



Memorandum.

To: Honorable Mayor and City Council

Date: December 10, 2021

From: Hernan M. Organvidez, Interim City Manager

Subject: Weekly Council Update/ December 5 - December 11, 2021

City Manager's Office

POLICE

Police were called to a residence regarding a missing 2-year-old child. The child was found hiding in a different part of the residence. The child was never in any danger.

Police responded to the Martini Bar in City Place regarding an unruly patron. As the woman was being removed, she spat on one of the officers and became violent. She was redirected on to the ground and handcuffed. The proper documentation, including a Use-of-Force Report was completed.

Police received word of threats regarding a school shooting at a school in Unincorporated Miami-Dade. Contact was made with the School Board Police Department, and they were advised accordingly.

INFORMATION TECHNOLOGY

Invoicing issues with ENERGOV continue and are being addressed with Tyler.

Issues with LASERFICHE are being addressed.

Still waiting for the parts necessary to repair the garage door on NW 54 Street.

FINANCE

Payroll being processed this week.

Auditors are on site this week.

HUMAN RESOURCES

New Parks and Recreation employees begin work this week.

The two Police Sergeant promotions take effect today.

One employee is out with COVID-19 and another one is out after being exposed. Both employees are in POLICE.

ECONOMIC DEVELOPMENT

FIU's Small Business Center will be conducting a workshop this week at Doral Government Center.

Interviews are taking place for the Goldman Sachs 10,000 Small Businesses Program

PLANNING and ZONING

Second Reading of the Zoning matter concerning Midtown Doral.

Art in Public Places Advisory Board meeting this week.

PUBLIC WORKS

Installation of security glass at the Doral Government Center continues.

The agreement with the contractor for the traffic signal at NW 114 Avenue and 82 Street has been signed and sent to the City Manager's Office.

Christmas lights and decorations have been installed on Doral Boulevard.

The lights in the parking garage at Doral Government Center have been upgraded to LED.

PUBLIC AFFAIRS

The South Florida Water Management District will be holding a meeting at the Doral Government Center.

Coordinating the Holiday Event at the park.

PARKS and RECREATION

The City will be hosting its annual Holiday Event this Friday at Doral Meadow Park.

The Parks Department is assisting the Military Advisory Board in the coordination of their Family Day event at Doral Glades Park.

BUILDING

The Building Department will be conducting interviews for Inspector.

Building staff will be meeting with Plante-Moran.

CODE COMPLIANCE

Alcohol enforcement detail on Saturday.

Military Advisory Board meeting this week.

PROCUREMENT

Meeting this week concerning the uniform contract.

Request for Quote (RFQ) for traffic calming study being submitted this week.

CITY MANAGER'S OFFICE

The City Manager reminded all department directors the importance of ensuring that City vehicles are kept clean and that any damage is reported.

Department directors were reminded that they are responsible for ensuring that periodic vehicle inspections are conducted.

- Interim City Manager and Interim Deputy City Manager along with City Attorney Figueredo held meeting with AECOM staff, Scott Bakos from Bermello Ajamil and, Garret Southern from Kaufman Lynn to discuss Doral Central Park Budget Refinement Meeting.
- Interim City Manager held weekly meeting with Chief Information Officer, Ms. Gladys Gonzalez and System Analyst, Ms. Eylon Fernandez.
- Interim City Manager and Interim Deputy City Manager held weekly meeting with Procurement Division Manager, Ms. Tanya Donigan and Procurement Specialist, Mr. Kevin Salazar.
- Interim City Manager and Interim Deputy City Manager held individual meetings with Councilmember to review the Agenda for the Council Meeting scheduled December 8, 2021.
- Interim City Manager and Interim Deputy City Manager held weekly meeting with Chief Financial Officer, Ms. Matilde Menendez and Assistant Finance Director, Ms. Solangel Perez.

- Interim City Manager and Interim Deputy City Manager attended Council Meeting morning and afternoon session on December 8, 2021.
- Interim City Manager held weekly meeting with Interim Chief of Police, Mr. Raul Ubieta.
- Interim City Manager and Interim Deputy City Manager held weekly meeting with Interim Human Resources Director, Ms. Rita Garcia.
- Interim City Manager and Interim Deputy City Manager along with City Attorney Figueredo held meeting with Parks and Recreation Director, Ms. Erin Sullivan to discuss Park Naming Rights.
- Interim City Manager and Interim Deputy City Manager along with City Clerk Diaz and City Attorney Figueredo held After Action meeting with Department Directors for the Council Meeting held December 8, 2021.
- Interim City Manager held weekly meeting with Public Affairs Communications Director, Ms. Maggie Santos.
- Interim City Manager and Interim Deputy City Manager held meeting with Parks and Recreation Director, Ms. Erin Sullivan and Assistant Parks and Recreation Director, Mr. Lazaro Quintero.
- Interim Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada and Acting Assistant Code Compliance Director, Mr. Ricardo Alarcón.
- Interim City Manager and Interim Deputy City Manager held Bond Meeting Process with AECOM staff members regarding Construction Management.
- Interim City Manager and Interim Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo and Assistant Public Works Director, Ms. Rita Carbonell.

Capital Improvement Project Manager

Planning and Zoning

Occupational Licensing

- 4- Business Tax Receipt renewals for FY 2020-2021 processed this week.
- 27- Business Tax Receipt applications for new businesses have been received this week.
- 62- Business Tax Receipt renewals for FY 2021-2022 processed this week.
- 1- Alcohol Packets have been signed.
- 1-Temporary Outdoor Dining Permit Issued

Planning and Zoning

- Addresses issued: 5
- Building Permits reviewed: 117
- Zoning Inspections conducted: 39
- Site plans reviewed/approved: 0
- Zoning verification letters: 1

- The Planning and Zoning Director conducted the bi-weekly Planning and Zoning staff meeting.
- The Planning and Zoning Department worked with IT staff to develop an updated Internal Dashboard report.
- The Planning and Zoning Department conducted the weekly Planners' meeting.
- The Planning and Zoning Department participated in the MIA Brewing Anniversary Party special event pre-application meeting.
- The Planning and Zoning Director participated in the FRB Miami Site Tour.
- The Planning and Zoning Department participated in the pre-application meeting for District 79 site plan modification.
- The Planning and Zoning Department submitted the required information for the purchase of Citywide uniforms procurement Bid.
- The Planning and Zoning Director participated in the City Council meeting.

Economic Development

- Hosted Fundación Lideres Globales visit from Latin American mayors from El Salvador, Honduras and Panama on December 3.
- Hosted 'Step Up Your Start-Up' workshop in Spanish with SBDC @ FIU on December 7.
- Coordinated meeting with Fundación Real Madrid representatives re: options for bringing Real Madrid educational program to Doral.
- Met with local and international artists re: Call to Artists.
- Participated in virtual interviews with Goldman Sachs 10,000 Small Businesses applicants.
- Met with Dimelo305 owners re: business development consultation and referrals.
- Met with Chevy's Tex-Mex re: restaurant taxes in Miami-Dade.
- Met with Global Cargo Logistics re: smart city technologies.
- Met with Miami Maps and Public Affairs Director re: Doral Map content and deadlines.
- Attended Doral Family Journal event at Miami International Mall.
- Reviewed applications for Business Outreach Coordinator position.
- Met with Vice Principal and PTA Director of Ronald Reagan High School and coordinated PTSA Grant submittals from Downtown Doral Charter Upper School, Dr. Toni Bilbao and Andrea Castillo.

Building Department

- ADMIN: Director attended weekly staff meeting via Teams; Director attended call center call with Genesys Systems; Director/BO attended weekly meeting with IDCM; Director gave Building Department recap at Council meeting; Director attended after action, and Public Art Committee meeting; Director held monthly staff meeting. Director attended Parks Bond meeting. BO invited to participate in FIU stakeholder group known as the Community Advisory Board (CAB) regarding coastlines and people collaboration.
- EnerGov Update: Plante Moran EnerGov Phase II meeting kickoff with Tyler and strategy meeting. Teams call with Bluebeam/Tyler resource.
- HUMAN RESOURCES ACTIVITIES: Vacancies: Building, Mechanical, Plumbing & Structural Plans Examiner; Building Inspector interviews completed 12/8; Recommendation sent to CM Office to move Records Clerk recruit to PPI; Budget Coordinator interviews scheduled for 12/13.
- PROJECTS: Confidential project site visit;

- **CELEBRATIONS:** Please congratulate the winners of this year's South Florida Building Officials Association Annual Awards, all hailing from the City of Doral Building Department, an association first! Vince Seijas, Building Official of the Year, Danilo Brito, Plans Examiner of the Year, former employee Alex Perez, Inspector of the Year and Jane Decker, Member of the Year!
- **APPLICATIONS:** 207 (up) Permit Applications Received (all departments)
- **PERMIT & PLANS REVIEWS:** 455 (up) Plan Reviews (all departments)
- **PERMITS ISSUED:** 103 (dn) Permits Issued (all departments) with a construction value of \$10.2 million (up) and \$232,525 permit fees collected (up)
- **INSPECTIONS:** 591 (up) Total Inspections Completed (all departments)
- **SOLUTION CENTER PHONE CALLS:** 727 (up) total for 42+ hours (up)
- **DEPARTMENT PHONE CALLS:** 1074 (up) - 452 No Answer (42%) (dn)
- **LOBBY DATA (DORALQ):** 170 (up) Total Building Dept Customers; 43 Lobby Daily Average, 15 mins (dn) Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 13 mins (up)
- **VELARO CHAT PORTAL:** 2,713 (up) Online Visitors, 7 of 12 chats completed, Handle time 08:17m

Active files in Review Coordinator as of 12/01/21:

- Review Coordinator - New: 167; Approved: 47, Failed: 4
- Permit Status (FEES DUE): 594 (up) permits with payments pending* (May include issue permits with reinspection fees, or payments not acknowledged yet; all trades and modules)
- Permit Status (SUBMITTED – ONLINE): 29 applications (dn) [may include reworks or 2nd round submittals]; (Backlog July (6), August (5), September (17), November (1) - *Backlog files may include items already touched, Reworks, or workflow has been abandoned; working on status change updates.
- Item Review Status (BLUEBEAM QUEUED): 294 (up) items pending review by a trade or discipline

Code Compliance

- Mayor's Citizen Government Academy continued with the sixth week, with Public Affairs and Human Resources making presentations.
- Mayor and Council, via resolution, approved the Department's request to purchase a replacement vehicle for the Department fleet. The purchase order will be requested, and vehicle ordered once complete.
- Director attended the Military Affairs Advisory Board meeting to discuss the final stages of the upcoming Military Family Day Event.

- Department will be conducting late night detail over the weekend to address the regulation alcohol sales hours of operation.

Finance Department

- Accounts Payable: Processed 127 invoices; 95 checks were issued for a total \$1,042,385.
- The department continues to work with the City's external auditors Caballero, Fierman, Llerena & Garcia, LLP on the 2021 fiscal year-end audit and gathering the documents required in the Fieldwork phase of the audit.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).

PROCUREMENT

- A total of 58 PO's were created for a total value of \$1,161,191.

CITY OF DORAL PROCUREMENT PROJECTS SUBJECT TO THE CONE OF SILENCE AS OF 12/9/2021

- Solicitation No. and Title: RFP No. 2021-09 – Construction of Pedestrian Bridge - FDOT
Dept: Public Works
Broadcast Date: 04/01/2021
Due Date / Bid Opening Date: 05/05/2021
Status: 3 Technical Proposal received; Page Turn Meeting schedule on 12/15/21.
- Solicitation No. and Title: RFP No. 2021-11 – Design-Build Adaptive Re-Use Infrastructure Development
Dept: Public Works
Broadcast Date: 04/15/2021
Due Date / Bid Opening Date: 05/14/2021
Status: Award Recommendation Made.
- Solicitation No. and Title: RFQ No. 2021-17 – Transportation Master Plan Update
Dept: Public Works
Broadcast Date: 10/01/2021
Due Date / Bid Opening Date: 11/12/2021
Status: Award Recommendation Made.
- Solicitation No. and Title: ITB No. 2021-20 – LPR Infrastructure Construction
Dept: Information Technology
Broadcast Date: 12/08/2021
Due Date / Bid Opening Date: 01/11/2022
Status: Pre-Bid Meeting Scheduled for 12/15/2021.
- Solicitation No. and Title: RFP No. 2021-23 – Camps and Specialty Camps
Dept: Parks & Recreation
Broadcast Date: 11/19/2021
Due Date / Bid Opening Date: 12/17/2021
Status: 3 Firms attended the Pre-Bid Meeting.

Human Resources

CURRENT JOB POSTINGS

- Auto Maintenance Helper, Public Works Department, Closes on 12/24/2021
- Chief of Engineering, Public Works Department, Closes on 12/24/2021
- Laborer I, Public Works Department, Closes on 12/24/2021
- Park Service Aide, Parks Department, Open Continuous
- Permit Clerk (PW), Public Works Department, Closes on 12/13/2021
- Plans Examiner (Building), Building Department, Closes on 12/24/2021
- Plans Examiner (Mechanical), Building Department, Closes on 12/24/2021
- Plans Examiner (Plumbing), Building Department, Closes on 12/24/2021
- Police Officer, Police Department, Open Continuous
- Police Record Specialist Teletype (PRS), Police Department, Closes on 12/23/2021
- Police Service Aide, Police Department, Closes on 12/20/2021
- Project Engineer, Public works Department, Closes on 12/23/2021
- Receptionist/Recreation Service Aide, Parks Department, Open Continuous
- Recreation Service Aide, Parks Department, Open Continuous
- Structural Plans Examiner, Building Department, Closes on 12/24/2021
- System Analyst, IT Department, Closes on 12/20/2021

SPECIAL PROJECTS

- The Human Resources Department is working on finalizing details of the 2021 employee Holiday Event.
- This week the Human Resources Department presented at Citizens Academy.
- Scheduling of ongoing COVID testing at City Hall will commence on 12/14/2021.
- The Human Resources Department is working on updating auditors with requested information.
- The Human Resources Department is diligently working on remedying any outcomes of the Crowe audit.

PRE-EMPLOYMENTS

- Accounts Payable Specialist, Police Department
- Finance Clerk, Finance Department

Information Technology

- Support Desk- This week:
- Resolved 96 % support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events.
- Resolved the Credit Card Machines issue at Morgan Levy Park and Doral Legacy Park.
- Desk relocation in the solution center area second floor.
- Relocation of the desk for the Human Resources Manager.
- Setup the accounts for the new IT employees (System Analyst and AV System Technician) and for the new Project Inspector for Public Works.
- Provided support for the Council Meetings.
- Continue to work on the installation of the latest Adobe Acrobat Pro software and the deployment of a new license.
- Modified door schedule for night events.
- Continue to work on reconciliation of physical inventory of IT equipment.

- Public Safety Support - This week, the PD IT attended training for the RTOC platform. 3 local business will be visited to bring in security surveillance into the RTOC platform. IT has begun installing the last build of the Miami-Dade County CAD. Network maintenance was performed in the IP natting for the Miami-Dade County CAD. The new Adobe reader was installed in Dispatch and RTOC. IT assisted in setting up a training at the training center. More police vehicles continue to get added to the AVL system, nearing 80% completion. Printing issue was fixed in Cry Wolf.

- Systems Administration. This Week:

Review and Keep the backups if they are 100% operational.

Weekly change management meeting.

Remediate some security issues in our servers.

Created GPO to police department and linked to EOC

Worked with consultant to review the archiving retention policies.

Weekly team meeting.

Re-run backups that failed at night.

Meeting with Dell to run pre upgrade installation.

Extended disk for a server with low disk space.

Re-run backups that failed at night.

Cleaned logs from server to recover some space.

Assist Helpdesk supervisor with problems with open files.

- Provisioned new phones for the Police Department.

- Completed the provisioning of new remote sites, for police network services.

- Met with vendors, service providers, and city partners, and collaborated on multiple projects (Doral Cultural Arts Center / Network Services for Different City facilities / BD Call Center Project).

- Continued to work on the acquisition of new technologies for the Police Department.

- Continued to monitor the Network and performed actions based on incidents.

- Continued to work on remediation and following best practices as advised by a city's partner.

- Supported the City Hall Help Desk during resolution to daily users' issues.

- Energov System Analyst-This week:

- Became familiar with how to use the EnerGov interface. Participated in training provided by System Analyst on the Energov permitting system.

- Created a ticket with Tyler support.

- Participated in meeting for implementation phase 2 with Consultant, Building Director and CIO.

- Researched the Tyler community to become more familiar with the system.

- System Analyst- This week:

- Created tickets with Tyler support for newly reported issues

- Followed up on all opened tickets with Tyler support and City Hall respective departments

- Coordinated meetings between Tyler support and city staff for different issues

- Assisted the Finance department with the financial system access and workflow modifications

- Researched Tyler Community articles for issues' resolution

- Actively collaborated in Tyler Community such as: posting Ideas and up voting relevant ones, maintain active communication in user forums for the permitting and financial system

- Attended weekly IT meetings with City Manager office to provide update about new permitting system

- Assisted citizens with portal account registration and login issues

- Participated in meeting for implementation phase 2 with Consultant, Building Director and CIO

- Attended meeting with MCCi to troubleshoot files system issues

- Trained new System Analyst on the permitting system

- GIS Administration- This week:
- Continue to conduct systems and communicate with vendor and internal Information Tech team.
- Information Tech Staff meeting.
- Research GIS products.
- Troubleshoot GIS test environment issue.
- Moved GIS data building value field to production environment system.
- Developed and tested GIS web applications.
- As per planning/zoning request, created and provided Location Map and Aerial Map - Bridge Point.
- As per planning/zoning request, Location Map and Aerial Map - Flightway Ten.
- Tested system by building department staff.
- Communicated users support.
- Continue to rebuild and test systems.
- Weekly GIS maintenance.
- Application Development- This week:
- Created and published two configuration reports from Energov.
- Worked on IO issue with store procedure for payment notification.
- Updated views used by GIS to select building value from previous or present year: in PROD environment.
- Updated website calendar to improve performance.
- Created City Clerk document locations for website.
- Data Integration Engineer:
 - 1.-Working on the Cd Plus Attachments project; the first step of the project has been completed which consisted to upload the attachments into Energov.
Troubleshooting the next step to move the files into Laserfiche.
 - 2.- Working on the Interface from Tyler 311 to New asset essentials dude solutions, updating the 311 interfaces to send requests to the new Asset Essentials Dude Solutions, working on the API to create the requests from Tyler311 into the new system.
 - 3.- Working on a new dashboard for the Planning and Zoning Department as a tool to follow up on the status of the Plans and Building Permits.
- Smart City projects are underway:
- FPL 2 LPR Poles/Public Safety Project:
Vendor informed Site 1 is being completed, area is being restored. Waiting on Miami Dade for sites 27 and 30 as this week will be resubmitted after addressing comments received. Vendor will submit to the city of Doral MOT permit requirements.
Project is 69 % completed.
- Upgrade Facility Dude Project
We are meeting to start Test plan for the interface between Tyler311 and Asset Essentials implementation and performing post-implementation of new Assets Essential system. We have analyzed results and ensure proper reporting this week and fine-tuning system.
Project is 97% completed
- WCCD 37120- Yearly Smart City Certification Project
We completed last comments waiting on certification of the City of Doral and then re-submit for Auditor verification. We re-submitted workbook for review last week waiting on certification. We are waiting additional answers from MDC waste and environmental departments.
Project is 99% completed
- WCCD 37123- Sustainable Smart City Certification Project
We are coordinating meeting with lawyers for approval of agreements. Ensuring documentation is completed to start the answers compliance. Project is 1% completed

- Intersection Technology System Support:
- Performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral and Electrical engineer on the design/permit of Site 27 and 30 LPR camera installation.
- Continued working with PM team and low voltage wiring contractor in the design/coordination/installation of all IT infrastructure/equipment at Morgan Levy, Cultural Center, White Course, Trails n Tails and Central Park.
- Continued working with AV Tech on CCTV camera failures throughout city facilities.
- Working with contractor to completed conduit repairs and fiber run between SEC and NEC pole at NW 107Av & 25 St (Site22).
- Started with the installation of the UPS ,Meanwell 48V power supply ,breaker panel and surveillance camera server at Morgan Levy Park IT room.
 - Started the coordination of the surveillance cameras installation at Morgan Levy Park with SCS (low volt. contractor) and surveillance camera server at Morgan Levy Park IT room.
 - Started the coordination of the LPR system installation at Site I with HP Electric and Vetted Security Solutions.

Parks and Recreation

- Parks Director and Assistant Director met with the City Manager to discuss Doral Central Park.
- Events staff held Holiday Celebration at the Park at Doral Meadow Park on Friday 12/10
- Parks Director attended Military Advisory Board meeting on 12/7.
- Parks Director & Planning & Zoning met with Fundación Real Madrid to discuss Soccer program.
- Wellness Wednesday Yoga class was held in partnership with Mind Body Social at Doral Glades Park on 12/8.

Police Department

Arrests

- Felonies: 6
- Misdemeanors: 7
- Traffic: 1
- Warrants: 6

Notable Arrests & Incidents

Weapon/Possession While Committing an Offense

Fleeing/Eluding PO/Lights and Sirens

Reckless Driving

Doral Patrol Officers were patrolling the area of NW 104th Avenue and 41 Street when they observed a grey Mercedes matching the description of a vehicle that had fled from officers' multiple times. Officers attempted to conduct a traffic stop on the vehicle at which point the vehicle began to flee from officers at a high rate of speed. The vehicle then got onto the Palmetto Expressway where it was followed by Miami-Dade Police Aviation Unit. The vehicle came to a stop at the Racetrack gas station located at 117 Avenue East Golf Drive. Miami-Dade Police Assisted in taking the driver and passenger into custody. The female driver was arrested and transported to TGK.

Disorderly Intoxication
Resisting Officers Without Violence to His Person
Battery

Doral Patrol Officers responded to the area of 8300 NW 36 Street reference a female subject causing a disturbance. Upon officer's arrival, they met with security who advised them that the female subject was screaming, spitting, and disturbing the peace. Officers then met with the female subject at the location, she spat on both security officers. As officers attempted to take the female subject into custody, she resisted arrest. The male subject was arrested and transported to TGK.

Public Information Office (PIO)

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department's Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO handled other tasks assigned by the Chief's Office.

Neighborhood Resource Unit
12/02/2021 to 12/08/2021

- Miami International Mall 1455 NW 107th Ave. Mall Watch meeting Holiday Crime Prevention Tips.

Upcoming H.O.A.s and Meetings

December Meetings	Times	Community	Address
December 9	7:00 PM	Townhouse Doral Oaks	5001 NW 104 Avenue
December 15	7:00 PM	Milan	10300 NW 33 Street
December 16	7:30 PM	Doral Lakes	5001 NW 104 Avenue
December 27	7:00 PM	Village of Doral Oaks	5001 NW 104 Avenue

Training Unit

- Remedial Firearms Training for PPSA Serena Londono.
- Citizens Academy Week # 6- Simulator/Firearms Training (12-9-2021).
- Criminal Law Training Schedule Preparation (Retired Judge Israel Perez).
- Simulator Training for GIU (TBD) and Motors (12-8-21).
- NRU-Conducting Treat Assessment Training in the Community Room.
- Two officers had Taser errors on Sunday, December 5, 2021 (Non-Critical Part of High Voltage Module Malfunctioned and Cartridge Error. Both errors were corrected.

I. PSA Academy: (Total of 6 PSA's-Doral-2, Medley-1, Miami Gardens-1, Miami PD-1, and Hialeah Gardens -1).

- Parking enforcement.
- Traffic Control.
- Traffic Crash Investigations.
- Physical fitness.

2. MPD Police Academy PAC# 138:

Week 25 (November 30 thru December 3, 2021)

During this week the recruits begin working on Chapter 9 (Critical Incidents). Recruits continue to PT.

3. MDPD Police Academy Class #134:

Week 15 (November 30 thru December 3, 2021)

Last week the recruits passed Chapter 7 exam and begin working in Chapter 9 (Crime Scene). PT continues as part of their daily activities.

4. MDPD Police Academy Class# 135:

Week 3 (November 29 thru December 3, 2021)

Last week, the recruits passed Chapter 1 exam and begin Chapter 2 (Communications). PT continues as daily part of their training.

Office of Emergency Management:

- Attended virtual White House Health Officials Briefing regarding the new Covid-19 variant Omicron and the federal government response.
- Reviewed and shared new actions proposed by the Federal government to Directors.
- Attended Miami-Dade County Local Mitigation Strategy (LMS) Steering Committee Virtual Meeting to review Hazard Mitigation Grant Program project list.
- Shared new FEMA Resources for Climate Resilience (December 2021) document with Directors and began review of documentation.
- Began FEMA's Reconstitution training as part of Continuity of Operations (COOP) program.
- Created situation reports, and shared COVID-19 and other relevant news with Directors, DPD command, and satellite cities. Information also included weekly Covid reports provided by the Florida Department of Health (FDOH), and County daily Covid-19 dashboard.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 64,813 (91 additional followers)

- SOCIAL MEDIA HIGHLIGHT: Instagram reach increased 58% (17.4k); Instagram engagement increased 119% (2.3k)

TOP POST: Instagram post announcing the new nativity set (12.7k reach and 1k likes) This post is one of the top 5 in the past 12 months!

- Promoted multiple city events/initiatives including but not limited to: Call to Artists NEW deadline, Downtown Doral Holiday Fest, FDOT safety campaign, holiday safety, Blood Drive
- Design/Web Projects –Updates to City website, several certificates, update to Call to Artist graphics with new deadline, Holiday safety social media campaign
- Exploratory meeting with vendor presenting his Video on Demand Platform services
- Meeting with Map Guide team coordinating content for 2022 Doral map

- Participated in monthly Commission on the Status of Women meeting as liaison
- Participated in meeting for Public Arts Advisory Board as a member

- Events:

- o Coordination for Flower City Reception
- o Coordination for South FL Water Management Board Meeting
- o Holiday in the Park Celebration – Doral TV coverage

- Videos:

Published – Holiday Council Messages (11 videos, bilingual)

In production – Virtual Storytime with Santa

In production – Holiday Events Recap

Public Works

- ITB 2020-31 “Sub Basin H-8 Phase II Stormwater Improvements”: Notice to proceed has been executed and dated April 26, 2021. The awarded Contractor, Maggoc Inc., completed the installation of drainage along NW 52nd Street and along NW 77th Court from NW 52nd Street and NW 56th Street. Contractor also completed the drainage installation along NW 57th Street from the Palmetto Expressway/836 and NW 78th Avenue and along NW 78th Avenue between NW 57th Street to NW 56th Street. Contractor is currently installing drainage along NW 56th Street between NW 77th Court and NW 79th Avenue. Project is 85% complete and is expected to complete by January 31, 2021.
- ITB 2021-18 “NW 89th Place & NW 24th Terrace Stormwater Improvements”: Stormwater Improvement Project was awarded during the December 8th Council Meeting. Notice of Award (NOA) has been submitted to the City Manager to execute. This stormwater improvement project is along NW 89th Place between NW 21st Street and NW 25th Street and along NW 24th Terrace between NW 89th Place and NW 25th Street. Coordination with the Contractor will begin once the NOA has been provided.
- NW 114 Ave/NW 82 Street Traffic Signal - Pre-construction was held on 12/3. Anticipated pre-construction in January. Discussed long lead items (Mast Arms) delivery May/June.
- Attended the 13th Annual Southeast Florida Regional Compact Climate Change Summit on 12/9/21 and 12/10/21.
- Attended the Miami-Dade County Neat Streets “GREEN” Matching Grant informational webinar for the 2022 cycle.
- A reminder was sent to all the City of Doral private haulers to renew their franchise for the year 2022 before the deadline on 12/31/2021.

Transportation:

- Issued BCC Engineering Notice to Proceed for the Section 7 Traffic Calming Preliminary Data Collection.
- Held the Evaluation Committee Meeting for RFQ No. 2021-17 Transportation Master Plan Update 2022 - Phase I.
- Submitted the Transportation Planning Organization (TPO) Municipal Grant Application for the 2022 Transportation Master Plan Update.
- Provided two trolleys to assist with the overflow parking connection for the Holiday Celebration at Doral Meadow Park.
- Participated in the Interview Panel for Building Inspector.