



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING

Wednesday, April 27, 2016 at 8:30 a.m.

Doral Government Center
3rd Floor Training Room
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members

Director Jodi Steinbauer
Director Elizabeth Canchola
Director Frank Silva
Director Gerardo Vera
Director Fernando Horruitiner

2. Approval of Minutes

A. February 24, 2016

3. Public Comments

4. Elections - Director Positions (Attachment: PP4K Bylaws)

- A. Chair**
- B. Vice Chair**
- C. Secretary**
- D. Treasurer**

5. Update Items:

- A. Doral 5K Walk/Run Proceed – Donation to the PP4K Foundation**
- B. Volunteer Appreciation Event Update**
- C. Proposed Promotional Items (Presentation A)**

6. Financial Items:

- A. Bank reconciliation for the month of March 2016 (Exhibit A)**
- B. Approval of a three (3) month extension to file Form 990 and return of the foundation exempt from Income Tax**
- C. Approval invoice payment for Directors' and Officers' insurance for the period of 05/16/16-05/16/17 (Exhibit B)**

7. Discussion Items:

- A. Questionnaires for After School Program (Director Canchola) (Exhibit C)**
- B. Questionnaires for Public School Principals (Director Canchola) (Exhibit D)**

- C. Sponsorship Programs : Levels and Amounts (Director Canchola) (Exhibit E)
- D. Sponsorship of Individual Students in Doral (Director Horruitiner)
- E. Anti-bullying Program in Doral Schools (Director Vera) (Exhibit F)

8. New Business

9. Next Meeting Date

10. Adjournment

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at www.cityofdoral.com or at City of Doral Government Center, 8401 NW 53rd Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING DRAFT MINUTES

Wednesday, February 24, 2016 at 4:00 p.m.
Doral Government Center
3rd Floor Council Chambers
8401 NW 53rd Terrace
Doral, FL 33166

1. Call to Order / Roll Call of Foundation Members

Meeting was called to order at 4:00 pm

Director Ana Maria Rodriguez	Absent
Director Frank Silva	Present
Director Gerardo Vera	Present
Director Elizabeth Canchola	Present
Director Fernando Horruitiner	Present

Also present were:
Weiss, Serota Helfman et.al, City Attorney
Connie Diaz, City Clerk

- ## 2. Approval of Minutes
- A. January 27, 2016
 - B. February 12, 2016

Motion to approve made by Director Canchola and seconded by Director Vera. By consensus, motion passes unanimously.

3. Public Comments

There were no comments made during public comments.

4. Elections - Director Positions:

- A. Chair
- B. Vice Chair
- C. Secretary
- D. Treasurer

Discussion ensued amongst directors on their bios and positions. By consensus, the Board agreed to wait until the full board is established.

By consensus, the Board agreed to appoint Frank Silva as Acting Chair.

5. Update Item:

A. Update on Famous Dave's donation check in the amount of \$647.48 (Exhibit A)

Barbie Hernandez, Parks and Recreation Director, addressed the Board and presented an update.

Motion to approve for the Parks and Recreation Department to send a letter to Famous Dave's thanking them for their donation made by Director Vera and seconded by Director Canchola. By consensus, motion passes unanimously.

6. Discussion Items:

A. Parks & Police 4 Kids 2016-2017 After School Program Proposal – Request by Director Canchola (Exhibit B)

Director Canchola proceeded to elaborate on the After School Program and requested the support of the board Directors to bring back this program in the amount of \$36,000.

Officer Noel Feliciano proceeded to answer questions and concerns regarding the previous After School Programs.

Barbie Hernandez, Parks & Recreation Director, provided her suggestions on the After School Program.

Motion to direct staff to research and bring back recommendations made by Director Canchola and seconded by Director Horruitiner. By consensus, motion passes unanimously.

B. Development of a twice a year event to promote health and wellness for Doral families – Requested by Director Vera

Director Vera addressed the Board and proposed a health fair for families at one of the Doral parks.

By consensus, the board requested that staff come back with recommendations.

7. New Business

Director Canchola addressed the Board and spoke about promoting the foundation.

By consensus, the Board agreed to bring back some of the promotional items that PP4K for their review.

8. Next Meeting Date – April 20, 2016 8:30 am.

9. Adjournment 4:52 pm.

Respectfully submitted,

Connie Diaz, CMC
City Clerk

Motion to approve the minutes of the February 24, 2016, Parks and Police 4 Kids Special Meeting made by Director _____ and seconded by Director _____.

Director Frank Silva
Director Gerardo Vera
Director Elizabeth Canchola
Director Fernando Horruitiner
Director Jodi Steinbauer

APPROVED and ADOPTED this 27 day of April, 2016.

Frank Silva, ACTING CHAIR

DRAFT



**PARKS & POLICE 4 KIDS, INC.
BYLAWS**

PREAMBLE

These Bylaws are subject to, and governed by, the Doral City Council. In the event of a direct conflict between the provisions of these Bylaws, the Doral City Council will be controlling. In the event of a direct conflict between the provisions of these Bylaws and the Articles of Corporation of Parks & Police 4 Kids, Inc., these Bylaws will be controlling.

**ARTICLE I
NAME AND PURPOSES**

SECTION 1. NAME. The name of the corporation is Parks & Police 4 Kids, Inc. (the "Corporation").

SECTION 2. PURPOSES. The Corporation is organized to provide child welfare and family services consistent with the Articles of Incorporation of the Corporation and to engage in any other activities incidental to the foregoing purposes for which a corporation may be organized under the Florida Not-For-Profit Corporation Act; provided, however, that the Corporation shall be organized and operated exclusively for charitable, scientific, and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. The Foundation does not function as a policy-making or policy advisory board for the City of Doral or Miami-Dade Parks, Recreation and Open Spaces Department.

SECTION 3. DISSOLUTION. Upon dissolution of the Corporation, the Board of Directors after paying or making adequate provision for the payment of all of the liabilities of the Corporation shall distribute any remaining assets to the City of Doral, a Florida Municipal Corporation (the "City"). However, if the City is not then in existence or no longer a qualified distributee, or unwilling to or unable to accept the distribution, then the assets of the Corporation shall be distributed to a fund, foundation, or corporation organized and operated exclusively for the purposes specified in section 501(c)(3) of the Internal Revenue Code (or corresponding section of any future federal tax code).

**ARTICLE II
MEMBERS**

The Corporation shall have no members.

**ARTICLE III
BOARD OF DIRECTORS**

SECTION 1. GENERAL POWERS. Except as set forth herein, the affairs of the Corporation shall be managed by or under the direction of its Board of Directors (hereinafter, the "Board").

SECTION 2. NUMBER, TENURE AND QUALIFICATIONS AND DUTIES. The Board shall consist of five (5) Directors. Each of the Doral City Council members will appoint one (1) resident to serve on the board. Each appointment shall be subject to approval by the City Council. Each Director shall serve the number of terms consistent with the term of the Doral City Council member who appointed them.

SECTION 3. RESIGNATION. A Director may resign at any time by notifying their appointee and providing notice to the Secretary in writing. The Secretary will then provide the letter of resignation to the City Clerk's office, which will then officially notify the Doral City Council.

SECTION 4. REMOVAL. A Director can only be removed by the elected official that appointed them to the board. Any Director who misses three (3) consecutive meetings, without being excused by the Chair, shall be deemed to have resigned.

SECTION 5. VACANCIES. Vacancies on the Board will be filled in the following manner. Each of the five (5) Directors appointed by a member of the Doral City Council, will be filled through the same process they are appointed.

**ARTICLE IV
MEETINGS**

SECTION 1. REGULAR MEETINGS. The Board shall strive to meet monthly, unless a lack of new or pending business obviates the need for a regular meeting. An annual meeting, for purposes of officer elections, will take place each January.

SECTION 2. SPECIAL MEETINGS. Special meetings of the Board may be called by the City Clerk's office at the request of any of the Directors, with 3/5 or more Directors agreeing to attend.

SECTION 3. NOTICE. Notice of the annual meeting and any regular meeting of the Board and any committee thereof, shall be given at least five (5) days previous thereto by written notice delivered to each Director at his or her physical or email address as shown on the records of the Corporation. Special meetings may be called upon at least twenty-four (24) hours notice delivered by telephone, confirmed facsimile, confirmed email, hand delivery or overnight delivery by an overnight courier service with a reputable delivery tracking system.

SECTION 4. QUORUM. 3/5 of the Directors must be present in person in order to constitute a quorum for the transaction of business at any meeting of the Board. If less than a quorum is present the meeting may adjourn without further notice.

SECTION 5. ELECTRONIC PARTICIPATION. The Board, or any committee thereof, may participate in and act at any meeting through the use of a conference telephone or other communications equipment, including computers, by means of which all persons participating in the

meeting can communicate with each other. Participation in such meeting shall constitute attendance at the meeting and but shall not be counted as part of the quorum.

SECTION 6. VOTING. Each member of the Board shall be entitled to one (1) vote on each matter submitted to a vote. A member must be present in person to vote.

SECTION 7. MANNER OF ACTING. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number is required by statute or these Bylaws. No Director may act by proxy on any matter.

SECTION 8. INFORMAL ACTION BY DIRECTORS. The authority of the Board, or any committee thereof, may be exercised without a meeting if a written consent, setting forth the action taken, is signed by a majority (or such greater number if required by law or these Bylaws) of the Directors.

SECTION 9. MEETING MINUTES. The Secretary of the Board is responsible for preparing minutes of the meeting, which shall be delivered to the Directors at the following meeting for approval. If changes to the minutes are requested by a Board Member for accuracy, the minutes must be revised and approved at the following meeting. Once approved by the Board, a copy of the minutes must be given to the City Clerk's Office for record purposes one week after the meeting

ARTICLE V OFFICERS

SECTION 1. OFFICERS. The Officers of the Corporation shall be a Chair Person, Vice Chair Person, Secretary, Treasurer and such other officers as may be elected or appointed by the Board from among the members of the Board. Officers whose authority and duties are not prescribed in these Bylaws shall have the authority and perform the duties prescribed by the Board.

SECTION 2. ELECTION AND TERM OF OFFICE. The Officers of the Corporation shall be elected at the Annual Meeting of the Board. Terms of office will correspond to the calendar year. All elected Officers shall hold office for a period of one year unless they resign or are removed by the Board earlier.

SECTION 3. RESIGNATION AND REMOVAL OF OFFICERS. Any Officer elected or appointed by the Board may be removed by the Board whenever in its judgment the best interests of the Corporation would be served thereby. Any Officer may resign at any time upon written notice to the Chair.

SECTION 4. CHAIR. The Chair, if one is appointed by the Board, shall report to the Corporation Board and be responsible for the day to day operations of the Corporation and implementing the directives established by the Board. The Chair shall also serve as an ex-officio member of each standing committee that may be created. The Chair shall preside at all regular and special meetings of the Board. The Chair shall perform such other duties as are required by the Board.

SECTION 5. VICE-CHAIR. In the absence of the Chair, the Vice-Chair of the Board shall preside at all regular and special meetings of the Board. The Vice-Chair shall perform such other duties as are required by the Board.

SECTION 6. SECRETARY. The City Clerk shall serve as Secretary for the board. The City Clerk shall record the minutes of the meetings of the Board; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law; be custodian of the corporate records; and perform all duties incident to the office of secretary.

SECTION 7. TREASURER. The Treasurer shall be responsible for monitoring the financial reports of the Corporation and making sure that corporate limits are maintained. The Treasurer shall report at every regular meeting of the Board on the Corporation's financial status.

ARTICLE VI

CONTRACTS, CHECKS, DEPOSITS, GIFTS/GRANTS AND COMPENSATION

SECTION 1. CONTRACTS. The Board may authorize, through a majority vote, any officer or agent of the Corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation, and such authority may be general or confined to specific instances. All contracts must be aligned to the Corporations mission and disciplines set by the Doral City Council.

SECTION 2. CHECKS. In order to receive a check for payment of a contract/invoice, the board must have a majority vote. Once the majority vote is received, the a copy of the minutes and additional back-up shall be sent to the City of Doral Finance Department by the Chair or Vice-Chair for the check to be cut.

SECTION 3. DEPOSITS. All funds that are received shall be given to the City of Doral Finance Department to be deposited in to the Parks & Police 4 Kids, Corp. account.

SECTION 4. GIFTS/GRANTS. The Board may accept on behalf of the Corporation any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Corporation. Any monetary gifts will only be accepted in the form of a check.

ARTICLE VII

INDEMNIFICATION

The Foundation hereby indemnifies any and all of its Directors and Officers, and former Directors and Officers, against expenses actually and necessarily incurred by them or any one or group of them in connection with the defense of any action, suit or proceeding in which they or any of them are made parties, or a party, by reason of being or having been Directors, Trustee or Officers of the Foundation except in relation to matters as to which such Director or Officer, or former Director or Officer shall be adjudged in such action, suit or proceeding to be liable for gross negligence, willful misconduct or breach of his or her fiduciary duty to the Foundation or its members in the performance of his/her or their responsibilities, and to such matters as shall be settled by agreement predicated on the existence of such liability.

The Foundation shall provide Directors and Officers liability insurance to the Board of Directors and Officers of the Foundation insuring them against claims and/or loses including, but not limited to, attorneys' fees as a result of legal action brought for alleged wrongful acts in their capacity as Directors and Officers. The amount of the policy shall be no less than one million dollars (\$1,000,000).

**ARTICLE VIII
LIMITATION ON EXPENDITURES**

In no event shall the Directors or Officers of the Foundation make any expenditures or engage in any activity inconsistent with the corporation's status as a corporation exempt from federal income taxation under 501(c)(3) of the Internal Revenue Code of 1986, as amended, or as a corporation, contributions to which are deductible under the Internal Revenue Code of 1986.

**ARTICLE IX
CODE OF ETHICS**

SECTION 1. CODE OF ETHICS. It is imperative to the success of the Foundation to be fully informed and have responsive and reasonable officers and members of the Board of Directors. To accomplish this, the officers and members of the Board shall conduct themselves at all times in the best interest of the Foundation. In this regard, each officer and Board member shall abide by the following "Code of Ethics".

SECTION 2. PROCEDURES.

- Officers and Board members shall put forth their best effort to attend all meetings and constructively participate in the same.
- Officers and Board members shall exercise good judgment in the control and use of confidential information that may from time to time come into their possession.
- No officer or director shall use confidential information gained by reason of being an officer or member of the Board of Directors for personal gain to the detriment of the Foundation.
- Each officer and Board member shall serve as a public relations agent for the Foundation and shall work diligently and properly to promote its goals and objectives while keeping abreast with its overall progress, plans and programs.
- The Foundation will make no loans to any of its officers or Board members.
- Members of the immediate family of an officer or Board member shall not serve as a paid employee of the Foundation.

**ARTICLE X
CONFLICTS OF INTEREST**

The purpose of the Conflicts of Interest policy is to protect the Foundation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Foundation, or might result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable organizations.

SECTION 1. DEFINITIONS

- a. Interested person—any director, officer or member of a committee with governing Board delegated powers, who has a direct or indirect financial interest, as defined below, is an interested person.

- b. Financial interest—a person has a financial interest if the person has, directly or indirectly, through business, investment or family:
 - i. An ownership or investment interest in any entity with which the Foundation has a transaction or arrangement;
 - ii. A compensation arrangement with the Foundation or with any entity or individual with which the Foundation has a transaction arrangement; or
 - iii. A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Foundation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are not insubstantial. A financial interest is not necessarily a conflict of interest. Under definitions, a person who has a financial interest may have a conflict of interest only if the Board of directors or committee decides that a conflict of interest exists.

SECTION 2. PROCEDURES

- a. **Duty to Disclose:** In connection with any actual or possible Conflicts of Interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors and members of the committees with governing Board delegated powers considering the proposed transaction or arrangement.
- b. **Determining whether a conflict of interest exists:** After disclosure of the financial interest and all material facts, and after any discussion with the interested person, he/she shall leave the Board or committee meeting while the determination of a conflict is discussed and voted upon. The remaining Board or committee members shall decide if a conflict of interest exists.

SECTION 3. PROCEDURES FOR ADDRESSING THE CONFLICTS OF INTEREST

- a. An interested person may make a presentation at the Board or committee meeting, but after the presentation, he/she shall leave the meeting during the discussion of and the vote on the transaction or arrangement involving the possible conflict of interest.
- b. The Board president or committee chair shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c. After exercising due diligence, the Board of the Foundation or the committee shall determine whether the Foundation can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to conflict of interest.
- d. If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board or committee shall

determine by a majority of vote of the disinterested directors whether the transaction or arrangement is in the Foundation's best interest, for its own benefit, and whether it is fair and reasonable. In conformity with the above determination it shall make its decision as to whether to enter into the transaction or arrangement.

SECTION 4. VIOLATIONS OF THE CONFLICTS OF INTEREST POLICY

- a. If the Board of Directors or committee has reasonable cause to believe a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.
- b. If, after hearing the member's response and after making further investigation as warranted by the circumstances, the Board of directors or committee determines the member has failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

SECTION 5. RECORDS OF PROCEEDINGS

- a. The minutes of the Board and all committees with Board delegated powers shall contain:
 - i. The names of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present and the Board's or committee's decision as to whether a conflict of interest in fact existed.
 - ii. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection with the proceedings. These minutes will be kept with the minutes of the meetings held in that fiscal year for a period of three (3) years.

All Board members and officers shall sign that they have read and understand the Code of Ethics and the Conflicts of Interest statement at the Foundation's annual meeting. They shall receive copies of both for personal files at the Board's annual meeting.

ARTICLE XI NONDISCRIMINATION POLICY

The Foundation follows an equal opportunity policy and selects Board Members without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, age, physical ability, veteran status, military obligations and marital status. This policy applies to Board Members, Foundation employees, outside vendors, Members, sponsors, consultants and dealings with citizens of City of Doral.

**ARTICLE XII
MISCELLANEOUS**

SECTION 1. FISCAL YEAR. The fiscal year of the Foundation shall commence on the first day of January and conclude on the last day of December.

SECTION 2. COMPENSATION. No member of the Board of Directors shall receive a salary or any other compensation whatsoever from the Foundation, but shall be entitled to reimbursement for all expenses reasonably incurred in performing any duties pursuant to these By-Laws.

SECTION 3. CONFLICT BETWEEN BY-LAWS AND ARTICLES OF INCORPORATION. In the event of conflict between the terms of these By-Laws and the Articles of Incorporation, the latter shall prevail.

SECTION 4. INTERPRETATION OF BY-LAWS. The Board of Directors shall have the corporate power to generally do everything permitted by not-for-profit corporations by law, statute, its Articles of Incorporation and these By-Laws, and to determine the interpretation or construction of these By-Laws, or any parts thereof, which may be in conflict or of doubtful meaning and their decision, shall be final and conclusive.

SECTION 5. ATTORNEY'S FEES. In the event of any litigation or other form of dispute resolution between the Foundation and any of its members, the prevailing party shall be entitled to recover all of its costs and expenses, including reasonable attorneys' fees and costs in all courts, from the non-prevailing party.

SECTION 6. REGISTERED AGENT. The Registered Agent of the initial corporation for purposes of service of legal process is the City of Doral City Attorney.

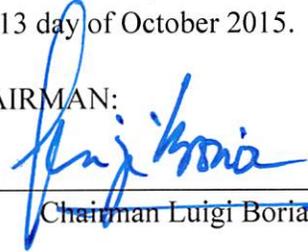
**ARTICLE VIII
AMENDMENTS TO BYLAWS**

If the board wishes to propose amendments to these Bylaws, it must be approved by the Doral City Council and passed by a 3/5 vote.

CERTIFICATE OF ADOPTION OF BYLAWS

I do hereby certify that the above stated Bylaws of PARKS & POLICE 4 KIDS, INC. were approved by the PARKS & POLICE 4 KIDS, INC. board of directors on this 13 day of October 2015.

CHAIRMAN:



Chairman Luigi Boria



Parks & Police 4 Kids Awareness Campaign

2. Promotional Items



Quantity: 500
Estimated Price: \$2,000



Quantity: 300
Estimated Price: \$950



Quantity: 300
Estimated Price: \$500

3. Social Media

Awareness Posts on Facebook and Twitter:

- Did You Know?
- Get Involved!
- Upcoming Event!
- Community Update!

Use of Hashtag:

#DoralPP4K



Awareness Post Sample

Community Update!

Parks & Police 4 Kids hosted their annual Back to School Night on Tuesday August 4th from 6-8pm at Downtown Doral Park.

500 backpacks were distributed to Doral families to help students prepare for the new school year. Special thank you to all our event sponsors!

For more information on Parks & Police 4 Kids, please visit www.DoralPP4K.com

Campaign Budget

**Previous Parks & Police 4 Kids Board
approved \$5,000 to be spent on the
PP4K awareness campaign**

Exhibit A

Parks & Police 4 Kids
 BANK RECONCILIATION FORM
 For the Month of : March 2016

DATE: 3/31/2016
 BANK: WELLS FARGO
 BK ACCT #

Beginning Balance	139,120.90	Balance per Bank	141,435.28
Deposits/Credits:		Deposits in Transit:	
Deposit	2,314.38		
Void Checks			
Total	141,435.28	Total	141,435.28
Checks/Debits:		Outstanding Checks:	
Checks # 1148			
DEBITS			
Ending Balance	141,435.28	Ending Balance	141,435.28

VB
4/11/16 *MSM*
4/11/16

Business Cash Manager

Account number:

March 1, 2016 - March 31, 2016 Page 1 of 1



DCWC11DTAM 022771



PARKS & POLICE 4 KIDS

 ATTN: ELIZA RASSI

 8401 NW 53RD TER

 DORAL FL 33166-4517

Questions?

Call your Customer Service Officer or Client Services

1-800-AT WELLS (1-800-289-3557)

 5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: wellsfargo.com

Write: Wells Fargo Bank, N.A. (182)

 PO Box 63020

 San Francisco, CA 94163

Account summary

Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
	\$139,120.90	\$2,314.38	\$0.00	\$141,435.28

Credits

Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	03/23	2,314.38	Over The Counter Deposit
		\$2,314.38	Total electronic deposits/bank credits
		\$2,314.38	Total credits

Daily ledger balance summary

Date	Balance	Date	Balance
02/29	139,120.90	03/23	141,435.28

Average daily ledger balance \$139,792.81

NOTICE: Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery PO Box 5058 Portland, OR. 97208-5058. You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

DCWC11DTAM 022771 NNNNNNNNNN NNN NNN 001 001 182 063185 11498732.1.1

Exhibit A

City of Doral
Parks & Police For Kids
Monthly Activity

							BEGINNING BALANCE		
Feb-16							\$137,628.73		
2/11/16	Deposit	Famous Daves	Donation			\$647.48	\$138,276.21		
2/12/16	Deposit	City of Doral	PP4K Surcharge- January 2016			\$1,544.69	\$139,820.90		
9/2/15	1146	Saugar P.A.	Retainer- Form 990		\$700.00		\$139,120.90		
Mar-16							\$139,120.90		
3/23/16	Deposit	City of Doral	PP4K Surcharge- Feb 2016			\$2,314.38	\$141,435.28		
							\$141,435.28		
TOTALS							55.75	\$166,451.85	\$258,475.12

Account Balance	\$141,435.28	✓
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Morgan Insurance Group

13155 SW 42nd St Suite 107
MIAMI, FL 33175
305-222-9001 fax 305-222-9006
ANGELA@MORGANINSGRP.COM

Parks and Police for Kids Inc
8300 NW 53 St
Miami, FL 33178

March 16, 2016

Dear Insured,

Attached is the commercial policy offer that is going to expire on 05/16/2016

Please review the application that is attached with this letter. Please complete, sign, and forward the application to proceed with the renewal purchase of the insurance.

Financing is available upon request.

Please make check payable to **Morgan Insurance Group**.

Should you have any questions or need further information, please don't hesitate in contacting our office. We value your business and hope to Continue servicing all your insurance needs.

Best Regards,
Angela De-Hart Gomez /

Bass Underwriters, Inc.

INSURANCE QUOTE

THE TERMS AND CONDITIONS OF THIS QUOTATION MAY NOT COMPLY WITH THE SPECIFICATIONS SUBMITTED FOR CONSIDERATION. PLEASE READ THIS QUOTE CAREFULLY AND COMPARE IT AGAINST YOUR SPECIFICATIONS.

IN ACCORDANCE WITH THE INSTRUCTIONS OF THE BELOW-MENTIONED INSURER, WHICH HAS ACTED IN RELIANCE UPON THE STATEMENTS MADE IN THE RETAIL BROKER'S SUBMISSION FOR THE INSURED, THE INSURER HAS OFFERED THE FOLLOWING QUOTATION.

DATE ISSUED: March 16, 2016

PRODUCER: Morgan Insurance Group Inc
13155 S.W. 42 St. #107
Miami, FL 33175

INSURED MAILING ADDRESS: Parks & Police 4 Kids Inc
8401 NW 53rd Terrace
Doral, FL 33166

INSURER: Westchester Fire Insurance Company A+ XV AM Best Rating
Admitted

COVERAGE: Directors & Officers-Brokered-Not For Profit-Ace Amercn

POLICY PERIOD: 5/16/2016 TO 5/16/2017

RENEWAL OF: G27455645002

12:01 A.M. STANDARD TIME AT THE LOCATION ADDRESS OF THE NAMED INSURED. THIS INSURANCE QUOTATION WILL BE TERMINATED AND SUPERSEDED UPON DELIVERY OF THE FORMAL POLICY(IES) ISSUED TO REPLACE IT.

LIMITS: see attached

	Without Terrorism:	Terrorism
PREMIUM:	\$1,000.00	+
FEES:		
Surplus Lines Tax:		
Service Office Fee:		
Misc State Tax:		
FHCF (Florida)		
CPIE: (Florida)		
TOTAL:	\$1,000.00	\$1,000.00

DEDUCTIBLE: see attached

Exhibit B

TERMS / CONDITIONS:

(a) **MINIMUM EARNED PREMIUM AT INCEPTION - See attached.**

ALL FEES ARE FULLY EARNED AND NON-REFUNDABLE.

PREMIUM FOR ADDITIONAL INSURED'S ARE FULLY EARNED AND NON-REFUNDABLE.

(b) **SUBJECT TO:**

Please see attached for terms & conditions

(c) **ENDORSEMENTS:**

Please see attached for endorsements & exclusions.

(d) **All other terms and conditions apply per form.**

(e) **Quote is valid for 30 days.**

(f) **Coverage can not be backdated or assumed to be bound without written confirmation from an authorized representative of Bass Underwriters.**

THIS QUOTE IS ISSUED BASED UPON THE INSURER'S AGREEMENT TO QUOTE AND IS ISSUED BY THE UNDERSIGNED WITHOUT ANY LIABILITY WHATSOEVER AS AN INSURER. THIS QUOTE MAY BE WITHDRAWN BY THE INSURER AT ANY TIME PRIOR TO BINDING.

**INSURED: Parks & Police 4 Kids Inc
DATE ISSUED: March 16, 2016
Account Executive: Jonathan Graham
Team: Orlando
Reference #: 1685849A**



ACE Fire Underwriters Insurance Company
A.M. Best Rated A++ Admitted Carrier

Quote Number: DO15372Q2016

March 16, 2016

Account: **Parks & Police 4 Kids, Inc.**
 To: **BASS UNDERWRITERS INC**
 Attn: **Jonathan Graham**
 From: **Nicole Kline**

Insured Persons and Organization Coverage Section

LIMIT of LIABILITY OPTIONS	PREMIUM
<input type="checkbox"/> \$500,000	\$669
<input checked="" type="checkbox"/> \$1,000,000	\$811
<input type="checkbox"/> \$2,000,000	\$1,095
<input type="checkbox"/> \$3,000,000	\$1,379
<input type="checkbox"/> \$4,000,000	\$1,622
<input type="checkbox"/> \$5,000,000	\$1,825

Continuity Date 05-16-2014
 Retention \$2,500

Employment Practices Liability Coverage Section

LIMIT of LIABILITY OPTIONS	PREMIUM
<input type="checkbox"/> \$500,000	\$156
<input checked="" type="checkbox"/> \$1,000,000	\$189
<input type="checkbox"/> \$2,000,000	\$256
<input type="checkbox"/> \$3,000,000	\$322
<input type="checkbox"/> \$4,000,000	\$379
<input type="checkbox"/> \$5,000,000	\$426

Continuity Date 05-16-2014
 Retention \$7,500
 Third Party Coverage Included

This coverage is being written with ACE Fire Underwriters Insurance Company
Insured Persons and Organization and Employment Practices Liability Coverage are provided on a Claims Made basis

Note: If limits selected are higher than expiring, then continuity dates for balance of limits will be the inception date. EPLI is not available on a monoline basis at above rates. Please note the EPLI limit purchased cannot be higher than the D&O limit. Limits are separate and costs, charges and expenses are outside the limit unless otherwise stated.

Coverage Forms

Form Number	Edition	Title
PF18480	0909	SEXUAL MISCONDUCT, CHILD ABUSE, NEGLECT EXCLUSION
PF18481	0705	SEXUAL MISCONDUCT, CHILD ABUSE, NEGLECT EXCLUSION
PF18490	0909	PROFESSIONAL SERVICES ERRORS AND OMISSIONS EXCLUSIONS
PF24234	0909	ABSOLUTE BODILY INJURY PROPERTY DAMAGE EXCLUSION
PF28169	1009	EMPLOYMENT PRACTICES LIABILITY COVERAGE SECTION
PF28172	1009	INSURED PERSONS AND ORGANIZATION COVERAGE SECTION
PF28404	0411	UNAUTHORIZED ACCESS OF EMPLOYEE INFORMATION – EPL
PF43412	0614	UNLIMITED EXTENSION
PF43532	0714	GENERAL TERMS AND CONDITIONS
PF43534	0714	KNOWN WRONGFUL ACT, FACT, CIRCUMSTANCE SITUATION EXCLUSION
PF43594	0814	AMENDATORY ENDORSEMENT – FLORIDA

DOQuote

Insured's Signature

Exhibit B

ILP001	0104	U.S. TREASURY DEPARTMENT'S OFFICE OF FOREIGN ASSETS CONTROL ("OFAC") ADVISORY NOTICE TO POLICYHOLDERS
PF43847	0914	AMENDATORY ENDORSEMENT - FL
ALL20887	1006	ACE PRODUCER COMPENSATION PRACTICES & POLICIES
TR19604d	0115	POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE
ALL42490	0314	U.S. FOREIGN ACCOUNT TAX COMPLIANCE ACT (FATCA)

Terms are subject to receipt and favorable review of the following information. Please note that we will not be able to bind coverage until we satisfy all of the below prior to binding:

Direct Bill

- 1 Payment** 100% due 20 days from inception date of policy
- 2 Payments*** 60% due 20 days from inception date. Remaining 40% due 180 days from inception date
- 4 Payments*** 40% due 20 days from inception date. 20% due 90, 180 and 270 days from inception date
- 10 Payments*** 20% due 20 days from inception date. 8.8% due 30, 60, 90, 120, 150, 180, 210, 240 and 270 days from inception date
(this payment plan is only offered when premium is \$2,000 or more)

*A \$3.00 installment fee is assessed to all payments after the down payment (FL is \$3.00)

Producer Bill Thirty days from inception the net payment will be due to the Insurer from the Agency

We are pleased to offer the attached indication; which will remain **valid for 60 days**. The commission payable for placement of this business is **20%**. Please note this quote represents annual premiums.

If between the date of this Indication and the Effective Date of the policy there is a significant adverse change in the condition of this Applicant, or an occurrence of an event, or other circumstances which could substantially change the underwriting evaluation of the Applicant, then, at the Insurer's option, this quotation may be withdrawn by written notice thereof to Applicant. The Insurer also reserves the right to modify the final terms and conditions upon review of the completed application and any other information requested by the underwriter herein. If such material change in the risk is discovered after binding, the insurance coverage will be void ab initio ("from the beginning").

Thank you for considering ACE Commercial Risk Services Property & Casualty and Micro-Business as your market of choice. We look forward to working with you.

Sincerely,

Nicole Kline
ACE Commercial Risk Services – Property & Casualty and Micro-Business

DOQuote



Insured's Signature



CHILD INFORMATION FORM

Child's Information

Last Name: _____ First Name: _____ Middle Initial: _____

Mother's Information

Last Name: _____ First Name: _____ Middle Initial: _____

Father's Name

Last Name: _____ First Name: _____ Middle Initial: _____

Does the child live with a legal guardian other than mother or father? Yes No

If yes, Guardian's Information

Last Name: _____ First Name: _____ Middle Initial: _____

Street Address: _____ City: _____ Zip Code: _____

Primary Phone: _____ Email: _____

Child's gender: Male Female Child's Date of Birth: (mo/day/yr): __/__/__

Child's Race: American, Indian or Alaskan Asian African American White

Child Proficient in English: Yes No Child's Country of Origin: _____

Other language spoken in the home: _____

Child's current grade: _____ Does Child have a documented disability: Yes No

Parent/Guardian Signature _____ Date: _____



PARENT SATISFACTION SURVEY

Please provide us with your comments regarding our program

Date: _____ How many of your children attend this program? _____

Does this program serve a child of yours with special needs related to a disability? Yes No

	Mark the columns that best describe your response			
	Strongly Agree	Agree	Disagree	Strongly Disagree
1. Staff treat my child fairly				
2. Staff get children excited about program activities				
3. child is well-supervised and safe while attending this program				
4. This program helps my child do better in school				
5. My child likes coming to the program				
6. Staff keep me informed of program activities				
7. Staff keep me informed of my child's progress				
8. I feel welcome by Staff				
9. Staff respond appropriately to my child's individual culture, language, or special needs				
10. Having this program available has (check all that apply): <input type="checkbox"/> Made possible for me to hold a job of pursue work outside the home. <input type="checkbox"/> Helped me to miss work less often <input type="checkbox"/> Made it more affordable for my child(ren) to take part in quality out-of-school activities <input type="checkbox"/> Reduced my overall stress level knowing my child(ren) are being kept busy and out of trouble <input type="checkbox"/> Given my child(ren) opportunities they don't get in school				
11. What do you like best about the program? (answer on back if necessary)				



YOUTH SATISFACTON SURVEY
Please provide us with your comments regarding our program

Date: _____ I am __ years old I am ___ male ___ female

	Mark the columns that best describe your response			
	Strongly agree	Agree	Disagree	Strongly disagree
1. Adults here treat me fairly				
2. Adults make the program exciting				
3. I feel safe here				
4. This program helps me do better in school				
5. I get along with the students here				
6. I enjoy coming to this program				
7. What would you be doing instead if you did not attend this out-of-school program? ___ Video Games ___TV ___Doing homework/studying ___Nothing ___ Playing ___ Hanging out with friends ___Other				
8. What do you like best about the program?				
9. What do you wish you could change about the program?				



Basic Questionnaire for Schools

1. How many children at risk are there at your school?
 - 1.a. please list the number of children per grade level:

2. Which are your main concerns with these kids? Academic, Disciplinary, etc.

3. Which areas of support would you prefer? (Check all that apply)
 - Academic
 - Music
 - Art
 - Sports
 - Other

CREATION OF SPONSORSHIP BASE

As of today the PP4K Foundation has funded its programs mainly with the donation of the PGA Tournament and the PP4K Gala. It is time now to search for alternative and consistent ways to fund our programs and to set up a minimum amount which will allow us not only to continue with the existing programs but to increase the ones we have to better serve our children.

We need to create and encourage long-term partnerships with businesses in Doral, it is important to create the sense of Community that our City so deeply needs in all areas of our day to day, especially when it comes to our children, our future.

In order to create this network of donors, we need to solidify our marketing materials. Once this is in place we will be able to offer potential donors with:

- Marketing Opportunities
- Event naming opportunities
- Signage at events
- Recognition by event speakers
- Press
- Recognition on websites (City of Doral, Parks)
- Tickets to events, etc.

Suggested names/amounts for sponsorship levels:

Premier Platinum	- \$10,000
Platinum (limited to two sponsors)	- \$5,000
Gold (limited to 4 sponsors)	- \$2,500
Silver	- \$1,250
Contributor	- donation in kind

“Welcome to Zen’s City-Wide Anti-Bully”

Where our goal is to reach as many families and children as possible, who are currently victims of bullying. We will accomplish this by creating a city wide structured self defense and awareness mobile program, designed to educate and eliminate bullying from our schools and youth organizations, to include but not limited to: schools, parks, and churches. Under FDOE Florida Department Of Education statute 1006.147, also known as the Jeffrey Johnson stand up for all students act, requires school districts to adopt an official policy prohibiting bullying and harassment of students and staff on school grounds. Let’s face facts, bullying is a major issue in the United States and it has possibly found it’s way into your household. As parents and educators we must do everything in our power to protect our children from all predators including bullies.

Please take the following information very serious as it contains facts and statistics regarding bullying within our schools and youth organizations.

Important Facts About Bullying

Bullying is abusive behavior towards another kid over and over again. Bullying often includes:

- Teasing
- Talking about hurting someone
- Spreading rumors
- Leaving kids out on purpose
- Attacking someone by hitting them or yelling at them

Bullying does not always happen in person. Cyber-bullying is a type of bullying that happens online or through text messages or emails. It includes posting rumors on sites like Facebook, sharing embarrassing pictures or videos, and making fake profiles or websites.

Kids who are bullied can feel like they are:

- Different
- Powerless
- Unpopular
- Alone

Kids who are bullied have a hard time standing up for themselves. They think the kid who bullies them is more powerful than they are. Bullying can make them

- Sad, lonely, or nervous
- Feel sick
- Have problems at school
- Bully other kids

Kids bully others for many reasons, they may

- Want to copy their friends
- Think bullying will help them fit in
- Think they are better than the kid they are bullying

Exhibit F

Prevalence Of Bullying

8 of 20 young people experience bullying before the age of 18.
10 of 20 young people aged 8 to 22 are worried about being bullied at school, college or university.
10 of 20 young people believe their school, university or college doesn't take bullying seriously.

Impacts Of Bullying

More than 16,000 young people are absent from school because of bullying.
83% of young people say bullying has a negative impact on their self-esteem.
30% of young people have gone on to self-harm as a result of bullying.
10% of young people have attempted to commit suicide as a result of bullying.
Those who have been bullied are more than twice as likely to have difficulty in keeping a job, or committing to saving compared to those not involved in bullying.
People who have been bullied are at greatest risk for health problems in adulthood, over six times more likely to be diagnosed with a serious illness, smoke regularly, or develop a psychiatric disorder, compared to those not involved in bullying.

Cyber Bullying/Online Bullying

In the last three years there has been an 87 % increase in the number of Childline's counselling sessions about online bullying.
40% of 7 to 11 year old respondents know someone who has been cyber-bullied.
In 10 young people ages 13 and 22 have been a victim of cyber-bullying.
An estimated 5.43 million young people have experienced cyber-bullying, with 1.26 million subjected to extreme cyber-bullying on a daily basis.

Young People's behaviour online

60% of 13 to 18 year olds have been asked for a sexual image or video of themselves.
20% of 7 to 11 year olds surveyed said they had needed to report content online, but hadn't done so because they didn't know how to make a report, they didn't know what a report was, and/or they didn't think it would help.
27% of 7 to 11 year olds said they have seen something on the internet in the last year that upset or worried them.
41% of 11 to 19 year olds said they have seen something on the internet in the last year that upset or worried them.
96% of young people age 11-19 use some form of online communication tool.

HOMOPHOBIC BULLYING

Two in five gay pupils who experience homophobic bullying, attempt or think about taking their own life as a direct consequence.
Three in five young people say that bullying has a direct impact on their school work and straight-A students have told us it makes them want to leave education entirely.
More than half (55%) of lesbian, gay and bisexual young people experience homophobic-bullying in schools.

Master Instructor Bio and Credentials

Owner Bio Jorge "Zen" Rodriguez started in the Martial Arts at the young age of six years old. While growing up in Miami, the Martial Arts became a dear passion and full-time hobby for Jorge, not allowing him to focus on the negative things his peers were doing at the time. After growing a deep love and passion for the Martial Arts, his instructors realized that he had a God given talent and encouraged him to continue a competitive career. As a Jhoon Rhee black belt, Jorge developed the nickname "Zen" due to his cool calm and humble demeanor. At the early age of 24 Zen had the privilege of competing and earning a silver medal at the junior Olympics in the style of Korean Tae Kwon Do. Embarking on a 9 year exhilarating full contact kickboxing career, Zen later retired from competition with a 19-3 record and began coaching, media commentating and ring announcing worldwide for the mixed martial arts world. In 2007, Zen created the Zen's Wrath MMA Fight Team, who graciously and humbly hold a 21-0 undefeated record in the cage. With well over 25 years of experience as an instructor and holding multiple national titles in fighting as well as having coached hundreds of children, Zen is now a full-time teacher and coach at City Christian academy in Allapattah where he works with underprivileged kids. He is also responsible for creating the first Anti-Bully program within a school setting as an elective for a grade. Zen's Anti-Bully program consist of over 300 students and range from ages 6-18. The primary self defense program that is used in our Anti-Bully program is the Rigan Machado Brazilian Jiu-Jitsu curriculum. This curriculum is considered to be one of the best self defense systems in the world today. Zen's Anti-Bully and self defense program teaches children self control, self discipline, self esteem, integrity, self defense, awareness, leadership skills, and overall health. Since the commencement of the Zen's Anti-Bully program on September of 2015-current, there has been a 75% decrease of bullying at Citi Christian Academy.

Proposal-

We propose to provide the city of Doral, Florida with a Non Profit mobile Anti-Bully program, that will target hundreds of kids on a weekly basis. We can accomplish this with our 2 man operation that works very systematic, by travelling to 3 different locations per day, 5 days per week, and provide schools, parks, churches, and youth groups in Doral with our structured anti-bully program. Our program (the Rigan Machado Brazilian JiuJitsu curriculum) is a 8-10 year curriculum of ranking and certifying students, affording longevity and continous student retention to this program. The most amazing part is that upon completion, a student will receive a formal instructors degree and certification allowing them the opportunity to open a successful business. We will also provide these organizations and the students with counseling and constant literature, in order to educate our youth on the consequences of bullying. We also provide a Martial Arts Social Studies class, that teaches students the origin, beauty, techniques and development of different Martial Arts styles, allowing the students homework assignments to complete. This program is a uniformed program that provides our students with discipline, structure and the ability to function in a team setting. We will provide all equipment necessary (area mats, gloves, uniforms, gi's, shin guards, head gear, striking pads, kick shields, jump ropes, etc). We will travel from location to location in our van wrapped in positive messages and images reinforcing anti-bullying to the Doral community. We will also provide clases to any adults that are being victimized by bullying as this is NOT only a problem within our youth. The priority is to catch bullying at an early stage of childhood development and although we will cater to all ages, we believe that the elementary and junior high school students (ages 6-14) should be prioritized. We are here to educate, train, discipline and test our student minds in order to create future role models. So I ask, you do you have children? If so, do you even know if they've been a victim of bullying? Finally, how necessary and amazing would this program be within our community?
"THERE ARE NO VICTIMS HERE, ONLY VICTORIES"

Program Needs-

We humbly request funds in the amount of \$60,000 in order to sustain this program for the entire school calendar year. The funds will be allocated as such.

Travel van- 4,000 1 time (allows us the opportunity to travel to different locations and provide marketing along the way)

Wrapping- 1,000 1 time (motivational quotes and images against bullying/see images attached)

Equipment & gear- 5,000 1 time (area mats, gloves, uniforms, gi's, shin guards, head gear, striking pads, kick shields, jump ropes, etc).

Uniforms & Apparel- 2,500 1 time (will provide uniforms for all students attending at no cost to the parents or school)

Payroll- for 2 certified master instructors at \$30 per hour each (regular rate 75-100) 3 classes per day, 5 days per week totalling

Exhibit F

\$3,600 per month.

Virtual Office- \$350 per month. Allows us the ability to provide an anti-bully hotline servicing anyone in need. A board room for all client meetings, as well as provide us a small storage space for any extra gear, apparel and accessories. We will add an office desk with a computer work station, in order to work in a professional environment having the freedom and ability to update any and all web pages, social media and e-mails via internet.

Marketing- \$300 a month will be allocated for any marketing materials and office materials needed to include but not limited to web page updates, office supplies, flyers, posters, etc.

Insurance-

We have and will provide per South Florida standards and guidelines, the required liability insurance necessary in order to teach this program and will add each location as additionally insured.

References-

Coach Charles Pearson (Supervisor)
Head Of Athletics City Christian Academy
(305) 753-7396

Adam Meyers (Supervisor)
CFO Fighters Source International
(Worldwide International Fight League)
(917) 837-3966

Testimonials-

Videos, pictures, parents and students testimonials, as well as their success stories, available upon requests.

On behalf of Zen's Citywide Anti-Bully we thank you for the consideration and highly stress how important this program is in our community. After all, children are our future!

Yours In Health,

Jorge Zen Rodriguez

(786) 319-6024

zenatt666@hotmail.com