



Memorandum

To: Honorable Mayor and City Council

Date: June 12, 2020

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/ June 7 - June 13, 2020**

City Manager's Office

• City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager Gallet, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) City Council Meeting
- 3) City Hall – Opening Back
- 4) July 4th
- 5) Online Payments
- 6) Parks - Masks

• City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.

• City Manager and Deputy City Manager held individual Agenda Review meetings with Planning and Zoning Assistant Director, Mr. Javier Gonzalez and City Councilmembers to discuss Council Meeting, Local Planning Agency and Zoning Council Meetings agendas.

• City Manager and Deputy City Manager held virtual meeting with Finance Director, Ms. Matilde Menendez, Assistant Finance Director, Ms. Solangel Perez, and Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares to discuss Information Technology Department-Fiscal Year 2021 Proposed Budget - 2nd Round of Departmental Budget.

• Deputy City Manager held staff meeting with Building Official/Director Velazco, and Assistant Building Department Director, Ms. Jane Decker, and Chief of Building Inspector, Mr. Sebastian Eilert.

• Deputy City Manager held staff meeting with Assistant Director Planning and Zoning, Mr. Javier Gonzalez, Planners, Ms. Elizabeth Alvarez, Ms. Janelle Guzman, Ms. Olga Garcia, and Mr. Michael Ferrera.

• City Manager and Deputy City Manager held meeting with Public Works Director, Mr. Carlos Arroyo regarding Google Map Details/Vanderbilt 98 Avenue and 27 Terrace.

• City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez and Assistant Information Technology Director, Mr. Carlos Olivares.

- City Manager held virtual meeting with Chief of Police, Mr. Hernan Organvidez and Attorney John Hearn regarding Police Discipline.
- City Manager and Deputy City Manager along with City Clerk Diaz, City Attorney Figueredo and all Department Directors held virtual meeting regarding Agenda Briefing.
- City Manager and Deputy City Manager attended virtual Council Meeting, Local Planning Agency Meeting and Zoning Council Meeting.
- City Manager and Deputy City Manager held meeting with Parks & Recreation Director, Ms. Erin Weislow and Assistant Parks & Recreation Director, Mr. Lazaro Quintero regarding Amendment 3- Emergency Order 21-20 Clarifications.
- City Manager and Deputy City Manager along with City Attorney Figueredo, City Clerk Diaz and all Department Directors held After Action Meeting.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- City Manager held weekly meeting with Chief of Police Hernan Organvidez.
- Deputy City Manager along with Assistant Public Works Director/Chief of Engineering, Mr. Eugene Joseph Collings-Bonfill, City and AECOM staff members participated in the Kick Off Meeting for Doral Central Park.
- City Manager and Deputy City Manager held meeting with Stormwater Manager, Ms. Stephanie Anne Bortz regarding Vanderbilt Stormwater Infrastructure.
- City Manager and Deputy City Manager held meeting with Code Compliance Director, Mr. Edgard K. Estrada regarding re-opening phases.
- City Manager and Deputy City Manager held meeting with Stormwater Manager, Ms. Stephanie Anne Bortz, Ms. Lourdes Cuevas, Ms. Esther Abolila, and Mr. Edward Borrego regarding Jackson West Medical Center Flooding/Drainage Issues.
- City Manager and Deputy City Manager along with City Attorney Figueredo held meeting with Assistant Director Planning and Zoning, Mr. Javier Gonzalez, Senior Planner, Ms. Elizabeth Alvarez, and Holland & Knight's Juan Mayol regarding June 10, 2020 LPA and Zoning (Kelly Tractor) Deferral.
- City Manager attended virtual meeting with Mr. Oscar Bode regarding Smart and Connected Doral - SCC and FLC.
- City Manager along with City Attorney Figueredo held meeting with Assistant Public Works Director/Chief of Engineering, Mr. Eugene Collings-Bonfill, Parks & Recreation Director, Ms. Erin Weislow and Assistant Parks and Recreation Director, Mr. Lazaro Quintero to discuss Legacy Park and Issue with Biltmore.
- City Manager held weekly meeting with Communications & Protocol Manager, Ms. Maggie Santos.
- City Manager and Deputy City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.

- Deputy City Manager held weekly meeting with Parks & Recreation Director, Ms. Erin Weislow.
- Deputy City Manager held weekly meeting with Building Official/Director Velazco and Assistant Building Director, Ms. Jane Decker.
- Deputy City Manager held weekly meeting with Planning and Zoning Assistant Director, Mr. Javier Gonzalez.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- Deputy City Manager held meeting with Executive Assistant to the City Manager, Ms. Vilmar Villafane.

Capital Improvement Project Manager

- **Doral Cultural Arts Center**
 - Design on-going
 - Opinion of Title original – Received June 10th – Sent to B&A June 11th
 - ITB submitted to the City for review – June 11th
 - 50% CD'S submitted under City review
- **Morgan Levy**
 - All plans uploaded to Doral BD under review
- **White Course**
 - Design Development Documents under review – Pending City review (due June 15th)
 - Site Plan Submitted June 9th to Doral Planning & Zoning
- **Doral Meadow**
 - City staff reviewing 100% Construction Documents
 - Logistics/IT pre-mobilization Site Visit – June 9th
 - Site Plan Submitted June 9th to Doral Planning & Zoning
 - Signage & Banner has been approved and printed. The signage is ready to be installed
- **Doral Boulevard Pedestrian Bridge**
 - Responses have been submitted to all FDOT comments.
- **Trail Network**
 - 90% Construction Documents under MDC review
- **Doral Central Park**
 - A/E Contract approved at June Council
 - Additional due diligence submitted to Council and Contract to be routed for execution.
 - A/E kick off meeting held June 11th
- **Lighting of Trails**
 - Pending internal City staff meeting to select lighting fixture – June 12th
- **Trails and Tails Park**
 - Design Is on-going

Building Department

- ADMIN: Director attended Directors Meeting, Director/AD weekly with DCM;
 - "WeB" Software UPDATE: Ongoing configuration and process-building; Go to Meeting conferences with implementation consulted reviewed ongoing unit testing requirements and final configuration decisions. Conversion project still moving forward with adjustments as needed.
 - HUMAN RESOURCES ACTIVITIES: Staff continued to get tested for COVID-19 per Management's recommendations.
 - 2nd FLOOR LEADERSHIP TEAM MEETINGS: No activity this week.
 - Uniform Contract: Procurement assisting. Contract agreement pending signature.
 - STAFF NEWS: Please include Structural Reviewer Maria Hernandez in your thoughts and prayers this week as she lost her father unexpectedly. Thank you.
 - PHONES: 400 Inbound call count through Thursday
 - INSPECTIONS: 85 Average Daily Inspections, 426 total Inspections Completed (thru Thurs)
 - PLANS REVIEWS: 402 Plan Reviews with an average plan review time per plan per trade of 48 mins
 - VELARO CHAT PORTAL: 2,469 Total Online Customers with 5 Total Engagements averaging 2 mins of Handle Time
 - LOBBY DATA (DORALQ): Solution Center OPEN TO PUBLIC! 49 customers through Thursday, 10 daily average with a wait time of 5.8 minutes and 10 minutes of service time.
- Code Compliance Officer has assisted in the enforcement of the new normal park rules at the different City of Doral parks. Also, assisted with closing procedures at the park.
- Code Compliance Officer worked late night detail to address complaints of different indoor soccer businesses not adhering to the new normal guidelines.
- First virtual Military Affairs Advisory Board Meeting was held via Microsoft Teams.

Finance

- Accounts Payable: Processed 205 invoices. This week 155 checks and 4 wire transfers were issued for a total of \$1,982,155.
 - Journalized the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
 - Currently working with the City Manager and the Department Directors in the second round of Budget meetings with the City Manager for the FY 2021 Proposed Budget.
 - Processed the City-wide payroll for the period of May 24 - June 6, 2020.
- PROCUREMENT**
- A total of 36 PO's were created for a total value of \$2,139,126.

PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 06/10/2020

Bid #	Broadcast Date	Due Date	Bid Name	Dept
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ITB No. 2020-09 04/21/2020 06/03/2020 Street Sweeping Program PW
Pre-bid meeting 05/07/20, 8 firms attended.
5 Submittals, bids are being evaluated.

RFP No. 2020-10 04/20/20 05/29/2020 Sponsorship Asset Inventory, Valuation, Naming Rights PR
Pre-bid meeting 04/30/20, 9 firms attended. & Sales
3 Submittals, bids are being evaluated.

ITB No. 2020-14 04/13/2020 05/21/2020 Right-of-Way Maintenance Services PW
Pre-bid meeting 4/24/2020, 10 firms attended.
9 submittals received; Award Recommendation made.

RFP No. 2020-15 05/08/2020 06/05/2020 Financial Auditing Services FN
Pre-bid meeting N/A
7 Submittals, bids are being evaluated.

RFP No. 2020-16 06/05/2020 07/10/2020 Disaster Cost Recovery and Related Grant and Project FN
Pre-Bid meeting 06/24/2020, Management Services

ITB No. 2020-17 05/08/2020 06/16/2020 Morgan Levy Park Building Renovations PW
Pre-Bid meeting 05/19/2020, 21 firms attended.

Human Resources

- HR is currently working with National Marketing Group Services, Inc., to assess Aetna's medical renewal proposal for the City of Doral. We are currently awaiting the proposals from Humana and Hartford on the other lines of coverage (Vision, Life, STD and LTD), before moving forward with the standard informational meetings.
- HR participated with the City's grant writers to watch a pre-recorded webinar to learn more about a new national initiative that is accepting grant proposals from state and local governments to establish or improve employee financial wellness programs. Up to 26 grants will be offered for a one-year, non-renewable initiative. The grant funding amount is based on jurisdiction workforce size, with up to \$100,000 available for state and local governments with 2,500 or more employees. We are currently identifying financial wellness ideas that could make a competitive submission for the grant.
- HR collaborated with the Finance Department to review and gather necessary documents for the FY 2020/2021 proposed budgeted positions.
- Coordinated among all stakeholders to finalize the execution and dissemination of the Evergreen Contract for the preparation and review of classification and benefits compensation study.
- Distributed the 2020 Special Leave Payout Election Form to all employees with instructions to return the form back no later than June 26, 2020. All employees must complete and submit the form to HR indicating the number of hours (up to 200) being sold back or indicating that they are not participating.
- Conducted interviews for the vacant Human Resources Generalist position and forwarded the

complete package with the recommended applicant for the City Manager's review and approval.

- Processed and reviewed all active timecards (390) for payroll processing.
- Created 3 unique special payroll codes to accurately track all overtime hours worked by the Police Department during the recent protests.
- Conducted two pre-employment meetings with Police Officer candidates.
- Conducted interviews for the Auto Maintenance Technician position for the Public Works Department.
- Processed 19 vendor invoices for the City.
- Responded to a Subpoena for records for an active Workers' Compensation claim.

Information Technology

- Security Manager

Analyzed 25 emails reported by City users

Tested and began deploying endpoint encryption solution

Attended Security Posture webinar

Attended Microsoft Virtual Security & Compliance Summit

Tested City of Doral employee Security Awareness

Assisted Sr. Systems Admin troubleshoot PD email issue

- Network Administration

Monitored City's Network.

Participated in internal and external meetings.

Configured phone system and call flow modified, based on users' requests.

VoIP troubleshooting at City Hall.

Network troubleshoot related to the email's migration from the Police Department.

Network Provisioned for CCTV's server replacements at different locations.

Assisted technicians from City Hall and from the Police Department during different issues.

Continued to work on the Firewalls based on the Best Practices Assessment.

- Systems Analyst

IT EnerGov Native Forms/Reports Inventory IN PROGRESS

IT EnerGov Native Stored Procedures IN PROGRESS

IT CD-PLUS IO's and IAA's Documentation Revision IN PROGRESS

IT BD/PZ/PW/BTR Automatic Triggers Discussion IN PROGRESS

IT BlueBeam Trades Meeting Discussion IN PROGRESS

IT CD-PLUS User Account DB Cleanup IN PROGRESS

IT EnerGov Fee Template TEST Study IN PROGRESS

IT EnerGov Permit Configuration TEST Study IN PROGRESS

IT EnerGov IO's/Automation Training IN PROGRESS

IT/PW Elevator and Access Control Integration Purchase Order (Waiting on Vendor) IN PROGRESS

- Help Desk support calls and requests
- Setup and deployment of FirstNet iPads (in progress)
- Upgrade Windows 7 computers to Windows 10 (in progress)
- FirstNet Deployment Discussion (Webex Meeting)
- Collecting loaner laptops: (in progress)
- Door Access schedule modifications: (Completed)

- Systems Administration.

Review and Keep the backups 100% operational.

Change control meeting with Microsoft teams

Sent email to Assist Director the special account for all IT users

Increased disk in the server Apperpl1

Clean space in the server CHFS17

add more space exchange02

Give read only access to Security manager in Vcenter

Apply Digital Persona +FIDA GPO to HR Finance CM and CC

Apply the permissions to new admin accounts, we need to review later.

Create email group code payment and include users.

Meeting to continue the office365 configuration

Assisted the Security manager to update the AirWatch server on Saturday.

Team meeting with Microsoft teams.

Continue the configuration to migrate PD emails to Office 365. We migrated one account and it worked fine.

Worked with Security manager to allow send email thru FortiVoice.

Increased disk space in Veritas file system archiving server.

Synch WSUS with June Windows Updates

Reinstall Cisco-ML OVA to Network administrator

Run Windows Update in pilot servers to test

Work with the team to clean some space in the exchange server to flow emails.

Enabled Code Payment group to receive external emails.

Work with Maria to renew some server warranty

Work with Veritas to fix Index in PD Server

Configure PD Exchanges to use TLS to communicate with Office 365.

Run Windows Update in Exchange servers.

Configure send connector in the exchange to send emails to Office 365.

Configure rule in office 365 to receive emails from exchange.

- GIS Administration:

Registered ESRI virtual user conference 2020.

Communicated staff in email.

Reviewed EnerGov.

- Application Development:

- Code Compliance Online Payments - deployed.

- Tyler 311-Mobile 311 - Created web API for Tyler Standard Integration.

- Tested Tyler 311

- Database Administrator:

- Working on the Data Conversion Energov Project on:

- 1.- Attended Meeting with Code Compliance Officer III/Outreach Coordinator to go over the Energov' s Data Dictionary for the Code Compliance fields.

- 2.- Attended Meeting with Chief Licensing Officer to go over the Data Dictionary for Energov in regards to the Business license fields.

3. Attended meeting with the Assistant Building Department Director to go over the Data Dictionary for Energov in regards to the Building Department fields.

- 4.- Attended Conference with the Energov' s Project Manager and Conversion Developer for Data Dictionary review.

- Working on a new Report requested by the Planner from the Planning and Zoning Department to show all Building Certificate of Occupancies tied to BTR's and Certificates of Use.

- Citywide Projects

2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

Many departments tested and review of all business processes for automatic triggers verifications. Tyler finish setting the environment for API for Energov Project requirements and developer started to use it. We took Forms training and creating inventory of all forms versus standard Energov forms to evaluate process to start generating these this week.

Project overall is 29% completed

2019-2020 Tyler 311

Developer started verification of Tyler 311 API additional routine to be able to update Energov with results from Mobile 311 which is very limited. We are still trying to coordinate some training for the it team for the SRSS portal for reporting and the API. We are updating a user guide to start testing Tyler311 with MyCivic App, we are waiting to configure MyCivic App.

Project overall is 39% completed

2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

We started a workflow planning session this week for each department and will be documenting all requirements.

Project overall is 14% completed

2019-2020 Energov Integration to Laserfiche (Document Retention Software) Project We are preparing documentation for next council meeting approval.

Project overall is 9%

- Intersection LPR's & CCTV

- Maintenance and monitoring of License Plate Readers to include field repairs.

- Maintenance and monitoring of Traffic surveillance cameras to include field repairs.

- Continued working with Miami-Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site 1, Site 26 ,and Site 30 LPR camera installation.

- Assisted AV Tech in the installation of server rack at PD substation.

- Requested and received UPS maintenance contract.

- Website Projects

- FPL 2 LPR Poles:

Electrical and structural documentation requested by the City of Doral is being reviewed/ completed for the approval of the site 26 and 30 MOT. Waiting on MDC for approvals of site 26 and 30.

Contractor re-submitted to MDC for issued permits changes to site 26.

These permits site 26 & 30 are pending for the pre-construction meeting to be requested and the electrical sub permit will need to be applied for.

Project is 28 % completed.

- WCCD 37122- New Smart City Certification Project

New comments received are being answered to WCCD for final revision Completed all indicators with new documentation provided.

Project is 89% completed

Parks and Recreation

Doral Meadow Logistics Site Visit

4th of July meeting

Parks and Recreation weekly meeting

COVID-19 Weekly meeting- South Florida Parks Coalition

Parks participated in Doral Central Park Kick off meeting with architecture firm and other City departments

Virtual Class for Doral Special Olympics Group

Pre-School Caravan at DCP

Club Scout pack 552 caravan meeting with Christian Irias

Virtual Class for Doral Special Needs Group

Opened Trails and Tails Park

Planning and Zoning

- 31 Permits reviewed for this week.
- 26 Inspections performed this week.
- 17 New BTR/CU for this week.
- PZ Assistant Director met with Councilwoman Claudia Mariaca on June 9th, 2020 for Council Zoning Meeting Agenda Briefing.
- PZ Assistant Director met with Councilman Pete Cabrera on June 9th, 2020 for Council Zoning Meeting Agenda Briefing.
- PZ Assistant Director attended City Council Meeting on June 10th and presented Emergency Ordinance No. 2020-14 “Temporary Outdoor Dining Permit”.
- PZ Assistant Director attended City Council Meeting on June 10th and presented Emergency Ordinance No. 2020-14 “Temporary Business Tax Receipt”.
- PZ Assistant Director participated in the Planning and Zoning Grant Needs Assessment meeting with Langton Consulting.
- Obtained Mayor and City Council approval of the “Downtown Arts Reuse District” walkability study.
- Obtained Mayor and City Council approval to raise the maximum yearly expenditure amount for General Planning and Zoning Consulting Services.
- Obtained Mayor and City Council approval of a one-year temporary moratorium on PUD, DMU and CMU rezoning applications (First Reading).
- Obtained Mayor and City Council approval of the proposed amendment to Chapter 75 “Public Arts Program”.
- Staff created application and checklist for Temporary Outdoor Dining Permit and Temporary Business Tax Receipts.
- Updated the City’s website and uploaded the application and checklist for Temporary Outdoor Dining Permit and Temporary Business Tax Receipts.
- Staff participated in the virtual gathering for the 2020 Congress for New Urbanism.

Police Department

Arrests

- Felonies: 5
- Misdemeanors: 12
- Traffic: 4
- Warrants: 1
- DUI: 1

Traffic Citations

- Hazardous Moving Violations: 103
- Non-Hazardous Moving Violations: 63

Notable Arrests & Incidents

Organized Scheme to Defraud
Theft

Doral Police arrested an employee of the Wal-Mart store for stealing approximately \$2,800 over the course of 6 months. Loss Prevention Personnel conducted an audit of the employee's transactions and noticed that on numerous occasions he was coming up short. Their investigation indicated that the employee was loading a gift card on a regular basis with funds that were not being deposited. Police interviewed the subject and after waiving his Miranda Rights he confessed to his actions and advised that he started the scheme in January 2020. He was charged accordingly and transported to TKG.

Trafficking in Counterfeit Credit Cards

Credit Card Forgery

Possession of Vehicle with Illegal Tank / Container

Doral Police observed as a pick-up truck committed a traffic violation. A traffic stop was conducted at which time the officer noticed a strong smell of gasoline coming from the interior of the vehicle. A records check revealed that the subject's driver's license was suspended and that he was in possession of several debit and gift cards that were fraudulent. The officers also located a large tank in the rear of the vehicle that was being used for the storage of gasoline. The subject had been previously arrested by Doral Police for the same offenses. He was charged accordingly and transported to TKG.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports and prepared the Weekly Highlights Summary which is sent to the City Manager's Office.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resources Unit

-Thursday

- Publix Doral Commons-food drive
- St. Morritz-resident contact
- Antilles-resident contact
- Leeward-resident contact
- Highland Park-resident contact
- Doral Palms-resident contact
- Polynesian-resident contact
- Ibis Villas-resident contact
- Atlantic Doral-resident contact
- Costa Linda-resident contact
- Camden-resident contact
- Doral Place-resident contact
- Milan-coordinate hurricane meeting
- Doral Park Country Club-phase opening status
- Marriott Vacation Villas-business contact

- COVID Temperature Measurement

- Park Details
- 311 Food Deliveries

Friday-5

- Candlewood Suites-intelligence demonstration
- Extended Stay-intelligence demonstration
- Aloft/Element-intelligence demonstration
- Cordoba-resident contact
- Villas Doral –resident contact
- Doral Isles Riviera-resident contact
- COVID Temperature Measurements
- 311 Food Deliveries

8-Monday

- 9690 Plaza-business follow open vs. closed
- All Import tech-business recovering from flooding in area NW 79 Av 58-52 St
- 10950 NW 82 St- construction site Criminal Mischief met w/on site foreman-crime prevention tips

- Extended Stay America met w/GM DPD recent arrests resulting from hotel
- Park Check

9-Tuesday

- NW 114 Av & 58 -52 St closed South bound closed due to city project-verified with Lt-closure due to city project as per S. Bortz
- F/U Extended Stay NW 33 rd. St-crime prevention meeting
- Worked on vehicle 410
- Contacted Wingate Hotel in reference to recent criminal activity-coordinated meeting
- Met w/ area manager at Extended Stay on 21 St
- Sam's-business contact
- Coronado-resident contact
- COVID Temperature Measurements

Wednesday-10

- Doral Commons-food drive
- Wingate Hotel-meet with GM recent criminal activity
- Extended Stay f/u with area manager
- Doral Palms f/u wide Public Works in regards to environmental sampling Dulce
- Vintage Doral –meet with new property manager
- Milan-coordinate Zoom hurricane readiness meeting
- COVID Temperature Measurements
- 311 Food Deliveries
- Birthday Caravan
- UPS Pick up DARE supplies

Emergency Management

- Assisted NRU and SRO with food assistance program at Doral Divisional EOC -- Emergency Service Function: Food and Water (ESF 14).

• With PD Command Staff, coordinated response during June 6, 2020 scheduled protest on 87th Ave and 41st Street, briefed County Office of Emergency Management, and monitored Social Media.

• Began internal coordination with Directors on upcoming Miami-Dade County Virtual Hazard Impact Assessment Functional Exercise to take place on June 24.

- Created MOU Draft for Closed POD Vaccine Distribution with the City and Health organizations.
- Created daily reports on Doral COVID-19 cases number information with data provided by the Florida Department of Health, and shared COVID-19 and other pertaining information with Directors.
- Listened to National COVID-19 Briefing Call.
- Continued outreach on COVID-19 prevention and mitigation on website and social media platforms including information provided by the CDC, the Florida Department of Health, Miami-Dade County Fire Rescue, and the City's Public Affairs Office.
- Participated in Everbridge "Solutions to Severe Weather Notifications" webinar.
- Continued hurricane preparedness outreach on social media including emergency kit preparation and preparation for seniors especially during COVID-19 pandemic.
- Monitored Doral Alerts weather notifications.
- Updated emergency contact information group on Everbridge.
- Continued procurement of additional protective equipment (PPE).

Public Works

- Binca installed exterior building name at the "Police Training and Community Center".
- Attended the Kick-off meeting for the update to the Street Tree Master Plan Work Order #13 for Lochner / EScience and provided recommended tree and palm preferences from the City's Plans Reviewer & Landscape Superintendent.
- Conducted the Triennial Review Exit Interview with the Florida Department of Transportation (FDOT).
- Attended the virtual Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Council (TPC).
- Held a conference call with Miami-Dade County Traffic Engineering Division and Miami-Dade County Public Schools to discuss Toni Bilbao Expansion Traffic Comments.
- NW 82 Ave. Roadway Construction between NW 27 St. and NW 33 St.: (6/11) Closeout scopes are being performed and are ongoing till end of week Final inspection.
- NW 74 St. Traffic Signals at NW 97 Ave. and at NW 102 Ave.:(6/11) Contractor still working on median curbing. Mast Arm delivery has been confirmed to 2nd week of July.
- Citywide Sidewalk Improvements: (6/11) No new progress; waiting on FPL to remove pole. Recent email on 6/10.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave.: (6/11) Contractor has installed all median curbing from 79th street to 82nd avenue. Also working on preparing and compacting base material for lime rock installation from 79th avenue to 82nd avenue.