



Memorandum

To: Honorable Mayor and City Council

Date: October 17, 2020

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/October 11 - October 17, 2020**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
 - 2) Weekly Report - Bullet Points
 - 3) Public Affairs - Sculpture
 - 4) State of the City Address
 - 5) COVID-19 Employee Testing
 - 6) Council Meeting
 - 7) Mayor's Citizens Academy
 - 8) Smart Sheets
 - 9) Employee of the Year / Christmas Party
- City Manager held weekly meeting with Communications Director, Ms. Maggie Santos
 - Deputy City Manager held weekly meeting with Planning & Zoning Director, Mr. Alexander Adams.
 - City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Information Technology Assistant Director, Mr. Carlos Olivares.
 - City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
 - City Manager and Deputy City Manager attended virtual Meet Camacol Doral - Hospitality and Restaurants.
 - City Manager and Deputy City Manager held individual meetings with City Councilmembers to review the Agenda for Council Meeting on October 14, 2020.
 - Deputy City Manager held meeting with Human Resources Director, Mr. John Prats.
 - Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
 - Deputy City Manager attended MDCCMA Check in Conference Call Meeting with City Managers to discuss COVID-19 updates.

- City Manager and Deputy City Manager presented at the Virtual Fall 2020 Mayor's Citizens Government Academy.
- City Manager and Deputy City Manager along with City Clerk Diaz and City Attorney Figueredo held Agenda Briefing meeting with Department Directors.
- City Manager and Deputy City Manager attended Virtual Council Meeting on October 14, 2020.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- City Manager and Deputy City Manager held meeting with Human Resources Director, Mr. John Prats regarding Call Back Time.
- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez.
- City Manager and Deputy City Manager held meeting with Planning & Zoning Department regarding Fiscal Year 20-21 Budget (Health Insurance, Cost of Living, Merits).
- Deputy City Manager held meeting with Economic Developer, Mr. Manuel Pila and IAF Consultants to review grants process.
- Deputy City Manager held staff meeting with Building Official/Director, Mr. Rene Velazco.
- Deputy City Manager held meeting with Planning & Zoning Director, Mr. Alexander Adams, Economic Developer, Mr. Manuel Pila and Tachbrook Capital Management Group regarding Miami International Mall Project.
- City Manager held After Action Meeting along with Deputy City Manager, City Clerk Diaz and City Attorney Figueredo and Department Directors.
- Deputy City Manager held weekly meeting with Assistant Planning & Zoning Director, Mr. Javier Gonzalez.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- Deputy City Manager held meeting with Economic Developer, Mr. Manuel Pila and Finance Director, Ms. Matilde Menendez regarding Grants Criteria.
- City Manager and Deputy City Manager attended Zoom meeting with Ronald Book, P.A. regarding Pre-Session Planning.

- Deputy City Manager coordinated departments to support the start of a free COVID mobile testing site for Dade County residents in partnership with Miami Dade County Fire at Morgan Levy Park in the parking lot. Testing will take place from noon to 8 pm on Tuesdays, Thursdays and Saturdays. A total of 558 people were tested the first 3 days (October 13, 15 and 17th.)

- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 91 people who were observed in public without masks.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Building Permit Set submitted on October 13th – Civil set provided on October 15th
- Doral IT telecom comments sent to B&A
- October 12th Contract responses sent to KVC 10/16, negotiations on-going.

Morgan Levy:

- Building permit issues October 13th
- PMT provided Notice to Proceed to start Construction on October 14th.
- Demolition activities commenced on October 15th
- Project schedule provided to PMT on October 16th

White Course:

- RFP Advertisement published on October 9th.
- Consultant is completing final Design Package for permitting.

Doral Meadow:

- General construction on-going.
 - Exterior painting commenced October 15th
 - A/C Exterior unit installation in progress
 - Exterior Concrete Poles completed October 16th
 - Exterior door paint commenced October 16th

Doral Central Park:

- A/E addressed Parks and Recreation comments for Schematic Design Package.
- Schematic Design comments closed.
- Design Development Package I (Civil) submitted October 9th.
- PMT and A/E participated on weekly meeting of the status of project.

Doral Boulevard Pedestrian Bridge:

- RFP to be advertised early November.
- Awaiting final approval from the State.

Trail Network:

- Project Design is on-going.
- PM is performing luminance testing of glowstone samples (Green; Aqua Blue; & Deep Blue) – (testing at 10 min, 30 min, 60 min, & 120 min).
- Material tested after eight (8) weeks of daily sunlight exposure is ongoing.

Lighting of Trails:

- Project Design on-going.

Trails and Tails Park:

- Revised 100% Construction Document sent to PMT on October 16th
- ITB Draft is in progress to be advertised mid-October.

Additional Items:

- The PMT participated on weekly meeting for coordination/status of projects.

- Weekly Bond Meeting Process and Construction Management.

Building Department

- Director and Assistant Director monitored the October Council meeting and attended virtual After-Action meeting. No items from Building were presented in this month's agenda
- Meadows Park Bond project inspections continue. The permit for the Morgan Levy Park was issued on October 13th. Final dry-run set of plans for the White Course project was submitted to the department for a courtesy review.
- Director and Assistant Director attended the weekly meeting with the Deputy City Manager. Issues regarding grant opportunities for IAS Building department accreditation, and current vacant positions in the department were discussed.
- PMG and Associates submitted final copy of Utilization report and Fee schedule update.
- Train the Trainer seminars for Energov continue. These training sessions prepare the Subject Matter Experts for proper training and mentoring of all members from the different departments.
- COVID 19: Continue to practice safety measures and continue to monitor activities at constructions sites and the Solutions Center. Building team continues to remain safe.
- Bachour restaurant was issued a TCO, Temporary Certificate of Occupancy, this week. A soft opening is scheduled for October 21, 2020.
- PHONES: Data available: 588 Inbound call count for week; 3:00m ave time per call; 35hr+ total time for week
- INSPECTIONS: 84 Average Daily Inspections, 418 total Inspections Completed (week)
- PLANS REVIEWS: 450 Plan Reviews (Quantity), 4% Expedite, 8% Walk-Thru, 32% Rework, 56% Drop-off/Electronic
- Average plan review time per plan per trade = 30mins
- LOBBY DATA (DORALQ): 176 Total Building Dept Customers; 35 Lobby Daily Average, 7.6 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 17 mins

Code Compliance

Director and Assistant Director attended virtual meeting with various members of Fingerlakes 96th Avenue to discuss the possible steps moving forward to re-establish the association for the road.

Department successfully presented 19 cases at the October 15 Special Magistrate Hearing.

Finance

- Accounts Payable: Processed 162 invoices; 53 checks were issued for a total of \$557,673.
- Journalized the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City wide payroll for the pay period ending October 11th.
- Working with all City departments to review FY 2020 purchase orders and process September 30, 2020 invoices, in preparation of the fiscal year end close.
- Continue working with the City's external auditors for the preparation of the Comprehensive Annual Financial Report (CAFR) for the Fiscal Year ending September 30, 2020.

PROCUREMENT

1. Below Cone of Silence Report for the week of 10/14/2020
2. A total of 58 PO's were created for a total value of \$1,815,847.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 10/14/2020

- Solicitation No. and Title: RFQ No. 2020-22 - Professional General Engineering and

Architectural Services
Dept: Public Works
Broadcast Date: 06/25/2020
Due Date/ Bid Opening Date: 08/07/2020
Status: Award Recommendation made - Bid Protest.

- Solicitation No. and Title: RFP No. 2020-26 – Investment Management Services
Dept: Finance
Broadcast Date: 09/08/2020
Due Date/ Bid Opening Date: 10/23/2020
Status: 11 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFP No. 2020-28 - Collision Repair and Body Work Services
Dept: Police/ Public Works
Broadcast Date: 08/28/2020
Due Date/ Bid Opening Date: 09/29/2020
Status: 2 Submittals received; bids are being reviewed.

- Solicitation No. and Title: RFP No. 2020-25 - Construction of White Course Park
Dept: Public Works
Broadcast Date: 10/09/2020
Due Date/ Bid Opening Date: 11/12/2020
Status: Pre-bid meeting is scheduled for 10/22/2020

- Solicitation No. and Title: RFP No. 2020-29 - Competitive and Travel Youth Baseball Program Management
Dept: Parks and Recreation
Broadcast Date: 10/14/2020
Due Date/ Bid Opening Date: 11/13/2020
Status: Pre-bid meeting is scheduled for 10/27/2020

Human Resources

COVID-19 Testing for Doral Residents

- COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through December 4, 2020, as a drive-thru service at the Police Training Center on 97th Avenue. As of October 16, 2020, 598 City of Doral residents have been tested. The testing is being conducted from 9 a.m. to 1 p.m. on Mondays, Wednesdays, and Fridays. Seventy (70) appointments are made available each day via a link provided by Biotech Clinical Laboratory, which residents access through the City's website. The City does not see the information and does not retain any information entered by residents through the Biotech link. Not all residents that make the appointment show-up. The average is 34 residents getting tested each day.

COVID-19 TESTING for City Employees:

- In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. On Thursday, October 15, 2020, (39) essential personnel/first responders were tested at City Hall. To date, Human Resources has received and filed 770 COVID-19 test results. To date, 473 tests have been administered at City Hall. The Human Resources Department continues to closely monitor COVID-19 related cases to ensure that proper protocols are met before allowing

affected employees to return to work.

CURRENT JOB POSTINGS

Police Officer - Open Continuous

Auto Maintenance Technician - Open Continuous

Mechanical Inspector/Plans Examiner - Open Continuous

Auto Maintenance Helper - Closes on 10/21/2020

Structural Plans Examiner - Open Continuous

Special Projects

- Executive Internship Program: HR continues working with local universities to promote the City of Doral's Executive Internship Program. Five (5) Interns will be selected to work with the Mayor and Councilmembers. The 12-week program is aimed at college level students that are currently enrolled in an accredited university with a GPA of 3.0 or higher. Students will earn \$15 per hour and work 15 hours per week. This amazing opportunity will provide students with practical hands-on knowledge and experience in dealing with the many aspects and complex relationships that are essential in producing and implementing a multitude of diverse community services. The posting is been made available through the university's Hand Shake portal.
- Information Technology Internship Program: HR is working with local universities to identify Information Technology students interested in being part of a non-paid internship program with the City's IT Department. Students will gain experience in government and learn how to deliver IT Help Desk services.
- The City has received notice that we will be recognized for the Silver status (an increase from last year's Bronze status) as part of the American Heart Association's Workplace Health Achievement Index.
- Operation Gratitude: To show appreciation to our deployed military for their unwavering bravery, the Human Resources Department is accepting donations of candy and (toothbrushes, dental floss, or toothpaste) from October 19 - October 28, 2020.

New Employees – Week of October 12, 2020

Haley Florence (Police Service Aide)

Katherine Marikos (Police Service Aide)

Applicants in the Pre-Employment Process

*Lorenzo Barrenechea (Park Ranger)

*Jose Gaston (Police Officer)

*Nina Mendez (Police Officer)

*Kevin Gutierrez (Police Officer)

*Mercedes De La O (Administrative Assistant – P&Z)

* Fernando Salgado (Auto Maintenance Technician)

*Camilo Lopez (Planner)

*Christopher Palmer (Planner) Tentative start date 10/26/20

*Robert Vilera (Assistant Park Manager)

7 applicants in the police background process:

2 Park Rangers

1 Police review specialist

4 Police Officers

Information Technology

- Public Safety Support- This week:
- Public Safety IT staff completed its yearly assets inventory.
- Payment in the Cry Wolf application was fixed along with an alarm registration in the citizens portal.
- The Doral Police Department hired 2 new PSA's, so the IT department set up their network credentials and issued them their new laptops.
- System Analyst- This week:
- Performed MUNIS Test Environment Upgrade to 11.3.22.
- The SFTP trail is underway to replace current citywide solution;
- Sent BTR Printout MODIFY Changes Request to Vendor.
- Notified KRONOS of requisition approval for version upgrade and we are waiting on a date to perform upgrade.
- Working on various items with Energov; IO's and IAAs TESTING Revisions; CSS TEST Issues; CASHIERING Implementation, FEE-Charge Code Mapping and Intelligent Objects Configuration.
- Systems Administration- This week:
- Reviewed files to keep the backups 100% operational, attended the weekly change management meeting,
- Cleaned expired emails from repository based in our retention policy for Police Department and City Hall,
- Reviewed and approved the VMWare license renew,
- Synchronized the WSUS Server with Windows Server Security updates for October and started the installation process for the pilot group,
- Upgraded the firmware for the server CH-CAMs to protect against data loss, migrated our DHCP Servers to new servers 2019 and decommissioned the old ones, as part of the AD migration I demoted three old servers and promoted three new ones.
- Network Administration-This week:
- Monitored the network and performed actions based on incidents,
- Began the design of the Wi-Fi infrastructure for Doral Central Park; Evaluated professional software for Wi-Fi survey and spectrum analysis, and delivered the initial estimate of WAPs per area for the phase 2&3 of the project.
- Worked on the Design of the IT Infrastructure for Doral White Course Park, supported the PD IT Technicians during a VoIP troubleshooting, and coordinated the renewal of support/software upgrades for the Network Switches from the PD.
- Continued to work on the Integration of the Network Access Controller and the existing Network Infrastructure.
- Help Desk Support- This week:
- Resolved 90% of support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Modified and created clearances for new access control system and updated users' credentials for CH and PD, as well as importing personnel information from previous access control software.
- Met with vendor's technician to troubleshoot the elevator's card reader at Doral Legacy Park.
- In addition, we continue to work on projects; FY1920 Replacement desktops at CH, Physical Inventory of IT equipment, and Configuring and troubleshoot Scan to Folder on Ricoh printers.
- Security Manager-This week:
- Phish Alert: 28 emails were reported by City users and were analyzed for malicious intent.
- Met with vendor to discuss and schedule the addition of email security appliance,
- Worked with Sr. Systems Administrator to upgrade domain controllers and MFA solution.
- Completed public record requests.

- Application Development- This week:
- Tested Tyler 311 admin site and Tyler Incident Management (TIM) integration with GIS, reported found issues with Tasks to Tyler.
- Continued to work on the integration with Mobile 311.
- Improved the calendar integration of MyCivic app with city website.
- Created and updated page for city news on the new intranet and participated in various Energov meetings.

- GIS Administration- This week:
- Worked with Police staff and updated English and Spanish school information maps.
- Enhanced code enforcement map and worked on creating, building and publishing cached base map to test.
- Worked with Building staff to add layers to flood information manager web map app from 3rd party.
- Conducted EnerGov and CSS review.

- Development Services Software (WeB – We Build Doral!)

Projected Go-Live Date: 2021

- 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

Tyler security breach reach the point where they resume secure file sharing, safe connection to our internal networks, and more normalized operational interaction with us this week. We had to reset passwords for remote Tyler network and application access, and we performed updates on all Tyler/Energov systems. We continue debugging and performing changes to GIS maps for CSS and Energov including spatial collection map for Public works and troubleshooting/changes with Energov Shell Maps this month, while users are finalizing unit testing on Professional licenses setups/updating changes of configurations. We are waiting on Tyler to resolve issues of IAA and IO triggers. We are waiting results of Conversion data and Lookup report document. We are waiting on P/Z to complete testing to start with full system testing.

Project overall is 42% completed

- 2019-2020 Tyler 311

We are testing with users/SME and planning implementation of Tyler311 environment this month while waiting for Tyler modifications for data fields require for the transfer of data to the PW Mobile 311. We are waiting for API development completion by October. IT team is accessing the SRSS portal for reporting.

Project overall is 57% completed

- 2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

We are supporting users which are using Bluebeam currently. We will have final testing next week to close this module with Energov to start with Laserfiche module.

Project overall is 97% completed

- 2019-2020 MyCivic

Updates from PA, PW and Code to improve configuration have been implemented. We are planning all activities this month for the implementation requirements of City of Doral mobile app. SME have given some recommendations which are being put in place, we will meet weekly to review system features while waiting completion of Tyler311.

Project overall is 57% completed

- 2020-2021 IGinspect and IGenforce applications

We continue testing with the Building department SME and Code SME as the permits move from the Energov Core solution to the IG mobile applications and backwards with updates. Issues with timing of response has been informed, we are waiting new forms and reports development created by Tyler to finalize Unit testing.

Project overall is 57% completed

- 2020-2021 CSS Citizen Self Service

We continue testing and modifying system with help of Tyler consultant. We are expecting from our First Stakeholder results from their testing of the CSS Screens and Navigation.

Project overall is 77% completed

- 2020-2021 Accounts Receivable System

We continue implementation/configuration/unit testing during this month. Finance is updating accounts requirements.

Project overall is 37% complete

- 2019-2020 Energov Integration to Laserfiche (Document Retention Software) Project

Council meeting approval was obtained, preparing PO and will start planning this month.

Project overall is 10% completed

- 2020-2021 Energov Cashiering Project

We continue performing system configuration to see what forms/reports for Cashiering requirements will be required while entering all GL codes . We are updating Project plan/implementation plan with all requirements and dates for configuration.

Project overall is 17 % completed

- Database Administration -This week:

- Participated in Energov Weekly Testing Status Meeting.

- Worked with PD Staff to review and update the Public Safety External Dashboard.

- Meeting with HR and IT Directors to go over the changes for the HR Internal Dashboard.

- Developed a new Internal Dashboard for the Planning and Zoning Department for Plans Reviews by Reviewers.

- Working on the changes requested by the HR Director for the Public Works Internal Dashboard.

- Smart City projects are underway:

- FPL 2 LPR Poles:

Horsepower informed they received new comments from MDC and updating the plans. We continue waiting for MDC to approve permits of site 26 and 30.

Project is 43 % completed.

- WCCD 37122- New Smart City Certification Project

Waiting new reviser to complete work with us; we should have results by September and then we will have meeting for final auditor approval.

Project is 95% completed

- HRIS New System Project

We are waiting on team to provide updated RFP with detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning , core HR and e-forms.

Project is 7% completed

- Upgrade Facility Dude Project

PO is being prepared to start planning mode for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 9% completed

- Intersection Technology System Support

- This week, performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.

- Continued working with Miami Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site I, Site 26 and Site 30 LPR camera installation.

- Working with Underpower Electric, Miami Dade PW, project developer's engineer on coordinating the removal and reinstallation of the LPR cameras for Site 13.

Parks and Recreation

Director met with Public Affairs to discuss potential location for Manolo Valdez' sculptures.

Worked with grant agency coordinator to submit application for FRDAP grant.

Special Needs Specialist held weekly virtual classes for Doral Special Olympics Group.

Events team hosted virtual Arts After Dark Halloween cake decorating class.

Planning and Zoning

Occupational Licensing

- 25 New BTR/CU licenses approved this week
- No new Temporary Outdoor Dining Permits (51 Temporary Outdoor Dining permits issued to date).
- The Licensing Division completed the BTR renewal process for a total of approximately 10,937 licenses.
- On October 14, 2020 City Council passed the third phase of the following Emergency Ordinances:
 - Emergency Ordinance 2020-27 Temporary Outdoor Restaurant Seating.
 - Emergency Ordinance 2020-28 Temporary Business Tax Receipts.

Planning and Zoning

- New addresses: 5
- Permits reviewed: 31
- Inspections conducted: 25
- PZ Director met with Deputy City Manager.
- PZ Director and Assistant Director met with representatives from Doral Commons to discuss code requirements for signage.
- Staff participated in a meeting with City Manager and Deputy City Manager to discuss 2020-2021 budget.
- PZ Director met with Bridgeport to discuss site plan review comments for a proposed school at the Miami-Herald location.
- Staff participated in a meeting to discuss the Right-of-way vacation for Downtown Doral South NW 51 Terrace.
- On October 14, 2020 City Council approved the following Resolutions:
 - Res. No. 20-212 Public Art Program Sanctuary at Doral.
 - Res. No. 20-213 Public Art Program Home2Suites.
 - Res. No. 20-214 Public Art Program Doral Square.
 - Res. No. 20-215 Special Event Permit Halloween Trunk or Treat.
 - Res. No. 20-235 Special Event Permit Miami Ballet.

Economic Development

- Administered implementation of Doral CARES Grant application process and assisted applicants, reviewed applications, and maintained daily contact with IAF Consulting.
- On October 13, hosted CAMACOL Doral webinar re: Hospitality Industry Showcase webinar.
- Hosted Grow with Google webinar 'Ponga du Negocio en Google Search y Maps'
- Met with Beacon Council re: new nutraceutical manufacturing and distribution business seeking to acquire property in Doral.
- Met with Tachbrook Capital Management, Deputy City Manager and Planning and Zoning Director re: mixed use development opportunity in Doral.

- Finalized PTSA Grant program materials for principals and PTSAs in Doral.
- Composed answers to Smart Cities Panel Discussion questions for South Florida Business Journal webinar.
- Provided business assistance information, technical support, B2B and support organization referrals, site selection orientation and data to Doral businesses.
- On October 14, 2020 City Council approved the following Resolutions:
 - o Res. No. 20-198 Agreement IAF Consulting CARES Grants.
 - o Res. No. 20-199 Agreement Prospera Business Support Services.

Police Department

Arrests

- Felonies: 4
- Misdemeanors: 0
- Traffic: 5
- Warrants: 2
- DUI: 0

Traffic Citations

- Hazardous Moving Violations: 313
- Non-Hazardous Moving Violations: 411

Notable Arrests & Incidents

Grand Theft

Organized Scheme to Defraud

Doral Police arrested a man who defrauded someone with whom he was involved in a business deal. The victim advised that in January 2018 she loaned the subject \$10,000 to be used towards the opening of a nail salon. The loan was guaranteed with two checks, each in the amount of \$5,000. After several weeks of not hearing from the subject and not being paid for the loan, as agreed to by the subject, the victim deposited the checks. A few days later the victim learned that her account was overdrawn. She was then told by the bank that the checks were fraudulent and even though the account number was valid, the subject was not or had ever been a signatory on the account. The subject was located and taken into custody without incident. He was transported to TGK.

Battery on a Police Officer

Resisting Arrest with Violence

Resisting Arrest without Violence

Outstanding Arrest Warrant

No Valid Driver's License

Patrol units were dispatched to the 1800 Block of NW 88 Avenue regarding a vehicle that was parked in the middle of the street with a driver and passenger that appeared to have passed out. Before police could arrive, the driver left the scene. An on-duty Miami-Dade Firefighter followed in a marked Fire Department vehicle providing the 9-1-1 operator with the direction of travel of the vehicle. According to the complainant, the vehicle was weaving in and out of traffic endangering other vehicles and occupants. Units eventually caught up with the vehicle and conducted a traffic stop. The driver gave the officers a name for which there was no assigned driver's license. The male appeared incoherent and under the influence of an unknown substance. The juvenile female passenger made a spontaneous statement advising that they had just

consumed marijuana and Oxycodone. The driver was taken into custody and as he was being walked to back of the police car, kicked one of the police officers. Once in the back of the police car he began to kick the car door and then slammed his head into the metal divider, causing a laceration to his head. The male was transported to Kendall Regional Emergency Room and then to TGK. A records check revealed that there was an outstanding arrest warrant issued in Broward County.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit

Thursday-8

- Sandoral follow up on case 200930-016897, Private tow spoke with Ms. Spiller-BOD treasurer
- Sandoral BOD meeting
- International Mall-ride rally follow up
- Tony Bilbao- Right only turn issue with community NW 88st & 112th Pl
- Cordoba Apts. Resident contact DR311
- St. Lucia Apts. Resident contact DR 311
- Gates community. Resident contact DR 311
- Windward community. Resident contact DR311
- Polynesian community. Resident contact Dr311
- DR311 Covid 19 Food assistance program update, logistics, list, coordinate
- Publix Business-Doral 311 Food assistance program

Friday-9

- DIAMS-school relief and dismissals x3
- Publix-follow up Thanksgiving holiday drive & DR311
- Bank Of America-Safecam
- Westend Plaza-2600 NW 87 Av-SafeCam
- DR311 food drive program

Monday-12

- Publix-DR311 Food program logistics
- St. Jude follow up contact Publix partnership
- Doral Commons plaza-check on Trespass signs
- International Mall-Covid 19 test site present and not open
- D'Cata-coordinate Pink Car
- RMCS-School zine-pink car
- DDCE-school zone pink car

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Tuesday-13

- International Mall –verify Covid 19 Test Tent is closing
- RECS-school zone
- Doral Commons-mall business contact
- Publix-f/u on DR 311 logistics & Pink Car
- ST. Jude obtained new liaison information
- Doral Once Centre-Safecam
- First Citizen Bank-SafeCam
- Banyan Property Management-SafeCam
- Candlewood Suite-f/u on update of new chain overtaking brand and Safecam
- Wingate-SafeCam
- Quality Inn-SafeCam
- Marriott Villas-Pink car and active shooter presentation coordination
- Safecam program
- DR311-Covid 19 food support program
- Pink Car program-
- D'Cata-Pink Car logistics

Wednesday-13

- Doral 311 Covid 19 Food support program
- Meeting w.GM @ Doral Commons Publix food drive
- Publix met w/Luis GM to discuss Thanksgiving food drive
- Ronald Reagan High-Pink car & Arrivals
- DRE-Pink Car and arrivals
- T. Bilbao-Arrivals and Pink Car
- Andrea Castillo-Pink Car & arrivals
- Speedway-trespass signed
- Provident-trespass signed
- Oasis International Realty-pink car parked.

Training Section

- Managing Change and Stress in the 21st Century – Doral Police Training Center
 - o Tuesday, October 13, 2020
 - o Wednesday, October 14, 2020
- Civil Citation Training - Doral Police Training Center
 - o Pending road personnel
- PAC 136 Recruit Memo – Week 6 completed
- Roll Call Refresher Trainings – Marsy's Law - Doral Police Training Center
 - o GIU
 - o Patrol
- New PSA-hire orientation schedule set

The Training Unit disseminated the following training bulletins:

- TB 2020-05 – New Laws (effective October 1st)

The Training Unit disseminated the following training announcements:

- Digital Forensics
- Mandatory 40 hour Trainings
- Mandatory Defensive Tactics Instructor Update
- Driving Improvement Programs

Office of Emergency Management

- Concluded 4-day course on FEMA K2300 Intermediate EOC Functions virtual training with Emergency Management Institute (EMI).
- Began coordination with County OEM and LMS chair for letters of support for FEMA Grants if needed.
- Attended virtual Everbridge COVID-19 Recovery Symposium.
- Attended FEMA GO webinar.
- Attended National Covid-19 briefing conference call on vaccines status.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other information with Directors. Data includes daily number increase of positive cases in Doral.
- Distributed Miami-Dade County daily COVID-19 Dashboard.
- Continued providing daily Situational Awareness reports to City Directors.
- Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office. Information also included free testing site for Doral residents.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 57,739.
- Meetings and Backend fixes to new City app
- Promoted multiple city events/initiatives including but not limited to: CARES grant deadlines, "Doral Did You Know" Campaign, Morgan Levy Park Testing
- Film Permit execution
- Media Pitch/Inquires – Nuevo Herald Coverage of State of the City
- Videos:
Premiered State of the City video
Mayor's Intro Video for Google Webinar Series

- Initial interdepartmental meeting regarding Manolo Valdez public exhibit to identify locations
- Events
 - o Mental Health webinar with Mayor and UM Doctor
 - o Facility Use Coordination-FI Blue Flu Shot event
 - o Facility Use Coordination- United States Environmental Protection Agency (US EPA)

Public Works

- Attended the 2020 Annual Climate Leadership Virtual Summit hosted by the Southeast Florida Regional Compact Climate Change.

Transportation:

- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave. (10/15) Contractor continues working on punch list items...should be completed by tomorrow Friday.
- Citywide Sidewalk Improvements. (10/15) Contractor has completed the thermoplastic. This project is 100% completed and is now in closeout phase. Communicated with LAP coordinator for final audit.
- Participated in the virtual Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Council (TPC) meeting
- Participated in the virtual Miami-Dade Transportation Planning Organization (TPO) Freight Transportation Advisory Board (FTAC) meeting.
- Participated in the Virtual Citizen Independent Transportation Trust (CITT) 2020 Annual Municipal Workshop – Part 2
- ITB 2020-23 “Year 5A Phase II of the Canal Bank Stabilization Program”: Project began on Tuesday, October 13th. Awarded contractor, ENCO, LLC, has begun excavation and the installation of the geo cell web. Project is located along the Dressel’s Dairy Canal between NW 79th Avenue and the Palmetto Expressway. This is the final segment of canal scheduled for canal bank stabilization.