



**CITY OF DORAL
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OFFICE OF THE CITY CLERK

Transmittal From: Public Works Dept.

Department

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Name

Date of Transmittal: 3.16.2015

City Clerk's Date Stamp

03-16-15P01:35 RCVD

The following record (master) copy is being transmitted to the Office of the City Clerk:

Contract

Agreement

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Vehicle Title

Special Magistrate Order

Other:

Work Order

Is this record (master) copy to be recorded with the County Clerk? Yes No

Is this contract/ agreement: Capital Improvement Non Capital Improvement

Description of Record Copy: ADA Engineering WO #1 for design services for NW 33 ST (NW 82-79 Ave)

Three (3) originals provided to CC; kindly return two (2) to PWD. Thank you!

Approved by Council: Yes No Council Meeting date: _____

Office of the City Clerk Administrative Use Only

Received by: Karina La Rosa

Reviewed for completion by Connie Diaz

Returned to originating Department for the following corrections on: N/A (Date)

Digital archive: 3/16/15 (Date) Hard copy archive: 3/16/15 (Date)

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Copy provided in electronic format to originating Department on 3/16/15 (Date)

Originals returned on 3/16/15 (Date)

WORK ORDER No. 1 FOR PROFESSIONAL SERVICES

TO: ADA Engineering
8550 NW 33 Street, Suite 202
Doral, Florida 33122
(305) 551-4608

DATE: March 4, 2015

The City of Doral authorizes the firm of ADA Engineering to provide professional design engineering services for the update to the NW 33 Street (NW 82 Avenue - NW 79 Avenue) roadway improvement plans originally completed in 2012 to include re-permitting, review for utility conflicts, and update to current design standards. The work should be performed in accordance with the contract provisions contained in the Continuing Professional Services Final Agreement between ADA Engineering and the City of Doral dated February 2, 2015, and the attached Proposal submitted by your firm for the above referenced project.

SCOPE OF SERVICES AND SCHEDULE:

The scope of the project will be as described in the attached proposal from ADA Engineering. The schedule requires the work to be performed within 60 calendar days. All limitations of time set forth in this Work Order are of the essence. The performance of services associated with this Work Order will be executed on a Time and Materials basis with a not to exceed amount of \$8,570.86.

You are required by the Continuing Service Agreement to begin work subsequent to the execution of this Work Order, or as directed otherwise. If you fail to begin work subsequent to the execution of this Work Order, the City of Doral will be entitled to disqualify the Proposal, and revoke the award.

Work Order incorporates the terms and conditions set forth in the Continuing Services Agreement dated February 2, 2015 between the parties as though fully set forth herein. In the event that any terms or conditions of this Work Order conflict with the Continuing Services Agreement, the provisions of this specific Work Order shall prevail and apply.

Work Order is not binding until the City of Doral agrees and approves this Work Order.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and date first above written, in three (3) counterparts, each of which shall, without proof or accounting for the other counterpart be deemed an original Contract.

CONSULTANT: ADA Engineering

WITNESSES:

SEAL:

BY: Ivette O. Argudin
NAME: Ivette O. Argudin
TITLE: Executive Vice President

1. wgomez
2. [Signature]

OWNER: City of Doral
BY: [Signature]
NAME: Edward Rojas
TITLE: City Manager

AUTHENTICATION:
BY: [Signature]
NAME: Connie Diaz
TITLE: Deputy City Clerk
Interim

APPROVED AS TO FORM:
BY: [Signature]
NAME: WEISS, SEROTA, HELFMAN, COLE,
BIERMAN & POPOK, PL
TITLE: City Attorney



Corporate Office
8550 NW 33rd Street, Suite 202
Doral, Florida 33122
T 305.551.4608
F 305.551.8977
www.adaeng.net

March 3, 2015

Mr. Jorge A. Gomez, PE
Chief of Engineering
City of Doral
8401 NW 53rd Terrace, 2nd Floor
Doral, FL 33166

**Reference: Professional Services for Roadway Improvements Along
NW 33th Street between NW 82nd Avenue and NW 79th Avenue**

Dear Mr. Gomez:

Per your request, A.D.A. Engineering, Inc. (ADA) is herewith submitting our scope and fee proposal to provide Professional Engineering and Permitting services associated with the preparation of construction contract documents for the proposed improvements referenced above.

This Service Order defines the scope of work, exclusions, and compensation for the services associated with this project.

Background

The City placed the referenced project on hold back in 2012 and the City has recently decided to move the project towards the bid phase. In order to do so, ADA will need to update the drawings by completing the tasks below.

ADA's Scope of Services

Scope of services shall include and is limited to the following:

Task 1 – Utility Coordination

ADA will issue a new utility ticket to identify utility companies along the corridor and submit plans to these companies to mark-up their facilities in order to identify any new utilities that may conflict with the current design. The enclosed man-hour estimate includes time to modify the drawings as a result of any potential utility conflict. Depending on the magnitude of the utility conflict, additional time may be requested.

Task 2 – Subsurface Utility Engineering

ADA will retain Hadonne to perform the subsurface utility engineering at the three locations of the proposed mast arms. Their scope is comprised of the following:

- Perform a 5 foot diameter surface scan using GPR around the center of the three (3) proposed Mast Arms. Perform 3 (3) Test holes to obtain the horizontal and vertical location of existing utilities. Delivery will include a Subsurface Utility Report showing the type, size, depth and top elevation of utilities found in the field. Work includes all necessary permits, labor and materials.

Mr. Gomez, PE
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Task 3 – Permitting

ADA will need to resubmit the drawings to the regulatory agencies for approval. The following agencies will be approached:

- Miami Dade Public Works and Waste Management (PWWM)
- Miami Dade Regulatory and Economic Resources (RER)

The review time by the regulatory agencies is at their discretion and ADA is not responsible for any delays that may be incurred as a result of the agencies' review period.

Task 4 – Update Construction Documents

This task will include the modification of the drawings based on potential comments that are received from the regulatory agencies, utility companies and updating the current council members.

The level of effort for revisions to the design due to new utilities will depend on the size of the utilities and if it impacts the current design. Depending on the magnitude of the comments and/or response from the utility companies, additional time may be requested.

Task 5 – Meetings

ADA has included 1 meeting to be used for coordination with the City or with the regulatory agencies.

Exclusions

The following items are not included under this scope and fee proposal:

1. Bid period services or attendance at pre-bid or pre-construction meetings
2. Construction observation services
3. Reproduction of construction documents for bid

Any items not clearly identified under this scope and fee proposal will be considered additional services and will require written authorization prior to commencing.

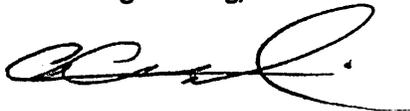
Compensation

ADA proposes to provide the services outlined above for a not to exceed fee of \$8,570.86, which will be based on a time and material basis. Additional work discovered and not anticipated in this proposal will require written authorization from the City prior to the work commencing. A breakdown of the fee is also enclosed.

We look forward to continue working with the City of Doral.

Cordially,

A.D.A. Engineering, Inc.



Albert Argudin, Jr., CGC
Vice President

