



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING AGENDA

Wednesday, July 19, 2017 at 6:00 p.m.

Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members

Director Elizabeth Canchola
Director Fernando Horruitiner
Director Edgar Martinez
Director Alberto Ruiz
Director Jodi Steinbauer

2. Pledge of Allegiance

3. Approval of Minutes

A. June 21, 2017 Meeting Minutes

4. Public Comments

5. Financial Items:

A. Bank Reconciliation for May 2017 and June 2017 (Exhibit A)

B. Invoice for the My Miami Story Event – October 2016 (Exhibit B)

6. Discussion Items:

A. Update: Back to School Event (Parks & Recreation Department)

**B. Update: Summer Camp (Director Canchola, Director Horruitiner, & City Clerk's Office)
(Exhibit C)**

C. Discussion: Human Trafficking Conference (Director Canchola & Police Department)

**D. Discussion: After School Program RMCS – Final Figures (Director Canchola)
(Exhibit D)**

7. New Business

8. Next Meeting Date: Wednesday, August 16, 2017 at 6:30 p.m.

9. Adjournment

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at or at City of Doral Government Center, 8401 NW 53rd Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING DRAFT MINUTES

Wednesday, June 21, 2017 at 6:00 p.m.

Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members

Meeting was called to order at 6:03 PM

Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present
Director Edgar Martinez	Absent
Director Alberto Ruiz	Absent
Director Jodi Steinbauer	Present

Also present were:

Haydee Sera, City Attorney's Office

Erin Weislow, Parks & Recreation Department

Jessica Escolona, Finance Department

Noel Feliciano, Police Department

Karina La Rosa, Office of the City Clerk

2. Pledge of Allegiance

3. Approval of Minutes

A. May 9, 2017 Meeting Minutes

B. June 7, 2017 Special Meeting Minutes

Motion to approve the minutes as amended made by Director Canchola and seconded by Director Steinbauer. By consensus, motion passes unanimously.

4. Public Comments

There were no comments during public comments.

5. Discussion Items:

A. Update: Traffic Park / The Miami Foundation (Director Canchola)

Director Canchola proceeded to provide the Board with an update on the application submitted to receive a grant for the Traffic Park through The Miami Foundation and announced that the PP4K application is one of the finalist.

B. Update: Summer Camp (Director Canchola & Director Horruitiner)

Director Horruitiner provided the Board with an update on the Summer Camp being hosted at John I. Smith.

By consensus, the Board directed Director Horruitiner to proceed with communicating with John I. Smith so the school may contact the students and have them start the summer camp as soon as possible.

C. Discussion: Walmart Grant in the amount of \$2,500.00 (Director Canchola)

Director Canchola provided the Board with an update on the grant stating that she has submitted the grant application and will advise the Board once she receives an answer.

**D. Discussion: Doral Day – Miami Marlins (Parks & Recreation Department) (Exhibit A)
Erin Weislow,**

Motion to approve the receiving of funds raised at the Doral Day at the Miami Marlins Park Event made by Director Canchola and seconded by Director Steinbauer. By consensus, motion passes unanimously.

E. PP4K Promotional Items & Flyers for back to school event and upcoming fall programs & activities (Parks & Recreation Department) (Exhibit B)

Motion to approve the purchase of 300 water bottles and 300 string bags made by Director Horruitiner and seconded by Director Canchola. By consensus, motion passes unanimously.

6. New Business

Director Canchola addressed an error on the Back to School Night Event flyer stating that the board voted for two (2) bags per family to be distributed not three (30).

Karina La Rosa, Office of the City Clerk, advised the Board Directors that the PP4K Foundation will have a table to promote foundation and engage the military community in Doral during the Friday, August 4, 2017 Southern Command Community Fair.

By consensus, the board approved having PP4K present during the community fair.

7. Next Meeting Date: Wednesday, July 19, 2017 at 6:00 p.m.

8. Adjournment Meeting adjourns at 6:55 PM

Respectfully submitted,

Connie Diaz, CMC
City Clerk

Motion to approve the minutes of the June 21, 2017 Parks and Police 4 Kids Meeting made by Director _____ and seconded by Director _____.

Director Elizabeth Canchola
Director Fernando Horruitiner
Director Jodi Steinbauer
Director Edgar Martinez
Director Alberto Ruiz

APPROVED and ADOPTED this 19 day of July 2017.

Elizabeth Canchola, CHAIR

Parks & Police 4 Kids
 BANK RECONCILIATION FORM
 For the Month of : May 2017

DATE: 5/2/2017
 6/2/2017
 BANK: WELLS FARGO
 BK ACCT #

Beginning Balance	181,685.36	Balance per Bank	184,277.67
Deposits/Credits:		Deposits in Transit:	
Deposit	2,585.63		
	1,691.88		
	1,442.28		
	1,390.77		
	22.63		
	10.00		
Void Checks			
Total	188,828.55	Total	184,277.67
Checks/Debits:		Outstanding Checks:	
Checks # [REDACTED]	4,540.36		
DEBITS	10.52		
Ending Balance	184,277.67	Ending Balance	184,277.67

[Handwritten Signature] 6/2/2017

[Handwritten Signature]
 MS Merend
 6/2/17

Business Cash Manager

Account number:

■ May 1, 2017 - May 31, 2017 ■ Page 1 of 2



PARKS & POLICE 4 KIDS
 ATTN: ELIZA RASSI
 8401 NW 53RD TER
 DORAL FL 33166-4517

Questions?

Call your Customer Service Officer or Client Services
1-800-AT WELLS (1-800-289-3557)
 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
 PO Box 63020
 San Francisco, CA 94163

Account summary

Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
██████████	\$181,685.36	\$7,143.19	-\$4,550.88	\$184,277.67

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	05/04	2,585.63	Over The Counter Deposit
	05/04	1,691.88	Over The Counter Deposit
	05/10	1,442.28	Over The Counter Deposit
	05/10	1,390.77	Over The Counter Deposit
	05/16	22.63	Over The Counter Deposit
	05/16	10.00	Over The Counter Deposit
		\$7,143.19	Total electronic deposits/bank credits
		\$7,143.19	Total credits

Debits

Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	05/11	10.52	Client Analysis Srvc Chrg ████████ Svc Chge ████████
		\$10.52	Total electronic debits/bank debits

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
1185	1,390.77	05/10	1187	1,000.00	05/16	1188	707.31	05/31
1186	1,442.28	05/10						
		\$4,540.36	Total checks paid					
		\$4,550.88	Total debits					

Exhibit A

Account number: [REDACTED] ■ May 1, 2017 - May 31, 2017 ■ Page 2 of 2



Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
04/30	181,685.36	05/10	185,962.87	05/16	184,984.98
05/04	185,962.87	05/11	185,952.35	05/31	184,277.67
Average daily ledger balance		\$185,019.68			

NOTICE: Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery PO Box 5058 Portland, OR. 97208-5058. You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

Exhibit A

Parks & Police 4 Kids
 BANK RECONCILIATION FORM
 For the Month of : June 2017

DATE: 6/2/2017
 BANK: WELLS FARGO
 BK ACCT #

Beginning Balance	184,277.67	Balance per Bank	173,670.21
Deposits/Credits:		Deposits in Transit:	
Deposit	1,171.25		
Void Checks			
Total	185,448.92	Total	173,670.21
Checks/Debits:		Outstanding Checks:	
Checks # [REDACTED]	11,734.37		
DEBITS	44.34		
Ending Balance	173,670.21	Ending Balance	173,670.21

Jan 7/5/2017
mym 7/5/17

Business Cash Manager

Account number: [REDACTED] 8 ■ June 1, 2017 - June 30, 2017 ■ Page 1 of 2



PARKS & POLICE 4 KIDS
 ATTN: ELIZA RASSI
 8401 NW 53RD TER
 DORAL FL 33166-4517

Questions?

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Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)
 PO Box 63020
 San Francisco, CA 94163

Account summary

Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
[REDACTED]	\$184,277.67	\$1,171.25	-\$11,778.71	\$173,670.21

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	06/08	1,171.25	Over The Counter Deposit
		\$1,171.25	Total electronic deposits/bank credits
		\$1,171.25	Total credits

Debits

Electronic debits/bank debits

Effective date	Posted date	Amount	Transaction detail
	06/12	44.34	Client Analysis Srvc Chrg [REDACTED] Svc Chge [REDACTED]
		\$44.34	Total electronic debits/bank debits

Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
[REDACTED]	2,034.65	06/07	[REDACTED]	2,716.00	06/14	[REDACTED]	166.50	06/16
[REDACTED]	1,806.00	06/14	[REDACTED]	1,390.77	06/07	[REDACTED]	209.56	06/20
[REDACTED]	36.98	06/09	[REDACTED]	1,442.28	06/07	[REDACTED]	515.10	06/23
[REDACTED]	1,416.53	06/07						
		\$11,734.37				Total checks paid		

* Gap in check sequence.

\$11,778.71 Total debits

Exhibit A

Account number:

June 1, 2017 - June 30, 2017 ■ Page 2 of 2

WELLS
FARGO

Daily ledger balance summary

<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>	<i>Date</i>	<i>Balance</i>
05/31	184,277.67	06/09	179,127.71	06/16	174,394.87
06/07	177,993.44	06/12	179,083.37	06/20	174,185.31
06/08	179,164.69	06/14	174,561.37	06/23	173,670.21
Average daily ledger balance		\$177,233.12			

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Refreshments for
PP4K "My Miami Story"
Event on 10/18/2014.

PUBLIX

Doral Commons
7550 NW 104 Ave
Doral, FL 33178
Store Manager: Octavio Arguello
305-418-9751

COCA-COLA CLASSIC	5.29	T F
SPRITE 12 PK 12 OZ	5.29	T F
DIET COCA-COLA	5.29	T F
PUB 8 1/2" PR PLTE	2.79	T
PUB FL STRNG COMBO	2.79	T
3 FL STRNG COMBO	2.79	T
ASSORTED COOKIE	30.99	
1 CUBANITOS PLTR	36.99	T
1 H FRT/CHZ PLTR	64.99	T
XEMPT #		

Order Total	157.21
Grand Total	157.21
Gift Payment	157.21
Change	0.00

AX FORGIVEN 8.84

PRESTO!
Trace #: 811003
Reference #: 0381886770
Acct #: XXXXXXXXXXXX1006
Purchase American Express
Amount: \$157.21
Auth #: 281847

Your cashier was John

2016 13:46 S1492 R181 1857 C0243

the many ways to save at Publix
savings at publix.com/savingstyl

Publix Super Markets, Inc.

Exhibit B

City of Doral, Doral, FL 33166

Check Number: 00091022

Invoice Date	Invoice Number	Description	Invoice Amount
11/21/2016	MC03422405	MAIL CHIMP SERV. FOR VM FRAGA	\$75.00
11/21/2016	MCO2634445	MAIL CHIMP MAILING SERV. FOR C	\$80.00
11/21/2016	MC02487049	MAIL CHIMP SERV. FOR CW RUIZ O	\$85.00
11/21/2016	OFC8B30D	Bfast for Oct. 12 Council Meet	\$144.12
11/21/2016	281847	REFRESHMENT FOR OCT. 18 PP4K E	\$157.21
11/21/2016	NOTARY RNWL C.DIAZ	NOTARY RENW. FOR C. CLERK,	\$186.00
11/21/2016	B7GGQXKE237OY	LUNCH FOR OCT 12 COUNCIL MNTG.	\$350.00
11/21/2016	546196A	CM P. CABRERA AND LEG.AIDE HOT	\$760.71
11/21/2016	543447B	G. GARAGORRY HOTEL STAY -IACP	\$1,121.35
11/21/2016	543507B	CM CABRERAHOTEL STAY -IACP CON	\$1,121.35

Vendor No.	Vendor Name	Check No.	Check Date	Check Amount
2224	AMERICAN EXPRESS - CLERK	00091022	11/22/2016	\$4,080.74

City of Doral
 8401 Northwest 53rd Terrace
 Doral, FL 33166
 (305) 593-6725

Vendor Number: 2224
 Check Date: 11/22/2016
 Check Number: 00091022

\$4,080.74

Pay Four Thousand Eighty Dollars and 74 cents *****

00091022

To The Order Of
 AMERICAN EXPRESS - CLERK
 CPC REMITTANCE PROCESSING
 1801 NW 66 AVE
 SUITE 103C
 FORT LAUDERDALE FL 33313-4571



**FILE COPY
 NON-NEGOTIABLE**

2017

City of Doral

19 OCT 2016 12:25

Date: 10/19/16

Vendor Name: American Express

Address:

Account#

81755

Vendor No.	2224		
Invoice No.	GL Account No.		Amount
281847	001.115.001		\$157.21
Total			<u>\$157.21</u>

Purpose:
Refreshments for the October 18th, 2016 Parks & Police 4 Kids Foundation "My Miami Story" Event.

Publix

Approved By:

City Clerk's Office

10/19/16

Date

Budgeted funds available?

Finance Department

City Manager

Sarah Waters for M. Mendez

10/20/16

Date

[Signature]

10-28-16

Date

Exhibit C

Parks & Police 4 kids Foundation			
Student Name	Summer Camp July 18 - August 4	Field Trip Total Amount :	TOTAL:
Bernal, Nicol	\$280	\$68	\$583
Coronado, Issac	\$252	\$68	\$535
Delgado, Alonso	\$252	\$68	\$535
Esquimes, Andres	\$252	\$68	\$535
Filloy, Peter	\$280	\$68	\$583
Garcia, Scarlett	\$252	\$68	\$535
Horrutiner, Gavin	\$252	\$68	\$535
Mifsut, Manuel	\$252	\$68	\$535
Mondino, Alessandro	\$252	\$68	\$535
Smith, Kal-el	\$252	\$68	\$535
Viera, Maria Valentina	\$252	\$68	\$535
TOTAL:	\$2,828	\$748	\$5,981
ASC - Summer School			
Student Name:	ASC - Summer School July 18 - August 1 (11 days)		
Garcia, Juan David	\$121		
Puerta, Mauricio	\$121		
TOTAL:	\$242		
FINAL TOTAL: (INCLUDES SUMMER CAMP, FIELDTRIPS, AND ASC - SUMMER SCHOOL)		\$6,223	



MEMORANDUM

Date: July 17th, 2017
To: PP4K Board
From: Elizabeth Canchola, PP4K Board Member
Subject: Final figures After school program RMCS

Dear fellow Board Members,

These were the final numbers for the Afterschool program that we conducted during the 2016-2017 school year at Renaissance Middle Charter School.

Period of October 01, 2016 – June 30th, 2017

Teachers	\$13,622.00
Off Duty	\$24,890.53
Student Activities (Bowlero)	\$ 707.31
TOTAL	\$39,219.84