



Memorandum

To: Honorable Mayor and City Council

Date: February 05, 2021

From: Albert P. Childress, City Manager

Subject: **Weekly Council Update/January 31 - February 06, 2021**

City Manager's Office

City Manager held weekly Directors Staff Meeting via Microsoft Teams along with Deputy City Manager, City Clerk Diaz and City Attorney Figueredo. The following items were discussed:

- 1) Recap of the weekend
- 2) COVID-19 Cases - Testing
- 3) Vaccine - 2nd shot
- 4) Garage Repairs February 15
- 5) Doral Central Park Message
- 6) Mayor's new Chief of Staff
- 7) City Council Meeting
- 8) Erin - Legacy Park
- 9) Budget Adjustments

- City Manager held weekly meeting with Finance Director, Ms. Matilde Menendez.
- Deputy City Manager held weekly meeting with Economic Developer, Mr. Manuel Pila.
- City Manager held weekly meeting with Information Technology Director, Ms. Gladys Gonzalez.
- City Manager and Deputy City Manager along with City Attorney Figueredo and City Clerk Diaz held Agenda Review with Mayor Bermudez for the Council Meeting scheduled February 10, 2021.
- City Manager along with Chief of Police, Mr. Hernan Organvidez and Code Compliance Director attended meeting with the Mayor.
- Deputy City Manager held weekly meeting with Acting Planning and Zoning Director, Mr. Javier Gonzalez.
- City Manager and Deputy City Manager along with Chief of Police, Mr. Hernan Organvidez, Public Works Director, Mr. Carlos Arroyo, Assistant Public Works Director/Chief of Engineering, Mr. Eugene Collings-Bonfill, Communications Director, Ms. Maggie Santos attended meeting with Ms. Olguita Sabagh, Ms. Amparo Vargas, Ms. Jenn King and Ms. Carolina De L Hoz regarding FGT Briefing - Upcoming Florida Gas Transmission Company pipeline test 2021.
- City Manager and Deputy City Manager held meeting with Information Technology Director, Ms. Gladys Gonzalez, Public Works Director, Mr. Carlos Arroyo, Mr. Steve Jones and Mr. Michael Gaal from Cenergistic.

- Deputy City Manager held weekly meeting with Parks and Recreation Director, Ms. Erin Weislow.
- City Manager held weekly meeting with Chief of Police, Mr. Hernan Organvidez and Deputy Chief of Police, Mr. Raul Ubieta.
- City Manager held weekly meeting with Human Resources Director, Mr. John Prats.
- City Manager held weekly meeting with Communications Director, Ms. Maggie Santos.
- Deputy City Manager held weekly meeting with Code Compliance Director, Mr. Edgard K. Estrada.
- Deputy City Manager held weekly meeting with Acting Building Official/Director, Ms. Jane Decker.
- City Manager and Deputy City Manager attended EnerGov CSS meeting- Exclusive Preview and Training for Public Affairs and City Manager's Office Only.
- Deputy City Manager held weekly meeting with Public Works Director, Mr. Carlos Arroyo.
- City Manager held Bond Meeting Process regarding Construction Management with City and AECOM staff members.
- The City Manager's office continues to coordinate and support the free COVID mobile testing site at Morgan Levy Park in partnership with Miami Dade County Fire. Since the start of the program on 10/12/2020, we have a cumulative total of 16,887 tests performed. (Additional testing numbers in HR section below).
- Departments have been enforcing Miami-Dade County Executive Order 20-20, requiring all persons throughout Miami-Dade County to wear a mask or other face covering when in public. Last week the City issued verbal warnings and handed-out masks to 55 people who were observed in public without masks.

Capital Improvement Project Manager

Doral Cultural Arts Center:

- Permitting process is on-going.
 - o MDC Fire/Grease about 95% completed.
 - o COD Building Department about 95% completed.
 - o Rework submitted to COD on January 29th.
- Construction will start February 2021.

Morgan Levy Park:

- General Construction is on-going.
 - o Cabinets installation on Multipurpose Room #3 and Concession Room is on-going, only pending quartz installation.
 - o Ceiling acoustic tiles installed.
 - o Fire alarm and smoke detectors installation completed.
 - o Baseboard installation completed.

- o Exterior rigid board, insulation, wall sheathing system completed.
- o Camera pole installation is on-going.
- o Breakroom refrigerator and microwave oven installed.
- o Exterior stonework completed.
- o Furniture was ordered.
- o Cabling routing is in progress.
 - Contractor completed exterior trenching portion and conduit installation above ceiling to the IT room.
- Substantial completion target for the second week of February.
- On-going construction progress meetings.

White Course Park:

- Permitting process is on-going.
 - o MDC DERM is about 95% completed.
 - o COD Building is about 95% completed.
- Meeting with Design Team to go over WASD comments was held February 1st.
- Meeting with Waypoint to review playground equipment and contract terms scheduled for February 11th.

Doral Meadow Park:

- Concrete slab at the Flex Plaza was completed.
 - o Inspection scheduled for February 5th.
 - o Pouring for the week of February 8th.
- Final Punchlist for phase I completed and accepted.
- Enclosures for CCTV installation is on-going.

Doral Central Park:

- Permitting Process for Phase I is on-going:
 - o COD Building Department about 30% completed.
 - o COD Planning and Zoning Department completed.
 - o MDC DERM about 30% completed.
 - o MDC Fire about 30% completed.
- Phase IV Recreational Center/ Lake Wall Foundation permitting set to be resubmitted by Design Team.
- CMR GMP I submission for City review due mid-March.
- RFQ Construction Materials Testing was sent to procurement for review.
- Notice to Proceed for Construction to be issued for Early April.
- Irrigation Study completed.
- Asbestos Survey completed.
- Groundbreaking coordination meeting with Public Affairs scheduled for February 8th.
- Weekly OAC meetings on-going.
- Weekly IT coordination meetings on-going.

Doral Boulevard Pedestrian Bridge:

- RFP No. 2020-36 is on-going
 - o PMT comments review due February 17th.

Trail Network:

- Sharrows Interlocal Agreement submitted to MDC.
- Project Schedule received January 29th.

- Meeting with Langton Consulting to coordinate grand requirements held on February 3rd.

Trails and Tails Park (Lighting Improvements):

- Permitting Review completed.
- Bids received for ITB2020-35. Firm recommendation to be presented on March Council Meeting.
- Consultant coordination with FPL is on-going.

Additional Items:

- PMT weekly Status of Projects is on-going.

Building Department

- EnerGov Go Live - USER TESTING and Training continued. Mark Hagerty is leading effort with DAILY trainings from 2 to 4pm for all internal stakeholders.
- Interim Director attended Directors Call, Doral Central Weekly Mtg, EnerGov PM Call, Site Visit for Art Installation at DGC; ADA Vertical Accessibility Webinar
- EnerGov team continues local unit testing and identifying issues with Production environment. 2nd Conversion pass received. Laserfiche system metadata fields resolved. Mark/Jane hosted CSS Preview for CM Office.
- Project meetings this week: Doral Central, 3000 NW 79 Ave, Electric Chargers for 41/109
- PHONES: Data available: 445 Inbound call count for week; 3:00m average time per call; 23hr+ total time for week
- INSPECTIONS: 116 Average Daily Inspections, 579 total Inspections Completed (week)
- PLANS REVIEWS: 288 Plan Reviews (Quantity), 6% Expedite, 4% Walk-Thru, 43% Rework, 48% Drop-off/Electronic
- Average plan review time per plan per trade = 34 mins
- LOBBY DATA (DORALQ): 92 Total Building Dept Customers; 18 Lobby Daily Average, 8.0 mins Lobby Wait Time (Weekly Average), Average Time Spent Per Customer = 9 mins

Code Compliance

- Assistant Director presented the February 2021 Keep Doral Beautiful Award to the Magaya Building and Public Affairs filmed acceptance video for council meeting.
- Director met with Mayor, City Manager, and Police Chief to discuss COVID/curfew complaints at local business.
- Director and Assistant Director held final interviews with top three candidates for the vacant Code Compliance Officer positions. Two selections were submitted for hire as a result.
- Director met with Deputy City Manager and Planning and Zoning Interim Director to discuss noise complaints at Paseo Boulevard.
- Department conducted second night detail to inspect local businesses with repeat violations of COVID/curfew emergency orders.

Finance Department

- Accounts Payable: Processed 194 invoices; 102 checks and 8 wire transfers were issued for a total of \$1,276,305.26.
- Journalled the daily transactions for Cashier, Parks and Recreation Department and online payment system (OPS).
- Processed the City-wide payroll for the period of January 18 – January 31, 2021.

PROCUREMENT

1. Below Cone of Silence Report for the week of 2/04/2021
2. A total of 23 PO's were created for a total value of \$204,234.50

- Solicitation No. and Title: RFP No. 2020-26 – Investment Management Services
Dept: Finance
Broadcast Date: 09/08/2020
Due Date/ Bid Opening Date: 10/29/2020
Status: 4 Submittals received; bids are being reviewed; Evaluation committee phase II – scored and ranked.
- Solicitation No. and Title: RFP No. 2020-27 – Banking Services
Dept: Finance
Broadcast Date: 11/19/2020
Due Date/ Bid Opening Date: 01/29/2021
Status: 2 Submittals received; bids are being reviewed.
- Solicitation No. and Title: RFP No. 2020-28 - Collision Repair and Body Work Services
Dept: Police/ Public Works
Broadcast Date: 08/28/2020
Due Date/ Bid Opening Date: 09/29/2020
Status: 2 Submittals received; bids are being reviewed.
- Solicitation No. and Title: RFP No. 2020-29 - Competitive and Travel Youth Baseball Program Management
Dept: Parks and Recreation
Broadcast Date: 10/14/2020
Due Date/ Bid Opening Date: 11/13/2020
Status: 3 Submittals received; bids are being reviewed; Evaluation committee phase II – scored and ranked.
- Solicitation No. and Title: RFP No. 2020-32 - Replacement of Playground Surfacing
Dept: Parks and Recreation
Broadcast Date: 11/25/2020
Due Date/ Bid Opening Date: 01/15/2021
Status: Award Recommendation Made.
- Solicitation No. and Title: RFP No. 2020-33 - Officiating and Scorekeeping Services
Dept: Parks and Recreation
Broadcast Date: 12/02/2020
Due Date / Bid Opening Date: 01/14/2021
Status: Award Recommendation Made.
- Solicitation No. and Title: RFP No. 2020-34 – Morgan Levy Park Painting
Dept: Parks and Recreation

Broadcast Date: 12/23/2020
Due Date / Bid Opening Date: 01/20/2021
Status: Award Recommendation Made.

- Solicitation No. and Title: RFP No. 2020-35 – Trails and Tails Park Lighting Improvements
Dept: Parks and Recreation / Public Works – Parks Bond
Broadcast Date: 12/23/2020
Due Date / Bid Opening Date: 01/26/2021
Status: 5 Submittals received; bids are being reviewed.

- Solicitation No. and Title: RFP No. 2020-36 – Doral Pedestrian Bridge Design Build
Dept: Parks and Recreation / Public Works – Parks Bond
Broadcast Date: 12/18/2020
Due Date / Bid Opening Date: 01/28/2021
Status: 3 Letters of Interest Received.

- Solicitation No. and Title: RFP No. 2021-01 – Recreational Programming (Virtual and On-site)
Dept: Parks and Recreation
Broadcast Date: 01/21/2021
Due Date / Bid Opening Date: 02/18/2021
Status: 9 Firms attended the Pre-Bid Meeting.

- Solicitation No. and Title: RFQ No. 2021-03 – Construction Materials Testing and Inspection for Doral Central Park
Dept: Parks and Recreation / Public Works – Parks Bond
Broadcast Date: 02/05/2021
Due Date / Bid Opening Date: 03/05/2021
Status: Pre- Bid Meeting Scheduled for 02/16/2021.

- Solicitation No. and Title: RFP No. 2021-04 – Youth Soccer Program Management
Dept: Parks and Recreation
Broadcast Date: 01/27/2021
Due Date / Bid Opening Date: 02/26/2021
Status: Pre- Bid Meeting Scheduled for 02/09/2021.

- Solicitation No. and Title: ITB No. 2021-05 – Telecommunications Wiring Services
Dept: Information Technology
Broadcast Date: 01/28/2021
Due Date / Bid Opening Date: 03/02/2021
Status: Pre- Bid Meeting Scheduled for 02/11/2021.

Human Resources

- COVID-19 TESTING FOR DORAL RESIDENTS
COVID-19 testing for City of Doral residents began on September 14, 2020, and is programmed to run through December 4, 2020, as a drive-thru service at the Police Training Center on 97th Avenue. Since September 14, 2020, more than 2,558 City of Doral residents have been tested. The testing is being conducted from 9 a.m. to 1 p.m. on Mondays, Wednesdays, and Fridays, and will continue to operate on the same schedule through June 30, 2021.
- COVID-19 TESTING AT INTERLAB CORP

To leverage the response rate and further support our efforts to expediently return employees to work with two negative PCR results, we strategically send employees to InterLab in Doral during the early part of the week, following the Thursday test at City Hall. Since May 2020, InterLab has performed 407 PCR tests. Since January 1, 2021, InterLab has performed 111 PCR tests, which includes 5 tests for the week of February 1, 2021.

- **COVID-19 TESTING AT CITY HALL FOR CITY EMPLOYEES:**

In an effort to sustain operational efficiencies and care for the welfare of our workforce, the Human Resources Department continues to work with the City Manager's Office to facilitate weekly onsite COVID-19 testing of essential personnel/first responders at City Hall. On Thursday, February 4, 2021, (50) essential personnel/first responders were tested at City Hall. To date, Human Resources has received and filed more than 1,672 COVID-19 PCR test results from employees. To date, 1,402 tests have been administered at City Hall. The Human Resources Department continues to closely follow updates from the CDC and the Police Department's Medical Director as we monitor COVID-19 related cases to ensure that proper protocols are met before allowing affected employees to return to work.

- **CURRENT JOB POSTINGS**

- Auto Maintenance Technician, Public Works Department, Open Continuous
- Building Inspector, Building Department, Open Continuous
- Laborer I, Public Works Department, closes on 02/05/2021
- Mechanical Inspector/Plans Examiner, Building Department, Open Continuous
- Park Manager, Parks & Recreation Department, Closes on 02/17/2021
- Plans Reviewer (W), Public Works Department, Open Continuous
- Police Officer, Police Department, Open Continuous
- Structural Plans Examiner, Building Department, Open Continuous

SPECIAL PROJECTS

- Assisted the Planning & Zoning Department with scheduling two (2) additional interviews for the Planner vacancy.
- Compiled information and reports for Evergreen Study.
- Schedule P&Z Director Interviews for the upcoming week.

Information Technology

- Public Safety Support - This week, the PD IT team updated all the PD servers with the latest Microsoft Windows updates. The IT Supervisor was re certified with the FCIC/NCIC training, where he obtained his 2-hour certificate. PD IT met with Miami-Dade County PD to assist in a virtual training that will be held at the PD Training Center. IT met with Medley PD this week to see how Daily Activity Sheets are done on a daily basis through the new version of Central Square CAD One Solution MCT. A quote was obtained to upgrade the Central Square CAD of Visual MCT to their newest version of One Solution MCT. The quote was approved and will be submitted to the vendor.

- **Systems Administration. This Week:**

Review and Keep the backups if they are 100% operational.

Finished the January server windows update

Upgraded the Virtual Infrastructure Manager to latest release

Deleted email filtering device from city of Doral MX record.

Migrated some virtual servers from old Datacenter to City Hall.

Increased disk space in the city hall file system archiving.

Rebalanced the storage cluster in Virtualization system at Police department and City Hall.

Downloaded the new VXRail ISO file to upgrade the system and did a health check after the Virtualization upgrade.

Upgraded back up system to its latest version, more stable and secure.

- Network Administration - This week: participated in external and internal meetings, such as IT weekly meetings, Network Budget-Discussion for 2021, and Doral Central Park-IT Coordination Meeting.

- Continued to work on renewals for VPN technologies

- Implemented Guest Wi-Fi as a proof of concept to test features prior to deployment.

- Troubleshoot network issues with a video streamer for Doral Channel.

- Provisioned network switches due to relocation of users at the Police Department.

- Configured PKI on a new server where services were migrated (services for users clock in clock out).

- Continued to work on Doral Central Park Project. This week, met with the AV Analyst and kept working on the Network Design, Poles, and WAPs locations, and started working on pricing for the budget preparation.

- Monitored the network and performed actions based on incidents.

- Security Manager

This week, over 86 emails were reported by City users and were analyzed for malicious intent.

Completed automating vulnerability scanning City-wide. Attended Cybersecurity webinar. Finally, continued to remediate known vulnerabilities.

- System Analyst - This week, Bridge Pay Issues with POS (Ingenico ISC250)

- MUNIS GAS Services Manually Restart COMPLETED

- Kronos InTouch Clock LP RMA and Replacement

- Kronos WFC 8.1.8 Cutover COMPLETED

- Kronos WFC 8.1.8 Post Cut Over TESTING

- Kronos Upgrade Checklist Sent to UKG

- Munis-EnerGov CHARGE CODES/FEES Configuration

- WSDL URL and Handler Module Updated EnerGov

- Help Desk Support- This week:

- Resolved 91% of support tickets for service and successfully addressed issues, problems, data/video analysis needs, and service affecting events

- Upgrade to Bluebeam 2020 all users with BlueBeam 2019

- Assisted in the preparation for the EnerGov Daily Training

- Supported users with issue accessing the time keeping system

- Troubleshooted biometric reader with vendor at Meadow Park

- Review Doral Central Park plans for access control equipment

- In addition, we continue to work on projects as FY1920 Replacement desktops at CH, and reconciliation of physical inventory of IT equipment

Organizational Efficiency:

- Database Administrator:

- Refreshed the Internal and External Dashboards as usual at the beginning of each month, running the manual processes that together with the automated ones populate the graphs.

- Implementing a new job in Visual Cron for the Lpr's to update the records for the previous month. This job will be used for discrepancies with the total of detections by month.

- Working to incorporate the KRONOSPROD-02 SQL databases backups to the new backup solution (Rubrik), the full and transaction logs backups are scheduled to running every hour with a retention policy of 3 days.

- Data Conversion Energov Project on:
- Working with Energov's Data Engineer to address the issues for the 2nd pass of the data conversion.
- GIS Administration- This week:
- Continue to conduct EnerGov/CSS, and communicate with EnerGov and IT team.
- IT Staff meeting
- Assisted with police dept /vendor to troubleshoot issue with CAD/RMS/GIS system for mapping law beats layer.
- Troubleshoot 311 locator with Tyler team.
- Coordinated with users to test EnerGov/CSS for GIS map.
- Weekly GIS maintenance

• The new Development Services Software (WeB – We Build Doral!) will solve challenges like communication across electronic records, the ability to audit and track performance, consistency in data entry, compliance with statutory requirements and most importantly, outward-facing citizen engagement that is easy-to-use and intuitive.

- Development Services Software (WeB – We Build Doral!)

Projected Go-Live Date: 2021

- 2018-2019 BD - DEVELOPMENT SERVICES SOFTWARE

We continue ensuring each users system configuration is updated, we are daily Training/testing with users performing Test scripts and documenting new procedures. We received from Tyler the second pass of Conversion and address each in detail with Tyler team. We are updating project schedules this coming week. We continue debugging, configuring IAA and IO triggers. We continue waiting on all users to finish users test to start with full system testing. This week we worked with tests from Public work and Code department. We are updating and verifying forms and reports.

Project overall is 80% completed

- 2019-2020 Tyler 311

We continue setting technical configurations for the API for the interface of records with our Dashboard, we are waiting for update of obtaining notification required. Tyler modifications for new reporting requirements and dashboard data fields require for management are being tested.

Project overall is 96% completed

- 2019-2020 Integration to Bluebeam Revu (Electronic Document Review) Project

Helpdesk continues upgrading versions all users this month. We are documenting procedure for e-review. The Building team is creating a video to use for training other departments explaining how to ensure markup are showing in Energov and how to proceed within the reviewing stage.

Project overall is 100% completed

- 2019-2020 MyCivic

Post implementation meeting was achieved Mobile app is functioning adequately.

Project overall is 100% completed

- 2020-2021 IGinspect and IGenforce applications

We will be training and testing next week with inspectors from all departments insuring the permits move from the Energov Core solution to the IG mobile applications and backwards with updates. Issues with timing of response has been informed, we are waiting new forms and reports development created by Tyler to finalize Unit testing.

Project overall is 79% completed

- 2020-2021 CSS Citizen Self Service

We continue Training and testing with many department users this week and waiting

Project overall is 89% completed

- 2020-2021 Accounts Receivable System

We are documenting process. Finance is updating accounts requirements. Many GL charge accounts have been coded and tested. We are updating GL Charge codes in Energov to use with Munis GL entries this week.

Project overall is 94% complete

- 2019-2020 Energov Integration/Laserfiche (Doc Retention Software) Project

We met to define field mappings and retention requirements for the plugin. They informed us on best practices to improve performance and IT Team is performing troubleshooting and upgrades.

Project overall is 41% completed

- 2020-2021 Energov Cashiering Project

We are waiting to review forms/reports for Cashiering requirements. We are waiting the Munis upgrade completed 1/14 to update all department EG fees GL codes. We are updating Project plan/implementation plan with all requirements and dates for configuration.

Project overall is 79 % completed

- Application Development- This week:

- Updated Capital Projects app and dashboard.
- Created program to download 311 tickets for the dashboard.
- Worked with vendor to fix MyCivic app issue.
- Started to set up Tyler 311 with Energov.
- Assisted PZ with properties.
- Assisted CE with Liens app.
- Participated in Energov meetings.

- Intersection Technology System Analyst-Worked remotely in all of the following:

- Intersection Technology System Support-performed maintenance and monitoring of License Plate Readers and traffic surveillance cameras to include field repairs.
- Continued working with Miami Dade PW, City of Doral and HP Electrical engineer on the design/permit of Site 1, Site 13, Site 26, and Site 30 LPR camera installation. Also started preliminary design of Site 27.
- Continued working with AECOM and SCS in the design/coordination/installation of all IT infrastructure/equipment at Meadows, Morgan Levy, White Coarse and Central Park.
- Continued with the upgrade site computers on the latest version of Vigilant Fixed LPR software.

- Smart City projects are underway:

- FPL 2 LPR Poles:

FPL assistance was coordinated this week with the location of the FPL pick-up-point of these LPR site. We are waiting for MDC to approve permits of site 26 and 30. City Management is contacting MDC management for support

Project is 45 % completed.

- WCCD 37122- New Smart City Certification Project

Investigating some last answers to questionnaire related to all finance requirements and entering/updating some comments provided.

Project is 98% completed

- HRIS New System Project

We had meeting and we reviewed RFP with detail requirements for each module utilized in the HR department including payroll, time & attendance, performance, learning, core HR and e-forms. Team will continue updating priorities of each requirement this week.

Project is 10% completed

- Upgrade Facility Dude Project

We are receding updated proposal and after evaluating 3 vendors we decided to just upgrade current Facility Dude software which is beneficial for City. We are requesting some changes and then we will have meeting with Finance and PW to review needed funding upgrade. Analysis of

benefits versus project amount increase for annual maintenance was evaluated. PO is on hold until decision then we can prepared to start planning mode for the new upgrade for Public Works system including: Asset Essentials Professional, Facilities/Physical Plant Module, Storm Water Module and Parks, Recreation and Forestry Module

Project is 10% completed

- WCCD 37120- Yearly Smart City Certification Project

We are continue obtaining many data information from websites and external companies this week and will start entering data for Recreation indicator when worksheet is unlocked this month.

Project is 19% completed

Parks and Recreation

- Doral Little League held spring practices.
- Parks Director and Assistant Director attended RFP meeting with Procurement for the Aquatic Center Facility Management Services.
- Parks Director & Parks Staff attended pre-bid meeting for RFP #2021-01 Recreational Programming.
- Parks Director & Athletic Coordinator attended Phase II Evaluation for RFP No. 2020-29 - Competitive and Travel Youth Baseball Program Management.
- Director & Marketing Coordinator met with Public Affairs to discuss messaging for Doral Central Park Closure beginning March 1st due Parks Bond Construction.
- Department staff assisted at the Doral Legacy Park Vaccine Site on Friday, February 5th for the 2nd Dose appointments
- Special Needs specialist hosted weekly virtual classes for Doral Sunbursts program with 10 participants per class.
- The Silver Club hosted Virtual Bingo with 20 participants in attendance.
- Events staff hosted Camping Under the Stars at Doral Central Park with 120 tents registered.

Planning and Zoning

Occupational Licensing

- 97 Business Tax Receipt renewals for FY 2020-2021 have been processed this week.
- 18 Business Tax Receipts applications for new businesses have been received this week.
- 0 Temporary Outdoor Dining Permits (54 Temporary Outdoor Dining permits issued to date).

Planning and Zoning

- New addresses issued: 3
- Building Permits reviewed: 29
- Zoning Inspections conducted: 31
- Site Plan Reviewed: 1
- Acting Planning and Zoning Director participated in a Park Bonds Project discussion for Planning and Zoning comments.
- Department participated in the daily trainings for the implementation of Energov.
- Acting Planning and Zoning Director participated in meeting to discuss the implementation of electric vehicle charging stations.
- Acting Planning and Zoning Director conducted interviews for the two (2) City Planner positions.
- Acting Planning and Zoning Director participated in a preapplication meeting to discuss Century Towne Place Tentative Plat.

- Acting Planning and Zoning Director participated in a meeting with the Deputy City Manager to discuss the department's current projects.
- Acting Planning and Zoning Director participated in a preapplication meeting for a new training facility at 8420 NW 58 Street.
- Acting Planning and Zoning Director participated in a meeting to discuss heat reflectivity requirements for surface parking area at Doral Central Park.

Economic Development

- Met with Farmasi representative re: Preapplication meeting and groundbreaking.
- Met with CAMACOL Doral director re: 2021 events and activities.
- Attended Goldman Sachs/Miami Dade meeting re: upcoming cohorts.
- Attended ICIC interactive session 'Business Strategy and Financials in Uncertain Times.'
- Met with Dr. Joaquin Tafur from Colombia re: new business in Doral.
- Met with MV Communications re: ribbon-cutting event and Spend Local program.
- Met with Codina Marketing Director and Rhythm Foundation re: Ritmo Doral.
- Met with Paramount Services re: promotions and Spend Local program.
- Administered 2020 CBO Grant and PTSA Grant final reports and payments.
- Coordinated pending Doral CARES Grant payments.
- Provided business assistance information, technical support, B2B and support organization referrals, site selection orientation and data to Doral businesses.

Police Department

Notable Arrests & Incidents

Driving Under the Influence

Leaving the Scene of an Accident with Property Damage

A Doral Police Officer was on patrol when observed a man standing on the corner of NW 97 Avenue and 33 Street looking disoriented and soaking wet. The officer approached the man and after speaking with him noticed that the man had a strong smell of alcoholic beverages emanating from his breath. Further investigation revealed that the man was driving his car when he lost control and crashed into the gate of the Costa del Sol community. The vehicle then went into a canal that abuts the property. The man advised that he was able to get out of the vehicle by breaking a window and swim out of the canal. The man was not injured. Fire-Rescue was summoned, and a diver was able to verify that there were no other persons in the submerged vehicle. The man was given Field Sobriety Tests and subsequently placed under arrest. He was transported to TGK.

Reckless Driving

Doral Police implemented a directed patrol detail to address complaints of vehicles racing in the city. Units patrolling NW 107 Avenue between 66 Street and 74 Street observed an orange Corvette driving at a high rate of speed and changing lanes in such a manner that other vehicles on the road had to take evasive action in order to avoid a collision. The subject was followed into the Atlantic Doral apartment complex located at NW 104 Avenue and 74 Street, where a traffic stop was conducted, and the subject was arrested. In addition, a female that was a passenger in the vehicle was also arrested after she obstructed police as they were arresting the driver. They were both transported to TGK.

Drag Racing / Spectator

In response to public complaints regarding vehicles racing in the city, Doral Police have been conducting directed enforcement details to mitigate the situation. Intelligence information was

developed that a “meet-up” was scheduled in the parking lot of the CVS located in the 8700 Block of NW 36 Street. As units responded to the location the persons who had gathered there started to flee the area. Police stopped a vehicle and arrested the driver. He advised that he was there as a spectator. He was charged accordingly and transported to TGK.

Public Information Office

- The PIO handled inquiries from the media on matters involving the Doral Police Department.
- The PIO managed the department’s Twitter and Instagram accounts on a daily basis and posted on matters of public safety and community affairs that may be of interest to our community.
- As chairperson of the Awards Committee, the PIO reviews and maintains all commendations and nominations of departmental employees for future consideration.
- The PIO compiled the statistical data and arrest reports, and prepared the Weekly Highlights Summary which is sent to the City Manager’s Office.
- The PIO handled other tasks assigned by the Chief’s Office.

Neighborhood Resource Unit

Training Section

- Motors School- (February 1-February 5, 2021) Location: Magic City Casino Times: 0700-1600 by Motors Unit. Training Unit will monitor the training.
 - Forfeiture Training-scheduled for Thursday, February 4, 2021 from 1330 to 1500 hrs.
 - Real-time Center Mandatory Training Day 1 February 2, 2021 (LPR, TLO, FACES, RMS, DAVID, NCIC/FCIC, Miami-Dade Locals, GENETEC) & Day-2 February 3, 2021 Job responsibilities, Investigative Concepts and Realistic Scenario at the Real Time Operations Center.
 - Annual Training Preparation-coordinating the schedule for two-day annual training with Lieutenants to ensure to schedule the units on their work days. 3-area patrol days.
 - Coordinating with MDPD Training Bureau for the upcoming training-Force Investigations Strategies & Cognitive. The Training Unit will be hosting it from February 9, 2021 to February 11, 2021 at the Community Room.
 - Officer Antonio Roman III update: During the week of January 25 to January 29, Officer Roman III was under the Sergeant Patricia Vazquez. She advised he completed two incident reports and minor corrections were needed. Today, Monday, February 2, 2021, he is attending remedial training for report writing at our Training Unit. He will be evaluated on a weekly basis.
- Police Academy Week 21:
- The recruit successfully passed the Firearms Qualifications with great scores.

Office of Emergency Management

- Doral Legacy Park-Vaccination second shot by Baptist Hospital on Friday, February 5th.
- Two Back-up Data Entry Personnel were added to this assignment.

Public Affairs

- Followers across our social media platforms (Facebook, Twitter, Instagram) have now reached 59,954. (87 additional followers)
- SOCIAL MEDIA HIGHLIGHT: Twitter Profile Visits up 84%; Manolo Valdes post on Instagram was highest viewed of the week!
- Promoted multiple city events/initiatives including but not limited to: Manolo Valdes Art, virtual green events, black history month, moving of Covid-19 testing to PD Training Center
- Multiple website updates
- Attended GMCVB Webinar – Coffee & Conversation: Social Media & Marketing Tips
- Meeting with Economic Development and Rhythm Foundation for Ritmo Doral 2021
- Coordination with DORCAM for new sculptures installation
- Events:
 - o Traffic study workshop -- Facebook Live Coverage
 - o Rescheduling for Manolo Valdes 2nd kick-off event (Downtown Doral)
- Videos:
 - February Keep Doral Beautiful – filmed, edited and provided to Code Compliance
 - Published – New Monthly Doral Preview
 - Published – Inside Doral – TPO Vice Chairman
 - In Production – #DoralShines Video Series (1)

Public Works

- USSI provided cleaning for the COVID-19 Vaccination site at Doral Legacy Park.
- Repaired exterior up lights at the Training and Community Center. New wires had to be run due to damage on the existing cable.
- Relocated access card at the Police Department 1st floor for the new Real Time Information Center (RTIC) Room.
- Scheduled the planting of the trees at the remaining 8 schools as part of the 2021 Arbor Day celebration.
- Coordinated the details for the February Virtual Workshops:
 - o WE-LAB: Water + Energy Learning Behavior 02/20/2021 from 11:00 am to 12 pm
 - o Creating Rain Gardens, Bioswales & Ponds: “Soak up the Rain in your garden” Workshop 02/27/2021 from 11:00 am to 12:00 pm

Transportation:

- Held the Doral Boulevard Access Management Study Public Workshop.
- Held the Doral Boulevard Access Management Study - Study Advisory Group (SAG).
- Held a Virtual Plat Committee Meeting.

- Attended the Miami-Dade Transportation Planning Organization (TPO) Transportation Planning Technical Advisory Committee (TPTAC)
- Participated in the Interview Panel for the Planning & Zoning Department Planner position.
- ITB 2020-23 “Year 5A Phase II of the Canal Bank Stabilization Program”: Project began on Tuesday, October 13th and the Contractor has completed the installation of the geo-web cell throughout the entire project. As Builts have been provided by the Contractor and reviewed. Final Walk Through to close out the project was scheduled for Friday, February 5, 2021 with Miami-Dade County RER.
- ITB 2020-24 “Stormwater Improvement Sub Basin A-2”: Sub Basin A-2 is located along NW 79th Avenue between NW 14th Street and NW 21st Street. 95% of the drainage installation is complete. Contractor is pending one area within the project area due to a submitted RFI and a change of plans were required. Contractor is currently waiting on the fabrication of the new structures per executed Change Order 1 and will complete the drainage installation. Constructing of Curb & Gutter pending.
- NW 112 Ave. (25 - 34 St.) Roadway Construction Improvements: Contractor continues to work towards substantial completion within the next three weeks.
- NW 41 St. Roadway Construction between NW 87 Ave. and NW 79 Ave - Contractor working on guardrail installation along south side of NW 41st Street from 82nd avenue to 85th avenue in efforts to open phase IB to traffic. Intersection of NW 82nd and 85th avenue have been completed up to asphalt structural course.
- Citywide Sidewalk Improvements - Working with FDOT and CEI on LAP reimbursement package.