



# **CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING AGENDA**

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**Wednesday, August 1, 2018 at 6:00 p.m.**

Doral Government Center  
3<sup>rd</sup> Floor Training Room  
8401 N.W. 53<sup>rd</sup> Terrace  
Doral, FL 33166

**1. Call to Order / Roll Call of Foundation Members**

Director Elizabeth Canchola  
Director Fernando Horruitiner  
Director Edgar Martinez  
Director Alberto Ruiz  
Director Jodi Steinbauer

**2. Pledge of Allegiance**

**3. Public Comments**

**4. Approval of Minutes**

A. July 11, 2018 Meeting Minutes

**5. Discussion Items:**

**A. Discussion:** SOUTHCORP Community Fair Date Change

**B. Discussion:** Donation Form (*Police Department*) (*Exhibit A*)

**C. Update:** Back to School Night Event (*Parks & Recreation Department*)

**D. Open Discussion**

**6. New Business**

**7. Next Meeting Date** Wednesday, September 5, 2018 at 6:00 p.m. (Tentative)

**8. Adjournment**

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at or at City of Doral Government Center, 8401 NW 53<sup>rd</sup> Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

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**Wednesday, July 11, 2018 at 6:00 p.m.**

Doral Police Substation  
Community Room  
3719 N.W. 97<sup>th</sup> Avenue  
Doral, FL 33178

## **1. Call to Order / Roll Call of Foundation Members** **Meeting was called to order at 6:17 p.m.**

Director Elizabeth Canchola	Present (Arrived at 6:35 p.m.)
Director Fernando Horruitiner	Present
Director Edgar Martinez	Present
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

Also present were:

Lt. Daniel Muñecas, Police Department  
Officer Noel Feliciano, Police Department  
Erin Weislow, Parks & Recreation Department  
Jonathan Lopez, Finance Department  
Karina La Rosa, Office of the City Clerk

## **2. Pledge of Allegiance**

## **3. Approval of Minutes**

- A. June 6, 2018 Meeting Minutes**
- B. June 18, 2018 Special Meeting Minutes**

**Motion to approve the June 6, 2018 and the June 18, 2018 meeting minutes as presented** made by Director Steinbauer and seconded by Director Horruitiner. By consensus, motion passes unanimously. Director Canchola was not present at the time of voting.

## **4. Public Comments**

There were no comments made during public comments.

## 5. Financial Items:

### A. June 2018 Bank Reconciliation (*Exhibit A*)

Jonathan Lopez, Finance Department, provided the Board with the June 2018 Bank Reconciliation.

By consensus, the Board inquired about the status of the debit card requested during the previous meeting and requested an update for the next meeting.

## 6. Presentation & Discussion Items:

### A. Discussion: Donation from Tampico Juice Company (*Police Department*)

Lt. Daniel Muñecas advised the Board that Tampico Juice Company would like to donate juice for the Back to School and National Night Out Event, and further inquired if it would be a possibility for the Police Department to accept donations on behalf of the Parks & Police 4 Kids Foundation.

**Motion to allow the Parks & Recreation and Police Departments to accept cash and in-kind donations on behalf of the Parks & Police 4 Kids Foundation and provide a report of donations at the monthly meetings** made by Director Horruitiner and seconded by Director Steinbauer. By consensus, motion passes unanimously.

### B. Discussion: Scholarship Program (*Parks & Recreation Department*)

Erin Weislow, Parks & Recreation Department, advised the Board that a Doral resident's mother approached the Parks & Recreation Department and inquired about the possibility of a scholarship program that may assist children stay in athletic programs.

The Board ensued discussion regarding the possibility of funding a scholarship program.

By consensus, the Board requested that the Parks & Recreation Department look into the possibility of establishing a Scholarship Program and funding it through revenues received from City programs and facility rental fees.

### C. Update: Revisions to the Sponsorship Form (*Director Steinbauer*)

Director Steinbauer advised that the sponsorship form needed some revisions.

Erin Weislow, Parks & Recreation Department, advised the Board Ms. Ashley Barcena, Sponsorship Coordinator, is working on revising the form and will be sending the Board the revised form. Ms. Weislow further provided the Board with an explanation of the sponsorship levels as stated on the form.

**D. Open Discussion**

Officer Noel Feliciano, Police Department, advised the Board that during a presentation he was providing at a school, Mr. Francis Abramson approached him to offer an anti-bullying program through the Parks & Police 4 Kids Foundation.

By consensus, the Board requested that Officer Feliciano inquire if Mr. Abramson would provide the program in return for marketing and advertisement of his business at the PP4K After School Program.

**7. New Business**

Director Horrutiner asked Officer Feliciano if John I. Smith provided an evaluation report of the students that participated in the PP4K After School Program.

Officer Noel Feliciano will inquire from the school if a report can be provided.

**8. Next Meeting Date** Wednesday, August 1, 2018 at 6:00 p.m.

**9. Adjournment Meeting adjourns at 7:36 p.m.**

Respectfully submitted,

\_\_\_\_\_  
Connie Diaz, CMC  
City Clerk

Motion to approve the minutes of the July 11, 2018 Parks and Police 4 Kids Foundation Board Meeting made by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_.

Director Elizabeth Canchola \_\_\_\_\_  
Director Fernando Horrutiner \_\_\_\_\_  
Director Jodi Steinbauer \_\_\_\_\_  
Director Edgar Martinez \_\_\_\_\_  
Director Alberto Ruiz \_\_\_\_\_

APPROVED and ADOPTED this 1<sup>st</sup> day of August 2018.

\_\_\_\_\_  
Elizabeth Canchola, CHAIR

