$2,579.60	
	Task VI	Produce memorandum final report	1	16		4	21	\$2,869.60	
	Task VII	Attend up to two City staff meetings (one by phone)		4			4	\$597.40	
	Task VIII	Attend up to one public meeting		4			4	\$597.40	
	Task IX	Attend one City Commission Meeting		4			4	\$597.40	
	Task X	Blank					0	\$0.00	
	Task XI	Blank					0	\$0.00	
	Task XII	Blank					0	\$0.00	
Total BCC Staff Hours			3	86	0	8	8	105	\$14,342.10
									\$0.00
			0	0	0	0	0	0	\$0.00
			0	0	0	0	0	0	
Total Staff Cost			\$570.00	\$12,844.10	\$0.00	\$580.00	\$348.00		\$14,342.10

Check = \$14,342.10

TOTAL ESTIMATED BCC FEE:

\$14,342.10