



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

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**Tuesday, January 30, 2024**

**6:00 p.m.**

**1<sup>st</sup> Floor Multipurpose Room**

**8401 NW 53 Terrace**

**Doral FL 33166**

## **1. Call to Order / Roll Call of Foundation Members**

Meeting was called to order at 6:03 p.m.

|                                |         |
|--------------------------------|---------|
| Elizabeth Canchola, Chair      | Present |
| Cheli Cerra Torres, Vice Chair | Present |
| Jose Troitino, Treasurer       | Present |
| Jodi Steinbauer, Director      | Present |
| Josh Rios, Director            | Present |

Also present were:

Connie Diaz, City Clerk  
Daniel Muñecas, Police Department  
Javier de la Paz, Police Department  
Erin Sullivan, Parks and Recreation Director  
Alfred Pereira, Finance Department  
City of Doral Staff

## **2. Pledge of Allegiance**

## **3. Public Comments**

There were no public comments made during public comments.

## **4. Approval of Minutes**

**A. November 29, 2023**

**Motion to approve** made by Board Member Rios and seconded by Board Member Canchola. By consensus, motion passes unanimously.

## **5. Financial Items**

- A. Bank Reconciliations**
- B. Financial Statements FY 2023**
- C. Renewal of PP4K Sunbiz**

**Motion to approve items 5A, 5B and 5C** made by Board Member Canchola and seconded by Board Member Steinbauer. By consensus, motion passes unanimously.

## **6. Afterschool Program Extension**

**Motion to approve extending the Afterschool Program until the end of the school year** made by Board Member Canchola and seconded by Board Member Steinbauer. By consensus, motion passes unanimously.

**Motion to engage in an agreement with BridgePrep Academy to provide the Afterschool Program for next school year** made by Board Member Canchola and seconded by Board Member Steinbauer. By consensus, motion passes unanimously.

## **7. PP4K Conferences**

By consensus, the Board agreed to host a PP4K Conference on March 12, 2024 at 6:30 p.m. at the Doral Cultural Arts Center to discuss Cyberbullying.

Doral Police will be present and provide the information.

## **8. Donations**

Board Member Canchola addressed the Board and spoke on the item. She suggested that the individual(s) or company making donations to PP4K should be recognized by PP4K, and not the Council.

By consensus, the Board agreed draft an email to the Mayor and Council, letting them know that they are grateful for any donation received, and would like to be the ones to give the donors the option to select how/where the presentation of the donation will take place.

## **9. Annual Report to Council**

By consensus, the Board agreed to present an annual report in June of each year.

## **10. Touch a Truck Event**

Board Member Canchola reminded the Board about the event taking place on Saturday, February 17, 2024 from 10:00 a.m. to 1:00 p.m. at Miami International Mall. She requested the PP4K Trailer at the event, as well as the following:

- Flyers which Parks and Recreation will update with the QR Code provided by Board Member Rios.
- Parks and Recreation will purchase 1,000 flyers as requested by the Board.
- Table Cover which the Board will be picked-up from the City Clerk's Office
- Bottles of water which Board Member Canchola will purchase.

#### **11. PP4K Funding Policy / Application**

By consensus, this item will be added to the next meeting.

#### **12. Old / New Business**

Board Member Canchola mentioned that she will follow-up with Public Affairs on doing a video for PP4K, as well as ask about Photo Releases for the Afterschool Program participants.

Board Member Rios asked about linking the PP4K Website to the City's Website. City Clerk Connie Diaz will follow-up with IT and Public Affairs.

Erin Sullivan, Parks and Recreation Director, addressed the Board and provided an update on the sponsorships.

The operating budget for PP4K will be brought up at the next meeting by Board Member Troitino.

Board Member Rios provided a link to the Children's Trust Grant Application Zoom Meeting, which opens on February 1, 2024.

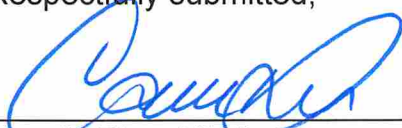
#### **13. Next Meeting Date:**

Tuesday, February 20, 2024 at 6:00 p.m.

#### **14. Adjournment**

Meeting adjourns at 7:10 p.m.

Respectfully submitted,

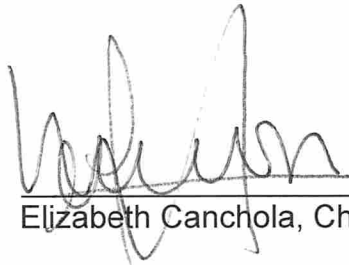
  
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Connie Diaz, MMC  
City Clerk

Motion to approve the minutes of the January 30, 2024 Parks and Police 4 Kids Foundation meeting made by Steinbauer and seconded by Rios.

Josh Rios, Director  
Jodi Steinbauer, Director  
Jose Troitino, Treasurer  
~~Cheli Cerra Torres, Vice Chair~~  
Elizabeth Canchola, Chair

Yes  
Yes  
Absent/Excused  
Yes

APPROVED and ADOPTED this 20 day of February, 2024.

  
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Elizabeth Canchola, Chair