



# **CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING AGENDA**

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**Wednesday, August 29, 2018 at 6:00 p.m.**

Doral Government Center  
3<sup>rd</sup> Floor Training Room  
8401 N.W. 53<sup>rd</sup> Terrace  
Doral, FL 33166

## **1. Call to Order / Roll Call of Foundation Members**

Director Elizabeth Canchola  
Director Fernando Horruitiner  
Director Edgar Martinez  
Director Alberto Ruiz  
Director Jodi Steinbauer

## **2. Pledge of Allegiance**

## **3. Public Comments**

## **4. Approval of Minutes**

A. July 11, 2018 Meeting Minutes

## **5. Discussion Items:**

A. **Discussion:** Parks and Police 4 Kids Proposal 2018-2019

B. **Discussion:** Financial Reports

- i. 12/31/2017 1st Quarter report
- ii. 03/31/2018 2nd Quarter report
- iii. 06/30/2018 3rd Quarter report
- iv. Approval of Rodriguez Trueba Invoice for the 3 Quarters

C. **Open Discussion**

**6. New Business**

**7. Next Meeting Date** Wednesday, October 3, 2018 at 6:00 p.m.

**8. Adjournment**

Anyone wishing to obtain a copy of an agenda item may contact the **City Clerk at 305-593-6725** or view the agenda packet on the City's website at or at City of Doral Government Center, 8401 NW 53<sup>rd</sup> Terrace, Doral, Florida 3366 during regular business hours (Monday – Friday, 8:00 A.M. – 4:30 P.M.). Pursuant to Florida Statute 286.0105, anyone wishing to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing shall need a record of the proceedings and, for such purpose, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.



# CITY OF DORAL PARKS AND POLICE 4 KIDS FOUNDATION BOARD MEETING MINUTES

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**Wednesday, July 11, 2018 at 6:00 p.m.**

Doral Police Substation  
Community Room  
3719 N.W. 97<sup>th</sup> Avenue  
Doral, FL 33178

**1. Call to Order / Roll Call of Foundation Members**  
**Meeting was called to order at 6:17 p.m.**

Director Elizabeth Canchola	Present (Arrived at 6:35 p.m.)
Director Fernando Horruitiner	Present
Director Edgar Martinez	Present
Director Alberto Ruiz	Present
Director Jodi Steinbauer	Present

Also present were:

Lt. Daniel Muñecas, Police Department  
Officer Noel Feliciano, Police Department  
Erin Weislow, Parks & Recreation Department  
Jonathan Lopez, Finance Department  
Karina La Rosa, Office of the City Clerk

**2. Pledge of Allegiance**

**3. Approval of Minutes**

- A. June 6, 2018 Meeting Minutes**
- B. June 18, 2018 Special Meeting Minutes**

**Motion to approve the June 6, 2018 and the June 18, 2018 meeting minutes as presented** made by Director Steinbauer and seconded by Director Horruitiner. By consensus, motion passes unanimously. Director Canchola was not present at the time of voting.

**4. Public Comments**

There were no comments made during public comments.

## 5. Financial Items:

### A. June 2018 Bank Reconciliation (*Exhibit A*)

Jonathan Lopez, Finance Department, provided the Board with the June 2018 Bank Reconciliation.

By consensus, the Board inquired about the status of the debit card requested during the previous meeting and requested an update for the next meeting.

## 6. Presentation & Discussion Items:

### A. Discussion: Donation from Tampico Juice Company (*Police Department*)

Lt. Daniel Muñecas advised the Board that Tampico Juice Company would like to donate juice for the Back to School and National Night Out Event, and further inquired if it would be a possibility for the Police Department to accept donations on behalf of the Parks & Police 4 Kids Foundation.

**Motion to allow the Parks & Recreation and Police Departments to accept cash and in-kind donations on behalf of the Parks & Police 4 Kids Foundation and provide a report of donations at the monthly meetings** made by Director Horruitiner and seconded by Director Steinbauer. By consensus, motion passes unanimously.

### B. Discussion: Scholarship Program (*Parks & Recreation Department*)

Erin Weislow, Parks & Recreation Department, advised the Board that a Doral resident's mother approached the Parks & Recreation Department and inquired about the possibility of a scholarship program that may assist children stay in athletic programs.

The Board ensued discussion regarding the possibility of funding a scholarship program.

By consensus, the Board requested that the Parks & Recreation Department look into the possibility of establishing a Scholarship Program and funding it through revenues received from City programs and facility rental fees.

### C. Update: Revisions to the Sponsorship Form (*Director Steinbauer*)

Director Steinbauer advised that the sponsorship form needed some revisions.

Erin Weislow, Parks & Recreation Department, advised the Board Ms. Ashley Barcena, Sponsorship Coordinator, is working on revising the form and will be sending the Board the revised form. Ms. Weislow further provided the Board with an explanation of the sponsorship levels as stated on the form.

**D. Open Discussion**

Officer Noel Feliciano, Police Department, advised the Board that during a presentation he was providing at a school, Mr. Francis Abramson approached him to offer an anti-bullying program through the Parks & Police 4 Kids Foundation.

By consensus, the Board requested that Officer Feliciano inquire if Mr. Abramson would provide the program in return for marketing and advertisement of his business at the PP4K After School Program.

**7. New Business**

Director Horrutiner asked Officer Feliciano if John I. Smith provided an evaluation report of the students that participated in the PP4K After School Program.

Officer Noel Feliciano will inquire from the school if a report can be provided.

**8. Next Meeting Date** Wednesday, August 1, 2018 at 6:00 p.m.

**9. Adjournment Meeting adjourns at 7:36 p.m.**

Respectfully submitted,

\_\_\_\_\_  
Connie Diaz, CMC  
City Clerk

Motion to approve the minutes of the July 11, 2018 Parks and Police 4 Kids Foundation Board Meeting made by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_.

Director Elizabeth Canchola \_\_\_\_\_  
Director Fernando Horrutiner \_\_\_\_\_  
Director Jodi Steinbauer \_\_\_\_\_  
Director Edgar Martinez \_\_\_\_\_  
Director Alberto Ruiz \_\_\_\_\_

APPROVED and ADOPTED this 1<sup>st</sup> day of August 2018.

\_\_\_\_\_  
Elizabeth Canchola, CHAIR

**Police and Parks 4 Kids Foundation**  
**(PP4K)**

**After School Program**  
**20168/20179**

After school hours are a critical time for youth. This time is ~~either~~ an opportunity to grow through quality after-school programs, or may be a time of risk to youth's health and safety.

According to the National Youth Violence Prevention Resource Center, every day, at least eight million children and youth are left alone and unsupervised once the school dismissal bell rings. While nine in ~~then-ten~~ Americans think that all youth should have access to after-school programs, two thirds say it is expensive to enroll children in programs locally.

The Doral PP4K Foundation has an opportunity to make a difference in our city by providing a safe, multidisciplinary and structured learning afterschool program to our children, by partnering with our ~~public~~-schools in Doral.

This is a program that has already been proved in our city. It has proven to be beneficial to our children and there are several cases that our Police Department ~~well~~-know well of children that were "at risk" and that have changed their situations both in the academic and disciplinary arenas, children that are today healthy, successful and in the right path.

**SERVICES PROVIDED BY THE SCHOOL UNDER THE PP4K PROGRAM**

1. A curriculum and academic program will be ~~provided and~~ agreed upon between the Principal or designee and PP4K. The main goal for the first hour after school is to provide homework or educational support by the teachers assisted by the Police Officers in classroom followed by second hour outside playing sports with Police Officers assisted by the teachers' supervision. Teachers must be present throughout the PP4K program time.
2. The Principal or designee will ensure that enrolled students will be provided a safe, supervised and educational environment that can be used as needed to serve up to 40 students, ~~4.5~~ days a week, for a ~~TBD~~ number of weeks to be determined according to PP4K's budget, from the end of the school day ~~and~~ for two hours.
3. Teachers selected for the PP4K program should be enthusiastic about leading a program for "at-risk youth" and encourage participation in improving academic performance for the duration of the program.

Initials:

On behalf of PP4K \_\_\_\_\_ On behalf of School \_\_\_\_\_ On behalf of Doral Police Dept. \_\_\_\_\_ Date: \_\_\_\_\_

34. The Principal or designee will monitor ~~de the~~ payroll for all MDCPS instructors hired to help implement this program using designated funds provided by PP4K.

~~45. A program budget structure will be created to help monitor all MDCPS payroll expenditures incurred while implementing this program. Payroll hours to be covered by the PP4K program will be evidenced by time sheets filled in and signed by each teacher and approved by the Principal or designee.~~

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56. The Principal or designee will utilize the ~~MDCPS "GO SALARY SCHEDULE~~Instructional Personnel Part-Time/Hourly (AT/AU)" hourly salary schedule effective for those certificated employees working on an hourly basis 25 hours or less per week, utilizing the effective AT hourly schedule. This MDCPS schedule identifies hourly rates depending on whether the instructor holds a Bachelor's, Master's, Specialist, or Doctoral degree. The schedule is tiered to provide automatic hourly rate increases depending on individual part time hours taught up to 500 hours, 1,000 hours, and all hours over 1,001 hours. ~~to determine the structure needed for a \$28.00 per hour instructor pay rate. Chart website enclosed:~~  
~~<http://salary.dadeschools.net/salhbk/pdf/GO%2001-01-2015.pdf>~~

INSERT SCHEDULE HERE

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Initials:

On behalf of PP4K \_\_\_\_\_ On behalf of School \_\_\_\_\_ On behalf of Doral Police Dept. Date: \_\_\_\_\_

~~67. The teachers hired for the PP4K program Principal or designee will take daily have on hand student attendance records for reference. Students participants routinely missing more than 2 days a week or chronically arriving late or leaving early shall be warned by the teacher that they may be replaced by others on the waiting list for the PP4K program.~~

~~78. We The program calls for will need, one PE instructor, one Music instructor, two MDCPS instructors teachers for 2 hours a day, 4.5 days a week for a TBD number of weeks. (Recommendation is either a 64 days or 79 days full program for one school) or spread it in two schools with 32 days or 40/39 weeks respectively for each school). Calendars are enclosed.~~

~~9. All payroll costs associated with this program will be reimbursed to the school by PP4K, Inc. Payroll associated with MDCPS employees will be managed by school administration using the MDCPS payroll structure utilizing the appropriate ledger account for afterschool programs with the payroll codes that coincide with the attached MDCPS payroll schedule for either 12 or 10 month job codes. Approved time sheets will be submitted to the City of Doral Finance Dept by the Principal's designee for processing payments on behalf of the PP4K Foundation. A check will be issued to the school for deposit into the appropriate general ledger account with MDCPS for the program.~~

~~10. Transportation for PP4K field trip events will be arranged and paid for by the school.~~

~~All payroll costs associated with this program will be paid by PP4K, Inc. Payroll associated with MDCPS employees will be managed using a district program structure.~~

## PROPOSED BUDGET

Cost of ~~4~~ 2 instructors per day  
(~~3 class instructors, 1 PE instructor, 1 music or art instructor~~)

- a. Hourly rate: \$ ~~28.00~~ \$24.18 (assumes teacher w/Bachelor's degree working less than afterschool 500 hours)
- b. Hours per day: 2 hours
- c. ~~Fringes: 0.1522~~
- d. Cost per day/per instructor: ~~\$28.00~~ 24.18 x 2 hours x ~~1.1522~~ = ~~\$64.52~~ 48.36
- e. Cost ~~per day /~~ 4.2 ~~instructors~~: ~~\$64.52~~ 48.36 x ~~4.5~~ = ~~\$258.09~~ 241.80
- f. **Payroll Cost for the program (64 days) ~~\$258.09~~ x 64 = \$16,517.76**  
**Cost for the program (79 days) ~~\$258.09~~ 241.80 x 79 = \$20,389.11**  
**19,102.20**

## ACTIVITY INCENTIVES:

The City of Doral Police Department (~~School-Neighborhood~~ Resource Officers) in conjunction with The City of Doral Parks and Recreation Department will customize a sports program that includes organized ~~seasonal sports and a music program~~ that

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

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will motivate the students to stay off the streets, interact with law enforcement in a mentoring setting, and promote a positive experience with Doral law enforcement officers. The initial number of students of the designated school will be 40. Active and regular attendance is encouraged and enrolled students not participating / attending are recommended to be replaced in the program with a wait list of other students.

There will be a closing ceremony in which the students will be able to showcase some of the abilities that they have attained during the program.

The DPD (Doral Police Department) and the P&RD (Parks and Recreation Department) will require the use of the Fields of the designated school for an after-school sports program ~~and the use of part of the facilities for the music program.~~ This program will keep kids in a supervised setting between 3:~~20~~00pm and 5:~~20~~00 pm and therefore off the streets.

All officers will be hired from the Off-Duty pool of officers from the DPD.

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On behalf of Doral Police Dept. Date:

DPD ~~SCHOOL?~~ RESOURCE OFFICERS.

(School or Community Resource Officers?)

(SRO) Cost of 2 ~~S~~CRO per day

- a. Hourly rate: \$ 51.30 (Doral PD to confirm current rate)
- b. Hours per day: 2 hours
- c. Cost per day/per SRO: \$51.30 x 2hours = \$102.60
- d. Cost per day for 2 SRO: \$102.60 x 2= \$205.20
- e. ~~Cost for the program (64 days) \$205.20 x 64= \$13,132.80~~  
Cost for the program (79 days) \$205.20 x 79= \$16,210.80

**2% of this amount will go back to the PP4K Foundation.**

**Field Trips:**

**Movie Theater:** 40 students - \$18 per student ( includes movie tickets, popcorn and water) \$720

Transportation: one (bus) \$180  
**Subtotal 1 \$900**

**Picnic:** 40 students - \$20 per student ( includes food, drinks, and a t-shirt) \$800

**Subtotal 2 \$800**

**Bowling:** 40 students - \$35 per student \$1,400  
Transportation: one (bus) \$ 180  
**Subtotal 3 \$1,580**

**Total for Field Trips \$3,280**

**Projected total cost:**

**~~64 days program?:~~**

Instructors: \$16,517.76  
SRO: \$13,132.80  
**SUBTOTAL: \$29,650.56**  
Field Trips: \$ 3,280.00  
**TOTAL \$32,930.56**

**79 days program:**

\$20,389.11  
\$16,210.80  
**\$36,599.91**  
\$ 3,280.00  
**\$39,879.91**

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

**SERVICES PROVIDED BY PP4K**

Under the Parks & Police 4 Kids Foundation guidelines, the City of Doral Police Department through the School? Community Resource Officers in coordination coordinate with the City of Doral Parks and Recreation Department, under the PP4K Foundation guidelines will and join forces with a TBD Public Schools in Doral to help lower the drop-out rate of students at risk, by providing input, expertise and activities that will promote positive attitude towards self, school and community.

The targeted students reside in the City of Doral. The following areas must be addressed if we are going to motivate students to stay in school and become self-reliant, productive, drug free, law abiding citizens: Attendance and Activity Incentives ( Sports and ~~Music?~~)

Quantitative methods of success for the Program

1. Questionnaires provided to student participants, parents, teachers, school administrators, and Police Officers involved in the program.
2. City of Doral Police Department can track the effectiveness of the program by:
  - a) Tracking graduation rates.
  - b) Tracking grades of students.
  - c) Tracking arrest records of students.
  - d) Tracking employment rates.

Another idea is to have the students who move onto High School give back to complete their "Community Service" hours assisting the program. This would give the DPD an opportunity to continue interacting with the students at a critical point in their development.

A yearly "Get Together" event with former PP4K students who moved onto High School would encourage continued contact with the program. They can also assist in all events where PP4K is present to provide their own positive experience and/or information on the program.

The DPD also hopes they can get some of the children to enter the City of Doral Police Department Explorer Program. The goal would be to shield participant students from risks faced at the critical time right after school, provide support to improve behavior, and create a positive relationship with law enforcement and expose them to possible future employment with the Police Department or other City Departments.

DO WE REALLY WANT TO INCLUDE THESE REPORTS/STUDIES? Can be greatly summarized.

These are some of the risk factors that are found in children at risk, according to the CDC:

Youth Violence: Risk and Protective Factors

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

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**Risk Factors for the Perpetration of Youth Violence**

~~Research on youth violence has increased our understanding of factors that make some populations more vulnerable to victimization and perpetration. Risk factors increase the likelihood that a young person will become violent. However, risk factors are not direct causes of youth violence; instead, risk factors contribute to youth violence<sup>1,2</sup>~~

Research associates the following risk factors with perpetration of youth violence:<sup>2-4</sup>

**Individual Risk Factors**

- History of violent victimization
- Attention deficits, hyperactivity or learning disorders
- History of early aggressive behavior
- Involvement with drugs, alcohol or tobacco
- Low IQ
- Poor behavioral control
- Deficits in social cognitive or information-processing abilities
- High emotional distress

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

- History of treatment for emotional problems
- Antisocial beliefs and attitudes
- Exposure to violence and conflict in the family

**Family Risk Factors**

- Authoritarian childrearing attitudes
- Harsh, lax or inconsistent disciplinary practices
- Low parental involvement
- Low emotional attachment to parents or caregivers
- Low parental education and income
- Parental substance abuse or criminality
- Poor family functioning
- Poor monitoring and supervision of children

**Peer and Social Risk Factors**

- Association with delinquent peers
- Involvement in gangs
- Social rejection by peers
- Lack of involvement in conventional activities
- Poor academic performance
- Low commitment to school and school failure

**Community Risk Factors**

- Diminished economic opportunities
- High concentrations of poor residents
- High level of transiency
- High level of family disruption
- Low levels of community participation

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On behalf of Doral Police Dept. Date:

- Socially disorganized neighborhoods

#### Protective Factors for the Perpetration of Youth Violence

Protective factors buffer young people from the risks of becoming violent. ~~These factors exist at various levels. To date, protective factors have not been studied as extensively or rigorously as risk factors. However, identifying and understanding protective factors are equally as important as researching risk factors.~~

~~Most research is preliminary. Studies propose the following protective factors:~~<sup>2,4,5</sup>

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#### Individual Protective Factors

- Intolerant attitude toward deviance
- High IQ
- High grade point average (as an indicator of high academic achievement)
- Positive social orientation
- Highly developed social skills/competencies
- Highly developed skills for realistic planning
- Religiosity

#### Family Protective Factors

- Connectedness to family or adults outside the family
- Ability to discuss problems with parents
- Perceived parental expectations about school performance are high
- Frequent shared activities with parents
- Consistent presence of parent during at least one of the following: when awakening, when arriving home from school, at evening mealtime or going to bed
- Involvement in social activities

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

- Parental / family use of constructive strategies for coping with problems  
(provision of models of constructive coping)

**Peer and Social Protective Factors**

- Possession of affective relationships with those at school that are strong, close, and pro-socially oriented
- Commitment to school (an investment in school and in doing well at school)
- Close relationships with non-deviant peers
- Membership in peer groups that do not condone antisocial behavior
- Involvement in prosocial activities
- Exposure to school climates that characterized by:
  - Intensive supervision
  - Clear behavior rules
  - Consistent negative reinforcement of aggression
  - Engagement of parents and teachers

SOURCE:

<http://www.cdc.gov/violenceprevention/youthviolence/riskprotectivefactors.html>

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

PROPOSED CALENDAR FOR PP4K AFTER-SCHOOL PROGRAM

September 2016				
M	T	W	T	F
			1	2
	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28		30

October 2016				
M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

November 2016				
M	T	W	T	F
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

Initials:

On behalf of PP4K \_\_\_\_\_

On behalf of School \_\_\_\_\_

On behalf of Doral Police Dept. Date: \_\_\_\_\_

January 2017				
<del>M</del>	<del>T</del>	<del>W</del>	<del>T</del>	<del>F</del>
<del>2</del>	<del>3</del>	<del>4</del>	<del>5</del>	<del>6</del>
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February 2017				
<del>M</del>	<del>T</del>	<del>W</del>	<del>T</del>	<del>F</del>
		11	21	3
<del>6</del>	<del>7</del>	<del>8</del>	<del>9</del>	<del>10</del>
<del>13</del>	<del>14</del>	<del>15</del>		<del>17</del>
<del>20</del>	<del>21</del>	<del>22</del>	<del>23</del>	<del>24</del>
<del>27</del>	<del>28</del>			

March 2017				
M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

	New Teachers Report		Recess Day
	Teacher Planning Day		Beg/End of Grading Period
	Teacher Planning Day-No Opt		Secondary Early Release
	Legal Holiday		End of 1st Qtr/ Secondary Early Release

Initials:

On behalf of PP4K

On behalf of School

On behalf of Doral Police Dept. Date:

**Quantitative methods of success for the Program**

- 1. Questionnaires enclosed
- 2. On the side of the Doral Police Department the measurable ways in which they can track the program could be:
  - a) Tracking graduation rates.
  - b) Tracking grades of students.
  - c) Tracking arrest records of students.
  - d) Tracking employment rates.

Another idea is to have the students who move onto High School complete their "Community Service" hours assisting the program. This would give the DPD an opportunity to continue interacting with the students at a critical point in their development.

In addition, we can possibly have a yearly "Get Together" event with our former students who moved onto High School. And they can also assist on all the events where PP4K is present, attending the stand and providing information (if they want they can be known as regular City of Doral volunteers, not having been involved with PP4K program)

The DPD also hopes they can get some of the children to enter the City of Doral Police Department Explorer Program.

The goal would be to turn some of these kids around so they could possibly end up being hired by the Police Department or other City Departments.

Agreed on \_\_\_\_\_ day of \_\_\_\_\_, 2018

Signatures:

\_\_\_\_\_  
Fernando Horruitiner, Treasurer \_\_\_\_\_ Martha M. Muñoz, Principal

\_\_\_\_\_  
Doral Parks & Police 4 Kids Foundation \_\_\_\_\_ Dr. Rolando Espinoza K-8 Center

\_\_\_\_\_  
Officer Noel Feliciano

City of Doral Police Department

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Initials:

On behalf of PP4K \_\_\_\_\_ On behalf of School \_\_\_\_\_ On behalf of Doral Police Dept. Date: \_\_\_\_\_

Parks & Police 4 Kids  
**BANK RECONCILIATION FORM**  
 For the Month of : July 2018

DATE: 8/1/2018  
 BANK: WELLS FARGO  
 BK ACCT # XXXXXXXXXXXX68

<b>Beginning Balance</b>	<b>168,425.86</b>	<b>Balance per Bank</b>	<b>168,901.60</b>
<b>Deposits/Credits:</b>		<b>Deposits in Transit:</b>	
Deposit	20.00		
	900.00		
	4,837.50		
 Void Checks			
<b>Total</b>	<b>174,183.36</b>	<b>Total</b>	<b>168,901.60</b>
<b>Checks/Debits:</b>		<b>Outstanding Checks:</b>	
Checks # 1236	483.60		
1238	1,070.00	1239	132.81
1239	132.81		
Jumped in error to 1274	3,728.16		
<b>Ending Balance</b>	<b>168,768.79</b>	<b>Ending Balance</b>	<b>168,768.79</b>

*J. 8/1/2018*  
*MJM 8/1/18*

# Business Cash Manager

Account number.

July 1, 2018 - July 31, 2018 Page 1 of 2



PARKS & POLICE 4 KIDS  
ATTN: ELIZA RASSI  
8401 NW 53RD TER  
DORAL FL 33166-4517

## Questions?

Call your Customer Service Officer or Client Services  
**1-800-AT WELLS** (1-800-289-3557)  
5:00 AM TO 6:00 PM Pacific Time Monday - Friday

Online: [wellsfargo.com](http://wellsfargo.com)

Write: Wells Fargo Bank, N.A. (182)  
PO Box 63020  
San Francisco, CA 94163

## Account summary

### Business Cash Manager

Account number	Beginning balance	Total credits	Total debits	Ending balance
	\$168,425.86	\$5,757.50	-\$5,281.76	\$168,901.60

## Credits

### Electronic deposits/bank credits

Effective date	Posted date	Amount	Transaction detail
	07/05	20.00	Over The Counter Deposit
	07/25	900.00	Over The Counter Deposit
	07/26	4,837.50	Over The Counter Deposit
		<b>\$5,757.50</b>	<b>Total electronic deposits/bank credits</b>
		<b>\$5,757.50</b>	<b>Total credits</b>

## Debits

### Checks paid

Number	Amount	Date	Number	Amount	Date	Number	Amount	Date
1236	483.60	07/06	1238*	1,070.00	07/24	1274*	3,728.16	07/27
		<b>\$5,281.76</b>	<b>Total checks paid</b>					

\* Gap in check sequence.

**\$5,281.76** Total debits

## Daily ledger balance summary

Date	Balance	Date	Balance	Date	Balance
06/30	168,425.86	07/24	166,892.26	07/26	172,629.76
07/05	168,445.86	07/25	167,792.26	07/27	168,901.60
07/06	167,962.26				
<b>Average daily ledger balance</b>		<b>\$168,299.75</b>			



1985 N.W. 88th Court, Suite 101, Doral, FL 33172  
 Phone: (305) 593-2644 FAX: (305) 593-0390

Parks & Police 4 Kids, Inc.  
 8401 NW 53rd Terrace, 3rd Floor  
 Doral, FL 33166

Invoice Date: July 31, 2018  
 Invoice Number: 39182  
 Client Number: PARKSPOLICE

Eliza Rassi

For professional service rendered as follows:

- Financial statements and our quarterly Compilation Report thereon for the periods ended December 31, 2017, March 31, 2018 and June 30, 2018 1,500.00
  - Regular accounting and bookkeeping services for the periods ended December 31, 2017, March 31, 2018 and June 30, 2018
- Total fee per quarter - \$500

**Invoice Total** \$1,500.00

<u>07/31/2018</u>	<u>06/30/2018</u>	<u>05/31/2018</u>	<u>04/30/2018</u>	<u>03/31/2018+</u>	<u>Total</u>
1,500.00	0.00	0.00	0.00	0.00	\$1,500.00

**Please return this portion with payment.**

Parks & Police 4 Kids, Inc.

Invoice Date: 07/31/2018  
 Invoice Number: 39182  
 Client Number: PARKSPOLICE

Invoice Amount: \$1,500.00

Amount Enclosed: \$ \_\_\_\_\_

Please make your check payable to Rodriguez, Trueba & Co., CPA.

Card Type: \_\_\_\_\_

Card #: \_\_\_\_\_ Exp Date: \_\_\_\_\_

CVV #: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_

<b>Account Summary</b>	
Balance Prior to This Period	0.00
Invoices This Period	1,500.00
<b>Total Due on Account</b>	<b>1,500.00</b>